



SUNSHINE COAST REGIONAL DISTRICT



**REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**

THURSDAY JANUARY 8, 2015

AGENDA

CALL TO ORDER 7:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of December 11, 2014

Annex A
Pages 1-15

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

COMMUNICATIONS

3. Sechelt and District Chamber of Commerce
Regarding Liaison Appointment

Annex B
pp 16

PETITIONS AND DELEGATIONS

REPORTS

4. Administrator's Report
5. Directors' Reports
6. Community Services Committee recommendation Nos. 1-14 of
December 11, 2014
7. Planning and Development Committee recommendation Nos. 1-25 of
December 18, 2014
8. Board Appointments

Verbal

Verbal

Annex C
pp 17-19

Annex D
pp 20-26

Annex E
Pp 27-29

MOTIONS

9. THAT the Special Corporate and Administrative Services Committee meetings scheduled for January 12, 13, and 14, 2015 and February 16, 17, and 18, 2015 be rescheduled to February 3, 4, 5, and 10, 2015.

BYLAWS

10. "Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.26, 2015
– ***first, second, third reading and adoption***
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt – 5) Annex F
pp 30-36
11. "Gibsons/West Howe Sound Fire Protection Service Amendment Bylaw No. 1027.7, 2014"
– ***adoption***
(Voting – All Directors – 1 Vote Each) Annex G
pp 37-38
12. "Pender Harbour Pool Service Amendment Bylaw No. 1075.1, 2014"
– ***adoption***
(Voting – All Directors – 1 vote each) Annex H
pp 39
13. "Elphinstone Official Community Plan Amendment Bylaw No. 600.4, 2015" – ***first reading***
(Voting – Electoral Area Directors – 1 Vote Each) Annex I
pp 40-42
14. "Roberts Creek Official Community Plan Amendment Bylaw No. 641.3, 2015" – ***first reading***
(Voting – Electoral Area Directors – 1 Vote Each) Annex J
pp 43-45

NEW BUSINESS**IN CAMERA**

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a) and (f) of the *Community Charter* - "personal information about an identifiable individual" and "law enforcement...".

UPCOMING MEETING DATES (TO JANUARY 31, 2015)

SCRD Board, Committee, and Advisory Committee Meetings

Planning and Development Committee	January 8 at 9:30 a.m.
Infrastructure Services Committee	January 8 at 1:30 p.m.
Regular Board	January 8 at 7:30 p.m.
Community Services Committee	January 15 at 1:30 p.m.
Recreation and Parks Services Advisory Committee (RPSAC)	January 15 at 5:00 p.m.
Natural Resources Advisory Committee (NRAC)	January 21 at 7:00 p.m.
Regional Hospital District	January 22 at 11:00 a.m.
Corporate and Administrative Services Committee	January 22 at 1:30 p.m.
Regular Board	January 22 at 7:30 p.m.
Area D Advisory Planning Commission (APC)	January 26 at 7:00 p.m.
Agricultural Advisory Committee (AAC)	January 27 at 3:30 p.m.
Area B Advisory Planning Commission (APC)	January 27 at 7:00 p.m.
Area F Advisory Planning Commission (APC)	January 27 at 7:00 p.m.
Area A Advisory Planning Commission (APC)	January 28 at 7:00 p.m.
Area E Advisory Planning Commission (APC)	January 28 at 7:00 p.m.

Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

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Please note: Meeting dates are current as of date of printing (January 2, 2015)



SUNSHINE COAST REGIONAL DISTRICT

December 11, 2014

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	G. Nohr
	Directors	C. August M. Lebbell L. Lewis F. Mauro B. Milne S. White I. Winn

ALSO PRESENT:	Chief Administrative Officer	J. France
	Manager, Legislative Services	A. Legault
	Treasurer	T. Perreault
	GM, Infrastructure Services	B. Shoji
	Acting GM, Community Services	B. Bauman
	Chief Building Inspector	P. Preston
	Alternate Director, District of Sechelt	A. Lutes
	Deputy Corp. Officer/Recorder	S. Reid
	Media	1
	Public	0

CALL TO ORDER 7:30 p.m.

AGENDA It was moved and seconded

572/14 THAT the agenda for the meeting be adopted as presented.

CARRIED

The Board moved In Camera at 7:30 p.m.

IN CAMERA It was moved and seconded

573/14 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (f) of the *Community Charter* "law enforcement...".

CARRIED

The Board moved out of In Camera at 7:45 p.m.

MINUTES

Minutes **It was moved and seconded**

574/14 THAT the Regular Board meeting minutes of November 27, 2014 be adopted as presented.

CARRIED

Inaugural Minutes **It was moved and seconded**

575/14 THAT the Inaugural Board meeting minutes of December 4, 2014 be adopted as presented.

CARRIED

COMMUNICATIONS

Board
Congratulatory **It was moved and seconded**

576/14 THAT correspondence from Nicholas Simons, MLA, Powell River-Sunshine Coast, regarding congratulations to elected and acclaimed SCRD Board members be received.

CARRIED

REPORTS

Director August left the meeting at 7:48 p.m. and returned at 7:53 p.m.

Administrator's Report

CAO Report **It was moved and seconded**

577/14 THAT the Chief Administrative Officer's report be received.

CARRIED

Director's Reports

Directors provided a verbal report of their activities.

BC Ferries **It was moved and seconded**

578/14 THAT the Board endorse Chair Nohr’s continued participation on the BC Ferries Coastal Chairs group including his attendance at all meetings as required.

CARRIED

Corporate **It was moved and seconded**

579/14 THAT Corporate and Administrative Services Committee recommendation Nos. 1-6, 8-18 and 20 of November 27, 2014 be received, adopted and acted upon as follows:

Recommendation No. 1 *Letter of Intent: Funding for Rural Community Information and Referral Hubs*

THAT the correspondence from the Sunshine Coast Community Resource Centre regarding a letter of intent for funding for rural community information and referral hubs including Draft Budget for Expansion of I&R HUB Initiative (handed out at the meeting) be received.

Recommendation No. 2 *Budget Project Status Report – November 2014*

THAT the Chief Administrative Officer’s report titled “Budget Project Status Report – November 2014” be received.

Recommendation No. 3 *Strategic Planning Progress Report – November 2014*

THAT the Chief Administrative Officer’s report titled “Strategic Planning Progress Report – November 2014” be received.

Recommendation No. 4 *Constituency Expenses 2014*

THAT the Chief Administrative Officer’s report titled “Constituency Expenses 2014” be received;

AND THAT the amended Constituency Expenses Policy be approved.

Recommendation No. 5 *Directors’ Constituency and Travel Expenses*

THAT the Accounts Payable Technician’s report titled “October 2014 Directors’ Constituency and Travel Expenses” be received.

579/14 cont.

Recommendation No. 6 *Recreation Facilities [615] Capital Maintenance and Replacement*

THAT the Acting General Manager, Community Services' report titled "SCRD Recreation Facilities {Function 615} Capital Maintenance and Replacement" be received;

AND THAT a minimum of \$500,000 annually for capital repairs and maintenance be included in the 5-Year Recreation Services Financial Plan starting in 2015;

AND THAT staff report annually at Round 1 budget regarding projects recommended for funding through the capital repairs and maintenance budget;

AND FURTHER THAT any unexpended funds in any year be placed in capital reserves for future large capital projects.

Recommendation No. 8 *Support Services Allocation Policy*

THAT the Treasurer's report titled "Amended Support Services Allocation Policy Approval" be received;

AND THAT the Support Service Allocation Policy be adopted as amended.

Recommendation No. 9 *Debt Management Policy*

THAT the Treasurer's report titled "Revised Draft Debt Management Policy" be received;

AND THAT the Debt Management Policy be approved as amended, as follows:

- 3.5 change wording to "Revenues must be sufficient to accommodate debt servicing."
- 4.2 change to "Expense where debt may be recommended:"
- 4.5 change to "Current and projected interest rates will be considered when determining the duration of a borrowing term."
- Add 4.7 "Life cycle costs be matched with debt servicing."
- 4.6 change to "...debt repayment will be considered."

579/14 cont.

Recommendation No. 10 *Asset Management Plan Update*

THAT the Treasurer’s report titled “Asset Management Plan Update” be received.

