



# SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD  
IN THE BOARDROOM OF THE SUNSHINE COAST  
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY JUNE 12, 2014  
**AMENDED AGENDA**

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**CALL TO ORDER 7:30 p.m.**

## AGENDA

1. Adoption of agenda

## MINUTES

2. Regular Board meeting minutes of May 22, 2014

Annex A  
Pages 1-25

## BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

## PETITIONS AND DELEGATIONS

## COMMUNICATIONS

3. Peter Ronald, Programs Officer, Union of BC Municipalities  
Regarding 2014/15 (Spring) Regional Community to Community  
Forum – Funding Approval

Annex B  
pp 26-31

- 3a **➔ADD** The Honourable Christy Clark, Premier  
Regarding Requesting Meetings with the Premier and Cabinet  
Ministers at the 2014 Union of BC Municipalities Conference

Late Item  
pp 31a-b

## REPORTS

4. Directors' Reports Verbal
5. Special Corporate and Administrative Services Committee  
recommendation Nos. 1-3 of May 22, 2014 Annex C  
pp 32-34
6. Corporate and Administrative Services Committee recommendation  
Nos. 1-8, 10-16, 18 and 20 of May 22, 2014 (*recommendation Nos. 9,  
17 and 19 previously adopted*) Annex D  
pp 35-44
7. Infrastructure Services Committee recommendation Nos. 1-13 of June 5,  
2014 Annex E  
pp 45-48

- |    |  |                       |
|----|--|-----------------------|
| 8. | Manager of Legislative Services – 2014 UBCM Resolutions - Revised  | Annex F<br>pp 49-50   |
| 9. | Building Inspector – Notice on Title   | Annex G<br>pp 51-52   |
| 9a | ➡ <b>ADD</b> Proposed shíshálh Nation and Sunshine Coast Regional District Joint Presentation at the 2014 Union of BC Municipalities (UBCM) Convention | Late Item<br>pp 52a-b |

## MOTIONS

10. THAT the Sunshine Coast Regional District Regular Board meeting of June 26, 2014 be scheduled to be held at 7:30 p.m. at the Gibsons and Area Community Centre, Room 209, located at 700 Park Road, Gibsons, B.C.

## BYLAWS

- |     |  |                     |
|-----|--|---------------------|
| 11. | “Keats Island Dog Control Service Establishing Bylaw No. 1084, 2014”<br>– <b>Receipt of Staff Report</b><br>– <b>First, Second and Third Reading</b><br><b>(Voting – Electoral Area Directors – 1 Vote Each)</b>   | Annex H<br>pp 53-57 |
| 12. | “Sunshine Coast Regional District Security Issuing Bylaw No. 690, 2014”<br>– <b>Receipt of Staff Report</b><br>– <b>First, Second, Third Reading and Adoption</b><br><b>(Voting – All Directors – weighted vote: B-2, D-2, E-2, F-2, Gibsons-3, Sechelt-5, SIGD-1)</b>           | Annex I<br>pp 58-63 |
| 13. | “Community Recreation Facilities Fees and Charges Amendment Bylaw No. 599.7, 2014”<br>– <b>Receipt of Staff Report</b><br>– <b>First, Second, Third Reading and Adoption</b><br><b>(Voting – Participants – weighted vote: B-2, D-2, E-2, F-2, Gibsons-3, Sechelt-5, SIGD-1)</b> | Annex J<br>pp 64-72 |
| 14. | “Pender Harbour Aquatic and Fitness Centre Fees and Charges Amendment Bylaw No. 630.3, 2014”<br>– <b>First, Second, Third Reading and Adoption</b><br><b>(Voting – All Directors – 1 vote each)</b>  | Annex K<br>pp 73-74 |

**NEW BUSINESS**

15. Consultation with Sechelt Indian Band Regarding Economic Development

Verbal

**IN CAMERA**

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (f) and (k) of the *Community Charter* – “personal information about an identifiable individual...”, “law enforcement...”, and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

Susan Hunt

**Subject:** FW: 2014 UBCM Convention - Meeting Requests with Premier Christy Clark and Provincial Cabinet Ministers  
**Attachments:** Letter from Premier Christy Clark to Mayors and Regional District Chairs.pdf



**From:** CivicInfo BC [mailto:info@civicinfo.bc.ca]  
**Sent:** Friday, June 06, 2014 11:36 AM  
**To:** CivicInfo BC  
**Subject:** 2014 UBCM Convention - Meeting Requests with Premier Christy Clark and Provincial Cabinet Ministers

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This message is being sent by CivicInfo BC to all UBCM Member Municipalities and Regional Districts on behalf of the Honourable Christy Clark, Premier.

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**Subject:** 2014 UBCM Convention – Meeting Requests with Premier Christy Clark and Provincial Cabinet Ministers  
**Intended Recipient(s):** Mayors/Regional District Chairs/Islands Trust Chair/CAOs and cc: Administrative Assistants and General Email  
**Attachments:** One (1) plus message below

If you have received this message in error, we ask that you forward it along to the appropriate person in your office.

Please see the attached letter from Premier Christy Clark with regards to this year's UBCM Convention. The letter outlines the process for requesting a meeting with the Premier and Cabinet Ministers.

This year's online form will be available on Monday, June 16, 2014 at <http://www.fin.gov.bc.ca/UBCM/>, and the invitation code is **MeetingRequest2014** and it is case sensitive.

