



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, JUNE 25, 2020

AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of June 11, 2020

Annex A
Pages 1 – 7

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

REPORTS

3. Planning and Community Development Committee recommendation
Nos. 1, 2, 4, 6, 7 and 10-15 of June 11, 2020 (*recommendation
Nos. 3, 5, 8, 9 and 16 previously adopted*)

Annex B
pp 8 – 13

4. Infrastructure Services Committee recommendation Nos. 1-4 of
June 18, 2020

Annex C
pp 14 – 16

5. Chief Administrative Officer's Report of June 25, 2020

Annex D
p 17

COMMUNICATIONS

MOTIONS

BYLAWS

6. *Sunshine Coast Regional District Zoning Amendment Bylaw
No. 310.189, 2020
– adoption
(Voting – Electoral Area Directors – 1 vote each)*

Annex E
p 18

DIRECTORS' REPORTS

Verbal

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (k), and (2) (b) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality”, “negotiations and related discussions respecting the proposed provision of a municipal service...”, and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or federal government or both and a third party”.

ADJOURNMENT

UPCOMING MEETING DATES

SCRD Board, Committee, and Advisory Committee Meetings (to July 21, 2020)

Agricultural Advisory Committee	June 23 at 3:30 pm
Advisory Planning Commission (Area B)	June 23 at 7:00 pm
Advisory Planning Commission (Area F)	June 23 at 7:00 pm
Advisory Planning Commission (Area A)	June 24 at 7:00 pm
Advisory Planning Commission (Area E)	June 24 at 7:00 pm
Corporate and Administrative Services Committee	June 25 at 9:30 am
Regular Board	June 25 at 1:30 pm
Planning and Community Development Committee	July 9 at 9:30 am
Regular Board	July 9 at 1:30 pm
Natural Resources Advisory Committee	July 15 at 3:30 pm
Infrastructure Services Committee	July 16 at 9:30 am
Policing and Public Safety Committee	July 16 at 1:30 pm
Transportation Advisory Committee	July 16 at 3:00 pm
Advisory Planning Commission (Area D)	July 20 at 7:00 pm
Solid Waste Management Plan Monitoring Advisory Committee	July 21 at 11:00 am

Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

Sechelt Library Board Meeting	June 27 at 10:00 am
Public Hearing (Zoning Amendment Bylaw No. 310.184 and Area A Zoning Amendment Bylaw No. 337.118 to establish regulations for the use and operation of bed and breakfast establishments and short-term rental accommodations)	June 30 at 7:00 pm
Local Government Show	July 2 at 7:00 pm
Public Hearing (West Howe Sound OCP Amendment Bylaw 640.3 and Zoning Amendment Bylaw No. 310.188 for proposed cluster housing in bare-land strata subdivision of 10 lots at 1457 North Road)	July 14 at 7:00 pm

Please note: Meeting dates are current as of print date (June 19, 2020).



SUNSHINE COAST REGIONAL DISTRICT

June 11, 2020

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:

Chair	Electoral Area B	L. Pratt
Directors	Electoral Area A	L. Lee
	Electoral Area D	A. Tize
	Electoral Area E	D. McMahon
	Electoral Area F	M. Hiltz
	District of Sechelt	D. Siegers
	District of Sechelt	A. Toth
	Town of Gibsons	D. Croal
	Sechelt Indian Government District	W. Paull

ALSO PRESENT*:

Chief Administrative Officer	D. McKinley
Corporate Officer / (Recorder - in part)	S. Reid
GM, Corporate Services / Chief Financial Officer	T. Perreault
GM, Planning and Community Development	I. Hall
GM, Infrastructure Services	R. Rosenboom
Deputy Corporate Officer / Recorder	J. Hill (in part)
Media	0
Public	1

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 1:50 p.m.

AGENDA It was moved and seconded

233/20 THAT the agenda for the meeting be adopted as amended by adding the following item under New Business:

- Police Funding.

CARRIED

MINUTES

Minutes It was moved and seconded

234/20 THAT the Regular Board meeting minutes of May 28, 2020 be adopted.

CARRIED

REPORTS

Corporate

It was moved and seconded

235/20

THAT Corporate and Administrative Services Committee recommendation Nos. 1-9 and 11-15 of May 28, 2020 be received, adopted and acted upon as follows:

Recommendation No. 1 *2020 Budget Project Status Report*

THAT the report titled Budget Project Status Report – May 2020 be received for information.