Recommendation No. 11 *Notes from Library Pre-Budget Meetings*

THAT the Administrative Assistant’s report titled “Notes from Library Pre-Budget Meetings” be received;

AND THAT the notes from the November 13, 2014 Meetings as follows, be received:

- Gibsons and District Public Library Pre-Budget Meeting, as amended, as follows:
 - Under Building Update: remove wording in bullet 6 “Area D and Town of Gibsons Directors endorse the concept and look toward joint presentation of options and suggestions.”
- Sechelt Public Library Pre-Budget Meeting, as amended, as follows:
 - Under Action List – SCRD Recommendations add: “Electoral Area A to consider increasing its contribution to outreach from Sechelt Public Library based on the Outreach Report of activities provided and the increases to service.”
- Roberts Creek Community Library Pre-Budget Meeting;

AND THAT staff report to a future Corporate and Administrative Services Committee Meeting with the following information pertaining to the Gibsons and District Public Library:

- major repairs and scheduled general maintenance required and options for more permanent solutions;
- emergency repair and maintenance work required and options for funding available and reserves for the emergency / mandatory repairs;
- an update of the status of the pest control issues and options for remediation.

AND FURTHER THAT the amended notes be forwarded to the respective libraries for review.

579/14 cont.

Recommendation No. 12 *Pender Harbour Fitness and Aquatic Centre Requisition Limit*

THAT the Treasurer’s report titled “Pender Harbour Pool Requisition Limit” be received;

AND THAT an amendment to Bylaw 1075 be prepared to increase the requisition limit for Pender Harbour Pool by 25% to \$0.52 per \$1,000 / assessment or \$625,000.

Recommendation No. 13 *Gibsons and District Fire Protection Requisition Limit*

THAT the Treasurer’s report titled “Gibsons and District Fire Requisition Limit” be received;

AND THAT an amendment to Bylaw 1027 be prepared to increase the requisition limit for Gibsons and District Fire Protection by 25% to \$0.57 per \$1,000 / assessment or \$1,090,000.

Recommendation No. 14 *Contracts Between \$20,000 and \$100,000 to November 11, 2014*

THAT the Purchasing Officer and Risk Manager’s report titled “Contracts between \$20,000 and \$100,000 – to November 11, 2014” be received.

Recommendation No.15 *2014 Provincial Commitments at UBCM Convention*

THAT the correspondence from the Honourable Coralee Oakes, Minister of Community, Sport and Cultural Development regarding updates of 2014 Provincial Commitments made at the 2014 Union of British Columbia Municipalities Convention be received.

Recommendation No. 16 *Legislation Change for Vancouver Island Natural Gas Pipeline Act*

THAT the correspondence from the Association of Vancouver Island and Coastal Communities (AVICC) regarding news release of legislation changes to the Vancouver Island Natural Gas Pipeline Act be received.

Recommendation No. 17 *Association of Vancouver Island and Coastal Communities Requests for Information*

THAT the correspondence from the Association of Vancouver Island and Coastal Communities (AVICC) regarding Resolution Notice / Request for Submissions, Call for Nominations of AVICC Executive and Call for Presentations be received.

579/14 cont. **Recommendation No. 18** *New Building Canada – Small Communities Fund*

THAT the correspondence from Island Coastal Economic Trust (ICET) regarding the New Building Canada – Small Communities Fund be received.

Recommendation No. 20 *2014 Rural Areas Grant-in-Aid Request*

THAT \$500 be approved and reserved in the 2014 Electoral Area E Rural Areas Grants-in-Aid 01-2-128-212 for Cedar Grove Elementary School Parent Advisory Committee pending receipt of Rural Areas Grant-in-Aid Application.

CARRIED

Corporate **It was moved and seconded**

580/14 THAT Corporate and Administrative Services Committee recommendation No. 7 of November 27, 2014 be received, adopted and acted upon as follows:

Recommendation No. 7 *2015 Meeting Schedule*

THAT the Manager, Legislative Services’ report titled “2015 Meeting Schedule” be received;

AND THAT the 2015 Meeting Schedule be adopted as presented;

AND FURTHER THAT this staff report be forwarded to the December 11, 2014 Board meeting for information.

CARRIED

Meeting Cancellation **It was moved and seconded**

581/14 THAT the January 5, 2015 Policing Committee and Transportation Advisory Committee meetings be cancelled.

CARRIED

Meeting Schedule **It was moved and seconded**

582/14 THAT the Manager of Legislative Services’ report concerning the 2015 Meeting Schedule be received.

CARRIED

Infrastructure

It was moved and seconded

583/14

THAT Infrastructure Services Committee recommendation Nos. 3-4 and 6-13 of December 4, 2014 be received, adopted and acted upon as follows:

Recommendation No. 3 *Ports Crane Inspection and Halkett Bay Dock Repairs*

THAT the Manager Transit and Fleet's report dated November 19, 2014 titled "Dock Cranes and Halkett Bay Dock Repairs" be received;

AND THAT the transfer of \$55,000 from the Ports Capital Reserve to the 2014 Operating Budget be approved in order to proceed with required repairs on all SCRD dock cranes and the Halkett Bay dock.

Recommendation No. 4 *2014 Ports Inspections Funding*

THAT the Manager of Transit and Fleet's report dated November 20, 2014 titled "2014 Ports Inspections Funding" be received;

AND THAT the transfer of \$11,500 from the Ports Operating Reserve to the 2014 Operating Budget be approved in order to cover the expense for the 2014 major ports inspections at the Halfmoon Bay and Hopkins Landing docks.

Recommendation No. 6 *Sustainability Round Table*

THAT the Sustainability and Education Coordinator's report dated November 19, 2014 titled "We Envision Progress Update" be received for information.

Recommendation No. 7 *Regional Water Rate Bylaw*

THAT the Manager of Utility Services' report dated November 20, 2014 titled "Regional Water Service Area Rate Bylaw Amendment" be received;

AND THAT the Water Rates Bylaw No. 422, Schedule "B" for the Regional Water Service be amended to increase Parcel Tax rates by 1.28%, User Fee rates by 6.40% and Metered Usage rates by 15.29% in 2015.

Recommendation No. 8 *North Pender Harbour Water Service Area Rate Bylaw Amendment*

THAT the Manager of Utility Services' report dated November 19, 2014 titled "North Pender Harbour Water Service Area Rate Bylaw Amendment" be received;

583/14 cont.

AND THAT the Water Rates Bylaw 422, Schedule “D” be amended to increase the North Pender Harbour Water Service Area Land Charges, User Fees and Meter Rates by 5.0% for 2015.

Recommendation No. 9 *South Pender Harbour Water Service Area Rate Bylaw Amendment*

THAT the Manager of Utility Services’ report dated November 19, 2014 titled “South Pender Harbour Water Service Area Rate Bylaw Amendment” be received;

AND THAT the Water Rates Bylaw 422, Schedule “E” be amended to increase the South Pender Harbour Water Service Area Land Charges, User Fees and Meter Rates by 5.0% for 2015.

Recommendation No. 10 *Regional Water Development Cost Charges (DCC) Update Adoption*

THAT the General Manager Infrastructure Services’ report dated November 20, 2014 titled “Regional Water Development Cost Charges Update Adoption” be received for information;

AND THAT Regional Water Development Cost Charge Bylaw No. 693 be forwarded to the Board for three readings.

Recommendation No. 11 *Monthly Report for November 2014*

THAT the Administrative Assistant’s report titled “Monthly Report for November 2014” be received for information.

Recommendation No. 12 *St. Mary’s Hospital Bus Shelter*

THAT a letter be sent to the Sunshine Coast Community Forest Legacy Fund thanking them for their contribution for the St. Mary’s Hospital Bus Shelter.

Recommendation No. 13 *Transportation Advisory Committee (TAC)*

THAT the Transportation Advisory Committee Minutes of November 3, 2014 be received;

AND THAT the following recommendations therein be acted upon as amended:

Recommendation No. 2 *10-Year Transportation Plan*

THAT a statement be included in the SCRD Board letter regarding the Transportation Plan that a long-term plan for BC Ferries be included as part of the Province’s Transportation Plan.

583/14 cont.

Recommendation No. 3 *Selma Park Bike Lane*

THAT a letter be sent to the Ministry of Transportation and Infrastructure asking the Ministry to provide a definitive plan regarding when the Selma Park bike lane will be connected to the nearby shopping centre, and noting that this is a high priority road improvement project, and inquiring as to what interim measures will be taken until the plan can be executed.

Recommendation No. 5 *Traffic Congestion at Earl’s Cove*

THAT a letter be sent to BC Ferries in regards to the traffic line-ups at Earl’s Cove Ferry Terminal going to Powell River, requesting that this be dealt with for the next busy ferry season to ensure that people can safely access Timberline, Jervis and Egmont Roads;

AND THAT the correspondence is copied to the North Sunshine Coast Ferry Advisory Committee and MLA Nicholas Simons.

