

	A	B	C	D	E	F	G	H	I	J	K
77	Contract services (SITKA)				3,600	3,533	3,600	3,850	4,000	4,200	4,500
78	Internet Connections				3,000	2,304	3,000	3,250	3,250	3,400	3,400
79	Software				300	251	500	500	500	500	500
80	I.T. Support				1,000	298	1,000	1,000	1,000	1,000	1,000
81	Subtotal Computer Services				7,900	6,385	8,100	8,600	8,750	9,100	9,400
82	Computer Equipment (See also CAPITAL EXPENSES)					289					
83	Total Computer Services				14,600	6,674	15,000	15,500	16,000	16,500	17,000
84											
85	Building										
86	Janitorial				10,300	9,535	10,300	10,650	10,900	11,200	11,450
87	Insurance				5,300	5,234	5,400	5,750	6,000	6,200	6,450
88	Utilities				11,900	10,878	11,900	12,250	12,500	12,750	13,000
89	In-library Maintenance - supplies etc.				1,500	1,165	1,500	1,850	2,100	2,350	15,600
90	Subtotal Building				29,000	26,811	29,100	30,500	31,500	32,500	33,500
91											
92	Office, Communications & Other Expenses										
93	Photocopier				4,500	4,136	4,500	4,500	4,600	4,600	4,700
94	Postage				2,600	2,895	3,000	3,300	3,400	3,400	3,500
95	Telephone and FAX				3,500	3,482	3,700	4,000	4,100	4,100	4,100
96	Accounting and Legal				2,800	2,700	2,800	2,800	2,900	2,900	2,900
97	Consultation Services					1,655	0	0	0	0	0
98	Office and Processing Supplies				8,000	5,895	8,000	8,000	8,500	8,500	8,600
99	Bookkeeping & Payroll Costs				1,400	1,185	1,400	1,400	1,500	1,500	1,600
100	Public Relations				570	563	600	600	600	600	600
101	Programming				4,000	3,202	4,000	4,000	4,000	4,400	4,500
102	Fees and Dues				700	664	700	700	700	700	700
103	Miscellaneous (includes product delivery)				2,000	1,496	3,000	3,000	3,000	3,000	3,000
104	Subtotal Office, Comms & Other Expenses				30,070	27,873	31,700	32,300	33,300	33,700	34,400
105											
106											
107	Sechelt Public Library 2012 Budget										
108											
109											
110					2012 Budget	2012 Actual	2013 Budget	2014 Budget	2015 Budget	2016 Budget	2017 Budget
111	TOTAL OPERATING EXPENSES				567,220	555,552	589,750	593,100-601,200	607,900-614,600	615,350-623,350	638,250-646,250
112	NET SURPLUS (DEFICIT) OPERATING EXPENSES				13,653	33,096	-1,491				
113											
114											
115	Sechelt Public Library 2012 Budget										
116	CAPITAL BUDGET				2012 Budget	2012 Actual	2013 Budget	2014 Budget	2015 Budget	2016 Budget	2017 Budget
117	Capital Revenue										
118	Transfer from Library Reserve Fund				30,000	30,000	30,000	30,000	30,000	30,000	30,000
119	Technolgy Grant 2010/2011 - Province (pending)				0	0	0				
120	Non-Cash transfer re 2010 Amortization				33,293	33,293	33,293	33,296	33,296	33,296	33,296
121	Total Capital Revenue				63,293	63,293	63,293	63,296	63,296	63,296	63,296
122											
123	Capital Expenses										
124	Furniture and Equipment				22,000	18,836	14,509	5,000	5,000	5,000	5,000
125	Computer equipment				8,200	13,555	14,000	15,000	16,000	17,000	18,000
126	2011 Amortization				33,293	33,293	33,293	33,293	33,293	33,293	33,293
127	Total Capital Expenses				63,493	65,683	61,802	53,293	54,293	55,293	56,293
128	NET SURPLUS(DEFICIT) CAPITAL EXPENSES				-200	-2,391	1,491				
129											
130	Total Operating & Capital Revenue				644,166	651,941	651,552				
131	Total Operating & Capital Expenses				630,713	621,235	651,552				
132	Net Surplus (Deficit)				13,453	30,706	0				

BUDGET REPORT

DATE: January 24, 2013
TO: Special Corporate and Administrative Services Committee – Jan. 31, 2013
FROM: Helen Prosser, Chief Librarian
RE: SECHELT PUBLIC LIBRARY – 2013 BUDGET PROPOSAL

RECOMMENDATION(S)

THAT the SPLA Chief Librarian’s Report regarding Sechelt Public Library 2013 Budget Proposal be received.