Recommendation No. 2 *Corporate Financial Variance and Forecast Analysis - COVID-19*

THAT the report titled Sunshine Coast Regional District Corporate Financial Variance and Forecast Analysis – COVID19 be received.

Recommendation No. 3 *Transit Service Levels as a Result of COVID-10*

THAT Sunshine Coast Transit system continue the current Saturday schedule with adjustments as required to meet the June 3, 2020 BC Ferries schedule changes;

AND THAT staff report to the July 2020 Infrastructure Services Committee meeting with an update on ridership and options for service to commence in September 2020.

Recommendation No. 4 *Regional Solid Waste Service Levels as a Result of COVID-10*

THAT staff report to the July 2020 Corporate and Administrative Services Committee meeting with cost savings options for Regional Solid Waste Service including implications of delaying the South Coast drop-off award, delaying implementation of Area A food waste sites, use of green waste sites, Good Samaritan Program and Coupon Programs, and options in regards to fees, charges and surcharges to maintain service levels;

AND THAT the report also include further information with respect to the impact of changing 2020 landfill closure reserve contributions.

Recommendation No. 5 *Landfill Staffing as a Result of COVID-10*

THAT staff report to the July 2020 Corporate and Administrative Services Committee meeting regarding the optimization of Sechelt Landfill and Pender Harbour Transfer Station operations in terms of staff hours, service, and demand.

235/20 cont.

Recommendation No. 6 *Building Inspection Service Levels as a Result of COVID-10*

THAT Building Inspection services levels be revisited at the July 2020 Corporate and Administrative Services Committee meeting pending the effect of the Sunshine Coast Regional District Field Road Administration Office re-opening.

Recommendation No. 7 *Community Recreation Service Levels as a Result of COVID-10*

THAT staff report to the July 2020 Corporate and Administrative Services Committee meeting regarding the costs of operating the four recreation facilities: Gibsons and Area Community Centre, Sechelt Aquatic Centre, Sunshine Coast Arena and Gibsons and District Aquatic Facility;

AND THAT consideration be given to the cost implications of delayed openings for any or all four recreation facilities with timelines and costs required to re-open these facilities to the public.

Recommendation No. 8 *Pender Harbour Pool Service Levels as a Result of COVID-10*

THAT the potential implications of delayed or partial opening of the Pender Harbour Aquatic and Fitness Centre be reported as part of the Q2 variance at the July 2020 Corporate and Administrative Services Committee meeting.

Recommendation No. 9 *Community Parks Service Levels as a Result of COVID-10*

THAT the potential implications of delayed or partial openings of community parks, community halls and playgrounds be reported as part of the Q2 variance at the Corporate and Administrative Services Committee meeting.

Recommendation No. 11 *Revised Director Constituency and Travel Expenses*

THAT the report titled Revised Director Constituency and Travel Expenses for Period Ending March 31, 2020 be received for information.

Recommendation No. 12 *Union of British Columbia Municipalities Resolution*

THAT the report titled Union of British Columbia Municipalities (UBCM) Resolutions – ICI Packaging and Paper Products Recycling Regulation Amendment be received;

AND THAT the updated resolution for ICI Packaging and Paper Products Recycling Regulation Amendment be approved as amended and forwarded to UBCM for consideration at the 2020 Convention as follows:

235/20 cont.

WHEREAS resolution 2018-B68 'Packaging and Printed Paper Recycling Regulation Amendment' was previously endorsed by the UBCM membership;

AND WHEREAS the Province responded it would consider expanding BC's Extended Producer Responsibility (EPR) programs for future inclusion of Industrial, Commercial and Institutional (ICI) packaging and paper products as part of their commitment to the Canadian Council of Ministers of Environment Canada-Wide Action Plan for Extended Producer Responsibility;

AND WHEREAS BC's EPR programs have yet to be expanded to include ICI packaging and paper products which is having a disproportionate impact on remote and rural communities where access to private or commercial recycling services is limited and often unavailable:

THEREFORE BE IT RESOLVED THAT UBCM urge the Province to take action on amending the Recycling Regulation to expand BC's Extended Producer Responsibility (EPR) programs to include product categories for Industrial, Commercial and Institutional packaging and paper products.