Recommendation No. 6 *Invitation to Progress Plan Event*

THAT an invitation be sent by the SCRD to all members of the Transportation Advisory Committee to attend the next Progress Plan event.

CARRIED

Infrastructure

It was moved and seconded

584/14

THAT Infrastructure Services Committee recommendation No. 1 of December 4, 2014 be received, adopted and acted upon as follows:

Recommendation No. 1 *WildSafeBC Program*

THAT the Acting Manager Waste Reduction and Recovery’s report titled “2014 WildSafeBC Program” be received;

AND THAT staff submit the appropriate applications to the British Columbia Conservation Foundation for 2015 WildSafeBC Program Funding with the SCRD as the host organization;

AND THAT a budget proposal in support of the \$5,500 funding request for 2015 WildSafeBC Program be brought forward to Round 1 budget.

CARRIED

Infrastructure

It was moved and seconded

585/14

THAT Infrastructure Services Committee recommendation No. 2 of December 4, 2014 be received, adopted and acted upon as follows, as amended:

Recommendation No. 2 *AJB Logging in the Chapman Creek Watershed*

THAT the Environmental Technician's report dated November 26, 2014 titled "Update on AJB Logging in the Chapman Creek Watershed" be received for information;

AND THAT the Chief Administrative Officer's December 5, 2014 email summary update regarding the actions to date and future actions to be taken be received for information, as follows:

- *Inspection – staff will continue to inspect the AJB cut over December, January and February, with particular attention on the identified problem areas, to document and identify issues of concern with soils/fines movement to the Chapman Creek should they arise;*
- *Monitoring – staff will note any improvements made by AJB with respect to concerns identified with onsite sediment control, and will continue sampling and recording water issues;*
- *Reporting – staff will report to the Infrastructure Services Committee each month on actions taken;*
- *Follow-up Actions - staff will follow-up with the Private Managed Forest Land Council (PMFL) to inquire about their actions and will also follow-up with the Drinking Water Officer to determine what response has been received to their letter;*
- *In January 2015 staff will develop an action plan around the proposed new cut;*
- *An invitation will be sent to PMFL and AJB to meet with the SCRD Board.*

CARRIED

Infrastructure

It was moved and seconded

586/14

THAT Infrastructure Services Committee recommendation No. 5 of December 4, 2014 be received, adopted and acted upon as follows, as amended:

586/14 cont. **Recommendation No. 5** *Visitor Information Signage*

THAT the Manager of Transit and Fleet’s report dated November 20, 2014 titled “Visitor Information Signage at Langdale Ferry Terminal” be received;

AND THAT Visitor Information Signage at the Langdale Ferry Terminal bus shelter topic be *delegated to staff to determine the size, purpose, jurisdiction and viability of the sign in consultation with the Gibsons and District Chamber of Commerce.*

CARRIED

Notice on Title **It was moved and seconded**

587/14 THAT the Building Inspector’s report regarding Building Division files requiring placement of a Notice on Title be received.

CARRIED

Notice on Title **It was moved and seconded**

588/14 THAT the Manager of Legislative Services be authorized to file a Notice at the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* by the Sunshine Coast Regional District Board against title of Lot 14, Block 4, District Lot 911, Plan 5071, Group1 NWD PID 011-240-130 Electoral Area F.

CARRIED

Notice on Title **It was moved and seconded**

589/14 THAT the Manager of Legislative Services be authorized to file a Notice at the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* by the Sunshine Coast Regional District Board against title of Lot 15, Block 4, District Lot 911, Plan 5071, Group 1, NWD PID 011-240-156 Electoral Area F.

CARRIED

FCM Conference **It was moved and seconded**

590/14 THAT the Executive Assistant’s report concerning the “2015 Federation of Canadian Municipalities – Annual Conference and Trade Show” be received;

590/14 cont. AND THAT Chair Nohr and the Chief Administrative Officer be authorized to attend the 2015 Federation of Canadian Municipalities – Annual Conference and Trade Show on June 5-8, 2015 in Edmonton Alberta;

AND FURTHER THAT Chair Nohr be paid a stipend and expenses for attendance at the 2015 Federation of Canadian Municipalities – Annual Conference and Trade Show.

CARRIED

Board Workshop **It was moved and seconded**

591/14 THAT the Chief Administrative Officer’s memorandum regarding the January 16, 2015 Governance and Team Building Workshop with Alison Habkirk be received;

AND THAT the topic of CAO Performance Appraisal/Evaluation Process be added to the workshop;

AND THAT Directors be paid a stipend for attendance at the January 16, 2015 Governance and Team Building Workshop.

CARRIED

BYLAWS

Bylaw 699 **It was moved and seconded**

592/14 THAT “Sunshine Coast Regional District 2015 Revenue Anticipation Bylaw No. 699, 2014” be read a first time.

CARRIED

Bylaw 699 **It was moved and seconded**

593/14 THAT “Sunshine Coast Regional District 2015 Revenue Anticipation Bylaw No. 699, 2014” be read a second time.

CARRIED

Bylaw 699 **It was moved and seconded**

594/14 THAT “Sunshine Coast Regional District 2015 Revenue Anticipation Bylaw No. 699, 2014” be read a third time.

CARRIED

Bylaw 699 **It was moved and seconded**

595/14 THAT “Sunshine Coast Regional District 2015 Revenue Anticipation Bylaw No. 699, 2014” be adopted.

CARRIED

Bylaw 1027.7 **It was moved and seconded**

596/14 THAT “Gibsons/West Howe Sound Fire Protection Service Amendment Bylaw No. 1027.7, 2014” be read a first time.

CARRIED

Bylaw 1027.7 **It was moved and seconded**

597/14 THAT “Gibsons/West Howe Sound Fire Protection Service Amendment Bylaw No. 1027.7, 2014” be read a second time.

CARRIED

Bylaw 1027.7 **It was moved and seconded**

598/14 THAT “Gibsons/West Howe Sound Fire Protection Service Amendment Bylaw No. 1027.7, 2014” be read a third time.

CARRIED

Bylaw 1075.1 **It was moved and seconded**

599/14 THAT “Pender Harbour Pool Service Amendment Bylaw No. 1075.1, 2014” be read a first time.

CARRIED

Bylaw 1075.1 **It was moved and seconded**

600/14 THAT “Pender Harbour Pool Service Amendment Bylaw No. 1075.1, 2014” be read a second time.

CARRIED

Bylaw 1075.1 **It was moved and seconded**

601/14 THAT “Pender Harbour Pool Service Amendment Bylaw No. 1075.1, 2014” be read a third time.

CARRIED

Bylaw 337.110 **It was moved and seconded**

602/14 THAT “Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.110, 2014” be adopted.

CARRIED

The Board moved In Camera at 8:52 p.m.

IN CAMERA It was moved and seconded

603/14 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (f) of the *Community Charter* “law enforcement...”.

AND THAT Alice Lutes, Alternate Director for the District of Sechelt, be authorized to be in attendance for the December 11, 2014 In Camera Board meeting.

CARRIED

The Board moved out of In Camera at 8:53 p.m.

ADJOURNMENT It was moved and seconded

604/14 THAT the Regular Board meeting be adjourned.

CARRIED

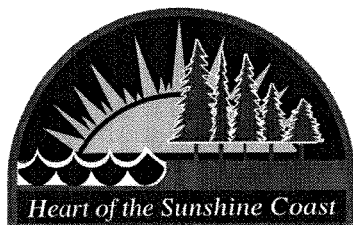
The meeting adjourned at 8:53 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

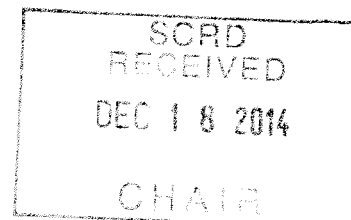
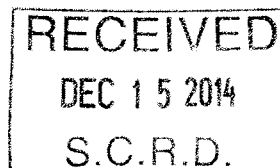
Chair



Sechelt & District Chamber of Commerce

Dec 5, 2014

Gary Nohr, Chair
SCRD Board of Directors
1975 Field Road
Sechelt BC V0N 3A1



Dear Gary,

Thank you for your recently expressed interest in becoming the SCR D Liaison to the Board of the Sechelt and District Chamber of Commerce. I am writing to confirm that the Board of Directors passed a motion at our November board meeting confirming your appointment.

Our meetings regularly are held on the 3rd Tuesday of each Month, from 2:00pm to 4:00pm. We meet at the TD Canada Trust Board Room in Sechelt. I will have our Executive Director add you to our email listing so that you receive updates regarding Board Issues.

If you have any further questions or require any further information please contact our office at the information below.

