



**SUNSHINE COAST REGIONAL DISTRICT
REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**



**THURSDAY JUNE 11, 2015
AMENDED AGENDA**

CALL TO ORDER 7:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of May 28, 2015

Annex A
Pages 1-20

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PETITIONS AND DELEGATIONS

COMMUNICATIONS

3. The Honourable Christy Clark, Premier
Regarding requesting meetings with the Premier at the 2015 UBCM
Convention
4. Matt Hulse, BC Campaign Director, Our Horizon
Regarding Climate Change and Air Pollution Warning Labels on Gas
Pumps
- 4a **➔ADD** Manjit Kang, Board Chair, Gibsons & District Public Library Board
Regarding letter of support for the Canada 150 Community
Infrastructure Program

Annex B
p 21

Annex C
pp 22-29

Late Item
pp 29a-b

REPORTS

5. Administrator's Report
6. Directors' Reports
7. Corporate and Administrative Services Committee recommendation Nos. 1-5, 7-8 and 10-12 of May 28, 2015 (*recommendation Nos. 6, 9, 13 and 14 previously adopted*)

Annex D
p 30

Verbal

Annex E
pp 31-37

- 7a ➡ ADD Planning and Development Committee recommendation Nos. 3 and 13 of June 11, 2015

Late Item
pp 38-39

MOTIONS

8. THAT the Public Hearing for “*Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.158*” (Goldmoss) previously scheduled for June 17, 2015 be cancelled per the request of the applicant.
9. THAT Director Winn be authorized to attend the AVICC Solid Waste Management Workshop in Nanaimo on June 19, 2015;

AND THAT Director Winn be paid stipend and expenses for attendance at the AVICC Solid Waste Management Workshop in Nanaimo on June 19, 2015.

BYLAWS

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (f) and (k) of the *Community Charter* “law enforcement...” and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

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June 9, 2015

Sunshine Coast Regional District Board of Directors
1975 **Field Road** Sechelt, BC V0N 3A1

Re: Letter of Support: Canada 150 Community Infrastructure Program

Dear Sirs,

This is a request to the Sunshine Coast Regional District for a letter of support for the Gibsons & District Public Library in its application for a grant from the Canada 150 Community Infrastructure Program, which will be used to partially fund its Reconfiguration Project (outlined below).

As part of the same request, and as the tenant in the District-owned library building, the Library also requests confirmation of the District's permission for it to undertake the building modifications identified in Phase 2 of the Reconfiguration Project.

As you know, the Library has been a cherished community institution for over 100 years, proudly serving the people of the Town of Gibsons and Areas D, E and F of the Sunshine Coast Regional District. The objective of its Reconfiguration Project is to optimize the existing library space so that it can continue to evolve, offering both traditional services and new programs, learning opportunities and digital resources to meet the changing demands of the community while preserving the accessible and welcoming character of the Library so valued by all its members.

The Library is confident that its Reconfiguration Project aligns extremely well with the stated aim of the Canada 150 Program, which is to leave a lasting legacy to Canadians as part of the celebration of Canada's 150th anniversary by investing in community infrastructure, particularly those projects that celebrate our shared heritage, create jobs and improve the quality of life of Canadians.

The estimated cost of the Reconfiguration Project is approximately \$150,000 and if successful the Canada 150 grant would cover 50% of the project costs. The Library's goal is to raise the remaining funds using the Library's Capital Expansion reserve and through donations from the Gibsons & District Library Foundation.

The Library Reconfiguration Project will be implemented in three phases and the Canada 150 grant funding will support various components of each phase as detailed below.

Other than to acquire some technology for Library operations, the grant funding will not be required for Phase 1 as it involves largely operational changes to make more efficient use of the existing Library space. It includes changes such as reducing the size of the collection through more aggressive weeding of books and the inter-filing of the reference materials.