Please note as in previous years, meetings with the Minister of Community, Sport and Cultural Development are scheduled directly with that Ministry. You will be receiving a letter in the near future as to their meeting request process.

If you have any questions, please contact the Premier's UBCM Meeting Request Coordinator, Tara Zwaan at 1-604-775-1600.

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June 6, 2014

Dear Mayors and Regional District Chairs:

As we prepare for the upcoming 2014 UBCM Convention in Whistler this September, I wanted to let you know that my caucus colleagues and I are once again looking forward to listening to the discussions around the issues and initiatives that affect your communities. Our work depends on your input and insight, and my colleagues and I will be there to learn about your priorities.

The theme of the 2014 Convention, *Leading Edge Local Governance*, is definitely fitting for our province as we take advantage of the once-in-a-lifetime liquefied natural gas opportunity. The Convention will certainly bring forward inspiring discussions, debate and decisions on how best to move to a brighter future for all British Columbians. I look forward to participating.

If you would like to request a meeting with me or a Cabinet Minister on a specific topic during this year's convention, please fill out the online form at [www.fin.gov.bc.ca/UBCM/](http://www.fin.gov.bc.ca/UBCM/). The invitation code is MeetingRequest2014 and it is case sensitive.

It'll be great to see you at the UBCM Convention – a wonderful opportunity to connect and share ideas to make BC meet its goal for a secure tomorrow for all British Columbians in all regions of the province. If you have any questions, please contact my UBCM Meeting Request Coordinator, Tara Zwaan, at 604-775-1600.

Sincerely,

A handwritten signature in black ink that reads "Christy Clark". The signature is written in a cursive, flowing style.

Christy Clark  
Premier

## SCRD STAFF REPORT

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**DATE:** June 11, 2014  
**TO:** SCRD Board – June 12, 2014  
**FROM:** David Rafael, Senior Planner  
**RE:** **PROPOSED JOINT SCRD/SIB SESSION FOR UBCM CONVENTION**

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### RECOMMENDATION

**THAT the report dated June 11, 2014 and titled “Proposed Joint SCRD/SIB Session for UBCM Convention” be received.**

**AND THAT the Board approves the proposed session description and title.**

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### BACKGROUND

At the May 22, 2014 Board the following resolution was adopted in part:

301/14 **Recommendation No. 14** *Heritage Protocol Advisory Committee Minutes of Feb. 24, 2014*

...

AND FURTHER THAT all the motions from the Heritage Protocol Advisory Committee Minutes be adopted as follows:

**MOTION:** Chief Feschuk and Chair Nohr will sign a joint letter to the UBCM requesting the opportunity to present jointly at a workshop session during the next UBCM.

...

Staff followed up with the Union of BC Municipalities (UBCM) regarding the process to propose a session at the next UBCM convention (from September 22-26, 2014).

- Proposals received until **June 20**
- Convention Committee deliberates: **July 17**
- Proponents are informed of results by **August 1**
- Successful applicants must confirm their session description and list of presenters with UBCM by **August 8**, for inclusion in the Convention program booklet
- Presenters must agree to submit all PowerPoint and multimedia files for their presentation to the Convention Presentation Management upload site no later than **September 12**

Director Nohr and Councilor Feschuk, along with staff, met on June 9 to discuss the proposal and agreed to the parameters. It was agreed that: the 45 minute clinic is the preferred option; that a PowerPoint presentation will be provided and included in a handout; short video presentations (that already exist) may be used to supplement the presentation; the presentation will be shared with 15 minute allocated to each of the two presenters; and time be allowed for questions and discussion. The session will focus on the mechanisms and history that have established a successful partnership between the SIB and SCRD. Practical examples will be presented as options for other communities to draw upon.

Staff were asked to draft the application. It was reviewed by Director Nohr and Councilor Feschuk and both approved. In order to meet the UBCM deadline of June 20th, key aspects of the application are being provided below for the Board's consideration.

#### **DISCUSSION**

The key aspects of the application (other than contact names/details, agreement to the above deadlines) follow:

Proposed Session Title:

*shíshálh Nation and Sunshine Coast Regional District:  
A Collaboration Success*

Subject Matter:

*First Nation and Local Government Relationships*

What is your preferred session type:

*Clinic (45 minutes)*

Session Description (125 words or less required - 123 words proposed):

*The SCRD and shíshálh Nation (Sechelt Indian Government District for municipal government purposes) have a successful working relationship based upon mutual respect. Formal agreements establish regular meetings between leaders and their staff. The SIGD has a seat on the Regional Board.*

*The shíshálh Nation and SCRD would like to share our experiences and offer practical examples about how First Nations and local governments can work together to share the future. Subjects include:*

- *Heritage Protocol Committee*
- *Protocol Agreement on Heritage, Archaeology*
- *Joint Watershed Management Agreement*
- *Participation in Regional Services, such as Building Inspection*
- *SCRD Official Community Plans interaction with shíshálh Nation Strategic Land Use Plan*
- *Federal/provincial matters*
- *Consideration of development including referral process and decision making policy*

Proposed participants or presenters:

*Chief Calvin Craigan and SCRD Chair Garry Nohr*

#### **NEXT STEPS**

The proposal will be submitted prior to the June 20 deadline. Representatives from the SCRD and SIB will continue to meet to draft the presentation, allow time for test runs and print supporting documentation. Information will be provided to the UBCM as required by the above timeline.



David Rafael, Senior Planner