Regards,

Kim Darwin
President

Sechelt and District Chamber of Commerce
#102-5700 Cowrie Street
PO Box 360 Sechelt, BC
Telephone: 604-885-0662 Fax: 604-885-0691
Website: www.secheltchamber.bc.ca Email: sdcoc9@telus.net

**SUNSHINE COAST REGIONAL DISTRICT
COMMUNITY SERVICES COMMITTEE
December 11, 2014**

RECOMMENDATIONS FROM THE COMMUNITY SERVICES COMMITTEE MEETING
HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES,
1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	S. White
	Directors	C. August M. Lebbell L. Lewis F. Mauro B. Milne G. Nohr I. Winn
ALSO PRESENT:	A/General Manager, Community Services Parks Services Manager CAO Manager, Legislative Services Parks Planning Coordinator Emergency Program Coordinator Councillor, District of Sechelt Recording Secretary Press Public	B. Bauman C. Mortensen J. France A. Legault (part) S. Adams (part) B. Elsner (part) A. Lutes D. Corbett 1 1

CALL TO ORDER 1:30 p.m.

AGENDA The agenda was adopted as amended:

- Remove: item 1. Birgit Breuer, Delegation

REPORTS

Recommendation No. 1 *Parks Services Monthly Report*

The Community Services Committee recommended that the verbal report from the Parks Services Manager regarding the Parks Services Monthly Report be received.

Recommendation No. 2 *SCRD Boat Ramps*

The Community Services Committee recommended that the report from the Parks Planning Coordinator regarding SCR D Boat Ramps be received;

AND THAT the Community Services Committee refers the Ruby Lake Boat Ramp repairs to the 2015 Budget process.

Recommendation No. 3 *Dakota Ridge Groomer Options*

The Community Services Committee recommended that the report from the Parks Planning Coordinator regarding Dakota Ridge Groomer Options be received;

AND THAT Option 4 be considered as a proposal for the 2015 Budget deliberations as follows:

- Continue with current PB 100 and continue maintenance, but purchase supplemental equipment (Utility Terrain Vehicle) to help reduce wear and tear on PB 100 and extend PB 100 machine life potentially to 2019 or beyond. This would be a cost share option with Parks function and used on Dakota in winter and Parks in the summer.

AND FURTHER THAT budget deliberations include sharing the cost of a Utility Terrain Vehicle with the Parks Function.

Recommendation No. 4 *Recreation Services Monthly Report*

The Community Services Committee recommended that the verbal report from the Recreation Services Manager regarding the Recreation Services Monthly Report be received.

Recommendation No. 5 *Program Coordinator Capacity*

The Community Services Committee recommended that the report from the Recreation Services Manager regarding Program Coordinator Capacity be received;

AND THAT the addition of 1 Full Time Equivalent (FTE) Program Coordinator be moved to the 2015 budget considerations.

Recommendation No. 6 *2015 GACC Study Implementation Projects*

The Community Services Committee recommended that report from the Recreation Services Manager and the Corporate Energy Manager regarding the 2015 GACC Study Implementation Projects be received;

AND THAT the Community Services Committee recommends a lighting upgrade proposal be prepared for the 2015 budget deliberations.

Recommendation No. 7 *Pender Harbour Community School Society*

The Community Services Committee recommended that report from the Pender Harbour Community School Society – SCR D Recreation Programming for Pender Harbour and Egmont Area A Quarterly

Report – June, July and September 2014 be received.

Recommendation No. 8 *Recreation and Parks Services Advisory Committee*

The Community Services Committee recommended that the Recreation and Parks Services Advisory Committee minutes of November 20, 2014 be received.

Recommendation No. 9 *Gibsons and District Fire Protection Commission Minutes*

The Community Services Committee recommended that the Gibsons and District Fire Commission minutes of November 21, 2014 be received.

Recommendation No. 10 *Sunshine Coast Emergency Program Planning Committee Minutes*

The Community Services Committee recommended that the Sunshine Coast Emergency Program Planning Committee minutes of December 3, 2014 be received.

COMMUNICATIONS

Recommendation No. 11 *Sunshine Coast Skating Club*

The Community Services Committee recommended that the correspondence from the Sunshine Coast Skating Club regarding ice user issues be received.

Recommendation No. 12 *My Health, My Community Report*

The Community Services Committee recommended that the correspondence from the Sunshine Coast Community Foundation regarding the “My Health, My Community” final report be received.

Recommendation No. 13 *Hometown Proud Campaign*

The Community Services Committee recommended that the correspondence from the Federation of Canadian Municipalities regarding “Hometown Proud Campaign” be received.

Recommendation No. 14 *2015 Sustainable Communities Conference*

The Community Services Committee recommended that the correspondence from the Federation of Canadian Municipalities regarding the 2015 Sustainable Communities Conference be received.

ADJOURNMENT 2:25 p.m.

**SUNSHINE COAST REGIONAL DISTRICT
PLANNING AND DEVELOPMENT COMMITTEE
December 18, 2014**

RECOMMENDATIONS FROM THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair Directors	F. Mauro G. Nohr C. August M. Lebbell L. Lewis B. Milne K. Stamford (Alt.)
ALSO PRESENT:	GM, Planning and Development Senior Planner Senior Planner GM, Infrastructure Services Environmental Technician Planning Technician Recording Secretary Councillor, District of Sechelt Public Press	S. Olmstead D. Rafael A. Allen B. Shoji (part) M. Staats (part) S. Hanson (part) A. Ruinat A. Lutes (Alt.) 6 2

CALL TO ORDER 9:30 a.m.

AGENDA The agenda was adopted as amended:
Additional Delegation Item No. 3a. Verbal Report by Monte Staats, SCRD Environmental Technician, regarding Update on Landslide Activity in the Chapman Creek Watershed.

DELEGATIONS

Donna McMahon, Executive Director, Gibsons & District Chamber of Commerce addressed the Committee regarding potential economic development projects for 2015. Ms. McMahon introduced Mr. Dave Chisholm, President, Gibsons & District Chamber of Commerce. Ms. McMahon provided a summary of the Chamber's activities during the fall. She stated that the Chamber would like to align its economic development projects in 2015 with those of the SCRD.

The Chair thanked Ms. McMahon for her presentation.

Recommendation No. 1 *Potential 2015 Economic Development Projects – GDCC*

The Planning and Development Committee recommended that the Gibsons & District Chamber of Commerce report dated December 3, 2014 and titled "Potential 2015 Economic Development Projects" be received.

DELEGATIONS

Chad Hershler, Executive and Artistic Director, Deer Crossing the Art Farm addressed the Committee regarding a request for letter of support for the Smart Farm project. Mr. Hershler provided a review of the Smart Farm project Phase I activities. He stated that the purpose of the project was to explore innovation in land use by increasing housing density and food security on small lots outside of the ALR. Mr. Hershler summarized the four case studies of the Smart Farm project, located in Langdale, Elphinstone, and Roberts Creek. Mr. Hershler advised that Phase II of the project is to provide a model of Smart Farm developments that can be applied to other regions across BC and requested a letter of support from the SCRD.

The Chair thanked Mr. Hershler for his presentation.

Recommendation No. 2 *Request for Letter of Support for Smart Farm Project*

The Planning and Development Committee recommended that delegation materials from the Executive and Artistic Director, Deer Crossing the Art Farm regarding the Smart Farm Project be received;

AND THAT the topic of letter of support for the Smart Farm Project be deferred to the January 8, 2015 Planning and Development Committee meeting.

DELEGATIONS

Monte Staats, SCRD Environmental Technician addressed the Committee regarding an update on landslide activity in the Chapman Creek watershed. Mr. Staats stated that the recent heavy precipitation has increased the turbidity levels in the watershed. He reported that on December 11, 2014, turbidity levels spiked to 400 NTU for approximately one hour. Staff immediately investigated the cause for the increase in turbidity and any possible correlation to the AJB harvesting area. Testing by SCRD staff of water quality upstream and downstream of the AJB site conclusively determined that that area was not responsible for increased turbidity in Chapman Creek. Staff conducted an aerial inspection of the watershed and identified five landslides. Mr. Staats concluded by stating that the landslides identified were all located upstream from the AJB harvesting area, appear to be naturally occurring, and inconclusively related to historic forestry activity. Mr. Staats noted that landslide activity can be expected during increased precipitation levels, which therefore results in temporary spikes in turbidity levels.

The Chair thanked staff for the presentation.

