



# SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD  
IN THE BOARDROOM OF THE SUNSHINE COAST  
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, APRIL 13, 2017

## AGENDA

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**CALL TO ORDER 1:30 p.m.**

### AGENDA

1. Adoption of agenda

### MINUTES

2. Regular Board meeting minutes of March 23, 2017

Annex A  
Pages 1-24

### BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

### PETITIONS AND DELEGATIONS

### COMMUNICATIONS

### REPORTS

3. Directors' Reports Verbal
4. Corporate and Administrative Services Committee recommendation Nos. 1-7 and 9-16 of March 23, 2017 (*recommendation Nos. 8 and 17 previously adopted*) Annex B  
pp 25-29

### MOTIONS

5. THAT the resignation of Randy Picketts from the Area A Advisory Planning Commission effective May 31, 2017 be received;  
  
AND THAT Yovhan Burega be appointed to the Area A Advisory Planning Commission effective June 1, 2017 for the remainder of the term expiring January 2018.

### BYLAWS

6. *Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016 – adoption* Annex C  
pp 30-32  
**(Voting – All Directors – 1 vote each)**

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7. *Square Bay Sewage Treatment Facility Loan Authorization Bylaw No. 707, 2016 – adoption*  
**(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt-5, Gibsons-3, SIGD-1)** Annex D  
pp 33-34
8. *Square Bay Community Sewage Treatment System Service Amendment Bylaw No. 1085.1, 2017*  
– *receipt of report*  
– *first, second and third reading*  
**(Voting – All Directors – 1 vote each)** Annex E  
pp 35-37

**NEW BUSINESS****IN CAMERA****ADJOURNMENT**

## UPCOMING MEETING DATES (TO APRIL 30, 2017)

### SCRD Board, Committee, and Advisory Committee Meetings

Planning and Community Development Committee	April 13 at 9:30 a.m.
Regular Board	April 13 at 1:30 p.m.
Infrastructure Services Committee	April 20 at 9:30 a.m.
Policing Committee	April 20 at 1:30 p.m.
Transportation Advisory Committee	April 20 at 2:45 p.m.
Area D Advisory Planning Commission (APC)	April 24 at 7:00 p.m.
Area A Advisory Planning Commission (APC)	April 25 at 7:00 p.m.
Area B Advisory Planning Commission (APC)	April 25 at 7:00 p.m.
Area F Advisory Planning Commission (APC)	April 25 at 7:00 p.m.
Area E Advisory Planning Commission (APC)	April 26 at 7:00 p.m.
Regional Hospital District	April 27 at 9:00 a.m.
Corporate and Administrative Services Committee	April 27 at 9:30 a.m.
Regular Board	April 27 at 1:30 p.m.

### Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

Association of Vancouver Island Coastal Communities (AVICC) Convention	April 7-9
Public Hearing – Zoning Amendment Bylaw 310.171 – Roberts Creek	April 20 at 7:00 p.m.
Water Metering Open House – West Howe Sound (Area F)	April 26 at 4:00 p.m.

**Please note:** Meeting dates are current as of print date (April 7, 2017).



## SUNSHINE COAST REGIONAL DISTRICT

March 23, 2017

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

<b>PRESENT:</b>	Chair	G. Nohr
	Directors	M. Lebbell L. Lewis F. Mauro J. Valeriotte I. Winn D. Wright
<b>ALSO PRESENT:</b>	Chief Administrative Officer	J. Loveys
	Sr. Mgr., Administration and Legislative Services	A. Legault
	G.M., Corporate Services / Chief Financial Officer	T. Perreault
	G.M., Planning and Community Development	I. Hall
	Administrative Assistant / Recorder	T. Crosby
	Building Official	A. Whittleton (part)
	Media	3
	Public	0

**CALL TO ORDER** 1:30 p.m.

**AGENDA** It was moved and seconded

106/17 THAT the agenda for the meeting be adopted as presented.

**CARRIED**

### PRESENTATION

*The Chair presented Janette Loveys, Chief Administrative Officer, with the Federation of Canadian Municipalities' (FCM) International Award of Excellence.*

### MINUTES

Minutes It was moved and seconded

107/17 THAT the Regular Board meeting minutes of March 9, 2017 be adopted as presented.

**CARRIED**

**REPORTS**

**Directors' Reports**

*Directors provided a verbal report of their activities.*

CAO Report                   **It was moved and seconded**

108/17                        THAT the report titled Chief Administrative Officer's Report be received for information.

**CARRIED**

Special Infrastructure **It was moved and seconded**

109/17                        THAT Special Infrastructure Services Committee minutes of March 2, 2017 be adopted.

**CARRIED**

Special Corporate       **It was moved and seconded**

110/17                        THAT Special Corporate and Administrative Services Committee (Round 2 Budget) recommendation Nos. 1-46 of March 7, 2017 be received, adopted and acted upon as follows:

**Recommendation No. 1**     *Introduction to 2017 Round 2 Budget*

THAT the presentation titled Sunshine Coast Regional District Round 2 Budget Deliberations be received.

**Recommendation No. 2**     *Final 2016 Project Carry-Forwards*

THAT the report titled Final 2016 Project Carry-Forwards be received;

AND THAT any remaining incomplete 2016 projects and associated funding be included in the 2017-2021 Financial Plan as presented.

**Recommendation No. 3**     *2016 Final Surplus / Deficits*

THAT the report titled 2016 Final Surplus / Deficits be received;

AND THAT the 2016 surpluses be allocated per the Board's Financial Sustainability Policy as detailed in Attachment A of the report titled 2016 Final Surplus / Deficits;

AND THAT the 2016 Community Parks [650] deficit of \$8,431 be funded from operating reserves;

AND FURTHER THAT the 2016 Finance [113] deficit of \$28,637 be funded from operating reserves.

110/17 cont.

**Recommendation No. 4**     *2016 Final Transit Deficit*

THAT the 2016 Public Transit [310] deficit of \$62,060 be funded through 2017 taxation.

**Recommendation No. 5**     *Administrative Services [112] and Building Inspection Services [520] – 2017 R2 Budget Proposal*

THAT the report titled 2017 R2 Budget Proposal for [112] Administrative Services and [520] Building Inspection Services be received;

AND THAT the following budget proposal be approved and incorporated into the 2017 Budget:

- Budget Proposal 1 –Scanning / Transferring Building Permit Microfiche to Portable Document Format (PDF) total project estimation over three years \$140,000 be allocated as follows:
  - 2017 - \$25,000 funded from [112] operating reserves and \$25,000 funded from [520] operating reserves;
  - 2018 –\$25,000 [112] funded from operating reserves and \$25,000 [520] operating reserves;
  - 2019 –\$20,000 [112] funded from operating reserves and \$20,000 [520] operating reserves;

AND FURTHER THAT the budgets for General Government, Legislative Services and Administrative Services [110-112] and Building Inspection Services [520] be moved to adoption in the 2017 Budget as amended.

**Recommendation No. 6**     *Administrative Offices - Building Maintenance [114] – 2017 R2 Budget Proposal*

THAT the report titled 2017 R2 Budget Proposal for [114] Administrative Offices – Building Maintenance be received;

AND THAT the following budget proposal be approved and incorporated into the 2017 Budget:

- Budget Proposal 3 - Corporate Space and Site Planning (Field Road, Mason Works Yard and South Pender Harbour Water Office), \$75,000 funded \$50,000 from support services and \$25,000 from capital reserves;

AND FURTHER THAT the budget for Administrative Offices - Building Maintenance [114] be moved to adoption in the 2017 Budget as amended.

110/17 cont.      **Recommendation No. 7**      *Gibsons and District Public Library [640] – 2017 R2 Budget Proposal*

THAT the report titled 2017 R2 Budget Proposal for [640] Gibsons and District Public Library be received;

AND THAT the following budget proposals be approved and incorporated into the 2017 Budget:

- Budget Proposal 1 – HVAC Unit Replacement (Controls) – 8 units, \$125,000 funded \$50,000 from capital reserves and \$75,000 Short Term Capital Financing;
- Budget Proposal 2 – Preventative Maintenance Increases, \$30,000 funded through taxation and included in the base budget.