Recommendation No. 13 *Union of British Columbia Municipalities Resolution*

THAT staff draft a resolution for submission to the Union of BC Municipalities (UBCM) 2020 Convention based on the April 9, 2020 British Columbia Timber Sales (BCTS) Operating Plan staff report and previous resolutions on this topic, highlighting the need for the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, Ministry of Transportation and Infrastructure and other Ministries' continued consideration of cumulative effects of land use decisions, especially in regards to drinking water protection and geotechnical hazards.

Recommendation No. 14 *Katherine Lake Campground Service Overview and Operations Impact Scenario Analysis*

THAT the report titled Katherine Lake Campground Service Overview and Operations Impact Scenario Analysis be received;

AND THAT Sunshine Coast Regional District (SCRD) continue to operate the park at Katherine Lake for day use and plan for a restart of public camping services following health advice;

AND THAT a projected deficit of up to (\$18,660) for the 2020 seasonal operations at Katherine Lake Park be approved;

AND FURTHER THAT staff report back on current and estimated Community Parks [650] budget variance in Q2 and Q3.

235/20 cont. **Recommendation No. 15** *Gibsons and District Public Library – Plan for Phase Re-Opening of the Library*

THAT the correspondence from the Gibsons and District Public Library regarding a Plan for the Phased Re-Opening of the Library be received.

CARRIED

Planning **It was moved and seconded**

236/20 THAT Planning and Community Development Committee recommendation Nos. 3, 5, 8, 9, and 16 of June 11, 2020 be received, adopted and acted upon as follows:

Recommendation No. 3 *Resilient Coast – Regional Plan H Community Connectedness Grant Program Proposal*

THAT the report titled Resilient Coast – Regional Plan H Community Connectedness Grant Program Proposal be received;

AND THAT Sunshine Coast Regional District (SCRD) make application to the BC Healthy Communities Plan H Community Connectedness Grant Program for \$15,000, representing requests from SCR D, Town of Gibsons and District of Sechelt to support the Resilient Coast Sunshine Coast Together project.

Recommendation No. 5 *Updated Target Volume Church Road Well Field Project*

THAT the report titled Updated Target Volume Church Road Well Field Project be received;

AND THAT staff initiate the provincial application processes to maximize the target volume for the Church Road Well Field based on the most recent technical analyses;

AND THAT the SCR D Board send a letter to Minister Heyman of the BC Ministry of Environment and Climate Change Strategy requesting an expedited review of the application under the *Environmental Assessment Act*;

AND THAT the contract with Associated Environmental Consultants Inc. for the Groundwater Investigation - Phase 4A be increased by \$50,000 to \$737,182 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

Recommendation No. 8 *Development Variance Permit Application DVP00061 (1952 Ocean Beach Esplanade)*

THAT the report titled Development Variance Permit Application DVP00061 (1952 Ocean Beach Esplanade) be received;

236/20 cont.

AND THAT Development Variance Permit Application DVP00061 (1952 Ocean Beach Esplanade) to vary *Zoning Bylaw No. 310* Section 601.4 (1) to reduce the required front lot line setback from 5 metres to 0 metres, be issued.

Recommendation No. 9 *MoTI Request for Concurrence and Statutory Right of Way for Erosion Protection Works at Dakota Bridge/Port Mellon Highway*

THAT the report titled Ministry of Transportation and Infrastructure Request for Concurrence and Statutory Right of Way for Erosion Protection Works at Dakota Bridge/Port Mellon Highway, PID 017-886-561 be received;

AND THAT SCRD provide the Ministry of Transportation and Infrastructure with a letter of concurrence for access to lands owned by the SCRD legally described as Block 1 REM Plan LMP5041, District Lot 1482 1645 7748 Group 1 NWD, PID 017-866-561, to facilitate construction of erosion protection works over the bridge abutment areas of Dakota Creek;

AND THAT the Chief Administrative Officer and Corporate Officer be authorized to sign a Dike Maintenance Agreement for the planned erosion protection works at Dakota Creek;

AND FURTHER THAT the SCRD grant a Statutory Right of Way including a reference plan to the Ministry of Transportation and Infrastructure over lands owned by the SCRD legally described as Block 1 REM Plan LMP5041, District Lot 1482 1645 7748 Group 1 NWD, PID 017-866-561, to facilitate maintenance of erosion protection works over the bridge abutment areas of Dakota Creek.

