



SPECIAL CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE R3 Budget Meeting

Monday, March 10, 2014
SCRD Board Room, 1975 Field Road, Sechelt, BC

AGENDA

CALL TO ORDER 9:00 a.m.

AGENDA

1. Adoption of the Agenda

ROUND 2 BUDGET DEBRIEF Treasurer

DELEGATIONS AND PETITIONS

2. Linda Williams, Coast Cultural Alliance
Regarding: Economic Development Request for Sunshine
Coast Art Crawl and Arts and Cultural Calendar
Annex A
Pages 1-11

REPORTS

1. Economic Development Budgets by Area Spreadsheet
Annex B
p. 12
Budget pp. 208-216
2. General Manager, Infrastructure Services – Corporate
Sustainability [135] – 2014 R3 Budget Proposal for Asset
Management Plan Development and Implementation
Annex C
pp. 13-17
3. General Manager, Infrastructure Services – Corporate
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Annex D
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Budget p. 39
4. Manager, Transportation and Facilities – Public Transit [310] -
2014 R3 Budget Proposal
Annex E
pp. 20-23
Budget p. 84
5. Manager, Waste Reduction and Recovery – Options for Funding
Landfill Deficit – Updated (with attached Impact of Green Waste
report)
Annex F
pp. 24-35
6. Accounting Technician III – Impact on Taxation of Proposed Green
Waste Funding
Annex G
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| 7. Manager, Waste Reduction and Recovery – Regional Solid Waste [350-353] - 2014 R3 Budget Proposal | Annex H
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<i>Budget p. 117</i> |
| 8. General Manager, Community Services – Gibsons and District Fire Protection [210] - 2014 R3 Budget Proposal | Annex I
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<i>Budget p. 63</i> |
| 9. Treasurer and Manager, Recreation Services [616/617/620/621] – 2014 Staff Capacity and Capital Maintenance Figures Updated | Annex J
pp. 45-46 |
| 10. Manager, Recreation Services - Gibsons and District Aquatic Centre [616] – Flooring Options | Annex K
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| 11. Manager, Recreation Services – Recreation Services [616-621] 2014 R3 Budget Proposal | Annex L
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<i>Budget pp. 220-261</i> |
| 12. Manager, Pender Harbour Aquatic and Fitness Centre – Pender Harbour Aquatic and Fitness Centre (PHAFC) [625] 2014 R3 Budget Proposal | Annex M
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<i>Budget p. 238</i> |
| 13. General Manager, Community Services – Community Parks [650] 2014 R3 Budget Proposal | Annex N
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| 14. Parks Planning Coordinator – Bicycle and Walking Paths [665] - Carryforward Requests | Annex O
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| 15. General Manager, Community Services - Bicycle and Walking Paths [665] 2014 R3 Budget Proposal | Annex P
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| 16. Rural Areas Grants-in-Aid 2014 Budget | Annex Q
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<i>Budget pp. 20-34</i> |

COMMUNICATIONS

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| 17. <u>Emanuel Machado, Chief Administrative Officer, Town of Gibsons</u>
Regarding: Parkland Tennis Court and Greater Gibsons Community Participation Fund request | Annex R
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| 18. =>ADD <u>Roberts Creek Community Library</u>
Regarding: 2014 Budget Request | pp. 70-71 |

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Treasurer

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Roberts Creek Community Library

	Budget 2014	Actual YTD 2013	Budget 2013
REVENUE			
Book sales - Annual	1,700	1,741	2,200
Book sales - General	70	70	60
Book sales - Saturday	900	929	900
Donations - overdues etc	400	475	400
Donations	500	988	500
Lost books repayment	150	183	150
Room rent	160	160	180
Miscellaneous income		17	25
Computer revenue	50	59	30
Net: Fundraising	1,200	1,234	700
SCRD - Grant (proposed)	12,000	11,162	11,162
Transfer from Fund (for computer etc)		911	0
Interest income	145	145	140
TOTAL REVENUE	17,275	18,073	16,447
EXPENSES			
Books - Adult	5,150	5,090	5,000
Books - Children	1,300	1,292	1,300
Audiobooks	400	264	400
Magazines	105	102	105
Cleaning	900	900	900
Computer - Internet expense	585	527	535
Donations		250	0
Office & sundry	150	165	150
Rent	7,200	6,660	6,660
Repair & maintenance	250	224	225
Supplies	45	33	45
Supplies - Processing	450	366	400
Supplies - Library misc	200	267	200
Telephone	540	526	527
Computer & software purchase		911	
Contingency		500	
TOTAL EXPENSE	17,275	18,079	16,447
NET	0	(6)	0

Roberts Creek Community Library

Balance Sheet Dec 31, 2013

ASSETS

Cash	5,005
Term deposits	8,134
Prepaid Expenses	84
HST rebate receivable	437
TOTAL ASSETS	13,660

LIABILITIES

Restricted fund - books	250
Contingency fund	4,015
Contingency - SCRD	500
TOTAL LIABILITIES	4,765

EQUITY

Surplus (Deficiency) - prior years	8,901
Current Surplus (Deficiency)	(6)
TOTAL EQUITY	8,895

TOTAL LIABILITIES AND EQUITY

13,660

NOTES
1. <i>Transfer from Fund</i> to cover cost of computer 911
2. <i>Donation to Thistalalh Library, Bella Bella</i> 250

Chair: Y. Van Norman Treasurer: K. Hudson

Income Statement

	Actual 2013	Budget 2013
REVENUE		
Book sales - Annual	1,741	2,200
Book sales - General	70	60
Book sales - Saturday	929	900
Total Donations	1,463	900
Lost books repayment	183	150
Room rent	160	180
Miscellaneous income	17	25
Computer revenue	59	30
Fundraising	1,234	700
SCRD - Grant	11,162	11,162
Transfer from Fund	911	0 <i>note 1</i>
Interest income	145	140
TOTAL REVENUE	18,073	16,447
EXPENSES		
Books - Adult	5,090	5,000
Books - Children	1,292	1,300
Audiobooks	264	400
Magazines	102	105
Cleaning	900	900
Computer - Internet expense	527	535
Donations	250	0 <i>note 2</i>
Office & sundry	165	150
Rent	6,660	6,660
Repair & maintenance	224	225
Supplies	33	45
Supplies - Processing	366	400
Supplies - Library misc	267	200
Telephone	526	527
Computer purchase	911	0
Contingency	500	0
TOTAL EXPENSE	18,079	16,447
NET SURPLUS	(6)	0