**Recommendation No. 8**      *Public Transit [310] – 2017 R2 Budget Proposal*

THAT the report titled 2017 R2 Budget Proposal for [310] Public Transit and the additional information titled Impacts of Transit Expansion be received;

AND THAT the following budget proposal be approved and incorporated into the 2017 Budget:

- Budget Proposal 1 – Increase Transit Base Budget for Transit Expansion, \$832,295 funded \$465,029 through taxation and \$367,266 by BC Transit inclusive of a 4.5 fte increase to the HR Plan effective September 1, 2017.

AND FURTHER THAT the 2017 budget values for transit expansion be pro-rated, \$275,000 funded \$155,000 through taxation and \$120,000 by BC Transit including 1.5 fte.

**Recommendation No. 9**      *Public Transit [310] – 2017 R2 Budget Proposal*

THAT the following budget proposals be approved and incorporated into the 2017 Budget:

- Budget Proposal 2 – Purchase VHF Radios for Expansion Buses, \$4,500 funded through taxation;
- Budget Proposal 3 – Gas Line Lowering and Yard Grading at Mason Road Facility, \$5,000 funded through taxation;

AND THAT the budget for Public Transit [310] be moved to adoption in the 2017 Budget as amended.

110/17 cont.

**Recommendation No. 10** *Maintenance Facility (Fleet) [312] – 2017 R2 Budget Proposal*

THAT the report titled 2017 R2 Budget Proposal for [312] Maintenance Facility (Fleet) be received;

AND THAT the following budget proposals be approved and incorporated into the 2017 Budget:

- Budget Proposal 1 – Heavy Duty Hoist Refurbishment, \$18,000 funded from capital reserves;
- Budget Proposal 2 – Engine Diagnostic Testing Instrument, \$4,000 funded from capital reserves;
- Budget Proposal 3 – Rear Overhead Door on Fleet Wash Bay, \$20,000 funded from capital reserves and \$500 included in the base budget for door maintenance;

AND FURTHER THAT the budget for Maintenance Facility (Fleet) [312] be moved to adoption in the 2017 Budget as amended.

**Recommendation No. 11** *North Pender Harbour Water Service [365] – 2017 R2 Budget Proposal*

THAT the report titled 2017 R2 Budget Proposal for [365] North Pender Harbour Water Service be received;

AND THAT the following budget proposal be deferred pending response regarding the Clean Water and Wastewater Fund (CWWF) Grant application;

- Budget Proposal 1 – Water Main Upgrades (Garden Bay Road and Claydon Road/Lane), \$1,650,000 funded \$1,369,500 from the CWWF and \$280,500 from capital reserves;

AND THAT if the application is successful, staff provide an update requesting Financial Plan amendments;

AND FURTHER THAT the budget for North Pender Harbour Water Service [365] be moved to adoption in the 2017 Budget as presented.

**Recommendation No. 12** *South Pender Harbour Water Service [366] – 2017 R2 Budget Proposal*

THAT the report titled 2017 R2 Budget Proposal for [366] South Pender Harbour Water Service be received;



110/17 cont.

AND THAT the following budget proposal be deferred pending response regarding the Clean Water and Wastewater Fund (CWWF) Grant application;

- Budget Proposal 1 – Water Main Upgrades (Francis Peninsula Road), \$1,650,000 funded \$1,369,500 from the CWWF and \$280,500 from capital reserves;

AND THAT if the application is successful, staff provide an update requesting Financial Plan amendments;

AND FURTHER THAT the budget for South Pender Harbour Water Service [366] be moved to adoption in the 2017 Budget as presented.

**Recommendation No. 13**    *Waste Water Treatment Plants [381-394] – 2017 R2 Budget Proposal*

THAT the report titled 2017 R2 Budget Proposal for [381-394] Waste Water Treatment Plants be received;

AND THAT the following budget proposals be deferred pending response regarding the Clean Water and Wastewater Fund (CWWF) Grant application;

- Budget Proposal 1 – [389] Canoe Road – Replacement of Septic Field System, \$75,000 funded \$62,250 from the CWWF and \$12,750 through Short Term Loan;
- Budget Proposal 2 – [390] Merrill Crescent – Replacement of Septic Field System, \$65,000 funded \$53,950 from the CWWF and \$11,050 through Short Term Loan;

AND THAT if the application is successful, staff provide an update requesting Financial Plan amendments;

AND FURTHER THAT the budgets for Waste Water Treatment Plants [381-394] be moved to adoption in the 2017 Budget as presented.

**Recommendation No. 14**    *Corporate Building Maintenance [313] – 2017 R2 Budget Proposal*

THAT the report titled 2017 R2 Budget Proposal for [313] Corporate Building Maintenance be received;

AND THAT the following budget proposal be approved and incorporated into the 2017 Budget:

- Budget Proposal 2 – Replacement Shop Van, \$53,000 through Municipal Finance Authority (MFA) Equipment Financing 5-year Loan;

110/17 cont.

AND THAT a loan of up to \$53,000 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403 of the *Local Government Act* (Liabilities Under Agreement) to fund the purchase of a new Replacement Shop Van;

AND THAT the budget for Corporate Building Maintenance [313] be moved to adoption in the 2017 Budget as amended.

**Recommendation No. 15** *Pender Harbour Aquatic and Fitness Centre [625] – 2017 R2 Budget Proposal*

THAT the report titled 2017 R2 Budget Proposal for [625] Pender Harbour Aquatic and Fitness Centre be received;

AND THAT the following budget proposal be approved and incorporated into the 2017 Budget:

- Budget Proposal 1 – Acoustic Remediation – Sound Absorption Panels / Acoustics, \$10,000 funded from capital reserves;

AND FURTHER THAT the budget for Pender Harbour Aquatic and Fitness Centre [625] be moved to adoption in the 2017 Budget as amended.

**Recommendation No. 16** *Community Parks [650] – 2017 R2 Budget Proposal*

THAT the report titled 2017 R2 Budget Proposal for [650] Community Parks be received;

AND THAT the following budget proposal be approved and incorporated into the 2017 Budget:

- Budget Proposal 4 – Frank West Hall / Cliff Mahlman Fire Station Roof Replacement, \$75,000 funded from capital reserves.

**Recommendation No. 17** *Community Parks [650] – 2017 R2 Budget Proposal*

THAT the following budget proposal be approved and incorporated into the 2017 Budget:

- Budget Proposal 6 – Operations Workflow Efficiency, \$3,900 funded through taxation and included in the base budget.

**Recommendation No. 18** *Staffing Priorities [115, 212-218, 220, 650]*

THAT the report titled 2017 R2 Budget Proposal for Staffing Priorities [115, 212-218, 220, 650] be received;

110/17 cont.

AND THAT the following budget proposals be approved and incorporated into the 2017 Budget:

- Budget Proposal 1 – [115] Human Resources Officer / Occupational Health and Safety (OHS) \$15,118 be funded from operating reserves and increase to fte of 0.20;
- Budget Proposal 2 – One year funded to support and assist the 4 volunteer fire departments and 911 program \$42,500 funded through taxation as follows including increase to fte of 0.40:

Function	% Allocation	Amount
210	5%	\$2,125
212	15%	\$6,375
216	15%	\$6,375
218	5%	\$2,125
220	60%	\$25,500
<b>TOTAL</b>	<b>100%</b>	<b>\$42,500</b>

- Budget Proposal 3 – [650] Seasonal Student Labour \$10,000 funded through taxation with increase to fte of 0.25 and included in base budget;

AND THAT the budget for Human Resources [115] be moved to adoption in the 2017 Budget as amended;

AND THAT the budgets for Gibsons and District Fire Protection [210], Roberts Creek Fire Protection [212], Halfmoon Bay Fire Protection [216], Egmont Fire Protection [218] and Emergency Telephone – 911 [220] be moved to adoption in the 2017 Budget as amended;

AND FURTHER THAT the budget for Community Parks [650] be moved to adoption in the 2017 Budget as amended.

**Recommendation No. 19**    *Roberts Creek Library Service [646]*

THAT the total 2017 funding for the Gibsons and District Public Library from Roberts Creek Library Service [646] be increased to equate to the 2016 operational grant provided to the Sechelt Public Library in the amount of \$65,505.