REPORTS

Recommendation No. 3 *Planning and Development Department Work Plan for 2015*

The Planning and Development Committee recommended that the General Manager, Planning and Development report dated December 4, 2014 and titled “Planning and Development Department Work Plan for 2015” be received;

AND THAT the Work Plan be amended as follows:

- a. to revise the Rural Planning, Work Plan Projects to clarify the specific amendments to be included in the Roberts Creek OCP amendment; and
- b. to include under Building Inspection, Other Board Directed Work Items, the following:
 5. Prepare a report regarding increasing penalties to a level sufficient to discourage the practice of those who “build now and ask for forgiveness later”;

AND FURTHER THAT the Planning and Development Department Work Plan be deferred to the January 8, 2015 Planning and Development Committee meeting for further discussion.

Recommendation No. 4 *Request for Funding – Southwest BC Bio-Regional Food System Design Project*

The Planning and Development Committee recommended that the staff report dated December 3, 2014 and titled “Request for Funding – Southwest BC Bio-Regional Food System Design Project” be received;

AND THAT the SCR D supports Kwantlen Polytechnic University’s Institute for Sustainable Food Systems Southwest BC Bio-Regional Food System Design Project in principle;

AND FURTHER THAT up to 40 professional staff hours be allocated in the 2015 Regional Planning budget for a SCR D staff liaison to the project in 2015.

The Committee recessed at 10:45 a.m. and reconvened at 10:55 a.m.

Recommendation No. 5 *VCH – SCR D Healthy Communities Collaboration Agreement*

The Planning and Development Committee recommended that General Manager, Planning and Development report dated December 1, 2014 and titled “VCH – SCR D Healthy Communities Collaboration Agreement” be received;

AND THAT a representative from Vancouver Coastal Health be invited as a delegation to the January 8, 2015 Planning and Development Committee meeting.

Recommendation No. 6 *Zoning Amendment Bylaw No 310.162 (Kimm for Bolognese)*

The Planning and Development Committee recommended that the staff report dated December 3, 2014 and titled “Zoning Amendment Bylaw 310.162 (Kimm for Bolognese – 7967 Raven’s Cry Road) (AreaB)” be received;

AND THAT a Public Hearing be scheduled for 7:00 pm, Tuesday February 3rd, 2015 at Coopers Green Hall - 5500 Fisherman Road, Halfmoon Bay;

AND FURTHER THAT two members of the Board be delegated to be the Chair and the Alternate Chair for the public hearing.

Recommendation No. 7 *Roberts Creek Official Community Plan Amendment Bylaw 641.3
Elphinstone Official Community Plan Amendment Bylaw 600.4*

The Planning and Development Committee recommended that the staff report dated December 11, 2014 and titled “Marihuana Production Facilities and Development Permit Area Designation

for Form and Character (OCP Amendment Bylaws 600.4 – Area E and 641.3 – Area D)” be received;

AND THAT Elphinstone Official Community Plan Amendment Bylaw No. 600.4, 2014 be forwarded to the Board for First Reading;

AND THAT Roberts Creek Official Community Plan Amendment Bylaw No. 641.3, 2014 be forwarded to the Board for First Reading;

AND FURTHER THAT a public information meeting be arranged at a venue in either Area D or Area E in January 2015 (date and venue to be confirmed subject to availability).

Recommendation No. 8 *Parking on Carmen Road – Area E: Elphinstone*

The Planning and Development Committee recommended that the staff report dated December 1, 2014 and titled “Parking on Carmen Road – Board Resolution 325/14 #6” be received;

AND THAT a letter be sent to the Ministry of Transportation and Infrastructure requesting the installation of no parking signs on Carmen Road in Electoral Area E: Elphinstone.

Steven Olmstead, General Manager, Planning and Development gave a verbal report regarding Hillside Industrial Park Activity for November 2014. Mr. Olmstead stated that a report regarding the preparation of a business plan for Hillside is scheduled to come forward to the January 8, 2015 Planning and Development Committee meeting.

Recommendation No. 9 *Building Department Revenues for November 2014*

The Planning and Development Committee recommended that the staff report dated December 2, 2014 and titled “Building Department Revenues for November 2014” be received for information.

Recommendation No. 10 *Ocean Beach Esplanade Road Closures and Road Closure Application #2014-02231(Bone) (Area E)*

The Planning and Development Committee recommended that the staff report dated December 1, 2014 and titled “Options for Ocean Beach Esplanade Road Closures and Road Closure Application #2014-02231 (Bone) (Area E)” be received for information;

AND THAT staff pursue an amendment to the Elphinstone Official Community Plan as it relates to road closures on Ocean Beach Esplanade.

Recommendation No. 11 *Planning and Development Division Monthly Report Nov. 2014*

The Planning and Development Committee recommended that the staff report titled “Planning and Development Division Monthly Report November 2014” be received.

MINUTES

Recommendation No. 12 *Heritage Protocol Advisory Committee Minutes of Nov., 3 2014*

The Planning and Development Committee recommended that the Heritage Protocol Advisory Committee Minutes of November 3, 2014 be received.

Recommendation No. 13 *Natural Resource Advisory Committee Minutes of Nov. 19, 2014*

The Planning and Development Committee recommended that the Natural Resource Advisory Committee Minutes of November 19, 2014 be received;

AND THAT recommendations No. 6, 7 and 8 from the Natural Resource Advisory Committee Minutes of November 19, 2014 be adopted and acted upon as follows:

Recommendation No. 6: - Howe Sound Cumulative Effects Assessment and Natural Capital

That the Cumulative Effects Assessment include an analysis of historic data in Howe Sound (i.e. assess past changes in addition to documenting present baseline conditions).

Recommendation No. 7: - Howe Sound Cumulative Effects Assessment and Natural Capital

That carbon dioxide emissions, marine safety and social and community values be included in the list of Value Components.

Recommendation No. 8: - Howe Sound Cumulative Effects Assessment and Natural Capital

That marine mammals be included in the list of Valued Components under Priority Wildlife.

Recommendation No. 14 *Agricultural Advisory Committee Minutes of November 25, 2014*

The Planning and Development Committee recommended that the Agricultural Advisory Committee minutes of November 25, 2014 be received;

AND THAT the following in part recommendation from the Agricultural Advisory Committee Minutes of November 25, 2014 be adopted and acted upon as follows:

Recommendation No. 1: – Marihuana Production Facilities and Development Permit Area Designation for Form and Character (Bylaws 310.3156 – Area D and 310.159 – Area E)

The Agricultural Advisory Committee recommended that the following changes be made to the proposed bylaws and development permit area guidelines related to marihuana production facility use:

1. Development Permit Area Guidelines, Landscaping and Fencing: increase the vegetative screening buffer from one to three meters.

Recommendation No. 15 *Egmont/Pender Harbour (Area A) APC Minutes of Nov. 26, 2014*

The Planning and Development Committee recommended that the Egmont/Pender Harbour (Area A) APC Minutes of November 26, 2014 be received.

Recommendation No. 16 *Halfmoon Bay (Area B) APC Minutes of November 25, 2014*

The Planning and Development Committee recommended that the Halfmoon Bay (Area B) APC Minutes of November 25, 2014 be received;

AND THAT the following recommendation from the Halfmoon Bay (Area B) APC Minutes of November 25, 2014 be adopted and acted upon as amended:

5.1 Beach Access

The APC requests that the SCR D draft an updated beach access policy including updated beach access signage *in all Sunshine Coast rural electoral areas*.

Recommendation No. 17 *Roberts Creek (Area D) APC Minutes of November 24, 2014*

The Planning and Development Committee recommended that the Roberts Creek (Area D) APC Minutes of November 24, 2014 be received.

Recommendation No. 18 *Elphinstone (Area E) APC Minutes of November 26, 2014*

The Planning and Development Committee recommended that the Elphinstone (Area E) APC Minutes of November 26, 2014 be received.

Recommendation No. 19 *West Howe Sound (Area F) APC Minutes of November 25, 2014*

The Planning and Development Committee recommended that the West Howe Sound (Area F) APC Minutes of November 25, 2014 be received.

COMMUNICATIONS

Recommendation No. 20 *Ministry of Forests, Lands and Natural Resource Operations Correspondence*

The Planning and Development Committee recommended that the correspondence from Steve Thomson, Minister, Ministry of Forests, Lands and Natural Resource Operations dated November 13, 2014 regarding access to proposed subdivision on Sakinaw Lake and invasive plants be received.

Recommendation No. 21 *SCR D Use of Forest Service Road in Electoral Area A*

The Planning and Development Committee recommended that staff proceed to ensure that the road way through the Pender Harbour landfill/waste transfer site (from Garden Bay Road to the end of the landfill/waste transfer site license of occupation) as currently used to access facilities be legitimized through obtaining a special use permit tenure from the Ministry of Forests Lands and Natural Resource Operations.

