



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, APRIL 25, 2013

AGENDA

CALL TO ORDER 7:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of March 28, 2013

Annex A
Pages 1-19

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

3. Planning and Development Committee recommendation No. 11 of March 21, 2013 (*deferred for clarification at April 18th PDC*)

Annex B
p 20

PETITIONS AND DELEGATIONS

COMMUNICATIONS

REPORTS

4. Administrator's Report

Annex C
pp 21-22

5. Directors' Reports

Verbal

6. Corporate and Administrative Services Committee recommendation Nos. 1-12 of March 28, 2013

Annex D
pp 23-26

7. Special Corporate and Administrative Services Committee recommendation Nos. 1-2 of March 28, 2013

Annex E
pp 27-28

8. Infrastructure Services Committee recommendation Nos. 1-12 of April 4, 2013

Annex F
pp 29-34

9. Special Infrastructure Services Committee recommendation Nos. 1-2 of April 4, 2013

Annex G
pp 35-36

10. Community Services Committee recommendation Nos. 1-15 of April 11, 2013

Annex H
pp 37-41

- | | | |
|-----|---|---------------------|
| 11. | Planning and Development Committee recommendation Nos. 1-21 of April 18, 2013 | Annex I
pp 42-49 |
| 12. | Senior Planner – NRAC Recommendation Regarding Box Canyon Hydro Proposal | Annex J
p 50 |

MOTIONS

13. THAT the resignation of Tzaddi Gordon from the Area D Advisory Planning Commission be received;

AND THAT Denise Woodley be appointed to the Area D Advisory Planning Commission for the remainder of the two year term ending January 2015.

(Voting – Electoral Area Directors – 1 vote each)

BYLAWS

- | | | |
|-----|---|---------------------|
| 14. | “Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.16, 2013” – adoption
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, Gibsons-3, Sechelt-5, SIGD-1) | Annex K
pp 51-53 |
| 15. | “Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.14, 2013” – first, second, third reading and adoption
(Voting Participants – weighted vote – B-2, D-2, E-2, F-2) | Annex L
pp 54-55 |

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90(1) (a)(g)(i) and (k) of the *Community Charter* “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality”, “litigation or potential litigation affecting the municipality”, “the receipt of advice that is subject to solicitor-client privilege” and “negotiations and related discussions respecting the proposed provision of a municipal service....”.

ADJOURNMENT



SUNSHINE COAST REGIONAL DISTRICT

March 28, 2013

DRAFT MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SEHELDT, B.C.

PRESENT:	Chair	G. Nohr
	Directors	D. Shugar L. Turnbull L. Lewis F. Mauro G. Tretick D. Siegers

ALSO PRESENT:	Chief Administrative Officer	J. France
	Manager, Legislative Services	A. Legault
	Sr. Planner, Planning and Development	D. Rafael
	GM, Community Services	P. Fenwick
	Treasurer	T. Perreault
	Recording Secretary	S. Reid
	Media	0
Public	3	

CALL TO ORDER 7:30 p.m.

AGENDA It was moved and seconded

134/13 THAT the agenda for the meeting be adopted as presented.

CARRIED

MINUTES

Minutes **It was moved and seconded**

135/13 THAT the Regular Board meeting minutes of March 14, 2013 be adopted as amended to reflect that motion 129/13 was opposed by Director Turnbull.

CARRIED

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

R3 Budget **It was moved and seconded**

136/13 THAT Special Corporate and Administrative Services Committee recommendation No. 8 of March 5, 2013 be adopted as follows:

Recommendation No. 8 *Gibsons and District Chamber of Commerce (GDCC) Economic Development Projects – Best Coast Initiatives (BCI) Transition and ED Inquiries*

THAT the BCI Transition \$2,000 and Economic Development Inquiries \$2,000 projects be approved and included in the 2013 Budget;

AND THAT funding be allocated by assessment from the following Electoral Areas Economic Development Functions:

- 01-2-533-214 Area D – discretionary \$1,108
- 01-2-534-214 Area E – Coast Initiatives \$801
- 01-2-535-214 Area F – Coast Initiatives. \$2,091;

AND THAT staff develop a Memorandum of Understanding (MOU) with the GDCC to detail the deliverables and product from this project.

CARRIED

COMMUNICATIONS

Meeting at AVICC **It was moved and seconded**

137/13 THAT the correspondence from Private Managed Forest Land Council regarding an invitation to the Chair to meet at the AVICC AGM be received.

CARRIED

REPORTS

Administrator’s Report

CAO Report **It was moved and seconded**

138/13 THAT the Chief Administrative Officer’s verbal report be received.

CARRIED

Director’s Reports

Directors provided a verbal report of their activities.

BYLAWS

Bylaw 325.20 **It was moved and seconded**

139/13 THAT “Halfmoon Bay Official Community Plan Amendment Bylaw No. 325.20, 2011” be adopted.

CARRIED

Bylaw 310.137 **It was moved and seconded**

140/13 THAT “Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.137, 2011” be adopted.

CARRIED

REPORTS

Community **It was moved and seconded**

141/13 THAT Community Services Committee recommendation Nos. 1-35 of March 14, 2013 be received, adopted and acted upon as follows;

AND THAT staff ensure a process is in place for follow-through on time sensitive recommendations that require action before they are adopted at a Board meeting.

Recommendation No. 1 *Youth and Transportation*

THAT Daanish Ali, Youth Outreach Worker, be included as an attendee at the March 27th Transit Future Plan Stakeholders meeting.

Recommendation No. 2 *Gibsons Youth Centre - 2012 Annual Report*

THAT the Gibsons Youth Centre 2012 Annual Report be received.

Recommendation No. 3 *Youth and Homelessness*

THAT a letter be forwarded to the Ministry of Children and Families enquiring about the extent of temporary homelessness and temporary housing facilities for youth on the Sunshine Coast, noting there are a number of homeless youth on the Sunshine Coast and that the Ministry has a legal responsibility to address the needs of youth under the age of 19.

141/13 cont.

Recommendation No. 4 *Gibson Youth Centre Drop-in Program
2012 Annual Report*

THAT Gibson Youth Centre Drop-in Program 2012 Annual Report be received.

Recommendation No. 5 *Gibsons & Elphinstone Community School*

THAT the SCRD invite the Gibsons and Elphinstone Community School Coordinator and a youth centre representative to attend the April Community Services Committee meeting to discuss their annual report.

Recommendation No. 6 *Community School Agreements*

THAT staff forward a report to the April Community Services Committee on how to enhance the Community School Agreements and include key performance indicators.

Recommendation No. 7 *Gibsons & Elphinstone Community School
Youth Program 2012 Annual Report*

THAT the Gibsons & Elphinstone Community School Youth Program 2012 Annual Report be received.

Recommendation No. 8 *Roberts Creek Community School Youth
Program 2012 Annual Report*

THAT the Roberts Creek Community School Youth Program 2012 Annual Report be received.

Recommendation No. 9 *Halfmoon Bay Community School Youth
Program 2012 Annual Report*

THAT the Halfmoon Bay Community School Youth Program (Restorative Practices and Restitution) 2012 Annual Report be received.

Recommendation No. 10 *Chatelech Sechelt Community School Youth
Program 2012 Annual Report*

THAT Chatelech Sechelt Community School Youth Program (Youth Centre and Community School) 2012 Annual Report be received.

Recommendation No. 11 *Pender Harbour Community School Youth
Program 2012 Annual Report*

THAT the Pender Harbour Community School Youth Program (Restorative Justice and Youth Drop-in Sports) 2012 Annual Report be received.

141/13 cont.

Recommendation No. 12 *Pender Harbour Community School
Recreation Delivery 2012 Annual Report*

THAT the Pender Harbour Community School Recreation Delivery Area A 2012 Annual Report be received.