**Recommendation No. 20**    *Partners and Stakeholders – 2017 Budget Requests*

THAT the report titled Partners and Stakeholders – Status of 2017 Budget Requests be received.

110/17 cont.

**Recommendation No. 21** *Partners and Stakeholders – 2017 Budget Requests – Gibsons and District Public Library*

THAT the budget request, in the amount of \$583,636, from the Gibsons and District Public Library be approved;

AND THAT the budget for Gibsons and District Public Library [640] be moved to adoption in the 2017 Budget as amended.

**Recommendation No. 22** *Partners and Stakeholders – 2017 Budget Requests – Roberts Creek Community Library*

THAT the budget request, in the amount of \$12,600, from the Roberts Creek Community Library be approved;

AND THAT the budget for Roberts Creek Library Service [646] be moved to adoption in the 2017 Budget as amended.

**Recommendation No. 23** *Partners and Stakeholders – 2017 Budget Requests – Pender Harbour Reading Centre*

THAT the budget request, in the amount of \$1,200, from the Pender Harbour Reading Centre be approved.

**Recommendation No. 24** *Sunshine Coast Museum and Archives*

THAT the budget request from the Sunshine Coast Museum and Archives be approved and amended in the 2017 Budget Museum Service [648] in the amount of \$85,000.

**Recommendation No. 25** *Museum Service [648]*

THAT the budget for Museum Service [648] be moved to adoption in the 2017 Budget as amended.

**Recommendation No. 26** *Pender Harbour Health Centre [410]*

THAT the budget request of \$118,040.39 from the Pender Harbour Health Centre be approved as incorporated in the 2017 Budget;

AND THAT the budget for Pender Harbour Health Care Clinic [410] be moved to adoption in the 2017 Budget as presented.

110/17 cont.

**Recommendation No. 27** *Gibsons and District Chamber of Commerce*

THAT the budget request from the Gibsons and District Chamber of Commerce be approved and allocated from Rural Areas' Economic Development functions as follows:

- Visitor Information Centre (Gibsons and Electoral Areas E and F) - Electoral Area E [534] \$2,000 and Electoral Area F [535] \$4,100;
- Mobile Visitor Services Centre - Electoral Area E [534] \$600 and Electoral Area F [535] \$1,000.

**Recommendation No. 28** *Coast Cultural Alliance*

THAT the budget request from the Coast Cultural Alliance be approved as incorporated in the 2017 Budget (allocated evenly between Rural Areas Economic Development services [531-535]).

**Recommendation No. 29** *Sunshine Coast Tourism*

THAT the budget request from Sunshine Coast Tourism of \$20,000 be approved as incorporated in the 2017 Budget as follows:

- Electoral Area A Economic Development [531] \$5,044
- Electoral Area B Economic Development [532] \$4,430
- Electoral Area D Economic Development [533] \$3,239
- Electoral Area E Economic Development [534] \$2,490
- Electoral Area F Economic Development [535] \$4,797.

**Recommendation No. 30** *Sunshine Coast Tourism*

THAT staff provide information to a future committee meeting regarding the options and obligations the Sunshine Coast Regional District (SCRD) may have to consider when reviewing ongoing funding requests from Sunshine Coast Tourism as they are supported by the Municipal Regional District Tax (MRDT).

**Recommendation No. 31** *Economic Development [531]*

THAT for [531] Economic Development Area A, the remaining discretionary amount be decreased to \$15,000 and the remainder of \$38,075 be used to offset taxation.

110/17 cont.

**Recommendation No. 32**    *Economic Development [532]*

THAT for [532] Economic Development Area B, the remaining discretionary amount be increased to \$10,000 and the remainder of \$27,677 be used to offset taxation.

**Recommendation No. 33**    *Economic Development [533]*

THAT for [533] Economic Development Area D, the remaining discretionary amount be decreased to \$5,000 and the remainder of \$33,178 be used to offset taxation.

**Recommendation No. 34**    *Economic Development [534]*

THAT for [534] Economic Development Area E, the remaining discretionary amount be decreased to \$18,000 and the remainder of \$24,931 be used to offset taxation.

**Recommendation No. 35**    *Economic Development [535]*

THAT for [535] Economic Development Area F, the remaining discretionary amount be decreased to \$10,000 and the remainder of \$40,215 be used to offset taxation.

**Recommendation No. 36**    *Sunshine Coast Community Services – Youth Outreach Worker Program*

THAT the budget request from Sunshine Coast Community Services for the Youth Outreach Worker Program be approved and amended in the 2017 Budget Rural Areas' Grant-in-Aid [121, 122, 127, 128, 129] to \$36,006 reflecting a 2.5% cost of living increase, allocated based on 50% assessed value and 50% population as follows:

- Rural Areas' Grant-in-Aid A [121] \$7,803
- Rural Areas' Grant-in-Aid B [122] \$7,377
- Rural Areas' Grant-in-Aid D [127] \$7,169
- Rural Areas' Grant-in-Aid E [128] \$6,799
- Rural Areas' Grant-in-Aid F [129] \$6,858.

110/17 cont.

**Recommendation No. 37** *Pender Harbour Community School Society – Youth and Recreation Programs*

THAT the budget requests from the Pender Harbour Community School Society for Youth Programs \$10,000 and Recreation Programming \$40,000 be approved as incorporated:

- Rural Areas' Grant-in-Aid [121] \$8,000
- Regional Recreation Programs [670] \$42,000.

**Recommendation No. 38** *Halfmoon Bay-Chatelech Community School – Youth Programs (Restorative Justice)*

THAT the budget request from the Halfmoon Bay-Chatelech Community School for Youth Programs (Restorative Justice) in the amount of \$10,000 be approved as incorporated into Rural Areas' Grant-in-Aid [125].

**Recommendation No. 39** *Sechelt Community Schools – Youth Programs and Sechelt Youth Centre*

THAT the budget request from the Sechelt Community Schools be approved at the 2016 grant of \$10,000 for Youth Programs and \$30,000 for Sechelt Youth Centre as incorporated into Regional Recreation [670].

**Recommendation No. 40** *Gibsons Landing Community Society – Youth Programs*

THAT the budget request from the Gibsons Landing Community Society for Youth Programs in the amount of \$10,000 be approved as incorporated into Regional Recreation [670].

**Recommendation No. 41** *Roberts Creek Community School Society – Youth Programs*

THAT the budget request from the Roberts Creek Community School Society for Youth Programs in the amount of \$10,000 be approved as incorporated into Regional Recreation [670].

**Recommendation No.42** *Community Resource Centre – Seniors Planning Table*

THAT the funding request from the Community Resource Centre for the Seniors Planning Table community consultation process be denied.

110/17 cont.

**Recommendation No. 43** *Rural Areas' Grant-In-Aid [121-129] – 2017 Summary*

THAT for Area A Egmont / Pender Harbour [121], \$2,594 of the 2016 surplus be added to discretionary funding for a total of \$22,594 and \$2,000 of the 2016 surplus be used to offset taxation and the budget for Area A Grant-in-Aid [121] be moved to adoption in the 2017 Budget as amended;

AND THAT Area B Halfmoon Bay [122] 2016 surplus be added to discretionary funding for a total of \$19,143 and the budget for Area B Grant-in-Aid [122] be moved to adoption in the 2017 Budget as amended;

AND THAT for Area E and F Elphinstone / West Howe Sound Grant-in-Aid [123], 2016 surplus be added to discretionary funding for a total of \$9,957 and the budget for Area E and F Grant-in-Aid [123] be moved to adoption in the 2017 Budget as amended;

AND THAT the Community Schools Grant-in-Aid [125] deficit of \$443 be recovered through taxation and the budget for Community Schools Grant-in-Aid [125] be moved to adoption in the 2017 Budget as amended;

AND THAT the Greater Gibsons Community Participation (GGCP) [126] 2016 surplus of \$15,123 be used to offset taxation, the discretionary funding remain at \$25,000 and the budget for GGCP Grant-in-Aid [126] be moved to adoption in the 2017 Budget as amended;

AND THAT for Area D Roberts Creek [127], \$3,000 of the 2016 surplus be added to discretionary funding for a total of \$27,000 and \$2,912 of the 2016 surplus be used to offset taxation and the budget for Area D Grant-in-Aid [127] be moved to adoption in the 2017 Budget as amended;

AND THAT for Area E Elphinstone [128], \$2,009 of the 2016 surplus be added to discretionary funding for a total of \$11,009 and \$1,000 of the 2016 surplus be used to offset taxation and the budget for Area E Grant-in-Aid [128] be moved to adoption in the 2017 Budget as amended;

AND FURTHER THAT for Area F West Howe Sound [129], the 2016 surplus of \$359 be added to discretionary funding for a total of \$15,359 and the budget for Area F Grant-in-Aid [129] be moved to adoption in the 2017 Budget as amended;



110/17 cont.

