



## SUNSHINE COAST REGIONAL DISTRICT

November 12, 2020

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MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

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**PRESENT\*:**

Chair	Electoral Area B	L. Pratt
Directors	Electoral Area A	L. Lee
	Electoral Area D	A. Tize
	Electoral Area E	D. McMahon
	Electoral Area F	M. Hiltz
	District of Sechelt	D. Siegers
	District of Sechelt	A. Toth
	Town of Gibsons	B. Beamish (Alt.)
	Sechelt Indian Government District	W. Paull

**ALSO PRESENT\*:**

Chief Administrative Officer	D. McKinley
Corporate Officer	S. Reid
GM, Planning and Community Development	I. Hall
GM, Infrastructure Services	R. Rosenboom
Deputy Corporate Officer / Recorder	J. Hill
Media	1
Public	0

*\*Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

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**CALL TO ORDER**     **2:03 p.m.**

**ELECTION OF CHAIR**     The Corporate Officer called for nominations for the position of Chair of the Regional District Board for 2021.

Director Siegers nominated Director Pratt. Director Pratt accepted the nomination.

The Corporate Officer called a second time for further nominations.

The Corporate Officer called a third and final time for further nominations.

There being no further nominations, Director Pratt was declared Chair of the Sunshine Coast Regional District Board for 2021 by acclamation.

**ELECTION OF VICE CHAIR**     Director Pratt assumed the Chair. Chair Pratt called for nominations for the position of Vice Chair of the Regional District Board for 2021.

Director Tize nominated Director Toth. Director Toth accepted the nomination.

The Chair called a second time for further nominations.

Director Lee nominated Director McMahon. Director McMahon accepted the nomination.

The Chair called a third and final time for further nominations.

There being no further nominations, nominations were closed and an electronic ballot was called by the Chair. Director Toth was declared Vice Chair of the Sunshine Coast Regional District Board for 2021 by majority vote.

## AGENDA

### **It was moved and seconded**

362/20

THAT the agenda for the meeting be adopted as amended by adding the following item under New Business:

- Letter of Support for Telus's Application to the BC Economic Recovery Program.

**CARRIED**

## MINUTES

Minutes

### **It was moved and seconded**

363/20

THAT the Regular Board meeting minutes of October 22, 2020 be adopted.

**CARRIED**

## REPORTS

Corporate

### **It was moved and seconded**

364/20

THAT Corporate and Administrative Services Committee recommendation Nos. 1, 3, 4, 6-8 and 10 of October 22, 2020 be received, adopted and acted upon as follows:

**Recommendation No. 1**     *Corporate Financial Variance – 3<sup>rd</sup> Quarter*

THAT the report titled Sunshine Coast Regional District Q3 Corporate Financial Variance be received for information.

**Recommendation No. 3**     *Federal Gas Tax – Community Works Fund Framework*

THAT the report titled Federal Gas Tax – Community Works Fund Framework be received;

364/20 cont.

AND THAT the recommended changes as follows be incorporated into the draft Federal Gas Tax – Community Works Fund Policy and presented at a future Committee in preparation of final Policy approval:

- Purpose change to “a process for efficient expenditures of funds”;
- 7.1.3c – change “non-project” to “non-profit”;
- 6.2.5 – change “eligible outside agencies” to “eligible partners”.

**Recommendation No. 4**     *Gas Tax Community Works Fund Update*

THAT the report titled Gas Tax Community Works Fund Update be received for information.

**Recommendation No. 6**     *2020 Rural Areas’ Grant-in-Aid Debrief*

THAT the report titled 2020 Rural Areas’ Grant-in-Aid Debrief be received;

AND THAT a Special Corporate and Administrative Services Committee meeting be scheduled prior to the end of 2020 to review the Rural Areas’ Grant-in-Aid Policy and Process.

**Recommendation No. 7**     *Director Constituency and Travel Expenses*

THAT the report titled Director Constituency and Travel Expenses for Period Ending September 30, 2020 be received for information.