Recommendation No. 13 *Community Services Society Community
Youth Outreach Worker 2012 Annual Report*

THAT the Community Services Society Community Youth Outreach Worker 2012 Annual Report be received.

Recommendation No. 14 *School District No. 46 - Youth Issues*

THAT the letter from School District No. 46 regarding youth issues be received.

Recommendation No. 15 *Gibsons Family Network - Concession
Operation*

THAT the correspondence from the Gibsons Family Network regarding concession operation at the Gibsons and Area Community Centre be received.

Recommendation No. 16 *Community Schools*

THAT the verbal report from Director Shugar regarding Community Schools and School District No. 46 be received.

Recommendation No. 17 *Management Agreement*

THAT the report from the Parks Planning Coordinator, regarding renewal of the management agreement for Klein Lake, Secret Cove, Big Tree and Sprockids Recreation Sites and Trails be received;

AND THAT the SCRD Chair and Corporate Officer be authorized to sign the renewal agreement subject to sending letters to the Sechelt Indian Band and Squamish Nation asking for comments.

Recommendation No. 18 *Pesticides and Herbicides Policy &
Invasive Plant Control*

THAT the report from the Parks Planning Coordinator regarding Pesticides and Herbicides Policy and Invasive Plant Control be received;

AND THAT staff be directed to draft an updated policy and submit it to the Community Services Committee for review.

141/13 cont.

Recommendation No. 19 *MOU Pender Harbour Living Heritage Society*

THAT the report from the Parks Services Manager regarding the Memorandum of Understanding with the Pender Harbour Living Heritage Society for Sarah Wray Hall be received;

AND THAT the SCRD Chair and Corporate Officer be authorized to sign the Memorandum of Understanding, with minor wording changes, as long as the intent remains the same.

Recommendation No. 20 *Gas Tax Expenditure - Pender Harbour Living Heritage Society*

THAT the report from the Parks Services Manager regarding Gas Tax Expenditure - Pender Harbour Living Heritage Society be received;

AND THAT this information be forwarded to the Treasurer for filing for Gas Tax Expenditure.

Recommendation No. 21 *Gibsons Pool Funding Partners*

THAT the report from the Recreation Services Manager regarding Gibsons Pool funding partners be received.

Recommendation No. 22 *Beer Garden*

THAT a beer garden be approved for the Sunshine Coast Adult Soccer League to be held at Shirley Macey Park on April 6 and 7, 2013.

Recommendation No. 23 *2013 Carry Forward Marine Drive Bicycle and Walking Path Project*

THAT the verbal report from Director Turnbull regarding 2013 Carry Forward Marine Drive Bicycle and Walking Path Project 665 be received;

AND THAT the carry forward project for Marine Drive Bicycle and Walking Path Project consist of a bikeway walkway on two sides between Soames and Hopkins and that the approved funding be \$120,000.

Recommendation No. 24 *Recreation Processes Interrelationships*

THAT the report from the General Manager of Community Services and the CAO regarding Recreation Processes Interrelationships be received.

141/13 cont.

Recommendation No. 25 *Parks and Recreation Monthly Report*

THAT the Parks and Recreation monthly report be received.

Recommendation No. 26 *Recreation and Parks Services Advisory Committee Minutes*

THAT the Recreation and Parks Services Advisory Committee (RPSAC) minutes of March 6, 2013 be received;

AND THAT Directors on RPSAC be invited to make any additional changes to the minutes and forward those comments to the General Manager of Community Services, who will then forward those comments to the RPSAC Chair and the RPSAC Steering Committee for their review.

Recommendation No. 27 *SCRD Parks and Recreation Master Plan Completion*

THAT the SCR D Parks and Recreation Master Plan Completion chart be received.

Recommendation No. 28 *GVFD 2012 Annual Report*

THAT the Gibsons and District Volunteer Fire Department 2012 Annual Report be received.

Recommendation No. 29 *RCVFD 2012 Annual Report*

THAT the Roberts Creek Volunteer Fire Department 2012 Annual Report be received;

AND THAT the recommendation on Page 7 of the report be forwarded to the Transportation Committee for comments as follows:

“The traffic light at the intersection of Roberts Creek Rd and Sunshine Coast Hwy was much needed and its installation continues to be appreciated by the community. There are however some problems with its operation. The duration of the north/south light is so short (7 seconds) that no more than two cars can make it through the intersection before the light changes to amber. The third car invariably enters the intersection on the amber light and many times subsequent cars will run the red light in order to avoid a long wait until the next green. There has already been one serious crash that can be, in our opinion, attributed to impatience with the light sequencing. Another serious problem that the fire department has had to deal with is that cars lined up at the intersection tend to stop in front of the fire hall entrance effectively blocking access to responding

141/13 cont.

fire fighters and also the exit of fire apparatus. The Department of Highways has responded to our request to have a crosshatch pattern painted on the road signifying “No Stopping” in front of the fire hall entrance however many drivers choose to ignore it. This is no doubt due to the short traffic light which encourages drivers to bunch up bumper to bumper so as to be set to quickly get through the intersection. We would like to encourage the board to lobby the Department of transport to reprogram the traffic light programming.”

Recommendation No. 30 *HMBVFD 2012 Annual Report*

THAT the Halfmoon Bay Volunteer Fire Department 2012 Annual Report be received.

Recommendation No. 31 *SCEP Minutes*

THAT the Sunshine Coast Emergency Program Planning Committee minutes of January 30, 2013 be received.

Recommendation No. 32 *SCEP Minutes*

THAT the Sunshine Coast Emergency Program Planning Committee minutes of February 27, 2013 be received.

Recommendation No. 33 *SCPC Minutes*

THAT the Sunshine Coast Policing Committee minutes of February 25, 2013 be received.

Recommendation No. 34 *2013 Flood Management Responsibility on Crown Land*

THAT the letter from the Columbia Shuswap Regional District regarding 2013 flood management responsibility on crown land be received.

Recommendation No. 35 *Facility Availability*

THAT the report from the Recreation Services Manager regarding Facility Availability for 2011 be received.

CARRIED

Parcel Tax Roll

It was moved and seconded

142/13

THAT the Parcel Tax Roll Review Panel meeting minutes of March 14, 2013 be received, adopted and acted upon as follows:

THAT the Manager of Financial Services’ report regarding the Parcel Tax Roll Review be received for information;

142/13 cont. AND THAT the Parcel Tax Roll Review Panel confirm and authenticate the Parcel Tax Roll by certificate.

CARRIED

Planning **It was moved and seconded**

143/13 THAT Planning and Development Services Committee recommendation Nos. 1-10, 12-16 (sub recommendations 4 and 8), and 17 to 22 of March 21, 2013 be received, adopted and acted upon as amended as follows:

Recommendation No. 1 *Sechelt & District Chamber of Commerce Funding Request*

THAT the correspondence and financial information from the Sechelt and District Chamber of Commerce regarding a funding request for \$10,000 be received;

AND THAT this issue be referred to a future meeting once information on funding has been received from the District of Sechelt;

AND FURTHER THAT the Chamber be encouraged to forward a grant-in-aid application to the SCRCD and include the above information.

Recommendation No. 2 *Road Closure Application 1-6-20548 (Morris)*

THAT the staff report dated March 5, 2013 titled “Road Closure Application 1-6-20548 (Morris) Area E: Lot 2 and Lot 3, Block 2, DL 906, Plan 1342” be received;

AND THAT the Board recommend to the Ministry of Transportation and Infrastructure that an alternative solution to a road closure be sought, such as a land lease (preferred option - 99 year lease) or a renewed encroachment agreement for the owners of Lot 2 and Lot 3, Block 2, DL 906, Plan 1342, for the duration of the building, the lifetimes of the owners, or some other sunset clause;

AND FURTHER THAT the application be forwarded to the Planning and Development Committee once negotiations are complete.