Recommendation No. 22 *Woodlots 2068 and 2069 on Gambier Island*

The Planning and Development Committee recommended that the correspondence from David Graham, Chair, Gambier Island Local Trust Committee dated November 19, 2014 regarding Woodlots 2068 and 2069 on Gambier Island be received.

Recommendation No. 23 *Transport Canada – Vessel Pollution and Dangerous Chemical Regulation*

The Planning and Development Committee recommended that the correspondence from Iris Hesketh-Boles, Executive Coordinator, Association of Vancouver Island & Coastal Communities dated November 24, 2014 regarding Transport Canada’s proposed changes to the Vessel Pollution and Dangerous Chemical Regulation & call for Pacific Regional Advisory Council on Oil Spill Preparedness and Response Members be received.

Recommendation No. 24 *Environmental Assessment for proposed Woodfibre LNG Project*

The Planning and Development Committee recommended that the correspondence from Alanya Smith, A/Project Assessment Manager, BC Environmental Assessment Office dated November 26, 2014 regarding the Environmental Assessment for proposed Woodfibre LNG Project be received.

Staff noted the progress of the Environmental Assessments as follows:

- *Eagle Mountain-Woodfibre Gas Pipeline – Application reviewed by Working Group to check for conformity with the Application Information Requirements (AIR), SCRD staff level comments submitted for December 2, 2014 deadline;*
- *Woodfibre LNG - Application reviewed by Working Group to check for conformity with the AIR, SCRD staff level comments submitted for December 12, 2014 deadline;*

Recommendation No. 25 *Referral of Proposed Site C Dam Project to BC Utilities Commission*

The Planning and Development Committee recommended that the correspondence from Gwen Johansson, Mayor, Hudson’s Hope dated December 2, 2014 regarding referral of proposed Site C Dam project to BC Utilities Commission be received.

IN CAMERA

The Committee moved to In-Camera at 11:32 a.m.

That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a) and (f) of the Community Charter – “personal information about an identifiable individual” and “law enforcement...”.

The Committee moved out of In-Camera at 12:07 p.m.

ADJOURNMENT 12:07 p.m.

SCRD STAFF REPORT

DATE: December 23, 2014
TO: SCRD Board – January 8, 2015
FROM: Angie Legault, Manager of Legislative Services
RE: **BOARD APPOINTMENTS**

RECOMMENDATIONS

THAT the following list of Chair appointments be affirmed;

AND THAT the following list of Board appointments be reviewed, amended if necessary and adopted by the Board.

BACKGROUND

Each January, the Sunshine Coast Regional District Board appoints Directors to various committees and organizations.

DISCUSSION

A draft list of appointments for the Board's consideration (Attachment A) has been prepared. The list has been divided into two categories, Chair and Board appointments. The Board appointments are presented for approval. Please note that some appointments are specified by the applicable bylaw or terms of reference.

Attachment A

CHAIR'S APPOINTMENTS

Corporate Services Committee	Chair	Frank Mauro
	Vice Chair	Silas White
Community Services Committee	Chair	Silas White
	Vice Chair	Mark Lebell
Planning & Development Committee	Chair	Ian Winn
	Vice Chair	Frank Mauro
Infrastructure Services Committee	Chair	Bruce Milne
	Vice Chair	Garry Nohr
Transportation Advisory Committee	Chair	Lorne Lewis
	Vice Chair	Mark Lebell
Sunshine Coast Policing Committee	Chair	Mark Lebell
	Vice Chair	Lorne Lewis

BOARD APPOINTMENTS

Hillside Development Group (HIDEGRO)

Note: Chair, Area F & ToG Director are ex officio members. Lorne Lewis

Natural Resources Advisory Committee

A liaison may be appointed annually.

SCRD Appointee Frank Mauro

Plan Monitoring Advisory Committee

*Resolution No. 447/11
Non-voting member to provide direct liaison between PMAC and Board.*

SCRD Board Liaison Ian Winn
Alternate

Recreation & Parks Services Advisory Committee

SCRD Board Liaison Garry Nohr

Joint Use of Schools Subcommittee

Garry Nohr
Mark Lebell
Silas White

Joint Watershed Management Advisory Cmtte

SCRD Appointees Frank Mauro
Mark Lebell
Bruce Milne

(co-chair) Garry Nohr
SCRD Alternate Lorne Lewis

Attachment A

SIB Water Negotiations

*a temporary Committee to deal with delivery
of water to SIB*

Bruce Milne
Garry Nohr
Frank Mauro
(alternate) Alice Lutes

Gibsons & District Fire Commission

Bylaw No. 448

Area F Appointee Ian Winn
Area E Appointee Lorne Lewis

Gibsons & District Library

*Library Act – Director from one
of the participating areas*

SCRD Appointee Lorne Lewis
Alternate Ian Winn

Sechelt Public Library

Library Act

SCRD Appointee Garry Nohr
Alternate Mark Lebell

Sunshine Coast Museum & Archives

Lorne Lewis

Municipal Finance Authority

Municipal Finance Authority Act

SCRD Appointee Garry Nohr
Alternate Frank Mauro

Municipal Insurance Authority

SCRD Appointee Garry Nohr
Alternate Frank Mauro

Metro Van Aboriginal Relations Committee

SCRD Appointee Lorne Lewis

Island Coastal Economic Trust (ICET)

Garry Nohr

Sunshine Coast Youth Awareness Committee

(March 26, 2009)

SCRD Mark Lebell
Alternate Silas White

Affordable Housing Committee

SCRD Appointee Mark Lebell
Alternate Ian Winn

The Progress Plan Strategic Advisory Committee

Silas White
Ian Winn (alternate)

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 422.26

**A bylaw to amend Sunshine Coast Regional District
Revised Water Rates and Regulations Bylaw No. 422, 1995**

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as *“Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.26, 2015”*.
2. *Sunshine Coast Regional District Revised Water Rates and Regulations Bylaw No. 422, 1995* is hereby amended as follows:
 - a) Delete Schedule “B” in its entirety and replace with the revised Schedule “B” attached hereto.
 - b) Delete Schedule “D” in its entirety and replace with the revised Schedule “D” attached hereto.
 - c) Delete Schedule “E” in its entirety and replace with the revised Schedule “E” attached hereto.

READ A FIRST TIME	this	8 th	day of	January, 2015
READ A SECOND TIME	this	8 th	day of	January, 2015
READ A THIRD TIME	this	8 th	day of	January, 2015
ADOPTED	this	8 th	day of	January, 2015

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 422

SCHEDULE "B"

This Schedule does not apply to the North Pender Harbour Water Service Area as established under Bylaw No. 1070 (see Schedule "D")

OR

The South Pender Harbour Water Service Area as established under Bylaw No. 1074 (see Schedule "E")

ANNUAL WATER SERVICE RATES AND CHARGES

1.	<u>Land Charges – billed annually</u>		<u>Annual</u>
(1)	Up to and including one acre in area		\$ 252.46
(2)	Greater than one acre, up to and including two acres		\$ 268.73
(3)	Greater than two acres, up to and including three acres		\$ 303.00
(4)	Greater than three acres, up to and including four acres		\$ 343.52
(5)	Greater than four acres, up to and including five acres		\$ 361.66
(6)	Greater than five acres, \$17.81 for each additional acre or part of an acre, up to and including ten acres		
(7)	Greater than ten acres, \$10.00 for each additional acre or part of an acre, up to and including twenty acres		
(8)	Greater than twenty acres, \$6.78 for each additional acre or part of an acre		
2.	<u>User Fees – billed annually</u>		<u>Annual</u>
(1)	For each dwelling unit (a dwelling unit being a single suite in a dwelling, a single strata lot, or any building or structure customarily used as a self contained living unit)		\$ 246.62
(2)	Motels – per unit		\$ 130.32
(3)	Apartments		\$ 198.53
(4)	Mobile Homes - per occupied pad		\$ 198.53
(5)	Hospital and Intermediate Care Facilities - per bed		\$ 130.32
(6)	All other users not herein provided for - per user		\$ 246.62
3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u>	<u>Annual</u>
	Per hundred cubic feet	\$ 2.10	
	Minimum charge per quarter (meter rental extra)	\$61.66	\$246.62

Sunshine Coast Regional District

Bylaw No. 422

Schedule "B" continued

4.	<u>Meter Rentals – billed quarterly</u>	<u>Per Quarter</u>	<u>Annual</u>
(1)	Up to and including 3/4"	\$ 9.00	\$ 36.00
(2)	Over 3/4", up to and including 1"	\$ 12.00	\$ 48.00
(3)	Over 1", up to and including 1 ½"	\$ 30.00	\$ 120.00
(4)	Over 1 ½", up to and including 2"	\$ 36.00	\$ 144.00
(5)	Over 2", up to and including 4"	\$ 45.00	\$ 180.00
(6)	Over 4", up to and including 6"	\$ 60.00	\$ 240.00

5. Connection Charges

(1)	3/4" Connection	\$ 1,200.00
(2)	1" Connection	\$ 1,800.00
(3)	Over 1" (minimum)	\$ 2,000.00

(Plus additional costs incurred for fittings and installation)

6. Turning Off/On Fees

Subsequent to the initial turn on, the fee for turning the water off shall be the sum of \$50.00 payable at the time of application.

