



# SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD  
IN THE BOARDROOM OF THE SUNSHINE COAST  
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY JANUARY 23, 2014  
**AMENDED AGENDA**

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**CALL TO ORDER 7:30 p.m.**

## **AGENDA**

1. Adoption of agenda

## **MINUTES**

2. Regular Board meeting minutes of January 9, 2014

Annex A  
Pages 1-24

## **BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS**

## **PETITIONS AND DELEGATIONS**

## **COMMUNICATIONS**

- 2a **➔ ADD** Kinder Morgan Canada  
Regarding Trans Mountain Pipeline ULC Application to Participate  
Notification

Late Item  
pp 24a-c

## **REPORTS**

3. Administrator's Report
4. Directors' Reports
5. Special Corporate and Administrative Services Committee recommendation Nos. 1-5 of December 5, 2013
6. Infrastructure Services Committee recommendation Nos. 1-14 of January 9, 2014
7. Special Planning and Development Committee recommendation Nos. 1-4 of January 15, 2014
8. Planning and Development Committee recommendation Nos. 1-17 of January 16, 2014

Annex B  
pp 25-26

Verbal

Annex C  
pp 27-31

Annex D  
pp 32-36

Annex E  
pp 37-38

Annex F  
pp 39-44

- |     |   |                     |
|-----|---|---------------------|
| 9.  | Community Services Committee recommendation Nos. 1-20 of January 16, 2014   | Annex G<br>pp 45-51 |
| 9a  | <b>⇒ADD</b> Special Corporate and Administrative Services Committee (R1 Budget) recommendation No. 41 of January 20, 2014   | Late Item<br>p 51a  |
| 9b  | <b>⇒ADD</b> Corporate and Administrative Services Committee recommendation Nos. 9 and 17 of January 23, 2014  | Late Item<br>p 51b  |
| 10. | Manager of Legislative Services – Natural Resources Advisory Committee (NRAC) Appointment   | Annex H<br>pp 52    |
| 11. | Manager of Legislative Services – Advisory Planning Commission (APC) Appointments <b>(Voting – Electoral Area Directors – weighted vote: A-2, B-2, D-2, E-2, F-2)</b> | Annex I<br>pp 53-54 |

**MOTIONS**

**BYLAWS**

- |     |   |                      |
|-----|---|----------------------|
| 12. | “Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.15, 2014”<br>- <b><i>first, second, third reading and adoption</i></b><br><b>(Voting – Participants – weighted vote: B-2, D-2, E-2, F-2)</b>   | Annex J<br>pp 55-56  |
| 13. | “Sunshine Coast Regional District Directors’ Remuneration Amendment Bylaw No. 636.3, 2014”<br>- <b><i>receipt of staff report</i></b><br>- <b><i>first, second, third reading and adoption</i></b><br><b>(Voting – All Directors – 1 Vote Each)</b>   | Annex K<br>pp 57-63  |
| 14. | “Hydaway Road Street Lighting Service Establishment Bylaw No. 1083, 2014” - <b><i>first, second, and third reading</i></b><br><b>(Voting – All Directors – 1 Vote Each)</b>   | Annex L<br>pp 64-67  |
| 15. | “Halfmoon Bay Official Community Plan Bylaw No. 675, 2013”<br>- <b><i>second reading</i></b><br>- <b><i>THAT pursuant to section 882 of the “Local Government Act” be considered to be consistent with the Sunshine Coast Regional District Financial Plan and applicable Waste Management Plan;</i></b><br>- <b><i>AND THAT a public hearing concerning Bylaw No. 675 be scheduled for 7:00 p.m., Tuesday, February 18, 2014 at Coopers Green Hall located at 5500 Fisherman’s Road in Halfmoon Bay, B.C.;</i></b><br>- <b><i>AND THAT the Board delegate a Chair and Alternate Chair to conduct the public hearing.</i></b><br><b>(Voting – Electoral Area Directors – 1 vote each)</b> | Annex M<br>pp 68-149 |

**NEW BUSINESS****IN CAMERA**

THAT the public be excluded from attendance at the meeting in accordance with Section 90(1) (e), (g) and (k) of the *Community Charter* – “the acquisition, disposition or expropriation of land or improvements...”, “litigation or potential litigation affecting the municipality”, and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

**ADJOURNMENT**



Trans Mountain Expansion Project

✉ Email: info@transmountain.com | ☎ Phone: 1.866.514.6700 | 🌐 Website: www.transmountain.com

January 15, 2014

All Interested Parties

Dear Sir/Madam:

**Re: NEB File: OF-FAC-OIL-T260-2013-03 02  
dated 31 December 2013  
Trans Mountain Pipeline ULC  
Trans Mountain Expansion Project Application  
Application to Participate Notification**

MASTER FILE COPY

RECEIVED  
JAN 20 2014  
S.C.R.D.