Recommendation No. 3 *Healthy Forests – Healthy Communities*

THAT the staff report dated March 7, 2013 titled “Healthy Forests – Healthy Communities: A Conversation on BC Forests” be received;

143/13 cont.

AND THAT a letter be forwarded to the Healthy Forests - Healthy Communities recommending that the quality of water in community watersheds, aquifer catchment areas, and other sources of drinking water be given primary importance under the *Forest Act*.

Recommendation No. 4 *Exemption from Ministerial Approval of OCPs and Zoning Bylaws*

THAT the staff report dated March 13, 2013 titled “Exemption from Ministerial Approval of OCPs and Zoning Bylaws” be received.

Recommendation No. 5 *Zoning Options for Medical Marihuana*

THAT the staff report dated March 7, 2013 titled “Exploring Zoning Options for Legal Medical Marihuana Production” be received;

AND THAT the recommendations regarding a process for evaluating and considering zoning possibilities be endorsed by the Board and pursued by staff;

AND FURTHER THAT this report be forwarded to all APC’s and OCP Committees.

Recommendation No. 6 *Islands Trust Referral – Draft Land Use Bylaw 120*

THAT the staff report dated March 11, 2013 titled “Referral from Islands Trust regarding the Gambier Associated Island Draft Land Use Bylaw 120” be received;

AND THAT the following comments be sent to the Islands Trust:

- a. The SCRD has no concerns regarding the proposed bylaw with respect to SCRD facilities and parks on the islands;
- b. Consideration could be given to clarifying that agricultural and horticultural produce can be sold from the same parcel where it is grown or raised as a means to enhance the opportunity for local food production;

AND THAT a copy of Islands Trust Bylaw 120 and the accompanying staff report be forwarded to the Areas B to F Advisory Planning Commissions and the Halfmoon Bay OCP Committee for comment;

AND FURTHER THAT staff forward the APCs’ comments to the Islands Trust for consideration at the public hearing.

143/13 cont.

Recommendation No. 7 *Development Variance Permit Application
No. 310.171 (Gray)*

THAT the staff report dated March 5, 2013 titled “Development Variance Permit Application No. 310.171 (Cooper Road, Halfmoon Bay)” be received;

AND THAT the Development Variance Permit 310.171 to increase the maximum permitted floor area of all auxiliary buildings for Lot 70 Block 10 District Lot 1325 Plan 15171, from 100 m² to 124.9 m², be *approved* subject to preparation of a Preliminary Field Reconnaissance (PFR) study prior to any land alteration and meeting any conditions resulting from the study.

Recommendation No. 8 *Temporary Structures*

THAT staff forward a report to a future Planning and Development Committee with information on tent like temporary structures.

Recommendation No. 9 *Development Variance Permit Application
No. 310.169 (Mittlestead)*

THAT the staff report dated March 1, 2103 titled “Development Variance Permit Application No. 310.169” be received;

AND THAT Development Variance Permit No. 310.169 for Lot C Block 14 District Lot 1320 Plan 13647 be approved, as follows:

- a. Increase the maximum permitted floor area of an existing auxiliary building, subject to section 502.6(b)(iii) of Zoning Bylaw No. 310, from 150 m² to 183.9 m² to equip the existing attic space as a second floor to accommodate a home occupation; and
- b. Increase the number of non-family member employees of a home occupation, subject to section 502.10(e) of Zoning Bylaw No. 310, from one to two only in conjunction with a “printing shop” home occupation.

Recommendation No. 10 *Narrows Inlet Hydro Project*

THAT the staff report dated March 11, 2013 titled “Narrows Inlet Hydro Project Environmental Assessment: Update” be received;

AND THAT the SCRD request that Narrows Inlet Hydro Holdings Corp. comment on the concerns raised by Ramona Creek residents and others in the letters dated November 22, 2012, sent to the Ministry of Forest, Lands and Natural Resource Operations;

143/13 cont.

AND FURTHER THAT staff provide a report to a future Planning and Development Committee once additional information is made available by the Environmental Assessment Office and the next steps are known.

Recommendation No. 12 *Yellow Dog Project*

THAT the Chief Building Inspector and Bylaw Manager's report dated March 6, 2013 titled "Dog Conflict Avoidance Proposal" be received;

AND THAT the implementation of the Dog Conflict Avoidance Strategy for the Sunshine Coast Regional District be endorsed.

Recommendation No. 13 *Building Department Revenues*

THAT the Chief Building Inspector and Bylaw Manager's report dated March 6, 2013 titled "Building Department Revenues to the end of February, 2013" be received.

Recommendation No. 14 *Planning and Development Monthly Report*

THAT the staff report titled "Planning and Development Division Monthly Report for February 2013" be received.

Recommendation No. 15 *Minutes*

THAT the following minutes be received:

- Hillside Development Group Minutes of February 18, 2013;
- Heritage Protocol Advisory Committee Minutes of March 1, 2013;
- Howe Sound Community Forum Notes of February 26, 2013;
- Agricultural Advisory Committee Minutes of February 26, 2013;
- Egmont/Pender Harbour (Area A) APC Minutes of February 27, 2013;
- Halfmoon Bay (Area B) APC Minutes of February 26, 2013;
- Roberts Creek (Area D) APC Minutes of February 25, 2013;
- Elphinstone (Area E) APC Minutes of February 27, 2013;
- West Howe Sound (Area F) APC Minutes of February 26, 2013.

Recommendation No. 16 *Hidegro Minutes*

THAT the Hillside Development Group Recommendations No. 4 and 8 of February 18, 2013 be adopted and acted upon as follows:

143/13 cont.

Recommendation No. 4 *Internet Services*

THAT staff investigate costs for internet service (eg. contact Prime Signal) to the area via bouncing off Coastland;

AND THAT the realtor working on Hillside sales provide contacts to the General Manager of Planning and Development.

Recommendation No. 8 *Terms of Reference*

THAT the Hillside Development Group Terms of Reference be amended to include the Town of Gibsons as an ex officio member.

Recommendation No. 17 *Heritage Protocol Minutes*

THAT the Heritage Protocol Recommendations No. 1-5 of March 1, 2013 be adopted and acted upon as follows:

Recommendation No. 1 *Minutes*

THAT the minutes from the Heritage Protocol meeting held on September 17, 2012 be adopted as circulated.

Recommendation No. 2 *Minutes Follow-Up Page*

THAT a follow-up page be attached to the Heritage Protocol Minutes which includes on-going information that the Board and the Sechelt Indian Band can review;

AND THAT this process be set up.

Recommendation No. 3 *Egmont Point Notation of Interest*

THAT the report titled “Egmont Point Notation of Interest” be received for information;

AND THAT a joint letter from the SCRD and the SIB be sent to the Ministry of Forests, Lands and Natural Resource Operations with copies to Nicholas Simons, MLA, the Ministry of Aboriginal Relations and Reconciliation and BC Timber Sales to enquire what the definition of a “Notation of Interest” is, and what protection it affords to the interested parties in regard to Egmont Point.

Recommendation No. 4 *First Nations Engagement Process*

THAT the report titled “Amended Draft SCRD and First Nations Engagement Process” be received;

143/13 cont.

AND THAT the Report be referred back to the SIB for further comments;

AND THAT Item No. 15 in the draft Engagement Process Report be reviewed to provide clarity that an agreement is in relation to SCRD applications and that the private sector would be directed to make arrangements with the relevant First Nation;

AND THAT staff propose an Amendment Procedure to be added to the next draft;

AND FURTHER THAT the next draft note that the scope of the Engagement Process relates to rural, not regional planning.