7. Hydrant Rental

An annual charge of TWENTY DOLLARS (\$20.00) shall be levied for each hydrant operating from the Utility. The charge will be payable by the Fire Improvement Districts and Fire Protection Districts served by the Regional District Water Authority.

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 422

SCHEDULE "D"

This Schedule applies only to the North Pender Harbour Water Service Area as established under Bylaw No. 1070

ANNUAL WATER SERVICE RATES AND CHARGES

1.	<u>Land Charges – billed annually</u>		<u>Annual</u>
	(1) Residential		\$ 307.91
	(2) Institutional		\$ 307.91
	(3) Commercial		\$ 699.04
2.	<u>User Fees – billed annually</u>		<u>Annual</u>
	(1) For each parcel containing 1 dwelling unit (a dwelling unit being a single dwelling, a single strata lot, or any building or structure customarily used as a self contained living unit)		\$ 218.13
	(2) Multiple Family Dwellings (where more than One dwelling exists on a parcel)		\$ 392.42
	(3) Institutional Building		\$ 200.35
	(4) All other users not herein provided for - per user		\$ 218.13
3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u>	<u>Annual</u>
	First 50,000 gallons used per quarter		\$ 327.87
	Per 1000 gal (or part thereof) used over 50,000 gallons/quarter	\$ 4.20	
4.	<u>Manual Water Meter Readings</u>		
	Per reading		\$25.00 (up to a maximum of \$300 per annum)
5.	<u>Connection Charges</u>		
	(1) 3/4" Connection		\$ 1,200.00
	(2) 1" Connection		\$ 1,800.00
	(3) Over 1" (minimum)		\$ 2,000.00
	(Plus additional costs incurred for fittings and installation)		
6.	<u>Turning Off/On Fees</u>		

Subsequent to the initial turn on, the fee for turning the water off shall be the sum of \$50.00 payable at the time of application.

7. Temporary Lawn Watering Permit

The fee for a Temporary Lawn Watering Permit shall be \$35.00 payable at the time of application.

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 422

SCHEDULE "E"

This Schedule applies only to the South Pender Harbour Water Service Area as established under Bylaw No. 1074

ANNUAL WATER SERVICE RATES AND CHARGES

1.	<u>Land Charges – billed annually</u>	<u>Annual</u>
(1)	Up to and including two acres in area	\$ 311.90
(2)	Greater than two acres, up to and including ten acres	\$ 426.80
(3)	Greater than ten acres	\$ 541.71
2.	<u>User Fees – billed annually</u>	<u>Annual</u>
(1)	For each dwelling unit (a dwelling unit being a single dwelling, a single strata lot, or any building or structure customarily used as a self contained living unit)	\$ 344.73
(2)	For each dwelling unit of a multiple family unit including apartments, suites, duplexes, cottages etc.	\$ 344.73
(3)	For each office or place of business wherein is employed not more than one person	\$ 344.73
(4)	For each office or place of business wherein is employed more than one person	\$ 492.45
(5)	All other users not herein provided for - per user	\$ 344.73
(6)	For each clubhouse or hall	\$ 492.45
3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u>
	First 10,000 gallons used per quarter	\$ 123.11
	Per 1000 gal (or part thereof) used over 10,000 gallons/quarter	\$ 5.76

4. Manual Water Meter Readings

Per reading \$25.00 (up to a maximum of \$300 per annum)

5. Connection Charges

(1)	3/4" Connection	\$ 1,200.00
(2)	1" Connection	\$ 1,800.00
(3)	Over 1" (minimum)	\$ 2,000.00

(Plus additional costs incurred for fittings and installation)

6. Turning Off/On Fees

Subsequent to the initial turn on, the fee for turning the water off shall be the sum of \$50.00 payable at the time of application.

7. Temporary Lawn Watering Permit

The fee for a Temporary Lawn Watering Permit shall be \$35.00 payable at the time of application.

SUNSHINE COAST REGIONAL DISTRICT**BYLAW NO. 1027.7****A bylaw to amend *Gibsons/West Howe Sound Fire Protection Local Service Bylaw No. 1027, 1996***

WHEREAS the Board of the Sunshine Coast Regional District wishes to amend *Gibsons/West Howe Sound Fire Protection Local Service Bylaw No. 1027, 1996* to increase the maximum amount that may be raised annually for the Gibsons/West Howe Sound Fire Protection Service;

AND WHEREAS consent on behalf of the electors in the participating areas has been given in writing by at least two-thirds of the participants in accordance with section 802 of the *Local Government Act*;

NOW THEREFORE the Board of the Sunshine Coast Regional District in open meeting assembled, enacts as follows:

1. This bylaw may be cited as *Gibsons/West Howe Sound Fire Protection Service Amendment Bylaw No. 1027.7, 2014*.
2. *Gibsons/West Howe Sound Fire Protection Local Service Bylaw No. 1027, 1996* is hereby amended by deleting Section 3 and replacing with a new Section 3 as follows:
 - 3) In accordance with Section 800.1(1)(e) of the *Local Government Act*, the maximum annual amount that may be requisitioned for the cost of the Service is the greater, at the time of requisition, of:
 - (a) One Million and Ninety Thousand (\$1,090,000) Dollars; or
 - (b) A property value tax rate of \$0.57/\$1000 applied to the net taxable value of land and improvements in the Service Area.

READ A FIRST TIME this 11th day of December, 2014

READ A SECOND TIME this 11th day of December, 2014

READ A THIRD TIME this 11th day of December, 2014

ADOPTED this 8th day of January, 2015

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 1075.1

A bylaw to amend Pender Harbour Pool Service Establishing Bylaw No. 1075, 2008

WHEREAS the Board of the Sunshine Coast Regional District wishes to amend *Pender Harbour Pool Service Establishing Bylaw No. 1075, 2008* to increase the maximum amount that may be raised annually for the Service;

AND WHEREAS the Director for Electoral Area A has consented to the adoption of this bylaw under Section 802 of the *Local Government Act*;

NOW THEREFORE the Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as *Pender Harbour Pool Service Amendment Bylaw No. 1075.1, 2014*.
2. *Pender Harbour Pool Service Establishing Bylaw No. 1075, 2008* is hereby amended by deleting Section 7 and replacing with a new Section 7 as follows:

7. Maximum Cost

In accordance with Section 800.1(1)(e) of the *Local Government Act*, the maximum annual amount that may be requisitioned for the cost of the Service is the greater, at the time of requisition, of:

- (a) \$625,000 Dollars; or
- (b) A property value tax rate of \$0.52/\$1000 applied to the net taxable value of land and improvements in the Service Area.

READ A FIRST TIME	this	11 th	day of	December, 2014
READ A SECOND TIME	this	11 th	day of	December, 2014
READ A THIRD TIME	this	11 th	day of	December, 2014
ADOPTED	this	8 th	day of	January, 2015

CORPORATE OFFICER

CHAIR

**SUNSHINE COAST REGIONAL DISTRICT
ZONING AMENDMENT BYLAW No. 600.4, 2015**

A bylaw to amend the "Elphinstone Official Community Plan Bylaw No. 600, 2007".

The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

PART A - CITATION

1. This bylaw may be cited as the "Elphinstone Official Community Plan Amendment Bylaw No. 600.4, 2015".

PART B – AMENDMENT

2. Elphinstone Official Community Plan Bylaw No. 600, 2007 is hereby amended as follows:

- a) In Policy B-1.1 Types of Development Permit Areas, amend 3 to read

“3. Where commercial or industrial areas are designated land uses, guidelines for the *“form and character”* of buildings, site and landscaping are provided for the issuance of building permits within *Development Permit Area Nos. 4, 5 ~~and 6~~ and 7.*”

- b) In Policy B-1.2 General Policies on Development Permit Areas insert the following after the end of 2 (h):

“(i) in Development Permit Area No. 7 only, if the development is adjacent to an industrial zoned property/industrial land use designation on all lot lines

- c) Amend the title of Policy B-1.6 to read:

“B-1.6 Development Permit Area Nos. 4, 5 ~~and 6~~ and 7 – Form & Character Areas”

- d) In Policy B-1.6 insert at the end of the section titled “Justification”:

“(d) Development Permit Area No. 7 Marihuana Production Facilities
This development permit area applies to all lands in the Plan Area. The objective of the development permit area is to provide guidelines to ensure that a *marihuana production facility* is designed to fit into the neighbourhood with minimal visual impact.”