SCRD  
RECEIVED  
JAN 21 2014  
CHAIR

Trans Mountain Pipeline ULC has been directed by the National Energy Board (NEB) to issue the enclosed Application to Participate Notification for the proposed Trans Mountain Pipeline ULC application to the NEB for approval to construct and operate the Trans Mountain Expansion Project.

All correspondence in response to this Application to Participate Notification should be directed to the NEB as specified in the enclosed.

Yours truly,

Scott Stoness  
Vice President, Finance & Regulatory Affairs

enclosure



## Application to Participate in National Energy Board Public Hearing for Trans Mountain Pipeline ULC Trans Mountain Expansion Project

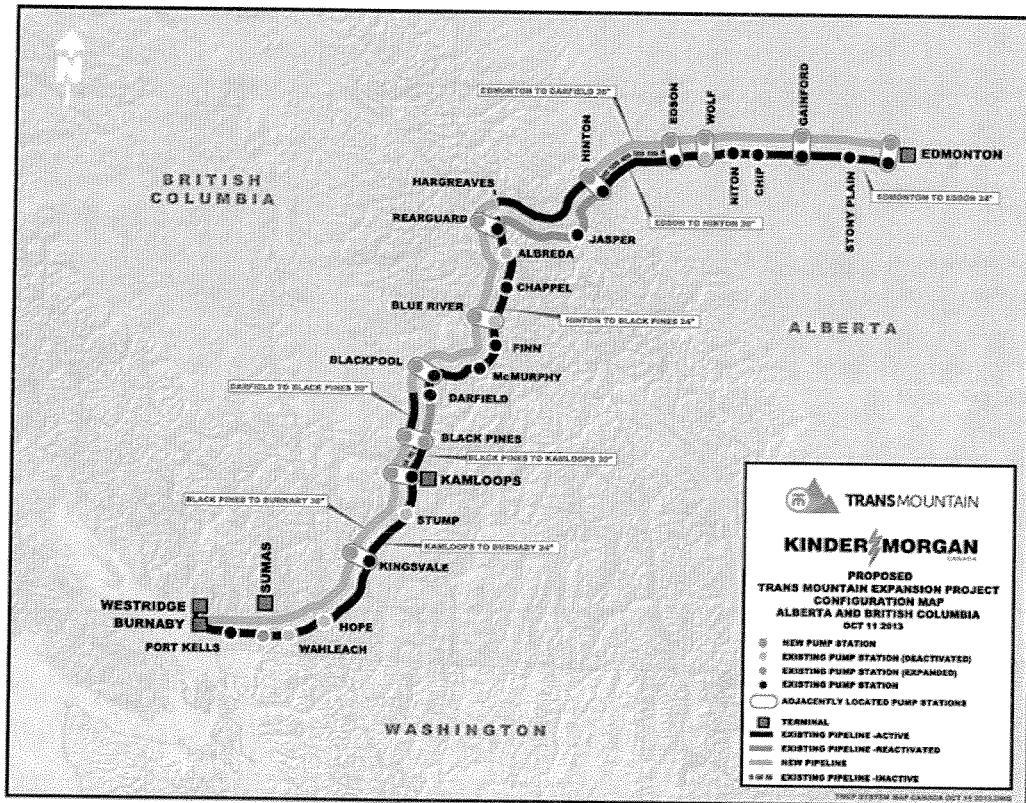
The National Energy Board (NEB) has received an application from Trans Mountain Pipeline ULC for approval to construct and operate the Trans Mountain Expansion Project (Project).

### Description of The Project

The Project would expand the existing Trans Mountain pipeline system located between Edmonton, AB and Burnaby, BC. It would include approximately 987 km of new pipeline, new and modified facilities, such as pump stations and tanks, and the reactivation of 193 km of existing pipeline. There would also be an expansion of the Westridge Marine Terminal.