BACKGROUND

Sechelt Library Board was asked to amend its 2013 budget submission and come back to Round 2 for further discussion.

DISCUSSION

2013 R1 BUDGET PROPOSAL (IN PRIORITY ORDER) DEFINITION OF MANDATORY PROJECTS INVOLVES:

1) SAFETY; 2) IMMINENT ASSET FAILURE; AND / OR 3) REGULATORY COMPLIANCE ISSUES

1	Proposed Enhancement / Project / Reduction	Contract negotiation
	Rating (see Diagram +3 to -3):	N/A
	If Mandatory specify category above:	Mandatory
	Geographical / Electoral Area affected (specify if "Islands")	Area A, B, D, Sechelt, SIGD
	2013 Funding Implications:	\$7,000 for contract negotiation and for 3% increase on salaries starting June 1 st , 2013
	Funding Source(s):	Area A, B, D, Sechelt, SIGD, Province of BC
	Future Financial Implications:	Already included in previously submitted budget for 2013, ongoing Union expectations
	Is project identified in the Strategic Plan (explain consistency with Financial Sustainability Policy and relation to Core Values in We Envision)?	The Sechelt Public Library addresses or supports six of the thirteen interconnected strategic directions set by the SCRD for the Sunshine Coast. They are: Community health and social services, Arts and Culture, Learning and leading, Employment, Addressing poverty and Recreation
	Staff Capacity:	N/A

	Last Fee Schedule Review (provide details):	N/A
	Rational / Service Impacts:	CUPE local area 391

2	Proposed Enhancement / Project / Reduction	Special deselection project, removing non-circulating non-fiction and storing materials off-site
	Rating (see Diagram +3 to -3):	N/A
	If Mandatory specify category above:	ENHANCEMENT
	Geographical / Electoral Area affected (specify if "Islands")	Area A, B, D, Sechelt, SIGD
	2013 Funding Implications:	\$10,000
	Funding Source(s):	Area A, B, D, Sechelt, SIGD, Province of BC
	Future Financial Implications:	One time expense, ongoing minimal off-site storage costs
	Is project identified in the Strategic Plan (explain consistency with Financial Sustainability Policy and relation to Core Values in We Envision)?	The Sechelt Public Library addresses or supports six of the thirteen interconnected strategic directions set by the SCRD for the Sunshine Coast. They are: Community health and social services, Arts and Culture, Learning and leading, Employment, Addressing poverty and Recreation
	Staff Capacity:	N/A
	Last Fee Schedule Review (provide details):	N/A
	Rational / Service Impacts:	Sechelt Public Library lacks enough space for its assigned service population of approximately 17,000. It does not have enough public meeting space or enough computer space.

3	Proposed Enhancement / Project / Reduction	Staffing review and staffing increase in 2014
	Rating (see Diagram +3 to -3):	NA
	If Mandatory specify category above:	ENHANCEMENT
	Geographical / Electoral Area affected (specify if "Islands")	Area A, B, D, Sechelt, SIGD
	2013 Funding Implications:	Salaries are largest expenditure of any library and periodical increases are negotiated by the Union. IT expertise would increase salary amounts.
	Funding Source(s):	Area A, B, D, Sechelt, SIGD, Province of BC

	Future Financial Implications:	Ongoing
	Is project identified in the Strategic Plan (explain consistency with Financial Sustainability Policy and relation to Core Values in We Envision)?	With the changing role of libraries there is a need to offer more technology services and leadership in informal community education. Staffing expertise needs to meet the expectations of the Ministry of Education and the public.
	Staff Capacity:	NA
	Last Fee Schedule Review (provide details):	NA
	Rational / Service Impacts:	With an increasing demand for computer help, library staff needs to train its own staff and hire technically competent trainers to accomplish this end.