**Recommendation No. 8**     *Contracts Between \$50,000 and \$100,000*

THAT the report titled Contracts Between \$50,000 and \$100,000 from July 1 to September 30, 2020 be received for information.

**Recommendation No. 10**     *Notice of Motion – Business Licensing in Rural Areas*

THAT the Notice of Motion regarding Business Licensing in Rural Areas be received, adopted and acted upon as follows:

WHEREAS the Sunshine Coast Regional District (SCRD) has a large number of businesses and home-based businesses in the rural areas, and a large number of short-term rentals and potential new policy regarding small-scale cannabis production;

AND WHEREAS a business licensing program would create greater transparency and business development statistics, bylaw compliance, as well as revenue to help provide increased use of infrastructure and utilities;

THEREFORE BE IT RESOLVED that staff prepare a report for a Committee, prior to the end of 2020, about the implications of introducing business licensing in SCRD rural areas.

**CARRIED**

Planning

**It was moved and seconded**

365/20

THAT Planning and Community Development Committee recommendation Nos. 7, 10, 11 and 13 of November 12, 2020 be received, adopted and acted upon as follows:

**Recommendation No. 7**     *Gibsons and District Aquatic Facility (GDAF) Re-Opening*

THAT the report titled Gibsons and District Aquatic Facility (GDAF) Re-Opening be received;

AND THAT staff proceed with the "Accelerated Restart Option" that would see GDAF restart as soon as possible with modified hours/services;

AND THAT the offer of donation of up to \$5,000 from the Town of Gibsons in support of GDAF restart capital costs be accepted;

AND FURTHER THAT the 2020-2024 Financial Plan be amended accordingly.

**Recommendation No. 10**     *Dakota Ridge Snowmobile Replacement and UTV Repair Options*

THAT the report titled Dakota Ridge Snowmobile Replacement and UTV Repair Options be received;

AND THAT replacement of snowmobile unit 417 and repair of UTV unit 506 proceed with funding of up to \$29,000 from Dakota Ridge [680] operating reserve;

AND FURTHER THAT the 2020-2024 Financial Plan be updated accordingly.

**Recommendation No. 11**     *Seaview Cemetery Additional Columbarium Purchase*

THAT the report titled Seaview Cemetery- Additional Columbarium Purchase be received;

AND THAT the purchase and installation of an additional columbarium at the Seaview Cemetery be approved in the amount of \$24,000 and funded from Cemetery [400] operating reserves;

AND FURTHER THAT the 2020-2024 Financial Plan be amended accordingly.

**Recommendation No. 13**     *RFP 2011602 - Fire Department Apparatus Replacement Award Report*

THAT the report titled RFP 2011602 - Fire Department Apparatus Replacement Award Report be received;

365/20 cont. AND THAT the project budget be increased from \$350,000 to \$400,789 for the Gibsons & District apparatus replacement, funded from MFA short term loan;

AND THAT the SCRD enter into a contractual agreement with HUB Fire Engines & Equipment Ltd., for the Replacement of the Halfmoon Bay Fire Department tender apparatus in the amount of \$459,806 (excluding GST);

AND THAT the SCRD enter into a contractual agreement with Associated Fire Safety Group, for the Replacement of the Gibsons & District Fire Department initial attack apparatus in the amount of \$400,789 (excluding GST);

AND FURTHER THAT the 2020-2024 Financial Plan be updated accordingly.

**CARRIED**

## COMMUNICATIONS

UBCM Resolution –  
Medical Cannabis **It was moved and seconded**

366/20 THAT the correspondence from Jamee Justason, Resolutions and Policy Analyst, Union of British Columbia Municipalities dated October 19, 2020 regarding Medical Cannabis Safety Concerns (UBCM Resolution No. EB16) be received for information.