Recommendation No. 5 *Community To Community Forum Update*

THAT the report titled “Community to Community Forum” be received for information;

AND THAT other items for the agenda will include the Lower Mainland Treaty Advisory Committee replacement and the First Nation Land Plans.

Recommendation No. 18 *AAC Minutes*

THAT the Agriculture Advisory Committee recommendation Nos. 1 and 2 of February 26, 2013 be adopted and acted upon as follows:

Recommendation No. 1

THAT the Board seek a response by September 1st from the Agricultural Land Commission regarding its position on commercial production of medical marijuana in the Agricultural Land Reserve.

Recommendation No. 2

THAT correspondence be sent by staff to the Agricultural Land Commission with a request for clarification regarding the ALC decision on the Youngman application for subdivision in the ALR: What are the terms of reference regarding subdivision in the ALR? How did the ALC make its decision without a site visit? How did the ALC reach its decision?

Recommendation No. 19 *Area F APC Minutes*

THAT the Area F APC minutes of February 27, 2013 be referred to the March 26, 2013 APC meeting for further clarification.

143/13 cont.

Recommendation No. 20 *Greening Our Shores*

THAT the correspondence from Islands Trust regarding Greening Our Shores Workshop be received;

AND THAT the correspondence be referred to the Manager of Transportation and Facilities requesting that docks staff review the webinar noted in the report.

Recommendation No. 21 *Shipbuilding Symposium*

THAT the correspondence dated February 19, 2013 from Western Economic Development regarding Western Canada's Shipbuilding Symposium: Get on Board the Supply Chain, be received;

AND THAT this information be forwarded to appropriate fabricators on the Sunshine Coast, the Municipalities (Town of Gibsons, District of Sechelt, Sechelt Indian Government District) and the Chambers of Commerce (Gibsons, Sechelt and Pender Harbour);

AND FURTHER THAT this recommendation be acted upon immediately.

Recommendation No. 22 *Economic Development Workshop*

THAT the correspondence from the Ministry of Jobs, Tourism and Skills Training regarding an Economic Development Workshop be received;

AND THAT that rural directors who wish to attend have expenses and per diem paid.

CARRIED

Narrows Inlet Project **It was moved and seconded**

144/13

THAT recommendation No. 11, from the March 21, 2013 Planning and Development Committee meeting, regarding "Narrows Inlet Hydro Project Environmental Assessment: Draft Workplan" be deferred to the next Planning and Development Committee meeting for clarification of the report amendments.

CARRIED

Ocean Access **It was moved and seconded**

145/13

THAT recommendation No. 16 (sub recommendation No.5), from the March 21, 2013 Planning and Development Committee meeting, regarding ocean access at Dunham Road be deferred to the next Planning and Development Committee meeting for clarification.

CARRIED

Delegate Authority **It was moved and seconded**

146/13 THAT the Infrastructure Services Committee be delegated the authority to act on time sensitive items from the April 4, 2013 meeting;

AND THAT the Community Services Committee be delegated the authority to act on time sensitive items from the April 11, 2013 meeting.

CARRIED

BYLAWS

Bylaw 1057.3 **It was moved and seconded**

147/13 THAT “Dakota Ridge Recreation Area Service Amendment Bylaw No. 1057.3, 2013” be adopted.

CARRIED

Bylaw 672 **It was moved and seconded**

148/13 THAT “Sunshine Coast Regional District Financial Plan Bylaw No. 672, 2013” be read a first time.

CARRIED

Bylaw 672 **It was moved and seconded**

149/13 THAT “Sunshine Coast Regional District Financial Plan Bylaw No. 672, 2013” be read a second time.

CARRIED

Bylaw 672 **It was moved and seconded**

150/13 THAT “Sunshine Coast Regional District Financial Plan Bylaw No. 672, 2013” be read a third time.

CARRIED

Bylaw 672 **It was moved and seconded**

151/13 THAT “Sunshine Coast Regional District Financial Plan Bylaw No. 672, 2013” be adopted.

CARRIED

Bylaw 405.16 **It was moved and seconded**
152/13 THAT “Sunshine Coast Regional District Sanitary Landfill Site
Amendment Bylaw No. 405.16, 2013” be read a first time

CARRIED

Bylaw 405.16 **It was moved and seconded**
153/13 THAT “Sunshine Coast Regional District Sanitary Landfill Site
Amendment Bylaw No. 405.16, 2013” be read a second time.

CARRIED

Bylaw 405.16 **It was moved and seconded**
154/13 THAT “Sunshine Coast Regional District Sanitary Landfill Site
Amendment Bylaw No. 405.16, 2013” be read a third time.

CARRIED

Bylaw 428.14 **It was moved and seconded**
155/13 THAT “Sunshine Coast Regional District Sewage Treatment Facilities
Service Unit Amendment Bylaw No. 428.14, 2013” be adopted.

CARRIED

Bylaw 1026.8 **It was moved and seconded**
156/13 THAT “Sunshine Coast Regional District Sewage Treatment Facilities
Service Amendment Bylaw No. 1026.8, 2013” be adopted.

CARRIED

The Board moved In Camera at 8:34 p.m.

IN CAMERA It was moved and seconded
157/13 THAT the public be excluded from attendance at the meeting in
accordance with Section 90(1) (a)(e)(g)(i) and (k) of the *Community
Charter* “personal information about an identifiable individual who
holds or is being considered for a position as an officer, employee or
agent of the municipality or another position appointed by the
municipality”, “the acquisition, disposition or expropriation of land or
improvements”, “litigation or potential litigation affecting the
municipality”, “the receipt of advice that is subject to solicitor-client
privilege” and “negotiations and related discussions respecting the
proposed provision of a municipal service....

CARRIED

The Board moved out of In Camera at 8:43 pm.

April Workshop **It was moved and seconded**

158/13 THAT the report dated March 14, 2013 from the General Manager of Community Services and the Chief Administrative Officer regarding Recreation Processes Moving Forward and Sechelt Arena Strategies noted by Sechelt Council be referred to the April 19th Master Plan Workshop in the afternoon for discussion on facilities.

CARRIED

NRAC Appointments **It was moved and seconded**

159/13 THAT the staff report dated February 21, 2013 titled “Natural Resources Advisory Committee Replacement Members and Membership Renewal” be received;

AND THAT Mark Giltrow and Julie Davidson be appointed to the Committee;

AND THAT the Board grant Daniel Bouman a one year leave of absence from the Committee and that this issue be brought forward to the April Planning and Development Committee with additional information regarding how the leave of absence may affect the term of Mr. Bouman’s appointment and any policy implications with respect to Mr. Bouman’s membership on NRAC while serving as a municipal councilor in Gibsons;

AND THAT the Board renew the membership of the following NRAC members:

- Dianne Sanford
- Mike Latimer
- Paul van Poppelen
- Nicol Warn
- Sophie Hsia
- Brett McGillivray

CARRIED

AAC Appointments **It was moved and seconded**

160/13 THAT the staff report dated March 11, 2013 titled “Applications for Agricultural Advisory Committee (AAC)” be received;

160/13 cont. AND THAT Dawn Myers and Katy Latham be appointed to the AAC for two-year terms.

CARRIED

Zoning Over Water **It was moved and seconded**

161/13 THAT the Chief Building Inspector and Bylaw Manager’s report dated March 11, 2013 titled “SCRD Authority to Regulate Zoning Over Water” be received;

AND THAT staff refer a summary of this document to all APCs, the municipalities (Town of Gibsons, District of Sechelt and Sechelt Indian Government District), Roberts Creek and Halfmoon Bay OCPCs and Islands Trust Gambier and that the summary report include some discussion on provincial laws and policies and how they relate to zoning over water.

