



**SUNSHINE COAST REGIONAL DISTRICT  
REGULAR BOARD MEETING TO BE HELD  
IN THE BOARDROOM OF THE SUNSHINE COAST  
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**



**THURSDAY FEBRUARY 26, 2015  
AMENDED AGENDA**

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**CALL TO ORDER 7:30 p.m.**

**AGENDA**

1. Adoption of agenda

**MINUTES**

2. Regular Board meeting minutes of February 12, 2015

Annex A  
Pages 1-52

**COMMUNICATIONS**

3. Brenda Wilkinson, Coordinator, Sunshine Coast Emergency Cold Weather Shelter  
Regarding Sunshine Coast Homelessness Advisory Council

Annex B  
p 53

**BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS**

**PETITIONS AND DELEGATIONS**

**REPORTS**

4. Administrator's Report
5. Directors' Reports
6. General Manager, Planning and Development – BC Hydro Herbicide Treatments on SCR D Land at Hillside
7. Planning and Development Committee recommendation Nos. 1-6, 8-12, and 14-26 of February 12, 2015 (*recommendation Nos. 7, 13, and 27 previously adopted*)
8. Community Services Committee recommendation Nos. 1-30 of February 19, 2015
- 8a **➡ADD** Acting GM, Community Services – Recreation Capital Maintenance Projects 2015

Annex C  
pp 54-55

Verbal

Annex D  
pp 56-57

Annex E  
pp 58-67

Annex F  
pp 68-75

Late Item  
pp 75a-b

- 8b **➔ADD** Corporate and Administrative Services Committee  
 recommendation No.7 of February 26, 2015

Late Item  
 p 75c

**MOTIONS**

9. THAT Director Mauro be paid a stipend and expenses to attend the High Ground Tools for Inspired Leaders Conference on March 20 to 21, 2015 in Vancouver, B.C.

**BYLAWS**

- |     |                                                                                                                                                                                                                                                                                 |                      |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 10. | “Roberts Creek Smoke Control Regulations Amendment Bylaw No. 598.1, 2015” – <b><i>first, second, third reading and adoption</i></b><br><b><i>(Voting – All Directors – 1 vote each)</i></b>                                                                                     | Annex G<br>pp 76-77  |
| 11. | “Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.5, 2015” – <b><i>first, second, third reading and adoption</i></b><br><b><i>(Voting – Participants – weighted vote: A2, B-2, D-2, E-2, F-2, Sechelt-5, Gibsons-3, SIGD-1)</i></b> | Annex H<br>pp 78-83  |
| 12. | “Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.19, 2015” – <b><i>first, second, third reading and adoption</i></b><br><b><i>(Voting – All Directors – weighted vote: A2, B-2, D-2, E-2, F-2, Sechelt-5, Gibsons-3, SIGD-1)</i></b>            | Annex I<br>pp 84-85  |
| 13. | “Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.158, 2014” – <b><i>second reading</i></b><br><b><i>(Voting – Electoral Area Directors – 1 vote each)</i></b>                                                                                                   | Annex J<br>pp 86-89  |
| 14. | “Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.162, 2014” – <b><i>third reading and adoption</i></b><br><b><i>(Voting – Electoral Area Directors – 1 vote each)</i></b>                                                                                       | Annex K<br>pp 90-91  |
| 15. | “Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.111, 2014” – <b><i>adoption</i></b><br><b><i>(Voting – Electoral Area Directors – 1 vote each)</i></b>                                                                                        | Annex L<br>pp 92-94  |
| 16. | “Elphinstone Official Community Plan Amendment Bylaw No. 600.2, 2011” – <b><i>adoption</i></b><br><b><i>(Voting – Electoral Area Directors – 1 vote each)</i></b>                                                                                                               | Annex M<br>pp 95-98  |
| 17. | “Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.138, 2011” – <b><i>adoption</i></b><br><b><i>(Voting – Electoral Area Directors – 1 vote each)</i></b>                                                                                                         | Annex N<br>pp 99-101 |

**NEW BUSINESS**

**IN CAMERA**

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (e), (i) and (k) of the *Community Charter* – “the acquisition, disposition or expropriation of land or improvements...”, “the receipt of advice that is subject to solicitor-client privilege...”, and “negotiations and related discussions respecting the proposed provision of a municipal service...”..