Recommendation No. 16 *Coopers Green Recreational Boat Launch Public Engagement*

THAT staff research and prepare background material prior to a public engagement session in Electoral Area B with respect to the Coopers Green recreational boat launch.

CARRIED

MOTIONS

Public Hearing for
Short-Term Rentals

It was moved and seconded

237/20

THAT the April 21, 2020 Public Hearing concerning *Bylaw No. 310.184* and *337.118*, postponed as a result of the provincial health emergency, be re-scheduled to June 30, 2020 at 7:00 p.m. to be conducted by electronic or other communication facilities;

AND THAT the Board delegate Director Pratt as Chair and Director Siegers as Alternate Chair to conduct the public hearing.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

NEW BUSINESS

The Directors discussed police funding in response to a question from a constituent.

The Board moved In Camera at 2:59 p.m.

IN CAMERA It was moved and seconded

238/20 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (k), and (2) (b) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality”, “negotiations and related discussions respecting the proposed provision of a municipal service...”, and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or federal government or both and a third party”.

CARRIED

The Board moved out of In Camera at 4:03 p.m.

ADJOURNMENT It was moved and seconded

239/20 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 4:03 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair

**SUNSHINE COAST REGIONAL DISTRICT
PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE**

June 11, 2020

RECOMMENDATIONS FROM THE PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975 FIELD ROAD, SECHELT, BC.

PRESENT*:	Chair	District of Sechelt	A. Toth
	Directors	Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		Town of Gibsons	D. Croal
		Sechelt Indian Government District	W. Paull (part)

ALSO PRESENT*:	Chief Administrative Officer	D. McKinley
	GM, Planning and Community Development	I. Hall
	GM, Infrastructure Services	R. Rosenboom (part)
	Manager, Planning and Development	D. Pady
	Senior Planner	Y. Siao (part)
	Parks Planning Coordinator	S. Adams (part)
	Administrative Assistant / Recorder	A. O'Brien
	Public	10
	Media	0

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 9:30 a.m.

AGENDA The amended agenda was adopted as presented.

DELEGATIONS

Naomi Fleschhut and April Struthers, Sunshine Coast Together Project presented to the Committee regarding Plan H Healthy Communities - Community Connectedness Grant.

Recommendation No. 1 *Sunshine Coast Together Project Delegation*

The Planning and Community Development Committee recommended that the delegation materials from the Sunshine Coast Together Project regarding Plan H Healthy Communities - Community Connectedness Grant be received.

Nicole Huska, Secret Cove Heights Development Inc. presented to the Committee regarding Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3 and Zoning Amendment Bylaw No. 310.174 (Secret Cove Heights Development).

Director Toth left the meeting and Director Tize assumed the Chair at 10:09 a.m.

Recommendation No. 2 *Secret Cove Heights Development Inc.*

The Planning and Community Development Committee recommended that the delegation materials from Nicole Huska, Secret Cove Heights Development Inc. regarding Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3 and Zoning Amendment Bylaw No. 310.174 (Secret Cove Heights Development) be received.

REPORTS

Recommendation No. 3 *Resilient Coast – Regional Plan H Community Connectedness Grant Program Proposal*

The Planning and Community Development Committee recommended that the report titled Resilient Coast – Regional Plan H Community Connectedness Grant Program Proposal be received;

AND THAT Sunshine Coast Regional District (SCRD) make application to the BC Healthy Communities Plan H Community Connectedness Grant Program for \$15,000, representing requests from SCR D, Town of Gibsons and District of Sechelt to support the Resilient Coast Sunshine Coast Together project;

AND FURTHER THAT this recommendation be forwarded to the Regular Board meeting of June 11, 2020.

Director Toth re-joined the meeting and resumed the Chair at 10:38 a.m.

Recommendation No. 4 *Halfmoon Bay OCP Amendment Bylaw No. 675.3 and Zoning Amendment Bylaw No. 310.174 (Secret Cove Heights Development)*

The Planning and Community Development Committee recommended that the report titled Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3 and Zoning Amendment Bylaw No. 310.174 (Secret Cove Heights Development) – Further Consideration be received;

AND THAT *Halfmoon Bay Official Community Plan Amendment Bylaw 675.3 and Sunshine Coast Regional District Zoning Amendment Bylaw 310.174* be forwarded to the Board for consideration of Second Reading;

AND FURTHER THAT a Public Hearing be scheduled to consider the bylaws.

Directors Hiltz and McMahon opposed.

