



# SUNSHINE COAST REGIONAL DISTRICT



SPECIAL BOARD MEETING TO BE HELD  
IN THE BOARDROOM OF THE SUNSHINE COAST  
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, JANUARY 30 2020

## AMENDED AGENDA

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CALL TO ORDER 3:00 p.m.

### AGENDA

1. Adoption of agenda

### MINUTES

### BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

### PRESENTATIONS AND DELEGATIONS

### REPORTS

2. Corporate and Administrative Services Committee recommendation Nos. 1-11 and 13-21 of January 23, 2020 (*recommendation No. 12 previously adopted*) Annex A Pages 1 - 7
3. Infrastructure Services Committee recommendation →**ADD** Nos. 2, 5-10, and 13 of January 30, 2020 pp 7a-e

### COMMUNICATIONS

### MOTIONS

### BYLAWS

4. *Sunshine Coast Regional District Rates and Regulations Amendment Bylaw No. 422.34, 2020* Annex B pp 8 - 13  
– *first, second, third reading, and adoption*  
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt-6)

### DIRECTORS' REPORTS

Verbal

### NEW BUSINESS

**IN CAMERA**

THAT the public be excluded from attendance at the meeting in accordance with Sections 90(1) (a), (c), and (k) of the *Community Charter* “personal information about an identifiable individual who holds or is being considered for a position...”, “labour relations...”, negotiations and related discussions respecting the proposed provision of a municipal service...”.

**ADJOURNMENT**

**Recommendation No. 2**     *2019 Fare Review Update*

THAT the report titled 2019 Fare Review Update be received;

AND THAT staff work with BC Transit on the implementation of Option 2 of the DayPASS on Board fare product for implementation in Q2 2020 as follows:

Fare Product	Riders	Option 2
Cash	All	\$2.00
Tickets	All	\$18.00
DayPASS	All	\$4.00*
Monthly Pass	Adult	\$60.00
	Student/Senior	\$30.00

AND THAT staff work with BC Transit as part of the implementation plan to distinguish the data with respect to sales for monthly passes to youth and sales for monthly passes to seniors;

AND THAT staff initiate a Youth Transit Demand Assessment survey in Q2 2020;

AHD THAT criteria to assist with the distribution of 50 monthly passes, for a five month period, be done in collaboration with TRAC or SD46 per the following conditions:

- passes are distributed to youth only;
- prioritization for the distribution of the passes will go to students who express a commitment to record and measure both their transit use before and after the program, and can demonstrate that vehicle trips and GHG emissions are avoided;
- passes can be provided by principals or educators to students in need, at their private discretion and with encouragement, though not the necessity, of the reporting requirements;
- that in any sharing of the data, personal privacy be protected, except of course when students voluntarily share their experiences;
- that the SCR D begin differentiating the recording of discount pass sales at all outlets, between seniors and youth; and that during the pilot, staff report monthly on these sales numbers in comparison to sales prior to the pilot;

AND THAT a budget proposal for implementation of the pilot project and the Youth Transit Demand Assessment survey be brought forward to the January 30, 2020 Special Board Meeting.

AND FURTHER THAT this recommendation be forwarded to the January 30, 2020 Special Board Meeting.

**Recommendation No. 5**     *Water and Watershed Governance*

THAT the report titled Water and Watershed Governance be received;

AND THAT a feasibility study to undertake Watershed Governance be conducted to develop a proposal for a new Sunshine Coast Regional District (SCRD) service;

AND THAT the feasibility study be funded by all SCR D participants;

AND THAT a budget proposal for \$30,000 for a Watershed Governance feasibility study be brought forward to 2020 Round 2 Budget;

AND THAT the report be forwarded to the District of Sechelt, Town of Gibsons, Sechelt Indian Government District, shíshálh Nation, and Skwxú7mesh Úxwumixw for comment;

AND THAT the CAO and GM, Infrastructure Service be appointed as SCR D representatives to the proposed Watershed Working Group;

AND FURTHER THAT this recommendation be forwarded to the January 30, 2020 Special Board Meeting.

**Recommendation No. 6**     *2020 Refuse Collection [365] Fee Review*

THAT the report titled 2020 Refuse Collection [355] Fee Review be received;

AND THAT Schedule A of Sunshine Coast Regional District Waste Collection Bylaw No. 431 be amended to increase waste collection fees by 14% for 2020 and to allow for food waste collection as part of the annual fees;

AND THAT the 2020-2024 Financial Plan be amended accordingly;

AND FURTHER THAT this recommendation be forwarded to the Special Board meeting on January 30, 2020.

**Recommendation No. 7**     *Food Waste Drop-off Program – Update*

THAT the report titled Food Waste Drop-off Program – Update be received;

AND THAT staff prepare a 2020 Round 2 Budget Proposal for one food waste drop-off site in Pender Harbour for residents and small businesses funded from tipping fees with a volume restriction of 50L;

AND THAT staff bring forward a report showing the Solid Waste Programs and sources of funding to a future Committee meeting;

AND FURTHER THAT this recommendation be forwarded to the January 30, 2020 Special Board Meeting.

**Recommendation No. 8**     *Gypsum (Drywall) Screening Process*

THAT the report titled Gypsum (Drywall) Screening Process Improvements be received;

AND THAT a budget proposal for \$47,680 for the implementation of Option 3 be brought forward to the 2020 Round 2 Budget;

AND THAT the SCRD write a letter to the Ministry of Environment and Climate Change Strategies to advocate for more asbestos contaminated gypsum disposal options within British Columbia;

AND FURTHER THAT this recommendation be forwarded to the January 30, 2020 Special Board Meeting.