CARRIED

ADJOURNMENT **It was moved and seconded**

162/13 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 8:44 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair

Recommendation No. 11 *Narrows Inlet Hydro Project*

The Planning and Development Committee recommended that the report titled “Narrows Inlet Hydro Project Environmental Assessment: Draft Workplan” be received as amended;

AND THAT the comments contained in Attachment A be forwarded as amended to the Environmental Assessment Office (EAO), noting the short time frame for comments;

AND THAT the EAO be requested to hold a new public consultation period to allow for full public review of the reports and studies that are required by the EAO from Narrows Inlet Hydro Holding Corp;

AND THAT staff verify that the environmental assessment clock be reset to accommodate additional public consultation;

AND FURTHER THAT the SCRDP has concerns that the short time frame for comments negatively impacts the SCRDP’s ability to respond.

SCRD STAFF REPORT

DATE: April 16, 2013
TO: Regular Board – April 25, 2013
FROM: John France – Chief Administrative Officer
RE: **CHIEF ADMINISTRATIVE OFFICER'S REPORT**

RECOMMENDATION

That the Board receives this report for information:

This report provides information on major projects and issues recently worked on. If the Board has any questions on the content, I would be pleased to respond.

- **Strategic Plan:**
The Strategic Plan was adopted on December 13, 2012. Staff met with facilitator John Talbot to arrange for a workshop in May/June. The Strategic Plan Workshop is scheduled for 9:30 am – 4:30 pm on June 4th at Pebbles Restaurant.
- **Chekwelp:**
The service agreement process will be restarted shortly. Issues: Community to Community Forum, Chekwelp Service Agreement, New Brighton, BURNCO, Sinking of the HMCS Annapolis, and Protocol Agreement. Met with Squamish (telecon) on February 21 and exchanged comments on initial portion of draft. **The next meetings are set for staff to meet on May 21st in Gibsons and for June 18th in West Vancouver.**
- **Economic Development:**
Joint meeting to discuss SCEDA – Sunshine Coast Economic Development Alliance meeting is on hold. **Application to ICET to further regional Economic Development Committee in process. Directors and staff attended the Economic Essentials Workshop for Local Leaders held on April 16 and hosted by the Ministry of Jobs, Tourism and Skills Training.**
- **Recreation Facilities:**
Slab work is nearing completion, challenges include Boards and perimeter drain – both are expected to complete within the month and testing to begin shortly thereafter.
- **Recreation Service Review and Parks & Rec Master Plan:**
Workshops are scheduled for Friday, April 19th.

- Town of Gibsons Water:
Gibsons has advised on the outstanding issue (water volumes) and we have finalized our comments. The agreement is back to Gibsons for final approval.
Spoke with Gibsons CAO; we are to meet next week to sign off.
- GACC Lease:
Lease proposal: terms agreed, survey and formal signing to be completed this spring. **Spoke with Gibsons CAO; we are to meet next week to sign off.**
- Printed Paper and Packaging
Following up on fall workshop, an additional meeting was held as a Special Infrastructure Services Committee on February 25th to discuss MMBC proposals and implications. **Staff asked to provide an update press release on progress for April.**
- Corporate Software Review
Report received by Board. Staff working on next steps on implementation – Fall 2013 report to Corporate and Administrative Services Committee.
- Budget 2013
2013 Budget complete. Working on debrief process to look at budget process and any possible improvements.
- Legal/Insurance Reporting
Met with staff to go over the reporting guidelines and formats for annual reporting of insurance and legal issues – consistent with Board direction, report due in May.
- Library and Solid Waste Meetings
Met twice with District of Sechelt Staff, SIGD Staff and Chief Librarian Helen Prosser – we have draft MOU nearing completion as well several funding models. **Expect draft to Corporate and Administrative Services Committee in May.**

Met with District of Sechelt Staff, SIGD Staff and Director Siegers – Solid Waste Portion, on Sechelt Library) on the Solid Waste service review: We had an in-depth dialogue on the issues raised by Sechelt Council (Funding structure, administrative support, salaries and contract services). Parties agreed to share more info **and next meeting is in planning. Sechelt has indicated they wish to have another survey completed of users of the Sechelt Depot.**
- **Attended Community to Community forum April 8th, Hospital Governance meeting April 5th, Celebration House meeting April 3rd, and Economic Development Essentials for Local Leaders, April 16th.**

**SUNSHINE COAST REGIONAL DISTRICT
CORPORATE and ADMINISTRATIVE SERVICES COMMITTEE**

March 28, 2013

RECOMMENDATIONS FROM THE CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE REGIONAL DISTRICT OFFICE AT 1975 FIELD ROAD, SECHELT, BC

PRESENT:	Chair	G. Tretick
	Directors	D. Shugar L. Turnbull F. Mauro G. Nohr L. Lewis D. Siegers
ALSO PRESENT:	Chief Administrative Officer	J. France
	Manager, Legislative Services	A. Legault
	Treasurer	T. Perreault
	Manager, Financial Services	J. Day
	Recording Secretary	T. Crosby
	Media	1
	Public	1

CALL TO ORDER 1:31 p.m.

AGENDA The agenda was adopted as presented.

REPORTS

Recommendation No. 1 *Director Constituency and Travel Expenses*

The Corporate and Administrative Services Committee recommended that the Accounts Payable Technician's report titled "February 2013 Director Constituency and Travel Expenses" be received.

Recommendation No. 2 *Contracts Between \$20,000 and \$100,000*

The Corporate and Administrative Services Committee recommended that the Purchasing Officer and Risk Manager's report titled "Contracts between \$20,000 and \$100,000 – to March 11, 2013" be received.

Recommendation No. 3 *Association of Vancouver Island and Coastal Communities (AVICC) General Meeting*

The Corporate and Administrative Services Committee recommended that the Manager, Legislative Services' report titled "Speaking to Resolutions at 2013 AVICC Annual General Meeting" be received;

AND THAT the following Directors speak to Sunshine Coast Regional District resolutions at the Annual General Meeting of AVICC:

- Director Nohr – Coastal Douglas Fir Partnership;
- Director Shugar – Bike Lanes on Provincial Road Right-of-Way;
- Director Mauro – Bear Aware Funding.

Recommendation No. 4 *Board Orientation*

The Corporate and Administrative Services Committee recommended that the Manager, Legislative Services' report titled "Board Orientation – One Year Later" be received;

AND THAT staff proceed with setting up an orientation refresher session (possible date May 30, 2013);

AND THAT staff explore the possibility of having facilitators Betty Baxter and Eli Mina to discuss conflict of interest and parliamentary procedures respectively;

AND THAT Directors Siegers, Pierre, Hockley and Mauro indicate to staff whether they have areas of interest for discussion;

AND THAT Directors be paid for travel expenses and extraordinary meeting remuneration for attending the session;

AND FURTHER that the Municipalities and the Islands Trust Representatives be invited to participate.

Recommendation No. 5 *Civic Addressing [510]*

The Corporate and Administrative Services Committee recommended that the Manager, IT / GIS' report titled "Civic Addressing – Function #510" be received;

AND THAT the proposed Bylaws No. 673 and No. 558.4 be forwarded to the Municipalities for consideration and feedback prior to being referred to the SCRD Board for readings;

AND THAT consideration be made to modifying wording on Bylaw 673 Section 4.8 Strata Development to require single family buildings to have individual addresses.

COMMUNICATIONS**Recommendation No. 6** *Canada Day Official Ceremonies*

The Corporate and Administrative Services Committee recommended that the correspondence from the Sechelt Downtown Business Association (SDBA) regarding “Canada Day Official Ceremonies and Parade at Hackett Park Registration Form” be received;

AND THAT Director Nohr be the designated attendee at the Canada Day celebrations and Official Ceremonies on Monday, July 1, 2013 at Hackett Park;

AND FURTHER THAT the registration form be completed and returned to SDBA.

