



**SUNSHINE COAST REGIONAL DISTRICT
REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD,
SECHELT, B.C.**



**THURSDAY JUNE 25, 2015
AMENDED AGENDA**

CALL TO ORDER 7:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Special Board meeting minutes of June 11, 2015 Annex A
Pages 1-2
3. Regular Board meeting minutes of June 11, 2015 Annex B
pp 3-10

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PETITIONS AND DELEGATIONS

COMMUNICATIONS

REPORTS

4. Administrator's Report Annex C
pp 11
5. Directors' Reports Verbal
6. Special Infrastructure Services Committee recommendation Nos. 1-3 of May 22, 2015 Annex D
pp 12-13
7. Planning and Development Committee recommendation Nos. 1-2, 4-12 and 14-16 of June 11, 2015 (*recommendation Nos. 3 and 13 previously adopted*) Annex E
pp 14-19
8. Community Services Committee recommendation Nos. 1-10 of June 18, 2015 Annex F
pp 20-23
- 8a **➔ADD** Replacement page FIR Schedule 1 Section 6 for Statement of Financial Information, Schedule of Remuneration and Expenses - Employees Late Item
p 23a

- 8b **➡ADD** Corporate and Administrative Services Committee recommendation Nos. 4 and 5 of June 25, 2015

Late Item
p 23b

MOTIONS

9. THAT the resignation of Les Falk from the Area A Advisory Planning Commission be received.
- 9a **➡ADD** THAT the appointment of Angie Legault as Interim Chief Administrative Officer be affirmed.

BYLAWS

10. “Elphinstone Official Community Plan Bylaw No. 600.6, 2015”
– ***Receipt of staff report***
– ***First Reading***
(Voting – Electoral Area Directors – One Vote Each) Annex G
pp 24-35
11. “West Howe Sound Official Community Plan Bylaw No. 640.1, 2015”
– ***First Reading***
(Voting – Electoral Area Directors – One Vote Each) Annex H
pp 36-47
12. “Roberts Creek Official Community Plan Bylaw No. 641.4, 2015”
– ***First Reading***
(Voting – Electoral Area Directors – One Vote Each) Annex I
pp 48-57

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (k) and 2 (b) of the *Community Charter* “negotiations and related discussions respecting the proposed provision of a municipal service...” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”.

**Sunshine Coast Regional District
2014
Schedule of Remuneration and Expenses**

Late Item 8a

2. Employees

NAME	POSITION	REMUNERATION	EXPENSES
ALLEN, ANDREW	Senior Planner	\$ 88,120	\$ 3,759
BAUMAN, BRUCE	Manager Recreation	\$ 108,712	\$ 5,108
BOUTILIER, KRIS	Senior Information Tech Coordinator	\$ 75,941	\$ 760
CROSBY, DAVID	Manager Utility Services	\$ 91,020	\$ 168
DAY, JACKIE	Manager Financial Services	\$ 98,759	\$ 1,329
ELSNER, WILLIAM	Emergency Program Co-ordinator	\$ 75,178	\$ 2,426
FENWICK, PAUL	GM Community Services	\$ 111,909	\$ 1,173
FRANCE, JOHN	Chief Administrative Officer	\$ 161,234	\$ 9,037
GEBKA, GREGORY	Planner II	\$ 81,963	\$ 1,815
HEMSTALK, DAN	Utilities Coordinator	\$ 80,623	\$ 1,292
HEPPNER, SHARON	Manager Technology (IT/GIS)	\$ 100,775	\$ 730
JOHNSON, KEVIN	Senior Water Technician	\$ 82,079	\$ 1,825
LAYE, SHANE	Corporate Energy Manager	\$ 77,721	\$ 2,961
LEGAULT, ANGIE	Manager Legislative Services	\$ 97,853	\$ 4,705
OLMSTEAD, STEVEN	GM Planning and Development	\$ 125,410	\$ 2,937
PERREAULT, TINA	Treasurer	\$ 96,860	\$ 8,540
RAFAEL, DAVID	Senior Planner	\$ 92,656	\$ 1,082
ROBINSON, KEN	Manager Facility Operations	\$ 86,170	\$ 1,349
SHOJI, BRYAN	GM Infrastructure Services	\$ 125,179	\$ 5,446
STEVENS, BOB	Fire Chief Gibsons & District VFD	\$ 100,837	\$ 2,192
STOKER, LINDSAY	HR Officer	\$ 78,181	\$ 3,435
VANVELZEN, ALLEN	Assistant Supervisor Facilities	\$ 75,339	\$ 2,037
WALKEY, SHANE	Utilities Superintendent	\$ 91,228	\$ 2,554
WILLIAMS, ROB	Manager Transit & Fleet	\$ 85,974	\$ 377
Consolidated total of employees with remuneration of \$75,000 or less		\$9,376,302	123,934
Total: Employees		B.	\$11,666,023

3. Reconciliation

Total remuneration - elected officials, and members of the Board of Directors	A.	282,296
Total remuneration - employees	B.	11,666,023
Subtotal (Balanced to T4's, T4A's plus Box 70-Municipal Officer expense allowance)		11,948,319
Reconciling Items **		See Note Below
Total per Consolidated Financial Statements (Note 23 - Expense and Expenditure by Object)		14,087,527
Variance **		(2,139,208)

Notes:

****Reconciliation/Variance:**

The Sunshine Coast Regional District attests to the accuracy of the figures presented. A reconciliation between the schedules to the Statement of Financial Information (the schedule showing remuneration from payroll T4 and expenses from accounts payable) and the Consolidated Financial Statements (Note 23 - Expense and Expenditure by Object - Salaries wages and benefits) is not possible, as the following transactions are not included on both statements.

*Employer portions of Employment Insurance, Canada Pension and Municipal Superannuation

*Disability and extended health benefits paid, not included as taxable benefits

*Accrued liabilities - annual leave, vacation pay, bank time, retirement benefit, wages

Recommendation No. 4 *Statement of Financial Information December 31, 2014*

The Corporate and Administrative Services Committee recommended that the Manager, Financial Services' report titled "Financial Reporting Requirements – Statement of Financial Information, Year-Ended December 31, 2014" be received;

AND THAT the Statement of Financial Information for Year-Ended December 31, 2014 be approved as amended to replace FIR Schedule 1 Section 6 for Statement of Financial Information, Schedule of Remuneration and Expenses - Employees;

AND FURTHER THAT this recommendation be forwarded to the June 25, 2015 Regular Board meeting for adoption.

Recommendation No. 5 *2014 Annual Report*

The Corporate and Administrative Services Committee recommended that the Treasurer's report titled "2014 Annual Report" be received;

AND THAT the distribution of the 2014 Annual Report be approved;

AND FURTHER THAT this recommendation be forwarded to the June 25, 2015 Regular Board meeting for adoption.