SECHELT LIBRARY RECOMMENDS INCLUDING THE FOLLOWING BUDGET PROPOSALS IN THE 2013 (IN PRIORITY ORDER):

1, 2, 3

Library--for 2013 Budget				
<i>Revised-Feb 19.13</i>				
Income			2013 budget	Rounded
Acct 4036 Reading Room Occupation Charge: \$555/mo--10% increase			6,660.00	6,660.00
Reading Room expense				
Acct 5510-Maintenane & Repairs			---	---
Acct 5512-Hydro--(15% incr)			1,098.83	1,100.00
Acct 5513-Utilities (water)-(5% incr)			239.18	239.00
Acct-5514 Insurance (4% incr)-actual			2,038.03	2,038.00
Estimated bookkeeping=1hr/mo @\$25			---	---
Amounts to Building Reserve \$100*12			1,200.00	1,200.00
Rental of space: \$173.75/mo *12--5% increase			2,085.43	2,085.00
			6,661.46	6,662.00
Net-for unexpected expenses			-1.46	-2.00

	Staff Capacity:	Not applicable
	Last Fee Schedule Review (provide details):	Not applicable
	Rationale / Service Impacts:	<p>An excerpt from "<u>Records Management: Making the Transition from Paper to Electronic</u>" by David O. Stephens, CRM p 195-196</p> <p>Business benefits of an EDMS solution are many and significant. They include:</p> <p>Centralized, computer-based management and control over organizational records</p> <ul style="list-style-type: none"> • EDMS solutions are targeted particularly toward unstructured information content, which constitutes some 80% of the total information resources of most organizations <p>Enhanced enterprise accessibility to information</p> <ul style="list-style-type: none"> • EDMS solutions enable the organization to come closer to the goal of precise and timely retrieval of unstructured content across the enterprise <p>Enhanced enterprise-wide capabilities for compliance with government regulations and legislation</p> <ul style="list-style-type: none"> • Automatic assignment of retention • Audits of the records (who accessed the information, who changed it and how) • Enhanced capability for responding to FOI requests, discovery requests and other aspects of litigation management <p>Assurance of secure, long-term management and control over information content once declared as records, making them non-erasable and non-rewritable</p> <ul style="list-style-type: none"> • Addresses requirements for record integrity and authenticity to meet the standards for using electronic records as evidence <p>Improvement of operational efficiency</p> <ul style="list-style-type: none"> • Reduction of manual processing and routing • Reduction of paper usage and storage (green initiative)

Five-Year Capital Reserve Plan (Vehicle replacement)					
	2013	2014	2015	2016	2017
Item	Amount	Amount	Amount	Amount	Amount
Opening Balance in reserve	\$ 20,050	\$ 26,050	\$ 6,050	\$ 11,050	\$ 16,050
Contributions Surplus					
Vehicle Replacement		-\$ 25,000			
Contribution (base budget)	\$ 6,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Closing Balance in Reserve	\$ 26,050	\$ 6,050	\$ 11,050	\$ 16,050	\$ 21,050

Five-Year Capital Reserve Plan – Electronic Document Management System (or longer, if applicable)

	2013	2014	2015	2016	2017
Item	Amount	Amount	Amount	Amount	Amount
Opening Balance in reserve	\$91,563	\$141,563	\$141,563	-	-
Contributions Surplus (BP #1)	\$50,000	-	-	-	-
EDMS Purchase	-	-	\$141,563	-	-
Closing Balance in Reserve	\$141,563	\$141,563	0	-	-

Note: Function [117] also has funds appropriated for an EDMS.