Recommendation No. 5 *Updated target volume Church Road Well Field Project*

The Planning and Community Development Committee recommended that the report titled Updated target volume Church Road Well Field Project be received;

AND THAT staff initiate the provincial application processes to maximize the target volume for the Church Road Well Field based on the most recent technical analyses;

AND THAT the SCR D Board send a letter to Minister Heyman of the BC Ministry of Environment and Climate Change Strategy requesting an expedited review of the application under the Environmental Assessment Act;

AND THAT the contract with Associated Environmental Consultants Inc. for the Groundwater Investigation - Phase 4A be increased by \$50,000 to \$737,182 (excluding GST);

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT this recommendation be forwarded to the Regular Board meeting of June 11, 2020.

The Committee recessed at 11:00 a.m. and reconvened at 11:07 a.m.

Recommendation No. 6 *Development Variance Permit Application DVP00042 (2484 Milliner Road)*

The Planning and Community Development Committee recommended that the report titled Development Variance Permit Application DVP00042 (2484 Milliner Road) be received;

AND THAT Development Variance Permit Application DVP00042 (2484 Milliner Road) to vary Zoning Bylaw No. 310, be issued, as follows:

- i. To vary Section 507 (1) (f) to:
 - a. reduce the required setback to a watercourse from 15 metres to 11.4 metres to permit construction of a proposed single family dwelling;
 - b. reduce the required setback to a watercourse from 15 metres to 5.3 metres to permit a previously constructed auxiliary building; and
- ii. To vary Section 601.4 (1) to reduce the required front yard setback from 5 metres to 0 metres to permit a previously constructed auxiliary building.

Recommendation No. 7 *Development Variance Permit Application DVP00060 (3385 Spruce Road)*

The Planning and Community Development Committee recommended that the report titled Development Variance Permit Application DVP00060 (3385 Spruce Road) be received;

AND THAT Development Variance Permit Application DVP00060 to increase the maximum height of an auxiliary dwelling unit from 4.5 metres to 5.1 metres to allow for conversion of an existing carport structure to an auxiliary dwelling unit be approved subject to the following condition:

- a. Comments from the shíshálh Nation be received within the 60 day referral period and any requests from the shíshálh Nation be addressed by the property owners.

Recommendation No. 8 *Development Variance Permit Application DVP00061 (1952 Ocean Beach Esplanade)*

The Planning and Community Development Committee recommended that the report titled Development Variance Permit Application DVP00061 (1952 Ocean Beach Esplanade) be received;

AND THAT Development Variance Permit Application DVP00061 (1952 Ocean Beach Esplanade) to vary Zoning Bylaw No. 310 Section 601.4 (1) to reduce the required front lot line setback from 5 metres to 0 metres, be issued;

AND FURTHER THAT this recommendation be forwarded to the Regular Board Meeting of June 11, 2020.

Recommendation No. 9 *MoTI Request for Concurrence and Statutory Right of Way for Erosion Protection Works at Dakota Bridge/Port Mellon Highway*

The Planning and Community Development Committee recommended that the report titled Ministry of Transportation and Infrastructure Request for Concurrence and Statutory Right of Way for Erosion Protection Works at Dakota Bridge/Port Mellon Highway, PID 017-886-561 be received;

AND THAT SCR D provide the Ministry of Transportation and Infrastructure with a letter of concurrence for access by to lands owned by the SCR D legally described as Block 1 REM Plan LMP5041, District Lot 1482 1645 7748 Group 1 NWD, PID 017-866-561, to facilitate construction of erosion protection works over the bridge abutment areas of Dakota Creek;

AND THAT the Chief Administrative Officer and Corporate Officer be authorized to sign a Dike Maintenance Agreement for the planned erosion protection works at Dakota Creek;

AND THAT the SCR D grant a Statutory Right of Way including a reference plan to the Ministry of Transportation and Infrastructure over lands owned by the SCR D legally described as Block 1 REM Plan LMP5041, District Lot 1482 1645 7748 Group 1 NWD, PID 017-866-561, to facilitate maintenance of erosion protection works over the bridge abutment areas of Dakota Creek;

AND FURTHER THAT this recommendation be forwarded to the Regular Board Meeting of June 11, 2020.