Recommendation No. 7 *Strategic Community Investment Funds*

The Corporate and Administrative Services Committee recommended that the correspondence from the Ministry of Community, Sport and Cultural Development regarding “Strategic Community Investment Fund” be received.

Recommendation No. 8 *BC Ferries Assessment Appeal*

The Corporate and Administrative Services Committee recommended that the correspondence from BC Assessment regarding “BC Ferries Appeal of 2012 and 2013 Assessment for BC Ferries Terminals” be received.

Recommendation No. 9 *Auditor General for Local Government (AGLG) – Audit Planning*

The Corporate and Administrative Services Committee recommended that the correspondence from AGLG regarding “Audit Planning for 2013/14” be received;

AND THAT staff reply to Auditor General for Local Government’s survey suggesting the following topics for audit: Water, Solid Waste, Transit and Recreation.

Recommendation No. 10 *2012 Resolutions – Provincial Response*

The Corporate and Administrative Services Committee recommended that the correspondence from the Union of BC Municipalities (UBCM) regarding “2012 Resolutions” be received;

AND THAT a letter be sent to UBCM, attaching the February 15, 2013 Provincial responses to 2012 Resolutions and highlighting Resolutions B9 and B81, registering concern regarding the lack of positive response;

AND FURTHER THAT the letter request that UBCM review the responses and provide information on how the executive proposes to follow-up on the resolutions.

Recommendation No. 11 *Royal Canadian Legion*

The Corporate and Administrative Services Committee recommended that the correspondence from the British Columbia / Yukon Command of the Royal Canada Legion regarding “Request for Support” be received.

Recommendation No. 12 *Reconciliation Canada Dialogue Circle*

The Corporate and Administrative Services Committee recommended that the correspondence from the Reconciliation Dialogue Ambassadors regarding “Reconciliation Canada Dialogue Circle” be received;

AND THAT this letter be disregarded, as new information is available which will be forwarded to Directors at a future Corporate and Administrative Services Committee meeting.

IN CAMERA

The Committee went In Camera at 2:27 p.m.

That the public be excluded from attendance at the meeting in accordance with Sections 90 (1) (g), (i) and (k) of the Community Charter – “litigation or potential litigation affecting the municipality”, “the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose” and “ negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

The Committee came out of In Camera at 2:49 p.m.

ADJOURNMENT 2:49 p.m.

**SUNSHINE COAST REGIONAL DISTRICT
CORPORATE and ADMINISTRATIVE SERVICES COMMITTEE**

March 28, 2013

RECOMMENDATIONS FROM THE SPECIAL CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE REGIONAL DISTRICT OFFICE AT 1975 FIELD ROAD, SECHELT, BC

PRESENT:	Chair	G. Tretick
	Directors	D. Shugar L. Turnbull F. Mauro G. Nohr L. Lewis D. Siegers

ALSO PRESENT:	Chief Administrative Officer	J. France
	Manager, Legislative Services	A. Legault
	Treasurer	T. Perreault
	Manager, Financial Services	J. Day
	Manager, IT/GIS	S. Heppner
	General Manager, Community Services	P. Fenwick
	Senior Planner	D. Raphael
	Recording Secretary	T. Crosby
	Media	0
	Public	0

CALL TO ORDER 9:02 a.m.

AGENDA The agenda was adopted as presented.

DELEGATIONS

1. Computer Software Review

OJ Jonasson, Metafore Technologies Inc. addressed the Committee regarding the report titled "Corporate Computer Software Review for the Sunshine Coast Regional District".

The Chair thanked Mr. Jonasson for his presentation.

REPORTS

Recommendation No. 1 *Corporate Computer Software Review Report*

The Corporate and Administrative Services Committee recommended that the Delegation Presentation “Corporate Computer Software Review for the Sunshine Coast Regional District” be received.

Recommendation No. 2 *Computer Software Project Funding*

The Corporate and Administrative Services Committee recommended that the Manager, IT / GIS and Treasurer’s report titled “Corporate Software Review” be received;

AND THAT the proposal to proceed with replacement of the existing suite of corporate software beginning in 2013, as budget and resources allow, be approved in principle;

AND THAT staff prepare a subsequent proposal with a holistic view of the implementation of the entire project;

AND FURTHER THAT the proposal includes strategies for the roll out of each package detailing such items as costs, resources, potential contractors, risk management, timelines and definitions.

ADJOURNMENT 10:15 a.m.

**SUNSHINE COAST REGIONAL DISTRICT
INFRASTRUCTURE SERVICES COMMITTEE
APRIL 4, 2013**

DRAFT RECOMMENDATIONS FROM THE MEETING OF THE INFRASTRUCTURE SERVICES COMMITTEE HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, BC.

PRESENT:	Chair Directors	F. Mauro G. Nohr D. Shugar L. Lewis L. Turnbull G. Tretick D. Siegers
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ALSO PRESENT:	Chief Administrative Officer GM, Infrastructure Services Manager of Sustainable Services Manager of Utility Services Staff Recording Secretary Media Public	J. France (part) B. Shoji D. Whyte D. Crosby (part) 1 J. Bullock 1 1
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CALL TO ORDER 1:33 p.m.

AGENDA The Agenda was adopted as amended to include the following item:

- *Comprehensive Regional Water Plan (CRWP) recommendations*

DELEGATIONS

REPORTS

Recommendation No. 1 *Street Lighting Policy Change*

The Infrastructure Services Committee recommended that the Manager of Transportation and Facilities' report entitled "Street Lighting Policy Change" be received;

AND THAT the Street Lighting Policy be amended to remove the reference to the Ministry of Transportation and Infrastructure designation of "Major Street" and substitute with "Arterial/Primary and Collector";

AND THAT this policy be reviewed and presented to a future Infrastructure Services Committee meeting with the following comments addressed:

- Amend “General Street Lighting Function” to say “Regional Street Lighting Function”
- Look at policy on regional and local (islands). And what role street lights on the island should play and whether they should be in the regional function.
- Consultation with MoTI be included in determining whether the SCRD should be responsible for street lighting.
- All requests on arterial and major roads be sent to the Ministry of Transportation and Infrastructure first.
- Any other issues that arise when the policy is next reviewed.
- Clarify that regional refers to rural areas only.

Recommendation No. 2 *Monthly Report*

The Infrastructure Services Committee recommended that the Section Secretary’s report entitled “Monthly Report for March 2013” be received;

AND THAT the Manager of Transportation and Facilities ensure that the Transit Futures consultation bus holds two events, one in a central location and one at the east end.

Recommendation No. 3 *Joint Watershed Advisory Committee*

The Infrastructure Services Committee recommended that the Joint Watershed Advisory Committee meeting minutes of March 1, 2013 be received;

AND THAT the recommendations contained therein be acted upon as follows:

Recommendation No. 1

THAT a follow-up page be attached to the Joint Watershed Management Advisory Committee Minutes which includes on-going information that the Board and the Sechelt Indian Band can review.

Recommendation No. 5

THAT the Sechelt Indian Band communication protocol with Sunshine Coast Community Forest be reviewed at the next Joint Watershed Management Advisory Committee - In Camera at the next meeting.

AND FURTHER THAT staff be authorized to act immediately on these recommendations.

Recommendation No. 4 *Joint Watershed Management*

The Infrastructure Services Committee recommended that the SCRD Chair, Vice Chair and SCRD staff consult with the Sechelt Indian Band Council and staff to discuss the intention of SCRD entering into discussion with Sechelt Community Projects Inc. (SCPI) to develop a Communications Protocol Agreement;

AND THAT staff report to a future Infrastructure Services Committee meeting on this matter.