STAFF RECOMMENDS INCLUDING THE FOLLOWING BUDGET PROPOSALS IN THE 2013 (IN PRIORITY ORDER):

- | |
|---|
| 1. Transfer to Reserves for Electronic Document Management System |
|---|

Five-Year Capital Reserve Plan (or longer, if applicable)					
(use table illustrating capital contributions and expenditures, if available)					
	2013	2014	2015	2016	2017
Item	Amount	Amount	Amount	Amount	Amount
Opening Balance in reserve	\$ 139,000	\$ 202,957	\$202,957	\$202,957	\$202,957
Contributions Surplus	\$ 63,957	\$ -	\$ -	\$ -	\$ -
Building	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance in Reserve	\$ 202,957	\$ 202,957	\$202,957	\$202,957	\$202,957

STAFF RECOMMENDS INCLUDING THE FOLLOWING BUDGET PROPOSALS IN THE 2013 (IN PRIORITY ORDER):

That the 2012 Surplus be transferred to reserves.

(Note: We are due to update Microsoft Office and 2012 Surplus would almost cover the cost).

2013 R3 DECISION PACKAGE

Definition of Mandatory Projects involve:

1) Safety; 2) Imminent Asset Failure; and/or 3) Regulatory Compliance Issues

2	Proposed Enhancement / Project / Reduction	Invasive Species Management
	Rating (see Diagram +3 to -3):	+2 enhancement to an existing service
	If Mandatory specify category above:	
	Geographical / Electoral Area affected (specify if "Islands")	All Electoral Areas (including the Islands), Town of Gibsons, District of Sechelt, Sechelt Indian Government District
	2013 Funding Implications:	\$5,000
	Funding Source(s):	Taxation
	Future Financial Implications:	A funding model needs to be developed in 2013 in collaboration with the three municipalities and the Invasive Species Council in support of establishing an ongoing Invasive Species Management program.
	Is project identified in the Strategic Plan (explain consistency with Financial Sustainability Policy and relation to Core Values in We Envision)?	Strategic Plan – The project fits under Collaborative Leadership objective 1.2.1 (To improve communication, information sharing and understanding between local governments, school district and other local organizations) Protection and enhancement of biodiversity is one of the core values of We Envision . A coordinated effort to plan for and manage highly aggressive invasive species is needed to protect biodiversity on the coast.
	Staff Capacity:	Within the current staff capability
	Last Fee Schedule Review (provide details):	n/a
	Rational / Service Impacts:	Public information and education; develop a funding model for regional invasive species management; establish a Sunshine Coast invasive species council, initiate development of a regional management strategy.

Five-Year Operating Reserve Plan					
	2013	2014	2015	2016	2017
Item	Amount	Amount	Amount	Amount	Amount
Opening Balance in reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions Surplus	\$ 24,405	\$ -	\$ -	\$ -	\$ -
Stage 2 & 3 AAP Funding held until final grant	-\$ 24,405	\$ -	\$ -	\$ -	\$ -
Closing Balance in Reserve	\$ -	\$ -	\$ -	\$ -	\$ -

STAFF RECOMMENDS INCLUDING THE FOLLOWING BUDGET PROPOSALS IN THE 2013 BUDGET:

1. Staff recommend that BP#2- Invasive Species Management -for \$5,000 from taxation be included in the 2013 financial plan from Regional Planning (500).

DISCUSSION

2013 R3 BUDGET PROPOSAL (IN PRIORITY ORDER)

DEFINITION OF MANDATORY PROJECTS INVOLVES:

1) SAFETY; 2) IMMINENT ASSET FAILURE; AND / OR 3) REGULATORY COMPLIANCE ISSUES

1	Proposed Enhancement / Project / Reduction	Preliminary fish habitat assessment of Hillside foreshore and sub tidal areas
	Rating (see Diagram +3 to -3):	+ 2 Special Project
	If Mandatory specify category above:	
	Geographical / Electoral Area affected (specify if "Islands")	Port Mellon, Electoral Area F
	2013 Funding Implications:	\$ 4,000
	Funding Source(s):	Self funded (from lease revenue and sale of assets: land)
	Future Financial Implications:	n/a
	Is project identified in the Strategic Plan (explain consistency with Financial Sustainability Policy and relation to Core Values in We Envision)?	This proposal is supported by Objective 6.6 of the Strategic Plan: To support the continued development of the Hillside Industrial Park and the target of developing and implementing a plan for ocean access. This project also supports the core values Economic Vitality and Environmental Responsibility in the We Envision regional sustainability plan.
	Staff Capacity:	Within 2013 budgeted staff time allocation for this service
	Last Fee Schedule Review (provide details):	n/a
	Rational / Service Impacts:	<p>The purpose of this project is to conduct a <i>preliminary</i> foreshore/marine fish habitat assessment at Hillside Industrial Park. The area of interest is the foreshore covenant areas fronting Lots B, C and G as well as the area at the foot of Dunham Road that is outside the covenant areas. The focus of interest is identification of potential areas for future ocean access to Hillside for industrial/commercial users <i>with minimal impacts</i>.</p> <p>The study will identify areas of least impact and sensitive areas that should be avoided. The project will include a sub tidal assessment for absence or presence of eelgrass (sensitive habitat) in subject area, and a supplementary assessment to that for potential forage fish spawning habitat.</p>