New pipeline segments would be added between Edmonton to Hinton, AB, Hargreaves, BC to Darfield, BC and Black Pines, BC to Burnaby, BC. Reactivation of existing pipeline segments would occur between Hinton, AB to Hargreaves, BC and Darfield to Black Pines, BC.

The application can be found on the NEB website.





National Energy  
Board

Office national  
de l'énergie

## Participation in NEB Hearing

The NEB will determine if the application is complete and if so, it will hold a public hearing.

Those who wish to participate in the NEB hearing must apply to participate. Applicants must clearly describe their interest in relation to the List of Issues for the hearing, which is on the NEB website and included in the application to participate. Those who are directly affected by the proposed project will be allowed to participate in the hearing and those with relevant information or expertise may be allowed to participate.

The application to participate is on the NEB's website at:

**[www.neb-one.gc.ca](http://www.neb-one.gc.ca)  
select Major Applications and Projects then  
Trans Mountain Pipeline ULC - Trans Mountain Expansion**

**Applications to participate in the NEB Hearing are due on or before noon on 12 February 2014.**  
**Individuals and groups applying to participate must provide enough information for the NEB to decide whether participant status should be granted.**

Trans Mountain ULC has until 19 February 2014 to provide the NEB with comments on Applications to Participate and must provide a copy of its comments to those applicants to whom the comments apply. Applicants who received comments from Trans Mountain ULC about their Application to Participate have until 4 March 2014 to send the Board your response to Trans Mountain's comments.

Comments and Responses should be sent to the Secretary of the Board: [www.neb-one.gc.ca](http://www.neb-one.gc.ca), select Regulatory Documents then Submit Documents.

## CONTACTS

Information on NEB hearing processes and participant funding is available at [www.neb-one.gc.ca](http://www.neb-one.gc.ca) > Major Applications and Projects > Trans Mountain Pipeline ULC - Trans Mountain Expansion.

If you require additional information, the NEB has appointed Ms. Reny Chakkalakal as a Process Advisor to provide assistance.

Ms. Reny Chakkalakal  
Process Advisor, NEB  
E-mail: [TransMountainPipeline.Hearing@neb-one.gc.ca](mailto:TransMountainPipeline.Hearing@neb-one.gc.ca)  
Telephone (toll free): 1-800-899-1265

Ms. Sarah Kiley  
Communications Officer, NEB  
E-mail: [sarah.kiley@neb-one.gc.ca](mailto:sarah.kiley@neb-one.gc.ca)  
Telephone: 403-299-3302

Canada

**Recommendation No. 41**     *Community Parks [650] – 2014 R1 Budget Proposal*

The Corporate and Administrative Services Committee recommended that the following budget proposal be approved and incorporated into the 2014 Round 2 Budget:

- Budget Proposal 5 – MANDATORY - Grantham's Hall Septic Replacement, \$3,000 funded from Grantham's Park / Hall Operating Reserve Fund;

AND THAT staff be authorized to proceed with this project prior to 2014 Budget adoption;

AND FURTHER THAT this recommendation be referred to the January 23, 2014 Board Meeting for adoption.

**Recommendation No. 9**      *Insurance Invoices Over \$100,000*

The Corporate and Administrative Services Committee recommended that the Purchasing Offer and Risk Manager's report titled "Insurance Invoices Over \$100,000: 2014 Municipal Insurance Association and Aon Reed Stenhouse Inc." be received;

AND THAT staff be authorized to proceed with payment of the 2014 invoice from the Municipal Insurance Association in the amount of \$100,265;

AND THAT staff be authorized to proceed with payment of the 2014 invoice from Aon Reed Stenhouse in the amount of \$162,299;

AND FURTHER THAT this recommendation be referred to the January 23, 2014 Board Meeting for adoption.

**Recommendation No. 17**      *Health Family BC Communities*

The Corporate and Administrative Services Committee recommended that School District 46 (SD46) be approached with the Healthy Family BC Communities \$20,000 grant application proposal regarding developing a community teaching / demo garden on SD46 land next to Roberts Creek Elementary School and request their consideration and comment on being a key partner for this proposed project;

AND THAT SD46 be informed that this is one of several projects being considered for this grant and they will be notified if this project is chosen to proceed for application;

AND FURTHER THAT this recommendation be forwarded to the June 23, 2013 Board meeting for adoption.