The grant funding would support Phase 2 - Building Modifications and Phase 3 - Furniture & Fittings parts of the project. Specific activities which would be supported in these phases include the following:

Phase 2 - Building Modifications:

- Relocate the return slot to the SW side of the entrance door to enable Library expansion into NE area of the foyer
- Expand the Library into the NE area of the foyer to create a new separated area (Teen Area) for youth and teenaged users of the Library
- Install counters with multiple power outlets as work surfaces in the new Teen Area

Phase 3 - Furniture and Fittings:

- Replace the aging carpet throughout the Library
- Rotate shelving 90° to run NE-SW instead of current NW-SE for more efficient use of space
- Acquire additional shelving to augment the existing shelf space
- Re-shelf the collection into the new re-oriented shelving
- Augment ceiling lighting as needed
- Install a "Coffee bar" work surface on the Northeast wall
- Relocate the circulation area closer to the doors using commercially available furniture
- Acquire adjustable commercially available furniture for a new Reference Desk
- Re-locate the Reference Desk away from the Circulation Desk
- Acquire new mobile shelving units for the Paperback collection
- Add more storage in the parkade level of the Library
- Replace the current large, bulky chairs with more space-efficient seating

With your letter of support and the confirmation of permission to undertake the building modifications, the Library will be well positioned for a successful application for the Canada 150 Program. It anticipates launching the Project on April 1, 2016 with completion by March 31, 2017.

A formal unveiling of the new reconfigured Library is planned for on July 1, 2017 in a community event celebrating the Canada's 150th birthday and to recognize all its contributors and supporters.

The Library continues to be a prized community institution that we hope will also be recognized as a lasting legacy from the Canada 150 Program, and will continue to provide long-term benefits to our community through greater access to literacy and learning.

Thank you for your ongoing support.

Please send the letter of support before June 17, 2015 to Tracey Therrien, Library Director, Gibsons & District Public Library email: ttherrien@gibsons.bclibrary.ca

Sincerely,

Manjit Kang, Board Chair

Gibsons & District Public Library Board

Recommendation No. 3 *Crown Land Application File 2411510 – Residential Private Moorage, Ruby Lake (Area A)*

The Planning and Development Committee recommended that the staff report dated June 3, 2015 and titled “Crown Land Application File 2411510 for a Residential Private Moorage (Specific Permission) fronting Lot 19, DL 3989, Plan 12096, Ruby Lake, Pender Harbour, Area A” be received;

AND THAT staff submit the following comments to the Crown:

- a) The applicant should be made aware that the SCRD would require a development permit for any structure to be constructed within 30 meters of Ruby Lake. This would include future plans to construct or reconstruct a ramp or stairs or other structure joining the dock to the upland property. Land clearing, especially of vegetative buffers at the lake front, during any phase of residential development is also subject to development permit area requirements;
- b) The applicant should contact the *shíshálh* Nation regarding archeological and culturally sensitive sites in the area;
- c) The SCRD strongly encourages senior government not to permit structures which obstruct public access along the foreshore in areas which are actively used, or likely to be used, by the general public, such as Ruby Lake;
- d) Associated with the dock, powerboats operating in the ‘environmentally sensitive lake’ area of this application should be limited to access to and from waterfront properties;
- e) When refueling powered watercraft, boaters shall be encouraged to take great care to avoid spillage of petroleum products;
- f) Storage of hydrocarbons (fuel, lubricating oils) should be prohibited on dock structures and within 50 meters of the natural boundary of Ruby Lake;
- g) Future repairs and maintenance of the dock should be required to be done in such a way as to protect both domestic drinking water quality and aquatic habitat. The use of treated wood or plywood and the use of wood preservative for dock and pier construction on Ruby Lake should be prohibited. Lakefront property owners should be encouraged to remove existing docks and piers constructed of pressure treated lumber or plywood. The use of untreated cedar is preferred and encouraged;
- h) The Crown should consider limiting the term of the tenure to ten to twenty years, to be consistent with other tenures in the area;

AND FURTHER THAT this recommendation be forwarded to the June 11, 2015 Regular Board meeting for adoption.

Recommendation No. 13 *AVICC: Private Managed Forest Lands and Water and Watershed Protection*

The Planning and Development Committee recommended that the correspondence from Councillor Barbara Price, President, AVICC, dated May 6, 2015 regarding Follow-Up: Private Managed Forest Lands and Water and Watershed Protection be received;

AND THAT a letter be sent to the AVICC Executive reiterating the importance of the Private Managed Forest Lands and Water and Watershed Protection issue to the SCR D Board, stating that the SCR D Board is pleased to see this issue identified as a continuing priority;

AND THAT the SCR D Board seeks clarification and an update on the status of agencies developing a terms of reference for the stakeholder working group;

AND THAT the SCR D respectfully requests inclusion or observer status for an SCR D Board Director on the stakeholder working group;

AND THAT the letter be copied to the Ministry of Forests, Lands and Natural Resource Operations, Source Water Protection Specialist, Mr. Brian Epps;

AND FURTHER THAT this recommendation be forwarded to June 11, 2015 Regular Board meeting for adoption.