



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, MAY 25, 2017

AMENDED AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of May 11, 2017

Annex A
Pages 1-6

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PETITIONS AND DELEGATIONS

COMMUNICATIONS

REPORTS

3. Directors' Reports Verbal
4. **⇒ INSERT** Chief Administrative Officer's Report pp 6a-b
5. Planning and Community Development Committee recommendation Nos. 1-3 and 5-19 of May 11, 2017 (*recommendation Nos. 4 and 20 previously adopted*) Annex B
pp 7-12
6. Infrastructure Services Committee recommendation Nos. 1-7 of May 18, 2017 Annex C
pp 13-15
- 6a **⇒ ADD** Corporate and Administrative Services Committee recommendation Nos. 1, 5 and 10 of May 25, 2017 pp 15a-c
7. Chief Building Inspector – Notice on Title Annex D
pp 16-18

MOTIONS

BYLAWS

8. *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017 – **third reading***
(Voting – Electoral Area Directors – 1 vote each) Annex E
pp 19-20
9. *Roberts Creek Official Community Plan Amendment Bylaw No. 641.7, 2017 – **first reading***
(Voting – Electoral Area Directors – 1 vote each) Annex F
pp 21-22
10. *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.172, 2017 – **first reading***
(Voting – Electoral Area Directors – 1 vote each) Annex G
pp 23-24
11. *Elphinstone Official Community Plan Amendment Bylaw No. 600.7, 2016 – **second reading***
(Voting – Electoral Area Directors – 1 vote each) Annex H
pp 25-26
12. *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.170, 2016 – **second reading***
(Voting – Electoral Area Directors – 1 vote each) Annex I
pp 27-28
13. *Egmont/Pender Harbour Official Community Plan Amendment Bylaw No. 432.25, 2016 – **third reading***
(Voting – Electoral Area Directors – 1 vote each) Annex J
pp 29-30
14. *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.87, 2016 – **third reading***
(Voting – Electoral Area Directors – 1 vote each) Annex K
pp 31-34

NEW BUSINESS**IN CAMERA**

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (k) of the *Community Charter* - “negotiations and related discussions respecting the proposed provision of a municipal service...”.

ADJOURNMENT

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board – May 25, 2017
AUTHOR: Janette Loveys, Chief Administrative Officer
SUBJECT: CHIEF ADMINISTRATIVE OFFICER'S REPORT

RECOMMENDATION(S)

THAT the report titled Chief Administrative Officer's Report be received for information.

BACKGROUND

This report provides information on the activities of the Chief Administrative Officer (CAO).

DISCUSSION

Administration:

The CAO continues to meet and work collaboratively with SCRD Volunteer Fire Departments on various issues both regional and individual service based. The next meeting is set for May 25, 2017.

The four CAOs from local government are scheduled to meet on Monday, June 12. The host of the meeting rotates and CAO Loveys is hosting this meeting. There are a number of joint initiatives to discuss as well as a welcome to the new District of Sechelt CAO.

Work continues with BC Timber Sales staff with respect to enhancing communication and engagement on the Sunshine Coast. Opportunities are being explored on how to work better with local communities. More information will be forthcoming.

On May 12 staff met with BC Water Authorization staff and Chapman Creek Hatchery staff to discuss the new legislation and creek flows. The meeting was productive and assisted in opening communications. Another meeting is scheduled for mid-June.

Staff have been assisting a number of local community associations with projects specific to their local communities. The assistance has varied and relies on what the community is looking to achieve. The SCRD Strategic Plan and Community Development Priority has been very helpful in aligning this work.

SCRD Staff Development and Engagement:

- Leadership Forums continue once a month and have been very well received by the staff. Topics vary and cover a wide breadth of professional development opportunities such as work planning, budget and software applications, health and safety, team building and Roberts Rules of Order.
- The BEST training calendar continues to be popular with staff and most recently a number of staff participated in media training. The CAO is scheduled to provide more facilitation and public participation training in June.

External Engagements:

- Meeting with SD46 re Joint Use Agreement and partnership opportunities.
- Intergovernmental meeting held on Tuesday, May 22, 2017.
- Attending the Canadian Association of Municipal Administrators Conference May 29-31, 2017 in Gatineau, Quebec
- Attending the Federation of Canadian Municipalities Conference June 1-4, 2017 in Ottawa, Ontario

STRATEGIC PLAN AND RELATED POLICIES

The Strategic Plan is a key document for the CAO's office and provides the overall administrative guidance for the business of the SCRD.

Strategic Priority: Ensure Fiscal Sustainability

Strategic Priority: Embed Environmental Leadership

Strategic Priority: Support Sustainable Economic Development

Strategic Priority: Enhance Collaboration with the shíshálh and Skwxwú7mesh Nations

Strategic Priority: Facilitate Community Development

Strategic Priority: Enhance Board Structures and Processes

Strategic Priority: Recruit, Retain and Acknowledge Staff and Volunteers

Strategic Priority: Enhance Board Structures and Processes

CONCLUSION

The CAO provides a written report summarizing key initiatives which align to the priorities of the Strategic Plan and Board's direction.