**Recommendation No. 44** *Economic Development [531-535]*

THAT the following budgets be moved to adoption as amended in the 2017 Budget:

- [531] Economic Development Area A;
- [532] Economic Development Area B;
- [533] Economic Development Area D;
- [534] Economic Development Area E;
- [535] Economic Development Area F.

**Recommendation No. 45** *Halfmoon Bay Library Service [645]*

THAT the budget for Halfmoon Bay Library Service [645] be moved to adoption in the 2017 Budget as presented.

**Recommendation No. 46** *Regional Recreation Programs [670]*

THAT the budget for Regional Recreation Programs [670] be moved to adoption in the 2017 Budget as amended.

**CARRIED**

Planning

**It was moved and seconded**

111/17

THAT Planning and Community Development Committee recommendation Nos. 1, 3-4 and 6-15 of March 9, 2017 be received, adopted and acted upon as follows:

**Recommendation No. 1** *BURNCO Environmental Assessment Responses to SCRD Input*

THAT the report titled BURNCO Environmental Assessment Responses to SCRD Input be received;

AND THAT the SCRD send a letter and a copy of the staff report to the BC Environmental Assessment Office (EAO) and BURNCO noting that:

- a) The SCRD must have opportunities to consider subsequent plans, such as Marine Transport Management and Noise, and provide input to the approval agency before the plans are approved;
- b) The SCRD requests that the results of all monitoring by the proponent and any other agency be made publically available through a common independent website;

111/17 cont.

c) Reference Numbers BURNCO 618-7 & SCR D A-vi regarding Sea Level Rise: The response is unclear about longer term impact of sea-level rise beyond the closure of the mine thus BURNCO should comment on potential impact beyond 2035;

d) Reference Numbers BURNCO 618-30 & SCR D F-iv regarding Community Benefit:

The SCR D will contact BURNCO to discuss the McNab Community Enhancement Fund (CEF), project identification and SCR D's Community Contribution for Independent Power and Resource Projects Policy;

e) Reference Numbers BURNCO 618-31 & SCR D G-i regarding Recreational Anchorages: The SCR D requests further clarification with respects to impacts on the existing anchorages in the area and if they will be maintained or not.

**Recommendation No. 3**     *Invasive Plant Management*

THAT the report titled Invasive Plant Management be received;

AND THAT a corporate strategy for Invasive Plant Management on SCR D-owned property be prepared and reported to the Planning and Community Development Committee in Q4 2017;

AND THAT the SCR D maintain its current levels of involvement and collaboration efforts with the Invasive Species Technical Working Group;

AND THAT staff seek an extension on the grant funding from the Ministry of Forests, Lands, and Natural Resource Operations awarded for the purpose of Invasive Plant Management;

AND FURTHER THAT the SCR D send a letter to the Sea to Sky Invasive Species Council requesting to join its partnership.

**Recommendation No. 4**     *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017*

THAT the report titled Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017 (1312 Lands) Amendment to Rezone a Portion of District Lot 1312 from Rural Four (Rural Forest) to AG (Agriculture) be received;

AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017* be forwarded to the Board for First and Second Readings;

111/17 cont. AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017* be referred to the following agencies and local residents for the opportunity of early and on-going consultation:

- a) Skwxwú7mesh First Nation;
- b) Notify owners/occupiers within 100 metres of the parcel boundary of the date of the public hearing;
- c) Roberts Creek Advisory Planning Commission;
- d) Roberts Creek Official Community Plan Committee;
- e) Ministry of Transportation and Infrastructure; and
- f) Agricultural Land Commission;

AND THAT a Public Hearing be scheduled at the SCRD Boardroom located at 1975 Field Road, Sechelt, BC;

AND FURTHER THAT Director Lewis be delegated as the Chair and Director Lebbell be delegated as the Alternate Chair for the public hearing.

**Recommendation No. 6**     *Tour of Sechelt Creek Hydro Project Area*

THAT staff contact the *shíshálh* Nation and the proponent to organize a tour of the Sechelt Creek Hydro project area for the SCRD Board Directors and Halfmoon Bay Advisory Planning Commission members at the convenience of the *shíshálh* Nation and with consideration of fish spawning ceremonies.

**Recommendation No. 7**     *Egmont / Pender Harbour Official Community Plan Amendment 432.33 and Electoral Area A Zoning Bylaw Amendment 337.114 (West Coast Wilderness Lodge)*

THAT the report titled Egmont / Pender Harbour Official Community Plan Amendment 432.33 and Electoral Area A Zoning Bylaw Amendment 337.114 (West Coast Wilderness Lodge) for a Health and Wellness Spa with Tourist Accommodations be received;

AND THAT *Sunshine Coast Regional District Egmont / Pender Harbour OCP Amendment Bylaw 432.33, 2017* and *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw 337.114, 2017* be forwarded to the Board for First Reading;

AND THAT *Sunshine Coast Regional District Egmont / Pender Harbour OCP Amendment Bylaw 432.33, 2017* and *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw 337.114, 2017* be referred to the *shíshálh* Nation, Ministry of Transportation and Infrastructure, and Vancouver Coastal Health Authority for comment;

111/17 cont.

AND FURTHER THAT after referral comments have been received, *Sunshine Coast Regional District Egmont / Pender Harbour OCP Amendment Bylaw 432.33, 2017* and *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw 337.114, 2017* be referred back to the Planning and Community Development Committee for consideration of scheduling a Public Hearing.

**Recommendation No. 8**     *Crown Referral 2411819 (McAskill)*

THAT the report titled Crown Referral 2411819 (McAskill) Private Moorage on Nelson Island - Electoral Area A be received;

AND THAT the SCRD send a letter with the report titled Crown Referral 2411819 (McAskill) Private Moorage on Nelson Island – Electoral Area A to the Ministry of Forests, Lands and Natural Resources Operations noting no objection to the approval of Crown File 2411819 subject to the conditions outlined below, which are to be considered as an addition to, or supplement to the Ministry's requirements and Best Management Practices for dock and boat launch design:

1. Eelgrass beds in or near the tenure area should be identified and protected;
2. Water quality should not be impacted by construction activities, materials, or fuel storage;
3. There is a history of strong community interest in maintaining public access for shellfish harvesting in this area, as well as for recreational boating and emergency refuge. Docks and associated tenure areas should be designed to ensure public access along the foreshore and adequate open water for navigation is maintained;
4. The Regional District will require a building permit and/or a development variance permit if any structures are constructed to access the moorage facility;
5. The proponent should implement the *shíshálh* Nation's Best Management Practices for Moorage Facilities;

AND FURTHER THAT *shíshálh* Nation's Best Management Practices for Moorage Facilities be forwarded to the Ministry of Forests, Lands and Natural Resource Operations.

**Recommendation No. 9**     *Crown Referral 2411776 (Russell)*

THAT the report titled Crown Referral 2411776 (Russell) for a Private Moorage on Georges Island – Electoral Area A be received;

111/17 cont.