Recommendation No. 5 *Joint Watershed Management*

The Infrastructure Services Committee recommended that the following item be added to the agenda for the next Joint Watershed Management Agreement Committee meeting;

- Potential amendment to the Joint Watershed Management Agreement Committee to add the District of Sechelt to the membership.

Recommendation No. 6 *Public Wharves Advisory Committee*

The Infrastructure Services Committee recommended that the Public Wharves Advisory Committee meeting minutes of March 4, 2013 be received;

AND THAT the recommendation contained therein be acted upon as follows:

Recommendation No. 1

THAT the Town meeting that is to include discussion of the installation of a bollard at Keats Landing be rescheduled for Sunday May 26, 2013.

Recommendation No. 7 *Public Wharves Advisory Committee*

The Infrastructure Services Committee recommended that the Camp Artaban lease not include a transfer or assignment;

AND THAT staff pursue a lease agreement with Camp Artaban.

The Infrastructure Services Committee recessed at 2:57 p.m. and reconvened at 3:07 p.m.

Recommendation No. 8 *Comprehensive Regional Water Plan*

The Infrastructure Services Committee recommended that staff be authorized to act immediately on all recommendations from the Special Infrastructure Services Committee meeting – Comprehensive Regional Water Plan, of April 4, 2013.

Recommendation No. 9 *Plan Monitoring Advisory Committee*

The Infrastructure Services Committee recommended that the Plan Monitoring Advisory Committee meeting minutes of March 11, 2013 be received.

Recommendation No. 10 *BURNCO*

The Infrastructure Services Committee recommended that the Senior Planner's report entitled "BURNCO Draft Application Information Requirements" be received;

AND THAT the following interim comments be forwarded to the Environmental Assessment Officer:

- a) Environmental impact on key species such as eel-grass, forage fish and cetaceans (especially from increased barge movement) needs to be emphasized and appropriate studies provided;
- b) Proponent should address the gap relating to assessing the potential impact on economic activity such as tourism and recreation which may result from the mine;
- c) The Application Information Requirements includes a section on the environmental recovery of Howe Sound, including estimated investment to date that achieved the current improvements and any proposed reclamation projects, the objective is to assess what impact the mine (including barge activity and potential accidents) could have on the on-going recovery of Howe Sound;

AND THAT if the application is considered by the Environmental Assessment Office then the proponent should advise of the net benefits, not just the direct economic benefit of the mine, to Howe Sound and the community including:

- d) Consideration to be given to making improvements to the foreshore area that may have suffered from the impacts of previous forestry and industrial activity, in light of the proposed loading and barge facility;
- e) As mitigation/benefit, the Application Information Requirements should include a review of improvements such as new trails to lands beyond the site and kayak landing near or on the site but away from the gravel works.

AND THAT the draft Application Information Requirements be forwarded for information and comment to:

- West Howe Sound Advisory Planning Commission,
- Natural Resources Advisory Committee,
- West Howe Sound Community Association,
- Howe Sound Community Forum, (including Squamish Lillooet Regional District and Metro Vancouver Regional District.
- Future of Howe Sound Society;
- Islands Trust;
- Williams Landing Association;

- McNab Creek Strata Association;
- Squamish Nation;

AND THAT the final draft be referred to the above for comment when the Environmental Assessment Office starts the public consultation period;

AND THAT staff provide a report which includes the comments from the referral organizations to the Planning and Development Committee prior to the completion of the public consultation period to allow for additional comments to be provided from the SCRD Board;

AND THAT the rezoning application not be addressed until the results of the Environmental Assessment is received;

AND THAT the proponent be notified of these changes;

AND FURTHER THAT staff be authorized to act on these recommendations immediately.

The Infrastructure Services Committee moved In-Camera at 3:39 p.m.

The public was excluded from attendance at the meeting in accordance with Section 90 (1) (k) of the *Community Charter* “negotiations and related discussions respecting the proposed provision of a municipal service...”

The Committee moved out of In-Camera at 3:53 p.m.

Recommendation No. 11 *Islands Clean Up*

The Infrastructure Services Committee recommended that the Environmental Technician’s report entitled “Island Clean Up Contract” be received;

AND THAT the contract for Islands Cleanup be awarded to Crosby Marine at a total cost of \$126,000 for a three year contract term with option to extend by up to 2 years;

AND FURTHER THAT this recommendation be brought out of In-Camera;

AND FURTHER MORE THAT staff be authorized to act on this recommendation immediately.

Recommendation No. 12 *Tender Award*

The Infrastructure Services Committee recommended that the Manger of Utility Services report entitled “Tender Award – South Pender Harbour Water Treatment Plan Construction Contract” be received;

AND THAT the South Pender Harbour Water Treatment Plant construction budget under 02-6-366-474 be increased from \$4,790,000 to \$4,941,771 to accommodate actual tendered values, effects of the HST to GST/PST transition, additional engineering fees and contingency; with the increase to be funded from operating reserves;

AND THAT the South Pender Harbour Water Treatment Plant construction contract be awarded to Trittech Group Ltd., in the negotiated amount of \$4,701,686.56 (includes applicable PST);

AND THAT the budget be amended accordingly;

AND FURTHER THAT staff be authorized to act on this recommendation immediately;

AND FURTHER MORE THAT this recommendation be brought out of In-Camera.

ADJOURNMENT 3:54 pm

**SUNSHINE COAST REGIONAL DISTRICT
SPECIAL INFRASTRUCTURE SERVICES COMMITTEE
COMPREHENSIVE REGIONAL WATER PLAN
APRIL 4, 2013**

DRAFT RECOMMENDATIONS FROM THE MEETING OF THE INFRASTRUCTURE SERVICES COMMITTEE HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, BC.

PRESENT:	Chair Directors	F. Mauro G. Nohr D. Shugar L. Lewis L. Turnbull G. Tretick B. Pierre D. Siegers
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ALSO PRESENT:	Chief Administrative Officer GM, Infrastructure Services Manager of Sustainable Services Manager of Utility Services Staff Recording Secretary Media Public	J. France (part) B. Shoji D. Whyte (part) D. Crosby (part) 4 J. Bullock 1 0
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CALL TO ORDER 10:33 a.m.

AGENDA The Agenda was adopted as presented.

DELEGATIONS

Gurjit Sangha and Clive Leung of Opus Dayton Knight were in attendance to present the Draft Comprehensive Regional Water Plan.

Discussion ensued.

REPORTS

Recommendation No. 1 *Draft Comprehensive Regional Water Plan*

The Infrastructure Services Committee recommended that the GM, Infrastructure Services' report entitled "Draft Comprehensive Regional Water Plan" be received;

AND THAT the Draft Comprehensive Regional Water Plan be approved for release to the municipalities and the public for consultation and feedback after the following amendments have been included:

- Include a section that references areas that are currently populated but not serviced by community water systems, with a recommendation that a policy be developed on how these areas water needs can be addressed.
- Provide clarification on where background assumptions were made, eg; population and connection figures.
- Projected flows need to be identified based on unserviced areas possibly being serviced.
- Include 10 year cash flow projections with an explanation of cost difference between Existing Demand Management (EDM) and Intensive Demand Management (IDM). Show the public where the incentive is.
- Include clearer legend information to all maps and provide an explanation of all acronyms.
- Include reference to consultation with Sechelt Indian Band.
- P450/451 Key messages. Add a 6th key message explaining that this is a plan for existing serviceable area and does not include any recommendations for expansion outside of that.
- Throughout the entire presentation please highlight investigation of aquifers and alternative water sources such as McNair Creek and Twin Creeks.