**SCRD STAFF REPORT – LATE ITEM**

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**DATE:** February 23, 2015  
**TO:** SCRD Board – February 26, 2015  
**FROM:** Bruce Bauman – Acting GM Community Services  
**RE:** **Recreation Capital Maintenance Projects 2015**

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**RECOMMENDATION(S)**

**THAT the SCRD Board receives the report Recreation Capital Maintenance Projects 2015 for information;**

**AND THAT the SCRD approve the following projects to proceed prior to 2015 budget adoption:**

- **Gibsons and District Aquatic Centre Boiler Replacement**
  - **Sunshine Coast Arena – Dehumidifier/Electrical**
  - **Gibsons and District Aquatic Centre – Lighting Replacement**
  - **Gibsons and District Aquatic Centre – Chemical Feed Replacement**
  - **Sunshine Coast Arena – Replace/Repair Exteriors Doors**
  - **Gibsons and District Aquatic/Sunshine Coast Area Toilet Replacement**
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**BACKGROUND**

At the December 11, 2014 SCRD Board meeting the following resolution was adopted:

**Recommendation No. 6** *Recreation Facilities [615] Capital Maintenance and Replacement*

THAT the Acting General Manager, Community Services' report titled "SCRD Recreation Facilities {Function 615} Capital Maintenance and Replacement" be received;

AND THAT a minimum of \$500,000 annually for capital repairs and maintenance be included in the 5-Year Recreation Services Financial Plan starting in 2015;

AND THAT staff report annually at Round 1 budget regarding projects recommended for funding through the capital repairs and maintenance budget;

AND FURTHER THAT any unexpended funds in any year be placed in capital reserves for future large capital projects.

**DISCUSSION**

At the February 3, 2015 Corporate and Administration Services staff advised committee that the following projects have been incorporated in the 2015 financial plan for SCRD Recreation Services Function [615] Recreation Facilities:

1) Gibsons and District Aquatic Centre - Boiler Replacement	\$175,000
2) Sunshine Coast Arena – Dehumidifier/Electrical	\$150,000
3) Gibsons and District Aquatic Centre – Lighting Replacement	\$75,000
4) Gibsons and District Aquatic Centre – Chemical Feed Replacement	\$20,000
5) Sunshine Coast Arena – Replace/Repair Exteriors Doors	\$60,000
6) Gibsons and District Aquatic/Sunshine Coast Area Toilet Replacement	\$20,000

To ensure a number of the above projects are completed during our already established annual maintenance closures in 2015 early approval is required.

Approval of these projects prior to 2015 budget adoption will enable staff to solicit proposals from engineers or consultants who will assist with developing the scope of work. This is required prior to and forms the criteria of a formal bid process for SCRD procurement.

If these processes are delayed the works may not be able to be completed in the current calendar year.

**Recommendation No. 7**     *Asset Management Planning Grants*

The Corporate and Administrative Services Committee recommended that the Treasurer's report titled "Asset Management Planning Grants" be received;

AND THAT the Board approve the following grant applications to the 2015 Asset Management Planning Program:

- \$10,000 grant / \$10,000 Sunshine Coast Regional District (SCRD) Firehall facility audits and condition assessments (function 2010, 212, 216 and 218);
- \$6,500 grant / \$6,500 SCRD – Gibsons and District Library facility audit and condition assessment (function 640);
- \$5,000 grant / \$5,000 SCRD condition review of exposed watermains (function 370);

AND FURTHER THAT this recommendation be forwarded to the February 26, 2015 Regular Board Meeting for adoption.