AND THAT the SCRD send a letter with the report titled Crown Referral 2411776 (Russell) for a Private Moorage on Georges Island – Electoral Area A to the Ministry of Forests, Lands and Natural Resource Operations noting no objection to approval of Crown File 2411776 subject to the conditions outlined below, which are to be considered as an addition to, or supplement to the Ministry’s requirements and Best Management Practices for dock and boat launch design:

1. One moorage facility is permitted for the subject lot. There is an existing moorage facility in place. The new dock will only be permitted after the existing dock is removed;

2. Eelgrass beds in or near the tenure area should be identified and protected;

3. Water quality should not be impacted by construction activities, materials, or fuel storage;

4. There is a history of strong community interest in maintaining public access for shellfish harvesting in this area, as well as for recreational boating and emergency refuge. Docks and associated tenure areas should be designed to ensure public access along the foreshore and adequate open water for navigation is maintained;

5. The Regional District will require a building permit and/or a development variance permit if any structures are constructed to access the moorage facility;

6. The proponent should implement *shíshálh* Nation’s Best Management Practices for Moorage Facilities;

AND FURTHER THAT *shíshálh* Nation’s Best Management Practices for Moorage Facilities be sent to the Ministry of Forests, Lands and Natural Resource Operations.

**Recommendation No. 10**    *Crown Referral 2411826 (Mactier)*

THAT the report titled Crown Referral 2411826 (Mactier) for a Private Moorage in Quarry Bay – Electoral Area A be received;

AND THAT the SCRD send a letter with the report titled Crown Referral 2411826 (Mactier) for a Private Moorage in Quarry Bay – Electoral Area A to the Ministry of Forests, Lands and Natural Resource Operations noting no objection to approval of Crown File 2411776 subject to the conditions outlined below, which are to be considered as an addition to, or supplement to the Ministry’s requirements and Best Management Practices for dock and boat launch design:

1. One moorage facility is permitted for the subject lot. There is an existing moorage facility in place. The new dock will only be permitted after the existing dock is removed;

111/17 cont.

2. Eelgrass beds in or near the tenure area should be identified and protected;
3. Water quality should not be impacted by construction activities, materials, or fuel storage;
4. There is a history of strong community interest in maintaining public access for shellfish harvesting in this area, as well as for recreational boating and emergency refuge. Docks and associated tenure areas should be designed to ensure public access along the foreshore and adequate open water for navigation is maintained;
5. The Regional District will require a building permit and/or a development variance permit if any structures are constructed to access the moorage facility;
6. The proponent should implement *shíshálh* Nation's Best Management Practices for Moorage Facilities;

AND FURTHER THAT *shíshálh* Nation's Best Management Practices for Moorage Facilities be sent to the Ministry of Forests, Lands and Natural Resource Operations.

**Recommendation No. 11** *Crown Referral 2411587 (A & A Trading)*

THAT the report titled Crown Referral 2411587 (A & A Trading) for Six Helicopter Logging and Boom Sites (A & A Trading Ltd.) – Electoral Area B be received;

AND THAT the SCRD send a letter along with a copy of the staff report to A & A Trading Ltd. and the Ministry of Forests, Lands and Natural Resource Operations noting no objection to approval of Crown File 2411857 subject to the following conditions:

1. Ensure *shíshálh* Nation comments are addressed.
2. Ensure measures to protect recreational activity in the area are implemented.
3. A plan for the collection of escaped logs/wood debris should be developed to address potential navigational concerns. The plan should include a daily inspection of the log bundle/sort and a daily collection of drifted wood.
4. Eelgrass beds are mapped in the vicinity. An eelgrass assessment should be completed at each heli-drop and boom site and measures to protect the eelgrass beds should be implemented.

111/17 cont.

5. Complete a marine assessment by a qualified professional to ensure impacts to the seabed as a result of the log dump are addressed and remediation measures are implemented. An environmental monitoring plan should also be implemented during the construction, operation and decommissioning phases of the site.

6. Complete restoration of the tenure area should be undertaken upon closure of the log booming sites, sites, including the removal of all industrial equipment and potential contaminates.

7. Ensure public safety measures are implemented including signage posted on site to communicate heli-logging activity to recreational users.

**Recommendation No. 12**    *Management Strategies for the Park on North Thormanby Island*

THAT the report titled Management Strategies for the Park on North Thormanby Island be received;

AND THAT staff work with the Vaucroft Improvement District to prepare a draft stewardship agreement and other related agreements in accordance with the recommended park management strategies as described in the report titled Management Strategies for the Park on North Thormanby and report back to a future Committee meeting.

**Recommendation No. 13**    *Egmont/Pender Harbour (Area A) APC Meeting Minutes of February 28, 2017*

THAT the Egmont/Pender Harbour (Area A) Advisory Planning Commission (APC) meeting minutes of February 28, 2017 be received.

**Recommendation No. 14**    *Roberts Creek (Area D) APC Meeting Minutes of February 20, 2017*

THAT the Roberts Creek (Area D) Advisory Planning Commission (APC) meeting minutes of February 20, 2017 be received.

**Recommendation No. 15**    *SD46 Correspondence regarding Trustee Electoral Area Variance*

THAT the correspondence from Nicholas Weswick, Secretary-Treasurer, School District No. 46 (Sunshine Coast) dated February 20, 2017 regarding Trustee Electoral Area Variance be received.

**CARRIED**

Parcel Tax Roll  
Review Panel

**It was moved and seconded**

112/17

THAT the Parcel Tax Roll Review minutes of March 7, 2017 be received.

**CARRIED**

Corporate

**It was moved and seconded**

113/17

THAT Corporate and Administrative Services Committee recommendation Nos. 8 and 17 of March 23, 2017 be received, adopted and acted upon as follows:

**Recommendation No. 8**     *BC Hydro Statutory Right of Way Request*

THAT the report titled BC Hydro Statutory Right of Way Request – 8972 Redrooffs Road be received;

AND THAT the Chair and Corporate Officer be authorized to execute the Statutory Right of Way Agreement with BC Hydro and TELUS for 8972 Redrooffs Road.

**Recommendation No. 17**     *Canadian Radio-Television and Telecommunication Commission – Universal Broadband Access for the Sunshine Coast*

THAT a letter be sent to the Canadian Radio-Television and Telecommunication Commission advocating for affordable wholesale pricing for small internet service providers to access internet fibre backbones to enhance expanded universal broadband access and connectivity for the Sunshine Coast;

AND THAT the letter be copied to local internet services providers.

**CARRIED**

Notice on Title

**It was moved and seconded**

114/17

THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 61, District Lot 3923, Plan LMP41658, Group 1, NWD PID 024-492-906.

**CARRIED**



Notice on Title           **It was moved and seconded**

115/17                    THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot F, Block U, District Lot 1638, Plan 19922, Group 1, NWD PID 006-937-900.

**CARRIED**

Notice on Title           **It was moved and seconded**

116/17                    THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot A (Reference Plan 1825), District Lot 1298, Group 1, NWD PID 015-932-133.

**CARRIED**

Square Bay               **It was moved and seconded**

117/17                    THAT the report titled Alternative Approval Process Results – *Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016 and Square Bay Sewage Treatment Facility Loan Authorization Bylaw No. 707, 2016* be received.

**CARRIED**

## **BYLAWS**

Bylaw 709               **It was moved and seconded**

118/17                    THAT *Sunshine Coast Regional District Financial Plan Bylaw No. 709, 2017* be read a first time.

**CARRIED**

Bylaw 709               **It was moved and seconded**

119/17                    THAT *Sunshine Coast Regional District Financial Plan Bylaw No. 709, 2017* be read a second time.

**CARRIED**

Bylaw 709               **It was moved and seconded**

120/17                    THAT *Sunshine Coast Regional District Financial Plan Bylaw No. 709, 2017* be read a third time.

**CARRIED**

Bylaw 709                   **It was moved and seconded**

121/17                    THAT *Sunshine Coast Regional District Financial Plan Bylaw No. 709, 2017* be adopted.

**CARRIED**

Bylaw 432.33           **It was moved and seconded**

122/17                    THAT *Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 432.33, 2017* be read a first time.

**CARRIED**

Bylaw 337.114         **It was moved and seconded**

123/17                    THAT *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.114, 2017* be read a first time.

**CARRIED**

Bylaw 310.171         **It was moved and seconded**

124/17                    THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017* be read a first time.

**CARRIED**

Bylaw 310.171         **It was moved and seconded**

125/17                    THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017* be read a second time.