**CARRIED**

UBCM Resolution  
Amendment **It was moved and seconded**

367/20 THAT the amendments to the Medical Cannabis Safety Concerns resolution (UBCM Resolution No. EB16), as presented in the correspondence from Jamee Justason, Resolutions and Policy Analyst, Union of British Columbia Municipalities dated October 19, 2020, be supported;

AND THAT SCRD's support for the amendments to the Medical Cannabis Safety Concerns resolution (UBCM Resolution No. EB16) be communicated to the Union of British Columbia Municipalities.

**CARRIED**

Gibsons Pool  
Multi-Purpose Room **It was moved and seconded**

368/20 THAT the correspondence from Mayor Beamish, Town of Gibsons dated October 27, 2020 regarding a Multi-Purpose Room at the Gibsons Pool be received.

**CARRIED**

GDAF Expansion  
Plans

**It was moved and seconded**

369/20

THAT SCRD staff reach out to Town of Gibsons staff regarding the Muriel Haynes Trust Fund and potential uses for that fund with respect to the Gibsons and District Aquatic Facility;

AND THAT previous expansion plans for the Gibsons and District Aquatic Facility be referred to for future consideration.

**CARRIED**

Climate Action  
Report Card Project

**It was moved and seconded**

370/20

THAT the correspondence from Mayor Beamish, Town of Gibsons dated November 4, 2020 regarding Climate Action Report Card Project be received.

**CARRIED**

UBCM Delegation  
Meeting

**It was moved and seconded**

371/20

THAT the correspondence from Deputy Minister Allan, Ministry of Forests, Lands, Natural Resource Operations and Rural Development dated October 22, 2020 regarding 2020 UBCM Annual Convention Delegation Meeting be received.

**CARRIED**

UBCM Delegation  
Meeting

**It was moved and seconded**

372/20

THAT the correspondence from Deputy Minister Caul, Ministry of Indigenous Relations and Reconciliation dated October 27, 2020 regarding 2020 UBCM Annual Convention Delegation Meeting be received.

**CARRIED**

UBCM Delegation  
Meeting

**It was moved and seconded**

373/20

THAT the correspondence from Deputy Solicitor General Sieben, Ministry of Public Safety and Solicitor General dated October 28, 2020 regarding 2020 UBCM Annual Convention Delegation Meeting be received.

**CARRIED**

**UBCM Delegation Meeting****It was moved and seconded**

374/20

THAT the correspondence from Deputy Minister Jardine, Ministry of Environment and Climate Change Strategy dated October 28, 2020 regarding 2020 UBCM Annual Convention Delegation Meeting be received.

**CARRIED****BYLAWS**

Bylaw 687.3

**It was moved and seconded**

375/20

THAT *Sunshine Coast Regional District Building Amendment Bylaw No. 687.3, 2020* be adopted.

**CARRIED****DIRECTORS' REPORTS**

*Directors provided a verbal report of their activities.*

**NEW BUSINESS**

Letter of Support

**It was moved and seconded**

376/20

THAT a letter of support be provided to Telus for their application to the BC Economic Recovery Program for service enhancements in the Egmont Road area;

AND THAT SCRD's support for the project is subject to forthcoming planning review and approval by the SCRD Board;

AND FURTHER THAT Telus be requested to address any shishálh Nation archaeological or environmental concerns.

**CARRIED**

*The Board moved In Camera at 3:21 p.m.*

**IN CAMERA****It was moved and seconded**

377/20

THAT the public be excluded from attendance at the meeting in accordance with Sections 90 (1) (c), (e), (k) and 90 (2) (b) of the *Community Charter* – “labour relations or other employee relations”, “the acquisition, disposition or expropriation of land or improvements...”, “negotiations and related discussions respecting the proposed provision of a municipal service...” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”.

**CARRIED**

*The Board moved out of In Camera at 3:28 p.m.*

**ADJOURNMENT      It was moved and seconded**

378/20                      THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 3:29 p.m.

Certified correct \_\_\_\_\_

Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_

Chair