Recommendation No. 10 *Henderson Beach License No. 241046 Renewal*

The Planning and Community Development Committee recommended that the report titled Henderson Beach License No. 241046 Renewal – Electoral Area D be received;

AND THAT SCR D submit a Crown renewal application for a 10-year period on the area covered by Licence No. 241046;

AND FURTHER THAT the delegated authorities be authorized to sign the license renewal documents.

Recommendation No. 11 *Dakota Ridge Volunteer Insurance and Letter of Recognition Request*

The Planning and Community Development Committee recommended that the report titled Dakota Ridge Volunteer Insurance and Letter of Recognition Request be received;

AND THAT Board approve the Service Providers Agreement between the SCR D and the Dakota Ridge Volunteers with the date as set out in the Service Providers Agreement;

AND THAT the delegated authorities be authorized to sign the Service Providers Agreement documents;

AND THAT a letter of recognition on behalf of the SCR D Board of Directors be prepared to recognize and thank volunteers for their service;

AND FURTHER THAT the SCR D Board Chair be authorized to sign the letter of recognition on behalf of the Board of Directors.

Recommendation No. 12 *Egmont/Pender Harbour (Area A) APC Meeting Minutes of May 27, 2020*

The Planning and Community Development Committee recommended that the Egmont/Pender Harbour (Area A) Advisory Planning Commission meeting minutes of May 27, 2020 be received.

Recommendation No. 13 *Roberts Creek (Area D) APC Meeting Minutes of May 19, 2020*

The Planning and Community Development Committee recommended that the Roberts Creek (Area D) Advisory Planning Commission meeting minutes of May 19, 2020 be received.

Recommendation No. 14 *Elphinstone (Area E) APC Meeting Minutes of May 27, 2020*

The Planning and Community Development Committee recommended that the Elphinstone (Area E) Advisory Planning Commission meeting minutes of May 27, 2020 be received.

COMMUNICATIONS

Recommendation No. 15 *Communication regarding Coopers Green Recreational Boat Launch*

The Planning and Community Development Committee recommended that the correspondence from Tom Bailey, 5620 Mintie Road, Halfmoon Bay, dated May 19, 2020, regarding Ongoing Industrial and Commercial use of Coopers Green Recreational Boat Launch and waters in proximity to the Boat Launch be received.

Recommendation No. 16 *Coopers Green Recreational Boat Launch Public Engagement*

The Planning and Community Development Committee recommended that staff research and prepare background material prior to a public engagement session in Electoral Area B with respect to the Coopers Green recreational boat launch;

AND THAT this recommendation be forwarded to the Regular Board Meeting of June 11, 2020.

The Committee recessed at 12:18 p.m. and reconvened at 12:25 p.m.

IN CAMERA

The Committee moved In Camera at 12:25 p.m.

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a) and (2) (b) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality...” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”

The Committee moved out of In Camera at 1:10 p.m.

ADJOURNMENT 1:11 p.m.

Committee Chair

**SUNSHINE COAST REGIONAL DISTRICT
INFRASTRUCTURE SERVICES COMMITTEE**

June 18, 2020

RECOMMENDATIONS FROM THE INFRASTRUCTURE SERVICES COMMITTEE MEETING
HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975
FIELD ROAD, SECHELT, BC

PRESENT:	Chair	Electoral Area E	D. McMahon
	Directors	Electoral Area F Electoral Area A Electoral Area B Electoral Area D Town of Gibsons District of Sechelt District of Sechelt	M. Hiltz L. Lee L. Pratt A. Tize D. Croal A. Toth D. Siegers

ALSO PRESENT:	Chief Administrative Officer General Manager, Infrastructure Services Chief Financial Officer / GM, Corporate Services Manager, Utility Services Manager, Solid Waste Operations Administrative Assistant / Recorder Media Public	D. McKinley R. Rosenboom T. Perreault (part) S. Walkey (part) A. Kumar (part) T. Ohlson 0 0
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**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 9:32 a.m.

AGENDA The agenda was adopted as presented.

PRESENTATIONS and DELEGATIONS

Ned Hodaly, Kris Klammer, Doug Anastos and Ben Bajaj from Telus addressed the Committee regarding expansion plans for the Sunshine Coast.

The Chair thanked the delegates for their presentation.

IN CAMERA

The Committee moved In-Camera at 10:05 a.m.

That the public be excluded from attendance at the meeting in accordance with Section 90(1) (k) of the *Community Charter* – “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

The Committee moved out of In Camera at 10:37 a.m.

