



CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE

Thursday, October 22, 2020
SCRD Boardroom, 1975 Field Road, Sechelt, B.C.

AMENDED AGENDA

CALL TO ORDER 9:30 a.m.

AGENDA

1. Adoption of Agenda

PRESENTATIONS AND DELEGATIONS

REPORTS

2. Corporate General Ledger Budget Variance Report – 3rd Quarter
(Attachment A: Year to Date Variance by Service not included (96 pages) please see this link <http://www.scrd.ca/agendas-2020>)
General Manager, Corporate Services / Chief Financial Officer
(Voting – All Directors) Annex A
Pages 1-6
3. Federal Gas Tax – Community Works Fund Framework
General Manager, Corporate Services / Chief Financial Officer
(Voting – A, B, D, E, F) Annex B
pp. 7-20
4. Gas Tax Community Works Fund Update
Manager, Financial Services / Budget and Financial Analyst
(Voting – A, B, D, E, F) Annex C
pp. 21-24
5. Process for Establishing a Community or Police Based Victim Service
Corporate Officer
(Voting – All Directors) Annex D
pp. 25-28
6. 2020 Rural Areas Grant-in-Aid Debrief
General Manager, Corporate Services / Chief Financial Officer
(Voting – A, B, D, E, F) Annex E
pp. 30-48
7. Request For Proposal (RFP) 2035008 Contract Award for Future Waste Disposal Options Analysis Study
General Manager, Infrastructure Services
(Voting – All Directors) Annex F
pp. 49-50

8. Director Constituency and Travel Expenses (July to September 2020)
Accounts Payable Technician
(Voting – All Directors) Annex G
pp. 51-52
9. Contracts between \$50,000 and \$100,000
Manager, Purchasing and Risk Management
(Voting – All Directors) Annex H
pp. 53-54

COMMUNICATIONS

10. Julie Davidson, Chair, Sunshine Coast Trails Society
Regarding: Letter of Support Request for Community Economic
Recovery Infrastructure Program Grant Applications
(Voting – All Directors) Annex I
p. 55

MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

11. Business Licensing in Rural Areas – Notice of Motion from Director Tize

WHEREAS the SCRD has a large number of businesses and home-based businesses in the rural areas, and a large number of short-term rentals and potential new policy regarding small-scale cannabis production;

AND WHEREAS a business licensing program would create greater transparency and business development statistics, bylaw compliance, as well as revenue to help provide increased use of infrastructure and utilities;

THEREFORE BE IT RESOLVED that staff prepare a report about the feasibility of introducing business licensing in SCRD rural areas.

(Voting – All Directors)

NEW BUSINESS

IN CAMERA

⇒ **ADD** That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (c) and (k) of the *Community Charter* – “labour relations or other employee relations” and “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

ADJOURNMENT