



## **CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE**

**Thursday, May 23, 2013  
SCRD Boardroom, 1975 Field Road**

### **AMENDED AGENDA**

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**CALL TO ORDER:** 1:30 p.m.

#### **AGENDA**

1. Adoption of Agenda

#### **PETITIONS AND DELEGATIONS**

2. Bill Beamish, Sunshine Coast Community Foundation  
Regarding: Healthy Community Grant Program Annex A  
Page 1

#### **REPORTS**

3. Corporate Energy Manager – 2013 Corporate Energy Management Update Annex B  
pp. 2-19
4. General Manager, Planning and Development – Draft SCR D Citizen Engagement Framework Annex C  
pp. 20-31
5. General Manager, Infrastructure Services – Town of Gibsons Bulk Water Agreement Update Annex D  
pp. 32-58
6. CAO and General Manager, Community Services – Recreational Divisional Review – Seven Steps Annex E  
pp. 59-65
7. Manager, Legislative Services – FCM Resolutions – Affordable Housing Annex F  
pp. 66-67
8. Manager, Legislative Services – UBCM Resolutions Annex G  
p. 68
9. Manager, Legislative Services – Communications Work Plan for 2013 Annex H  
pp. 69-71
10. Manager, Legislative Services – Removing Islands from Community School Funding Formula Annex I  
p. 72
11. Purchasing Officer and Risk Manager – Contracts Between \$20,000 and \$100,000 Annex J  
p. 73



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|---|------------------|
| 12. Administrative Assistant, Corporate Services – 2013 Grant-in-Aid Recommendations (attached list of recommendations to be distributed at the meeting – LATE) | Annex K<br>p. 74 |
| 13. Administrative Assistant, Corporate Services – 2013 Bursary Presentations   | Annex L<br>p. 75 |

## COMMUNICATIONS

- |   |                      |
|---|----------------------|
| 14. =>ADD <u>M. Anne Titcomb, Chair RPSAC</u><br>Re: Recreation and Parks Master Plan – recommendation                          | p. 75a-c             |
| 15. <u>Vancouver Coastal Health</u><br>Re: Ministry of Health Consultation Whistler: Healthy Families BC Communities Initiative | Annex M<br>p. 76     |
| 16. <u>Union of BC Municipalities</u><br>Re: 2013 AVICC AGM and Convention Follow-up  | Annex N<br>pp. 77-94 |

## NEW BUSINESS

### IN CAMERA

*That the public be excluded from attendance at the meeting in accordance with Sections 90 (1) (g) of the Community Charter – “litigation or potential litigation affecting the municipality”.*

## ADJOURNMENT



May 21, 2013

SCRD Board

Attention: Garry Nohr, Chair

Dear Sir:

I have been asked by the Recreation and Services Advisory Committee to forward to you a recommendation that we passed at our meeting tonight relative to the Recreation and Parks Master Plan.

To begin with, the Master Plan is a good news story for the community. So given that the community priorities speak to parks, trails and recreation programs, RPSAC cautions the Board that the inclusion of the order of magnitude costs recommendation of the Board on May 9<sup>th</sup>, 2013 could be inflammatory and should not be sent to the consultant.

Our recommendation is as follows

“Given that the overwhelming priorities out of the Master Plan identified by the community are parks, trails and recreation programming in and out of the facilities;

The committee recommends that the potential order of magnitude costs to either refurbish or replace Gibsons Pool and to do basic improvements and greater enhancement at the Sechelt Arena be developed after the Master Plan has been adopted and consultation with the communities impacted has been completed.

AND FURTHER that recommendation No 3 from May 9, 2013 Community Services not be included within the Parks and Recreation Master Plan.”

Should you have any questions, please do not hesitate to contact me.

Sincerely,

M. Anne Titcomb, Chair  
RPSAC



**From:** John France  
**Sent:** May-23-13 11:34 AM  
**To:** Tara Crosby  
**Subject:** FW: CSC Recommendation

Second item, please attach to letter

Thanks  
John France  
Chief Administrative Officer  
Sunshine Coast Regional District

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**From:** Angie Legault  
**Sent:** Thursday, May 23, 2013 11:26 AM  
**To:** John France  
**Subject:** CSC Recommendation

**Recommendation No. 2** *Parks and Recreation Master Plan Workshop*

The Community Services Committee recommended that the report from the General Manager of Community Services regarding the Parks and Recreation Master Plan Workshop held April 19, 2013 be received;

AND THAT the amended workshop notes and edits to the draft Parks and Recreation Master Plan be forwarded to the consultant;

AND FURTHER THAT the following changes be noted:

Workshop Meeting Notes

- Correct attendee list; add "Roberts Creek Pier" to Destination Parks; and, in chapter 9 delete "given what the community said" and replace with "given what was presented".

Master Plan

- pp20 - delete reference to threshold population numbers at the beginning of the table and throughout; change the medium service level into 3 areas by including Pender Harbour with its pool as separate; add Town of Gibsons to small community service level; and, for the footnote – make a correction as the SIGD is not in the SCRD Parks function but does participate in the Recreation function.
- p 33 last paragraph - delete "School fields are not booked for community use".
- p 35 - delete the word "paved" from second bullet.
- p 52 - paragraph 4 reword as follows:  
*"The first step, given that the survey indicated a high degree of satisfaction with the aquatic services of the SCRD, should be an effort to build attendance at the current facility. Programs that include special promotions, new programming, cross marketing with GACC users and business/not for profit partnerships should be initiated. In the future, monitoring and evaluation of the function of this facility should be undertaken by the SCRD in consultation with the communities impacted to ascertain whether this facility will eventually be rebuilt or if upgrades in its present location will be planned."*
- Eliminate 1), 2) and 3).
- pp 79 - 2. "Offer registration" - change to include internet links to other service providers like SD46 and the Town of Gibsons".

**Recommendation No. 3** *Parks and Recreation Master Plan*

The Community Services Committee recommended that in order to have a balance of information going to the public that the Parks and Recreation Master Plan include a description of potential order of magnitude costs to either refurbish or replace Gibsons Pool and to do basic improvements and greater enhancements to Sechelt Arena.

Angie Legault, Manager of Legislative Services

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