Reviewed by:			
Manager		Finance	
GM		Legislative	
CAO	X-J. Loveys	Other	

Recommendation No. 1 *BC Timber Sales 2017-2021 Operation Plans*

The Corporate and Administrative Services Committee recommended that the report titled Referral Comments on BCTS 2017-2021 Operation Plans be received;

AND THAT Advisory Planning Commission and Roberts Creek Official Community Plan Commission comments be forwarded to BC Timber Sales (BCTS) as supplemental comments to Board Resolution 151/17 recommendation No. 2 for additional information;

AND FURTHER THAT this recommendation be forwarded to the May 25, 2017 Regular Board meeting for adoption.

Recommendation No. 5 *2017 Rural Areas' Grant-in-Aid Recommendations*

The Corporate and Administrative Services Committee recommended that the report titled 2017 Rural Areas' Grant-in-Aid Recommendations be received;

AND THAT the funding recommendations listed below be approved:

<u>Applicant Name</u>	<u>Amount Recommended</u>
Camp Fircom Society of the United Church of Canada (Funded through Economic Development \$200 [534] and \$1,000 [535])	\$1,200
Cedar Grove Elementary PAC	\$500
Coast Arts Building School and Centre Society	\$1,300
Coast Recital Society (The)	\$400
Coast Rogue Arts Society	\$2,500
Daniel Kingsbury Memorial 3-on-3 Basketball Tournament	\$500
Deer Crossing - The Art Farm: Resurgence	\$1,000
Farm Gate Market (The)	\$500
Gibsons Landing Heritage Society	\$5,000
Gibsons Public Art Gallery (GPAG): Original People Project	\$1,000
Gibsons Public Art Gallery (GPAG): Sunshine Coast Pavilion	\$500
Halfmoon Bay Community Association: HMB Fair Tent	\$4,500
Halfmoon Bay-Chatelech Community School Association: Breakfast Program	0
Halfmoon Bay-Chatelech Community School Association: Teen Program	\$2,700
One Straw Society	\$1,500
Pender Harbour Advisory Council (Society)	\$2,400
Pender Harbour and District Chamber of Commerce: Harbour Lights	\$1,400
Pender Harbour and District Health Centre Society	0
Pender Harbour Community Club	\$2,200

Pender Harbour Community School Society	\$400
Pender Harbour Living Heritage Society: Hotel Lake Dock	\$950
Pender Harbour Living Heritage Society	\$1,500
Pender Harbour Music Society	\$3,000
Restorative Justice Program of the Sunshine Coast	\$1,100
Roberts Creek Community Association: Roberts Creek Hall Roof Repairs	\$5,000
Roberts Creek Community Association: Creek Events (Slow Sundays)	\$3,200
Royal Canadian Legion Branch #112 Pender Harbour	\$2,400
Ruby Lake Lagoon Nature Reserve Society	\$500
Society for the Prevention of Cruelty to Animals	\$2,900
Suncoast Woodcrafters Guild	\$500
Sunday in the Park with Pride Society	\$1,450
Sunshine Coast Clean Air Society	\$2,000
Sunshine Coast Community Services Society: Police Based Victim Services	\$250
Sunshine Coast Hospice Society	\$1,000
Sunshine Coast Jazz and Entertainment Society	\$2,000
Sunshine Coast Marine Rescue Society for Royal Canadian Marine Search and Rescue Halfmoon Bay Unit 12	\$4,000
Sunshine Coast Resource Centre: Peer Navigator Training	0
Sunshine Coast Sea Cavalcade: Caravan	\$5,000
Sunshine Coast Sea Cavalcade: Family Day	\$5,000
Sunshine Coast Sockeye Water Polo	\$250
Sunshine Coast Trails Society	\$970
Transportation Choices Sunshine Coast Society (TraC)	\$1,650
West Howe Sound Community Association	\$1,450
Roberts Creek Mandala Society	\$3,000
Roberts Creek Earth Day Festival	\$1,000
	<hr/>
	\$79,570

AND THAT award payments be distributed by August 1, 2017 per the Rural Areas' Grant-in-Aid Policy;

AND THAT the Roberts Creek Mandala Society grant of \$3,000 be issued upon approval;

AND THAT the West Howe Sound Community Association grant of \$1,450 be issued upon approval;

AND THAT Transportation Choices Sunshine Coast Society (TraC) grant of \$1,650 be issued upon approval;

AND FURTHER THAT this recommendation be forwarded to the May 25, 2017 Regular Board meeting for adoption.

Recommendation No. 10 *2017 Gas Tax Strategic Priorities Fund Capital Grant Application*

The Corporate and Administrative Services Committee recommended that report titled 2017 Gas Tax Strategic Priorities Fund Capital Grant Application be received;

AND THAT an application be submitted to the Strategic Priorities Fund – Capital Infrastructure Projects Stream for Regional Water Cross-Connection Control and Universal Metering Program Phase 3 for the June 1, 2017 grant program intake;

AND FURTHER THAT this recommendation be forwarded to the May 25, 2017 Regular Board Meeting for adoption.