**CARRIED**

*The Board moved In Camera at 2:10 p.m.*

**IN CAMERA**

126/17                    That the public be excluded from attendance at the meeting in accordance with Section 90(1) (b), (c) and (k) of the *Community Charter* – “personal information about an identifiable individual who is being considered for a municipal award or honour...”, “labour relations or other employee relations” and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

*The Board moved out In Camera at 2:22 p.m.*

Public Hearing **It was moved and seconded**

127/17 THAT a public hearing concerning *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017* be scheduled for April 20, 2017 at 7:00 p.m. in the SCRD Board Room at 1975 Field Road, Sechelt, BC.

**CARRIED**

**ADJOURNMENT It was moved and seconded**

128/17 THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 2:24 p.m.

Certified correct \_\_\_\_\_

Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_

Chair

**SUNSHINE COAST REGIONAL DISTRICT  
CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE  
March 23, 2017**

RECOMMENDATIONS FROM THE CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975 FIELD ROAD, SECHELT, BC

<b>PRESENT:</b>	Chair	I. Winn
	Directors	F. Mauro M. Lebbell G. Nohr J. Valeriotte L. Lewis D. Wright
<b>ALSO PRESENT:</b>	Chief Administrative Officer	J. Loveys
	G.M., Corporate Services / Chief Financial Officer	T. Perreault
	Sr. Mgr., Administration and Legislative Services	A. Legault
	G.M., Planning and Community Development	I. Hall (part)
	Manager, Transit and Fleet	G. Dykstra (part)
	Fire Chief, Special Projects	B. Higgs (part)
	Fire Chief, Gibsons and District VFD	R. Michael (part)
	Administrative Assistant / Recorder	T. Crosby
	Media	3
	Public	7

**CALL TO ORDER** 9:30 a.m.

**AGENDA** The agenda was adopted as amended, as follows:

- NEW BUSINESS: Director Winn and Director Mauro – Canadian Radio-Television and Telecommunications Commission – Universal Broadband Access on the Sunshine Coast
- Move agenda item #13 to follow #7.

**PETITIONS AND DELEGATIONS**

*Corey MacPherson, Regional Transit Manager and Rob Williams, Senior Regional Transit Manager addressed the Committee regarding the Transit Expansion Implementation Plan.*

*The Chair thanked Mr. MacPherson and Mr. Williams for their presentation.*

**Recommendation No. 1**     *Presentation: Transit Expansion Implementation Plan*

The Corporate and Administrative Services Committee recommended that the presentation from BC Transit titled Transit Expansion Implementation Plan dated March 23, 2017 be received.

**Recommendation No. 2**     *Transit Expansion Implementation Plan*

The Corporate and Administrative Services Committee recommended that the report titled Transit Expansion Implementation Plan be received for information.

**REPORTS****Recommendation No. 3**     *Coopers Green Hall Design*

The Corporate and Administrative Services Committee recommended that the report titled Coopers Green Hall Design – Community Design Priorities and Project Update be received;

AND THAT the Coopers Green Hall Replacement Design Task Force Terms of Reference be approved as presented;

AND FURTHER THAT staff be authorized to proceed with advertising for members.

*Director Nohr and Director Mauro left the meeting at 10:05 a.m. and returned at 10:06 a.m.*

**Recommendation No. 4**     *Gibsons and District Public Library – Revised Lease and Service Agreement*

The Corporate and Administrative Services Committee recommended that the report titled Gibsons and District Public Library – Revised Lease and Service Agreement be received.

**Recommendation No. 5**     *Gibsons and District Public Library – Revised Lease Agreement*

The Corporate and Administrative Services Committee recommended that Section 7 of the Lease Agreement between the Sunshine Coast Regional District and Gibsons and District Public Library Association be modified to allow either party to terminate the agreement.

*Director Lewis opposed.*

**Recommendation No. 6**     *Gibsons and District Public Library – Revised Lease and Service Agreement*

The Corporate and Administrative Services Committee recommended that the Lease including Schedule B – Building Maintenance Responsibilities with the Gibsons and District Public Library Association (GDPLA) be approved as amended;

AND THAT the 2017 Service Agreement with the GDPLA be approved as presented;

AND THAT both the Lease and Service Agreement be forwarded to the GDPLA for final approval and execution;

AND FURTHER THAT the SCRD Board Chair and Corporate Officer be authorized to execute the Lease and Service Agreement.

**Recommendation No. 7**     *Fire Service Boundary Review*

The Corporate and Administrative Services Committee recommended that the report titled Fire Service Boundary Review be received;

AND THAT in 2017 Sunshine Coast Regional District (SCRD) Volunteer Fire Departments undertake a Fire Underwriters Survey (FUS) and a Fire Department Inspection and Audit Checklist as a first step to gathering information;

AND FURTHER THAT SCR D Fire Departments report to a future committee meeting with the results.

**Recommendation No. 8**     *BC Hydro Statutory Right of Way Request*

The Corporate and Administrative Services Committee recommended that the report titled BC Hydro Statutory Right of Way Request – 8972 Redrooffs Road be received;

AND THAT the Chair and Corporate Officer be authorized to execute the Statutory Right of Way Agreement with BC Hydro and TELUS for 8972 Redrooffs Road;

AND FURTHER THAT this recommendation be forwarded to the March 23, 2017 Board meeting for adoption.

**Recommendation No. 9**     *Egmont / Pender Harbour Library Service Alternative Approval Process*

The Corporate and Administrative Services Committee recommended that the report titled Egmont / Pender Harbour Library Service Alternative Approval Process be received;

AND THAT the deadline for receiving elector responses be May 30, 2017 at 4:30 p.m.

AND THAT the elector response form be established as presented;

AND FURTHER THAT the total number of electors of the area to which the approval process applies (Egmont / Pender Harbour Library Service Area) be determined to be 2,210 (10% threshold = 12).

*Director Nohr opposed.*

**Recommendation No. 10**     *Archives*

The Corporate and Administrative Services Committee recommended that the report titled Archives be received for information;

AND THAT a letter be sent to the District of Sechelt requesting clarification on responsibility for the Sechelt Community Archives, history of its current location and whether the Sechelt Community Archives is accessible coast-wide.

*The Committee recessed at 10:51 a.m. and reconvened at 11:00 a.m.*

**Recommendation No. 11**    *2017 Asset Management Update*

The Corporate and Administrative Services Committee recommended that the report titled 2017 Asset Management Update be received for information.

**Recommendation No. 12**    *Grant Status Update*

The Corporate and Administrative Services Committee recommended that the report titled Grant-Status Update be received for information.

**Recommendation No. 13**    *2016 Census*

The Corporate and Administrative Services Committee recommended the report titled 2016 Census Results and Impacts on the Sunshine Coast Regional District be received for information.

**Recommendation No. 14**    *Contracts Between 20,000 and \$100,000*

The Corporate and Administrative Services Committee recommended that the report titled Contracts Between \$20,000 and \$100,000 to March 5, 2017 be received for information.

**Recommendation No. 15**    *Director Constituency and Travel Expenses*

The Corporate and Administrative Services Committee recommended that the report titled Director Constituency and Travel Expenses for period ending February 28, 2017 be received for information.

**COMMUNICATIONS****Recommendation No. 16**    *Park Use Permit for Chapman Lake Area*

The Corporate and Administrative Services Committee recommended that the correspondence from the Ministry of Environment – BC Parks and Conservation Officer Service Division, South Coast Region regarding the Park Use Permit (PUP) #102714 amendment application for the Chapman / Gray Creek watersheds be received.

**NEW BUSINESS**

*Director Mauro provided a verbal update for an advocacy request to the Canadian Radio-Television and Telecommunication Commission for the provision of access to small internet service providers on the Sunshine Coast to the main fibre backbones to assist with infill services.*

**Recommendation No. 17**    *Canadian Radio-Television and Telecommunication Commission – Universal Broadband Access for the Sunshine Coast*

The Corporate and Administrative Services Committee recommended that a letter be sent to the Canadian Radio-Television and Telecommunication Commission advocating for affordable wholesale pricing for small internet service providers to access internet fibre backbones to enhance expanded universal broadband access and connectivity for the Sunshine Coast;

AND THAT the letter be copied to local internet services providers;

AND FURTHER THAT this recommendation be forwarded to the March 23, 2017 Board meeting for adoption.