2	Proposed Enhancement / Project / Reduction	Review and update of the 2010 Hillside Competition Analysis and Development Opportunities Assessment
	Rating (see Diagram +3 to -3):	+ 2 Special Project
	If Mandatory specify category above:	
	Geographical / Electoral Area affected (specify if "Islands")	Port Mellon, Electoral Area F
	2013 Funding Implications:	\$ 8,000
	Funding Source(s):	Self funded (from lease revenue and sale of assets: land)
	Future Financial Implications:	n/a
	Is project identified in the Strategic Plan (explain consistency with Financial Sustainability Policy and relation to Core Values in We Envision)?	This proposal is supported by Objective 6.6 of the Strategic Plan: To support the continued development of the Hillside Industrial Park and the target of developing and implementing a plan for ocean access. This project also supports the core value Economic Vitality in the We Envision regional sustainability plan.
	Staff Capacity:	Within 2013 budgeted staff time allocation for this service
	Last Fee Schedule Review (provide details):	n/a
Rational / Service Impacts:	The purpose of this project is to update the 2010 "Hillside Industrial Park Competition Analysis and Development Opportunities Assessment." The project will include review and update of (a) the high level opportunities analysis, especially with respect to marine service sector industries and (b) the evaluation of the competitiveness of Hillside Industrial Park (HIP) relative to other industrial lands, the state of the market for industrial lands in southwest BC and the best uses and opportunities of HIP.	

3	Proposed Enhancement / Project / Reduction	Modification of Hillside Foreshore covenant
	Rating (see Diagram +3 to -3):	+ 2 Special Project
	If Mandatory specify category above:	
	Geographical / Electoral Area affected (specify if "Islands")	Port Mellon, Electoral Area F
	2013 Funding Implications:	\$ 3,000
	Funding Source(s):	Self funded (from lease revenue and sale of assets: land)
	Future Financial Implications:	The funding requirements to advance to the next steps (dependent on the results of the fish habitat assessment) of securing ocean access are not known at this time. Further expenditures may be required.
	Is project identified in the Strategic Plan (explain consistency with Financial Sustainability Policy and relation to Core Values in We Envision)?	This proposal is supported by Objective 6.6 of the Strategic Plan: To support the continued development of the Hillside Industrial Park and the target of developing and implementing a plan for ocean access. This project also supports the core values Economic Vitality and Environmental Responsibility in the We Envision regional sustainability plan.
	Staff Capacity:	Within 2013 budgeted staff time allocation for this service
	Last Fee Schedule Review (provide details):	n/a
Rational / Service Impacts:	This project is dependent on the outcome of the preliminary fish habitat assessment and will be allocated to advancing the project to the next steps in the process (eg. follow up with senior government; further, more detailed habitat assessment if required; and/or legal expenditures associated with covenant modification).	

STAFF RECOMMENDS INCLUDING THE FOLLOWING BUDGET PROPOSALS IN THE 2013 (IN PRIORITY ORDER):

1. That \$3,000 be allocated to the preliminary fish habitat assessment of Hillside foreshore and sub tidal areas
2. That \$8,000 be allocated to the review and update of the 2010 Hillside Competition Analysis and Development Opportunities Assessment.
3. That \$3,000 be allocated to modification of the Hillside foreshore covenant to permit ocean access.