**Recommendation No. 9**     *Request for Proposal (RFP) 1935007 Contract Award Islands Clean Up Services*

THAT the report titled Request for Proposal (RFP) 1935007 Contract Award Islands Clean Up Services be received;

AND THAT the contract for Islands Clean Up Services be awarded to Mercury Transport Inc. in the amount up to \$376,465 (plus GST);

AND THAT the 2020-2024 Financial Plan be amended accordingly;

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT this recommendation be forwarded to the January 30, 2020 Special Board Meeting.

**Recommendation No. 10**     *Revised 2020 AVICC Resolutions*

THAT the report titled Revised 2020 AVICC Resolutions be received;

AND THAT the following resolutions be approved and submitted to AVICC prior to the February 6, 2020 deadline:

**Medical Cannabis Safety Concerns**

WHEREAS the federal *Cannabis Act* controls the production, distribution, sale and possession of cannabis in Canada, including the application and licensing of medical cannabis production facilities which should be compliant with local bylaws according to criteria set out for applicants in the process administered by Health Canada as the agency responsible for approval of cannabis production facilities;

AND WHEREAS local governments have responsibility for the enforcement of local bylaws and ensuring life-safety compliance with fire and building code regulations but Health Canada has no process in place to share licensing information with local authorities about the location of medical cannabis production facilities in BC communities:

THEREFORE BE IT RESOLVED that AVICC advocate for an expanded legislative framework that provides options for local authorities to oversee building and fire safety requirements for cannabis production facilities from the outset of the license application process and prior to the commencement of construction of cannabis production facilities in local communities;

AND BE IT FURTHER RESOLVED that AVICC advocate for federal and provincial collaboration with local governments to develop information sharing agreements so local governments are informed of the locations and licensing particulars of small and large-scale medical cannabis production facilities in their communities and can thereby ensure enforcement of local bylaws to mitigate safety risks within BC communities.

### **Stormwater Management**

WHEREAS stormwater run-off and drainage related problems such as flooding, erosion, and slope instability are becoming increasingly prevalent in rural areas due to development pressures and are being exacerbated by the effects of climate change which results in more variable, intense, and frequent storm events;

AND WHEREAS the Ministry of Transportation and Infrastructure, as the subdivision approving authority, is primarily responsible for the design and maintenance of drainage works related to public roads in rural areas, and does not enforce or regulate stormwater and drainage related problems from one property to the next once development has been approved;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) advocate for increased collaboration between the Ministry of Transportation and Infrastructure, regional districts, and municipalities to develop and implement management strategies that:

- recognize the need for an integrated stormwater management approach that plans at the watershed level as well as at the individual development level;
- are responsive to ongoing development pressures and challenges associated with climate change;
- increase provincial oversight of the implementation of stormwater related components of subdivision approvals on an ongoing basis;
- increase the Province's ability to address concerns from residents on an ongoing basis about property damage and safety issues that arise from stormwater and drainage related problems; and,
- incorporate the impacts of planned upstream forestry activities in their drainage assessments.

### **Secondary Rural Road Maintenance**

WHEREAS there is growing concern about the state of secondary roads in rural communities that are in need of safety improvements such as more frequent refreshment of pavement lane markings which are essential to ensuring the safe flow of vehicle, bicycle, and pedestrian traffic, especially in more remote areas where street lighting may be minimal or non-existent;

AND WHEREAS the Ministry of Transportation and Infrastructure, as the responsible authority for the public road network in rural areas, oversees rural road maintenance through highway maintenance service contracts according to terms set out by the Province that define levels for maintenance standards and a budget for each specific service area:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) urge the provincial government to review service level standards and increase funding for the upkeep of secondary roads in the provincial road network to ensure safe and accessible transportation options for rural communities who depend on them for day-to-day personal and business transportation needs.

### **Abandoned Vehicles**

WHEREAS the RCMP and the Ministry of Transportation and Infrastructure have authority for enforcing parking regulations outside of municipal boundaries, including the removal of abandoned or unlicensed vehicles that may be illegally parked on rural roads, which is time consuming, costly, and takes away resources from other important community priorities;

AND WHEREAS regional districts have no authority for parking enforcement or removal of abandoned vehicles from rural roads but, as the representative local government with a direct connection to the community, must address resident concerns about abandoned vehicles that may be illegally parked or impacting the safe movement of pedestrians, traffic, or emergency vehicles in areas such as accesses to docks, boat launches, roads near waterfront parks, or areas where parking is limited:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) urge the provincial government to provide additional funding resources to support rural RCMP detachments or the Ministry of Transportation and Infrastructure in responding to time consuming and costly removal and disposal of abandoned vehicles from rural roads, and to ensure that community safety concerns are prioritized and adequately attended to;

AND FURTHER THAT this recommendation be forwarded to the January 30, 2020 Special Board Meeting.

### **Recommendation No. 13** *Round 2 Budget Proposal North Pender Water Treatment Plant Emergency Generator*

The Infrastructure Services Committee recommended that a Budget Proposal for an emergency generator for North Pender Water Treatment Plant be brought forward to the 2020 Round 2 Budget;

AND FURTHER THAT this recommendation be forwarded to the January 30, 2020 Special Board Meeting.