**ADJOURNMENT**                      11:30 a.m.

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Committee Chair



**SUNSHINE COAST REGIONAL DISTRICT**

**BYLAW NO. 1085**

A bylaw to establish a service for the purpose of operation and maintenance of the  
Square Bay Sewage Treatment System

---

WHEREAS the Board of the Sunshine Coast Regional District wishes to establish a service area for the Square Bay Community Sewage Treatment System for the purpose of sewage collection, treatment and disposal within a portion of Electoral Area “B” – Halfmoon Bay;

AND WHEREAS the Director for Electoral Area B – Halfmoon Bay has consented to the adoption of this bylaw;

NOW THEREFORE the Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as *Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016*.
2. The Regional Board hereby establishes a service to provide sewage treatment services to the Square Bay area within a portion of Electoral Area B – Halfmoon Bay.
3. The boundaries of the service area are the boundaries as outlined on Schedule “A” attached to, and forming part of this bylaw.
4. The participant in the service established under Section 2 of this Bylaw is Electoral Area B – Halfmoon Bay.
5. Cost Recovery

As provided for in Section 378 of the *Local Government Act*, the annual cost of providing the service shall be recovered by one or more of the following:

- (a) property value tax imposed in accordance with Division 3 of the *Local Government Act*;
- (b) parcel taxes imposed in accordance with Division 3 of the *Local Government Act*;
- (c) fees and charges imposed under section 397 of the *Local Government Act*;
- (d) revenues raised by other means authorized by the *Local Government Act* or another Act;
- (e) revenues received by way of agreement, enterprises, gift, grant or otherwise.

6. Maximum Cost

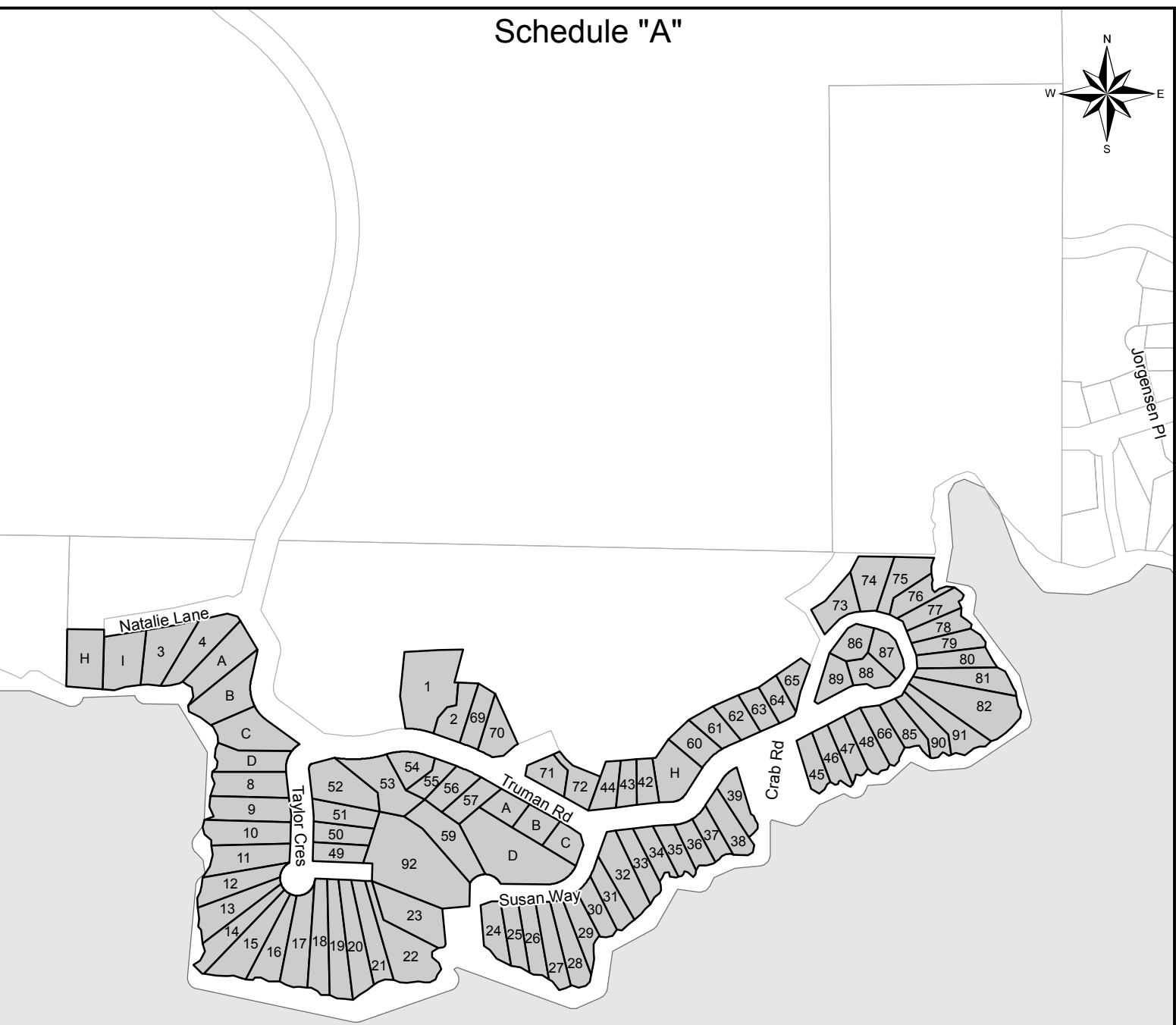
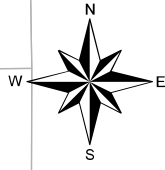
In accordance with Section 339 (1) (e) of the *Local Government Act*, the maximum annual amount that may be requisitioned for the cost of the Service is a property value tax rate of \$2.32/\$1000 applied to the net taxable value of land and improvements in the Service Area.

READ A FIRST TIME	this	8 <sup>th</sup>	day of	December, 2016
READ A SECOND TIME	this	8 <sup>th</sup>	day of	December, 2016
READ A THIRD TIME	this	8 <sup>th</sup>	day of	December, 2016
APPROVED BY THE INSPECTOR OF MUNICIPALITIES	this	25 <sup>th</sup>	day of	January, 2017
RECEIVED APPROVAL OF THE ELECTORS BY ALTERNATIVE APPROVAL PROCESS	this	21 <sup>st</sup>	day of	March, 2017
ADOPTED	this	13 <sup>th</sup>	day of	April, 2017


\_\_\_\_\_  
CORPORATE OFFICER

\_\_\_\_\_  
CHAIR

# Schedule "A"



## Square Bay Community Sewage Treatment System Service Establishing Bylaw No.1085, 2016

 Square Bay Community Sewage Treatment System Service Area

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Corporate Officer

**Sunshine Coast Regional District****Bylaw No. 707**

A bylaw to authorize the borrowing of up to Two Hundred and Eighty Thousand Dollars for the design and construction of the Square Bay Sewage Treatment Facility

---

WHEREAS the Board of the Sunshine Coast Regional District has established by Bylaw No. 1085, a service for the purpose of operation and maintenance of the Square Bay Sewage Treatment System;

AND WHEREAS the Board of the Sunshine Coast Regional District wishes to construct improvements to replace the Square Bay Sewage Treatment Facility;

AND WHEREAS the Board of the Sunshine Coast Regional District wishes to borrow for debt incurred by the design and construction of said replacement (the "Works");

AND WHEREAS the estimated cost of the Works, including expenses incidental thereto, that is not covered by other sources of revenue, is the sum of Two Hundred and Eighty Thousand Dollars (\$280,000) which is the amount of debt created by this bylaw;

AND WHEREAS the maximum term for which a debenture may be issued to secure the debt created by this bylaw is for a term not to exceed twenty years;

AND WHEREAS the authority to borrow under this bylaw expires five years from the date on which this bylaw is adopted;

AND WHEREAS the Board of the Sunshine Coast Regional District has obtained the approval of electors in the entire Square Bay Community Sewage Treatment service area by alternative approval process in accordance with section 345(1) of the *Local Government Act* and Section 86 of the *Community Charter*;

NOW THEREFORE, the Board of the Sunshine Coast Regional District in open meeting assembled, enacts as follows:

1. This bylaw may be cited as *Square Bay Sewage Treatment Facility Loan Authorization Bylaw No. 707, 2016*.
2. The Board is hereby empowered and authorized:

- a) To borrow upon the credit of the Regional District a sum not exceeding Two Hundred and Eighty Thousand Dollars (\$280,000);
  - b) To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the design and construction of the Square Bay Sewage Treatment Facility replacement project.
3. The maximum term for which debentures may be issued to secure the debt created by this bylaw is twenty years.