- e) In Policy B-1.6 insert after section 6.3 the following:

“7. Guidelines Applicable to Development Permit Area No. 7
Marihuana Production Facilities

General Form and Character of Development

Preservation of the established neighbourhood character will be achieved through:

Design

- (i) Marihuana production facilities should be sited to afford maximum privacy to adjacent residential properties and minimize the impacts of noise, glare and shadows
- (ii) Creative building design that emphasizes the use of natural or natural-like materials, and which is compatible with the scale and character of its surroundings;
- (iii) In general, a variety of cladding and trim materials is permitted, provided that the materials have a natural or traditional appearance and are complementary to existing development;
- (iv) Pre-fabricated industrial metal siding (such as “R-panels”) is not permitted;
- (v) Large, blank walls in excess of 6.0 metres (20.0 ft.) are not permitted unless design elements such as faux windows are placed on the façade;

Landscaping and Fencing

- (vi) Preservation of existing mature coniferous trees;
- (vii) Landscaping with a minimum width of three metres to create an effective buffer around the development;
- (viii) Landscaping should include a mixture of deciduous and evergreen plants and/or trees which are suitable for the local climate (such as from the BC Naturescape plant list);
- (ix) Provision should be made to conserve and supply adequate water to all planted areas, such as use of drip irrigation and/or rainwater barrels, and to maintain landscaping as approved ;
- (x) Fencing adjacent to residential zoned parcels should be solid, unless combined with landscaping, and clad in wood, while also meeting Health Canada Security requirements;

Lighting

- (xi) Site lighting shall be directed downward to avoid “light spill” on adjacent residential areas and designed following the Regional District’s Outdoor Lighting Standard;
- (xii) Site lighting should be neutral in colour. High-pressure sodium (orange) lights are not permitted.

3. In D3 Interpretation and Definitions insert the following:

“marihuana production facility” means a facility used for the cultivation, processing, testing, destruction, packaging and shipping of marihuana as permitted under federal legislation.

4. Amend the Table of Contents as required
5. Map 2 (Development Permit Areas) of Elphinstone Official Community Plan Bylaw No. 600, 2007, is hereby amended by inserting the following text in the map legend:

“DPA No.7 Marihuana Production Facilities applies to all lands in the Plan Area”

PART C - ADOPTION

PURSUANT TO SECTION 879 OF THE *LOCAL GOVERNMENT ACT* CONSULTATION REQUIREMENTS CONSIDERED this

DAY OF MONTH YEAR

READ A FIRST TIME this

DAY OF MONTH YEAR

READ A SECOND TIME this

DAY OF MONTH YEAR

CONSIDERED IN CONJUNCTION WITH THE SUNSHINE COAST REGIONAL DISTRICT FINANCIAL PLAN AND ANY APPLICABLE WASTE MANAGEMENT PLANS AND THE 10-YEAR WATER PLAN PURSUANT TO SECTION 882 OF THE *LOCAL GOVERNMENT ACT* this

DAY OF MONTH YEAR

PUBLIC HEARING HELD PURSUANT TO THE *LOCAL GOVERNMENT ACT* this

DAY OF MONTH YEAR

READ A THIRD TIME this

DAY OF MONTH YEAR

ADOPTED this

DAY OF MONTH YEAR

Corporate Officer

Chair

**SUNSHINE COAST REGIONAL DISTRICT
OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW No. 641.3 2015**

A bylaw to amend the "Roberts Creek Official Community Plan Bylaw No. 641, 2011"

The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

PART A - CITATION

1. This bylaw may be cited as the "Roberts Creek Official Community Plan Amendment Bylaw No. 641.3, 2015".

PART B – AMENDMENT

2. Roberts Creek Official Community Plan Bylaw No. 641, 2011 is hereby amended as follows:
 - a) In Policy 16.3 insert the following:

“(i) in DEVELOPMENT PERMIT AREA 8: MARIHUANA PRODUCTION FACILITY only, if the development is adjacent to an industrial zoned property/industrial land use designation on all lot lines
 - b) In Development Permit Area 6: Roberts Creek Village Commercial Core Area delete to following:

“CATEGORY: “e” Form and character of commercial development”

and insert:

“CATEGORY: “f” Form and character of commercial development”
 - c) After the end of Development Permit Area 7: Agricultural Buffering insert:

“Development Permit Area 8: Marihuana Production Facility

DPA8 applies to all lands in the Plan Area.

CATEGORY: “f” Form and character of commercial and industrial development

JUSTIFICATION:

The objective of the development permit area is to provide guidelines to ensure that a *marihuana production facility* is designed to fit into the neighbourhood with minimal visual impact.”

APPLICATION OF GUIDELINES

Development permits are required to regulate the form and character of development prior to the construction, addition or exterior alteration of a marihuana production facility.

Development permits issued for marihuana production facilities shall be in accordance with the following:

A) General Form and Character of Development

Preservation of the established neighbourhood character will be achieved through:

a. Design

- (i) Marihuana production facilities should be sited to afford maximum privacy to adjacent residential properties and minimize the impacts of noise, glare and shadows
- (ii) Creative building design that emphasizes the use of natural or natural-like materials, and which is compatible with the scale and character of its surroundings;
- (iii) In general, a variety of cladding and trim materials is permitted, provided that the materials have a natural or traditional appearance and are complementary to existing development;
- (iv) Pre-fabricated industrial metal siding (such as “R-panels”) is not permitted;
- (v) Large, blank walls in excess of 6.0 metres (20.0 ft.) are not permitted unless design elements such as faux windows are placed on the façade;

b. Landscaping and Fencing

- (vi) Preservation of existing mature coniferous trees;
- (vii) Landscaping with a minimum width of three metres to create an effective buffer around the development;
- (viii) Landscaping should include a mixture of deciduous and evergreen plants and/or trees which are suitable for the local climate (such as from the BC Naturescape plant list);
- (ix) Provision should be made to conserve and supply adequate water to all planted areas, such as use of drip irrigation and/or rainwater barrels, and to maintain landscaping as approved ;
- (x) Fencing adjacent to residential zoned parcels should be solid, unless combined with landscaping, and clad in wood, while also meeting Health Canada Security requirements;

c. Lighting

- (xi) Site lighting shall be directed downward to avoid “light spill” on adjacent residential areas and designed following the Regional District’s Outdoor Lighting Standard;
- (xii) Site lighting should be neutral in colour. High-pressure sodium (orange) lights are not permitted.

IMPLEMENTATION: Regional District issuance of development permits by Board resolution prior to issuance of a building permit;

Review of development permit applications by local residents, the Roberts Creek Advisory Planning Commission and Roberts Creek Official Community Plan Committee; Liaison with the Province and other relevant authorities.”

3. In Appendix C Definitions insert the following:

“marihuana production facility” means a facility used for the cultivation, processing, testing, destruction, packaging and shipping of marihuana as permitted under federal legislation.

4. Amend the Table of Contents as required

5. Map 5 (Development Permit Areas) of Roberts Creek Official Community Plan Bylaw No. 641, 2011, is hereby amended by inserting the following text in the map legend:

“DPA #.8 Marihuana Production Facility applies to all lands in the Plan Area”

PART C - ADOPTION

PURSUANT TO SECTION 879 OF THE *LOCAL GOVERNMENT ACT* CONSULTATION REQUIREMENTS CONSIDERED this

DAY OF MONTH YEAR

READ A FIRST TIME this

DAY OF MONTH YEAR

READ A SECOND TIME this

DAY OF MONTH YEAR

CONSIDERED IN CONJUNCTION WITH THE SUNSHINE COAST REGIONAL DISTRICT FINANCIAL PLAN AND ANY APPLICABLE WASTE MANAGEMENT PLANS AND THE 10-YEAR WATER PLAN PURSUANT TO SECTION 882 OF THE *LOCAL GOVERNMENT ACT* this

DAY OF MONTH YEAR

PUBLIC HEARING HELD PURSUANT TO THE *LOCAL GOVERNMENT ACT* this

DAY OF MONTH YEAR

READ A THIRD TIME this

DAY OF MONTH YEAR

ADOPTED this

DAY OF MONTH YEAR

Corporate Officer

Chair