	Funding Source(s):	<p><u>2013 Funding</u> BC Hydro - \$36,800 (\$8,013 carry forward from 2012) CARIP - \$8,013 (carry forward from 2012) Support Services Recovery - \$28,787</p> <p><u>2014 Funding</u> BC Hydro - \$9,200 Support Services Recovery - \$9,200</p>
	Future Financial Implications:	<p>See Funding Sources (above). Position renewable annually with 50% funding provided by BC Hydro on ongoing basis, subject to performance review. Annual cost for future years would be \$92,000 (including benefits & WCB), of which \$46,000 would be SCRD's share.</p>
	Is project identified in the Strategic Plan (explain consistency with Financial Sustainability Policy and relation to Core Values in We Envision)?	<p>Hiring of Corporate Energy Manager identified under objective 2.3 of the Strategic Plan. Supports vision of 80% reduction of community energy and emissions by 2050 as expressed in We Envision. Supports BC Climate Action Charter commitments and SCRD's corporate energy & emissions targets. Funding source consistent with Financial Sustainability Policy.</p>
	Staff Capacity:	<p>Position will provide dedicated staff capacity to monitor and report on corporate energy use, work with departments on energy saving projects including those identified in the SCRD's Corporate Energy & Emissions Plan and Energy Assessment completed by BC Hydro.</p>
	Last Fee Schedule Review (provide details):	<p>n/a</p>
	Rationale:	<p>Hiring of the position (planned for October 2012) was delayed due to competing priorities, and funds allocated in 2012 were carried forward to 2013 base budget, however this only provides funding for approximately two months of wages. Additional budget is required to fund the position for the balance of the year. It is anticipated that the position will need to be in place for two years in order to build baseline information, identify energy saving priorities and implement projects and processes before demonstrable results can be produced. Consequently it is recommended that a second year's funding be included in the 2014 financial plan for continuation of the position based on the funding model described above.</p>

	Funding Source(s):	<p><u>Total Cost of \$15,000 funded as follows:</u></p> <p>\$8,000 Fortis BC \$3,500 Community Sponsors \$3,500 SCR D</p> <p>SCR D share to be funded from regional taxation.</p>
	Future Financial Implications:	<p>One year project with no further financial commitment. Can be considered again for 2014 following review of program results. Program should be discontinued once a critical mass of ClimateSmart businesses has completed the program (e.g. 30 – 50).</p>
	Is project identified in the Strategic Plan (explain consistency with Financial Sustainability Policy and relation to Core Values in We Envision)?	<p>Strategic Plan objective 2.2 relates to the monitoring and reporting of CEEP implementation work. ClimateSmart for Business supports implementation of the CEEP by promoting a culture of energy conservation within the business community and supporting a strong local economy. Supports vision of 80% reduction in community GHG's by 2050 expressed in We Envision.</p>
	Staff Capacity:	<p>Option 1: Moderate demands on existing staff time, largely associated with securing matching funds from community organization.</p> <p>Option 2: Minimal demand on existing staff time, primarily for advertising and contract administration. ClimateSmart staff responsible for program delivery regardless of option selected.</p>
	Last Fee Schedule Review (provide details):	<p>n/a</p>
	Rational / Service Impacts:	<p>ClimateSmart is a social enterprise based in Vancouver that provides training and technical support to small, medium and large businesses to better manage their operational energy and emissions and associated costs. ClimateSmart works with host organizations to deliver programs. In 2011, SCR D hosted a successful ClimateSmart program and provided funding towards the initiative. This funding results in a reduced cost to participating businesses thereby reducing barriers to participation (particularly for smaller businesses and community organizations). Staff's report to the November 1, 2012 Infrastructure Services Committee entitled "ClimateSmart – First Year Findings" provided a summary of program results. The program offering was cancelled in 2012 and funds were</p>