READ A FIRST TIME	this	8 <sup>th</sup>	day of	December, 2016
READ A SECOND TIME	this	8 <sup>th</sup>	day of	December, 2016
READ A THIRD TIME	this	8 <sup>th</sup>	day of	December, 2016
APPROVED BY THE INSPECTOR OF MUNICIPALITIES	this	25 <sup>th</sup>	day of	January, 2017
RECEIVED THE APPROVAL OF THE ELECTORS BY ALTERNATIVE APPROVAL PROCESS	this	21 <sup>st</sup>	day of	March, 2017
ADOPTED	this	13 <sup>th</sup>	day of	April, 2017

\_\_\_\_\_  
CORPORATE OFFICER

\_\_\_\_\_  
CHAIR

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** SCRD Board – April 13, 2017

**AUTHOR:** Sherry Reid, Deputy Corporate Officer

**SUBJECT:** SQUARE BAY COMMUNITY SEWAGE TREATMENT SYSTEM AMENDMENT BYLAW

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### RECOMMENDATION(S)

**THAT the report titled Square Bay Community Sewage Treatment System Amendment Bylaw be received for information.**

---

### BACKGROUND

*Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016* establishes a service for the purpose of providing sewage collection, treatment and disposal for 93 properties within a portion of Electoral Area B – Halfmoon Bay.

Due to an error in the service area boundary, a bylaw amendment is required.

### DISCUSSION

The attached bylaw amendment has been prepared to correct the boundary error that resulted in the omission of the property located at 9395 Truman Road from the new Square Bay Sewage Treatment System service area.

### STRATEGIC PLAN AND RELATED POLICIES

n/a

### CONCLUSION

Due to an error in the service area boundary, staff recommend that *Square Bay Community Sewage Treatment System Service Amendment Bylaw No. 1085.1, 2017* be given three readings.

Reviewed by:			
Manager		Finance	
GM		Legislative	X-AL
CAO	X-JL	Other	

**SUNSHINE COAST REGIONAL DISTRICT**

**BYLAW NO. 1085.1**

A bylaw to amend Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085

---

WHEREAS the Board of the Sunshine Coast Regional District established a service for the purpose of sewage collection, treatment and disposal within a portion of Electoral Area “B” – Halfmoon Bay by adoption of *Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016*;

AND WHEREAS the Board of the Sunshine Coast Regional District wishes to amend said bylaw to include an additional property serviced by the Square Bay Community Sewage Treatment System as shown in Schedule A;

AND WHEREAS the Director for Electoral Area B – Halfmoon Bay has consented to the adoption of this bylaw;

NOW THEREFORE the Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as *Square Bay Community Sewage Treatment System Service Amendment Bylaw No. 1085.1, 2017*.
2. *Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016* is hereby amended as follows:
  - a) Delete Schedule A in its entirety and replace with the revised Schedule A attached hereto.

READ A FIRST TIME	this	13 <sup>th</sup>	day of April, 2017
READ A SECOND TIME	this	13 <sup>th</sup>	day of April, 2017
READ A THIRD TIME	this	13 <sup>th</sup>	day of April, 2017
APPROVED BY THE INSPECTOR OF MUNICIPALITIES	this		day of
ADOPTED	this		day of

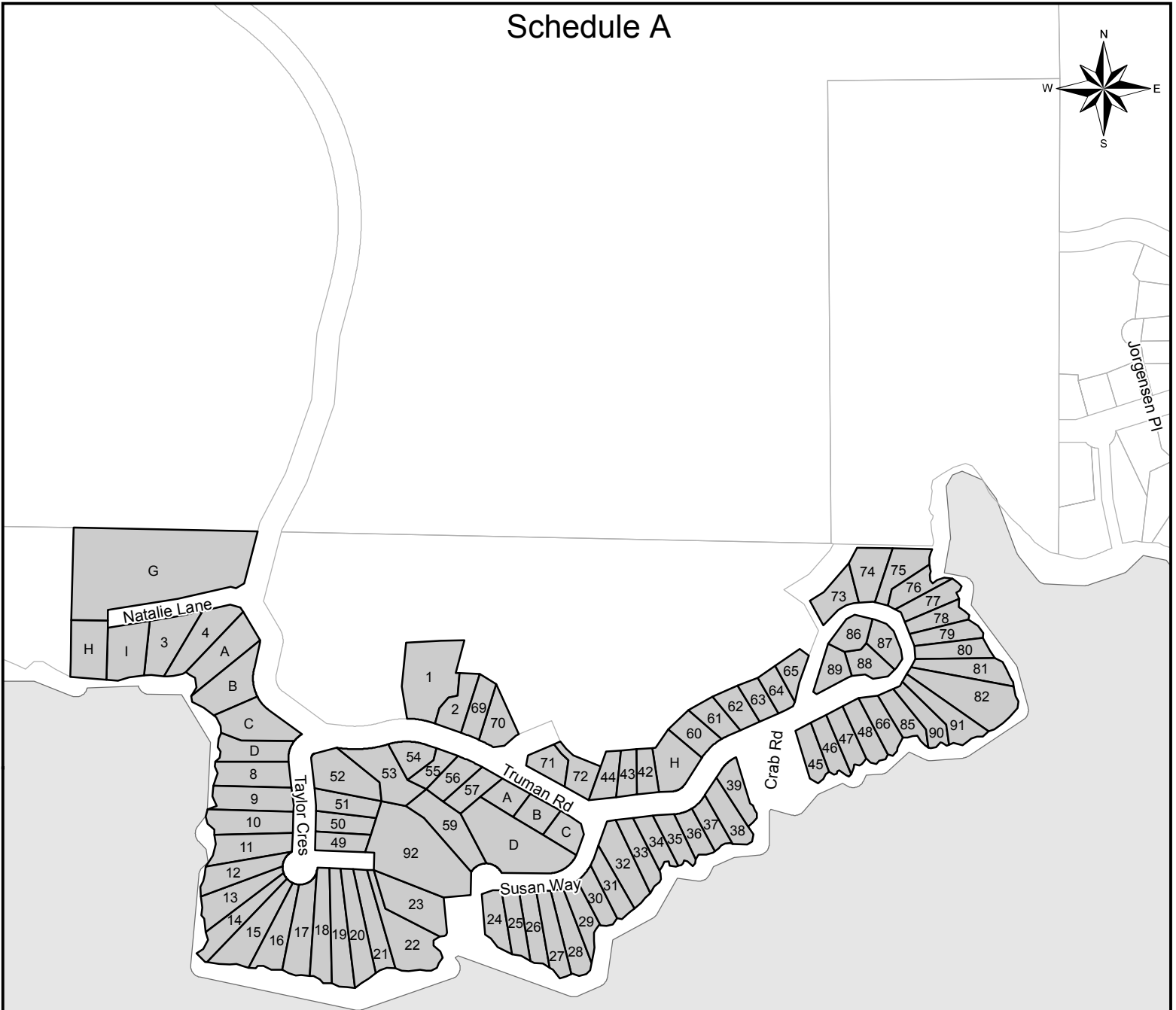
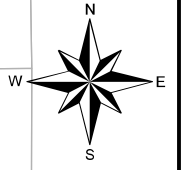
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CORPORATE OFFICER


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CHAIR

# Schedule A



## Square Bay Community Sewage Treatment System Service Amendment Bylaw No.1085.1, 2017

 Square Bay Community Sewage Treatment System Service Area

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Corporate Officer