REPORTS

The General Manager, Infrastructure Services provided the Committee with a Water Supply Update which included information on snowpack, weather conditions, water conservation stages, water supply demand, public engagement and the new weekly water usage update.

The Infrastructure Service Committee recessed at 10:56 a.m. and reconvened at 11:06 a.m.

Recommendation No. 1 *YMCA Wastewater Treatment Plant Update*

The Infrastructure Services Committee recommended that the report titled YMCA Wastewater Treatment Plant Update be received for information;

AND THAT \$7,500 funding from Operating Reserves be approved for a feasibility study for Langdale Wastewater Service Area;

AND FURTHER THAT staff explore financial options to support the YMCA for their contribution for this service for 2020.

Recommendation No. 2 *Sechelt Landfill Ground Disturbance - Update*

The Infrastructure Services Committee recommended that the report titled Sechelt Landfill Ground Disturbance - Update be received.

Director Toth left the meeting at 12:01 p.m.

Recommendation No. 3 *Solid Waste Plan Monitoring Advisory Committee (PMAC)
Meeting Minutes - May 19, 2020*

The Infrastructure Services Committee recommended that the report titled Solid Waste Plan Monitoring Advisory Committee (PMAC) Meeting Minutes – May 19, 2020 be received.

COMMUNICATIONS**Recommendation No. 4** *Correspondence Harmonize Bylaws for 2020 Drought Response*

The Infrastructure Services Committee recommended that the correspondence from the Town of Gibson regarding the SCRD’s request to harmonize bylaws for 2020 drought response be received.

ADJOURNMENT

12:04 p.m.

Committee Chair

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board – June 25, 2020
AUTHOR: Dean McKinley, Chief Administrative Officer
SUBJECT: CHIEF ADMINISTRATIVE OFFICER’S REPORT

RECOMMENDATION

THAT the June 25, 2020 Chief Administrative Officer’s Report be received for information.

BACKGROUND

This Chief Administrative Officer’s (CAO) report provides information to the Board on the recent activities of the Sunshine Coast Regional District.

DISCUSSION***Administration:***

As we continue to operate under a Provincial state of emergency as a result of COVID 19, we are moving toward restarting some services at our Field Road office. Staff have been working on reopening the Field Road office on a limited basis and providing counter service in various departments. While we will be reopening on a limited basis, we recognize that the best way to keep the public and our staff as safe as possible is to limit exposure. Many of our staff will continue to work remotely and we will be developing scheduling that maximizes our ability to provide service while ensuring we are following all provincial guidelines and keeping everyone as safe as possible.

As we continue to evolve during these highly unusual times, we are implementing measures to ensure that we are able to enhance our responsiveness and service. I would like to extend my gratitude to the Senior Leadership Team, our managers and our staff for their continued efforts under challenging circumstances. I’d also like to acknowledge our IT department who continue to provide amazing support and constantly finding ways to improve our ability to work remotely.

Regional Collaboration and Partnerships:

I continue to meet with the CAOs from Gibsons and Sechelt regularly to discuss common issues and opportunities for collaboration. I have also had the opportunity to virtually meet with Jasmine Paul, Stewardship & Territorial Land Management Division Manager with the shíshálh Nation.

CONCLUSION

The CAO report summarizes key initiatives and activities that align with the priorities of the 2019 - 2023 Strategic Plan and the Board’s direction.

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 310.189

A bylaw to amend *Sunshine Coast Regional District Zoning Bylaw No. 310, 1987*

The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

PART A – CITATION

1. This bylaw may be cited as *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.189, 2020*.

PART B – AMENDMENT

2. *Sunshine Coast Regional District Zoning Bylaw No. 310, 1987* is hereby amended as follows:

Insert the following section immediately following Section 1011.12:

1011.13 Notwithstanding Section 1011.1(a), an auxiliary dwelling is permitted on Lot 7 District Lot 1582 Group 1 New Westminster District Plan LMP22397.

PART C – ADOPTION

READ A FIRST TIME this	28 th DAY OF	MAY	2020
READ A SECOND TIME this	28 th DAY OF	MAY	2020
READ A THIRD TIME this	28 th DAY OF	MAY	2020
APPROVED PURSUANT TO SECTION 52 OF THE <i>TRANSPORTATION ACT</i> this	8 th DAY OF	JUNE	2020
ADOPTED this	25 th DAY OF	JUNE	2020

Corporate Officer

Chair