	<p>reallocated to support the CEM's salary following discontinuation of BC Hydro funding.</p> <p>As a result of the program's ongoing success in BC, ClimateSmart has negotiated a direct funding agreement with Fortis BC to support the majority of program costs (see Funding Sources above).</p> <p>The budget for program includes: \$13,000 in fees paid to ClimateSmart \$2,000 in advertising, promotions and postage</p> <p>Fortis' contribution is \$8,000. SCRD's costs would be either \$3,500, contingent of securing \$3,500 in funds from local community organizations.</p> <p>The goal of the program in 2013 is to see 8-12 businesses complete the ClimateSmart program. The ultimate goal of the ClimateSmart program is to support the development of a core of businesses that have incorporated energy and emissions management best practices into their business activities and are able to model this as an effective management strategy for the local business community at large. A final report on program results will be provided to the Infrastructure Services Committee.</p> <p>For more information about ClimateSmart on the Sunshine Coast visit the webpage at https://climatesmartbusiness.com/sunshinecoast/.</p> <p>Staff has solicited interest from selected organizations to provide the necessary matching funds. The Gibsons Chambers of Commerce, Community Futures Development Corporation and Sunshine Coast Community Foundation and Coast Community Builders Association were contacted. To date, none of these organizations have offered to contribute funding to the program. Community Futures has indicated support for the program and has offered to provide low interest loans to assist businesses in covering participation fees, but is unable to contribute grant money towards the cost of hosting the program. The Gibsons Chamber of Commerce has responded with interest but advising it is unlikely they will be able to contribute</p>
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		<p>financially. No response has been received from the Community Foundation or CCBA as of the date this report was written. An update will be provided verbally at the R3 Corporate and Administrative Service Committee meeting on March 5, 2013. Should no contributions be forthcoming from community organizations, the SCRD will either have to increase the approved budget for this program (additional \$3500 funded from taxation) or remove this item from the budget and not proceed with the ClimateSmart program in 2013.</p>
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**Surplus/Deficit
Rural Areas Grants-In-Aid 2013**

Updated 27/02/2013

Areas E & F Elphinstone/West Howe Sound

Total Line Item 01-2-123-212	\$8,000.00 Budget
2013 Discretionary Grant Funds (to be distributed)	\$8,000.00
Committed: Rural Grants-In-Aid	
SUBTOTAL uncommitted discretionary funds as at January 2013	\$0.00

Grants-In-Aid - Community Schools

Total Line Item 01-2-125-212	\$90,000.00 Budget
<u>Grants Committed:</u>	
Community School	\$50,000.00
Sechelt Youth Centre (CSC, Feb 28, Rec No. 5)	\$40,000.00
	\$0.00

Greater Gibsons Community Participation (GGCP), Area E & F

Total Line Item 01-2-126-212	\$49,323.00 Budget
2013 Discretionary Grant Funds (to be distributed)	\$14,646.00
Committed: Rural Grants-In-Aid	
SUBTOTAL uncommitted discretionary funds as at January 2013	\$14,646.00
<u>Grants Committed:</u>	
Gibsons Tennis Courts not paid in 2011 or 2012	\$34,677.00
* 2012 a portion allotted to Andy Bay Road Project	Carryforward from 2012
	\$0.00

**Surplus/Deficit
Rural Areas Grants-In-Aid 2013**

Updated 27/02/2013

Area D Roberts Creek

Total Line Item 01-2-127-212 **\$31,070.00 Budget**

2013 Discretionary Grant Funds (to be distributed)	\$18,000.00
Committed: Popsicle Bridge Building Contest	
Committed: Sunshine Coast Trails Society	\$600.00
Committed: Rural Grants-In-Aid	
SUBTOTAL uncommitted discretionary funds as at January 2013	\$17,400.00

Grants Committed:

Bursaries' Contribution (\$3,000 total)	\$600.00
Youth Outreach Worker (per 2012 MOU-to be revised)	\$6,470.00
Community School Garden not paid in 2011 or 2012	\$6,000.00 <small>Carryforward from 2012</small>
	\$0.00

Area E Elphinstone

Total Line Item 01-2-128-212 **\$19,367.00 Budget**

2013 Discretionary Grant Funds (to be distributed)	\$9,624.00
Committed: Popsicle Bridge Building Contest	\$100.00
Committed: Rural Grants-In-Aid	
SUBTOTAL uncommitted discretionary funds as at January 2013	\$9,524.00

Grants Committed:

Bursaries' Contribution (\$3,000 total)	\$600.00
Youth Outreach Worker (per 2012 MOU-to be revised)	\$6,043.00
Sunshine Coast Trails Society	\$600.00
Cedar Grove PAC not paid in 2012	\$500.00 <small>Carryforward from 2012</small>
Chaster Park contingency not paid in 2011 or 2012	\$2,000.00 <small>Carryforward from 2012</small>
	\$0.00

**Surplus/Deficit
Rural Areas Grants-In-Aid 2013**

Updated 27/02/2013

Area F West Howe Sound

Total Line Item 01-2-129-212	41,588.00 Budget
2013 Discretionary Grant Funds (to be distributed)	21,705.00
Committed: Popsicle Bridge Building Contest	100.00
Committed: Sunshine Coast Trails Society	600.00
Committed: Rural Grants-In-Aid	-
SUBTOTAL uncommitted discretionary funds as at January 2013	21,005.00
 <u>Grants Committed:</u>	
Bursaries' Contribution (\$3,000 total)	600.00
Youth Outreach Worker (per 2012 MOU-to be revised)	7,283
Anavets Park Memorial Wall & Garden not paid in 2012	7,000.00 Carryforward from 2012
Gospel Rock contingency not paid in 2011 or 2012	5,000.00 Carryforward from 2012
	\$ -

2013 Economic Development

Function 531-535

Area A Egmont Pender Harbour

Total Line Item 01-2-531-214 **\$ 27,398.00 Budget**

2013 Discretionary Grant Funds (to be distributed) \$ 5,000.20

Committed: Economic Development \$ -

SUBTOTAL uncommitted discretionary funds as at February 2013 **\$ 5,000.20**

Grants Committed:

Pender Harbour Chamber - VIC (Ambassador and Washrooms) \$ 12,972.00

Pender Harbour Chamber - Tourism Sanitation Services \$ 1,612.80

Sunshine Coast Tourism \$ 5,183.00

Pender Harbour Chamber - Overages (Sanitation) \$ 2,330.00

Gibsons Chamber - Travel Ambassador Program \$ 300.00

\$ -

Area B Halfmoon Bay

Total Line Item 01-2-532-214 **\$ 13,815.00 Budget**

2013 Discretionary Grant Funds (to be distributed) \$ 6,000.00

Committed: Economic Development \$ -

SUBTOTAL uncommitted discretionary funds as at February 2013 **\$ 6,000.00**

Grants Committed:

Sunshine Coast Tourism \$ 3,815.00

Coast Initiatives \$ 2,000.00

Gibsons Chamber - Travel Ambassador Program \$ 300.00

Gibsons Chamber Discretionary \$ 1,700.00

\$ -

**Surplus/Deficit
Economic Development 2013**

Updated 28/02/2013

Area D Roberts Creek

Total Line Item 01-2-533-214 **\$ 10,000.00 Budget**

2013 Discretionary Grant Funds (to be distributed) \$ 6,653.00

Committed: Economic Development \$ -

SUBTOTAL uncommitted discretionary funds as at February 2013 **\$ 6,653.00**

Grants Committed:

Sunshine Coast Tourism \$ 3,047.00

Gibsons Chamber - Travel Ambassador Program \$ 300.00

\$ -

Area E Elphinstone

Total Line Item 01-2-534-214 **\$ 10,378.00 Budget**

2013 Discretionary Grant Funds (to be distributed) \$ -

Committed: Economic Development \$ -

SUBTOTAL uncommitted discretionary funds as at February 2013 **\$ -**

Grants Committed:

Gibsons Chamber - VIC \$ 1,625.00

Sunshine Coast Tourism \$ 2,203.00

Gibsons Chamber - Travel Ambassador Program \$ 300.00

Coast Initiatives \$ 6,250.00

\$ -

Area F West Howe Sound

Total Line Item 01-2-535-214 **\$ 29,677.00 Budget**

2013 Discretionary Grant Funds (to be distributed) \$ -

Committed: Economic Development \$ -

SUBTOTAL uncommitted discretionary funds as at February 2013 **\$ -**

Grants Committed:

Gibsons Chamber - VIC \$ 4,875.00

Sunshine Coast Tourism \$ 5,752.00

Gibsons Chamber - Travel Ambassador Program \$ 300.00

Coast Initiatives \$ 18,750.00

\$ -