Recommendation No. 2 *Draft Comprehensive Regional Water Plan*

The Infrastructure Services Committee recommended that the Manager of Sustainable Services' and GM, Infrastructure Services' report entitled "Comprehensive Regional Water Plan – Public Engagement Proposal" be received;

AND THAT the SCRCD proceed with a public engagement process for the Draft Comprehensive Regional Water Plan as outlined in the report once the amendments per recommendation No. 1 have been completed;

AND THAT 2 open houses be held. One centrally and one at the east end;

AND FURTHER THAT for "Evaluating Engagement", the actual number of people participating should be used, not just the rate payers.

ADJOURNMENT 12:41 pm

**SUNSHINE COAST REGIONAL DISTRICT
COMMUNITY SERVICES COMMITTEE
April 11, 2013**

DRAFT RECOMMENDATIONS FROM THE COMMUNITY SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES, 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	L. Turnbull
	Directors	L. Lewis F. Mauro G. Nohr D. Shugar G. Tretick D. Siegers
ALSO PRESENT:	CAO	J. France
	Manager of Legislative Services	A. Legault
	Recreation Services Manager	B. Bauman
	Parks Services Manager	C. McDowell
	Parks Planning Coordinator	S. Adams (partial)
	Parks Secretary	G. Gelineau (partial)
	Recording Secretary	S. Reid
	Public	13
	Press	1

CALL TO ORDER 9:30 a.m.

AGENDA The Agenda was adopted as amended to include Islands Coastal Economic Trust Application.

IN CAMERA

The Committee moved In Camera at 9:33 a.m.

That the public be excluded from attendance at the meeting in accordance with Section 90(1) (g) of the Community Charter as "litigation or potential litigation affecting the municipality", is to be discussed.

The Committee moved out of In Camera at 10:28 a.m.

PETITIONS AND DELEGATIONS

1. Michael Weiner

Michael Weiner addressed the Committee regarding a proposal for the Seaview Cemetery redevelopment. They are proposing a facility for Jewish burials up to 25 plots. Written information was provided in agenda packages outlining the proposal.

Recommendation No. 1 *Proposal for Seaview Cemetery*

The Community Services Committee recommended that the correspondence from Irene and Henry King regarding their proposal for the Seaview Cemetery be received;

AND THAT the staff report regarding the Seaview Cemetery – Request for Sanctioned Area be received;

AND THAT the correspondence from the Sunshine Coast Museum and Archives regarding maintenance of Pioneer Cemetery be received;

AND THAT a decision regarding the segregated use of the cemetery be deferred until staff report back at a future Community Services Committee meeting regarding the budgetary implications, scheduling of the cemetery expansion, fee structure amendments, and policy implications for creating segregated uses within the cemetery, as they relate to the overall cemetery expansion plan;

AND FURTHER THAT information about Pioneer Cemetery, as per the correspondence received from Sunshine Coast Museum and Archives be considered, and included as part of this report.

Director Siegers left the meeting at 10:49 a.m.

2. Christine Smedstead, Gibsons and Elphinstone Community School

Christine Smedstead, Gibsons and Elphinstone Community School Coordinator addressed the Committee regarding the 2012 Youth Program Annual Report. A copy of the report was included in agenda packages as information and was previously received by the Committee at the March 16, 2012 Community Services meeting.

REPORTS

Recommendation No. 2 *Recreation and Parks Services Advisory Committee Minutes*

The Community Services Committee recommended that the revised Recreation and Parks Services Committee minutes of March 6, 2013 be received.

Recommendation No. 3 *Heritage Protocol for Parks Projects*

The Community Services Committee recommended that the report from the Parks Planning Coordinator, regarding the Heritage Protocol Process for Parks Projects be received;

AND THAT the SCRD work toward implementing Heritage Protocol for Parks projects with both the Sechelt Nation and the Squamish Nation;

AND FURTHER that the report be amended to note that a process similar to that established with the Sechelt Nation will be developed with the Squamish Nation.

Recommendation No. 4 *ICET Application*

The Community Services Committee recommended that staff move forward with an Islands Coastal Economic Trust (ICET) application for a Coast-wide Economic Development Readiness Program as soon as possible, noting that the next ICET meeting is May 4th.

Recommendation No. 5 *Enabling Accessibility Fund Gibsons and District Aquatic Centre*

The Community Services Committee recommended that the report from the Recreation Services Manager regarding Enabling Accessibility Fund Gibsons and District Aquatic Centre be received;

AND THAT the grant from Human Resources and Skills Development Canada in the amount of \$38,117 for upgrades to the Gibsons and District Aquatic Centre be accepted;

AND THAT the 2013 Financial Plan be amended to include the grant in the amount of \$38,117 and the SCRD portion of \$16,667 for a total project cost of \$54,784;

AND FURTHER THAT this recommendation be approved for action as authorized by the SCRD resolution on March 28, 2013.

Recommendation No. 6 *Community School Funding Agreements*

The Community Services Committee recommended that the report from the General Manager of Community Services regarding Community School Funding Agreements be received;

AND THAT this item be deferred to the next Community Services Committee meeting.

DELEGATIONS

3. Peg Neilon, Dakota Ridge Advisory Committee

Peg Neilon addressed the Committee regarding Dakota Ridge trail expansion. The Advisory Committee requested that the Dakota Ridge trail expansion be reconsidered as stand-alone project to go forward in 2013.

Recommendation No. 7 *Dakota Ridge Trail Expansion*

The Community Services Committee recommended that finance staff provide a report at the next Corporate and Administrative Services Committee meeting regarding the feasibility and implications of proceeding with a \$15,000 trail expansion at Dakota Ridge in 2013;

AND THAT Parks staff also provide a report to the next Corporate and Administrative Services Committee meeting on the operational plan, including trails that are going to be decommissioned and an estimate of the reduction in operating costs that would entail, and that gives a perspective for the overall impact of a Dakota Ridge trail expansion.

Recommendation No. 8 *Removal of Area F Islands from the Joint Use Function*

The Community Services Committee recommended that the referral from the March 6, 2013 Special Corporate and Administrative Services Committee regarding potential removal of Area F Islands from the Joint Use Function be received;

AND THAT this item be deferred to the next Community Services Committee meeting.

Recommendation No. 9 *Parks and Recreation Monthly Report*

The Community Services Committee recommended that the Parks and Recreation Monthly Report be received.

Recommendation No. 10 *Dakota Ridge Admission Fee*

The Community Services Committee recommended that the issue of charging a Dakota Ridge admission fee for children, age 12 and under, (e.g. \$1.00) be referred to the Dakota Ridge Advisory Committee for their consideration.

Recommendation No. 11 *Sunshine Coast Emergency Program Planning Committee Minutes*

The Community Services Committee recommended that the Sunshine Coast Emergency Program Planning Committee Minutes of March 27, 2013 be received.

Recommendation No. 12 *Reducing Conflicts Involving Dogs in Parks*

The Community Services Committee recommended that the report from the Parks Planning Coordinator regarding Reducing Conflicts Involving Dogs in Parks be received;

AND THAT this item be deferred to the next Community Services Committee meeting.

Recommendation No. 13 *Noise Bylaw Variance – BC Ferries Berth Repair*

The Community Services Committee recommended that the Manager of Legislative Services Report regarding Noise Bylaw Variance be received;

AND THAT enforcement against BC Ferries under Sunshine Coast Regional District Noise Control Bylaw No. 597, 2008” be waived from April 15-19, 2013 in order for repairs to be made to Berth 1 at the Langdale Ferry Terminal, with minimal disruption to services;

AND THAT staff be authorized to act on this recommendation immediately.

COMMUNICATIONS

Recommendation No. 14 *Community Infrastructure Improvement Fund*

The Community Services Committee recommended that the communication from Western Economic Diversification Canada regarding the Community Infrastructure Improvement Fund be received.

Recommendation No. 15 *Cellular and Land Line Coverage*

The Community Services Committee recommended that correspondence from Nicholas Simons, MLA regarding cellular and landline coverage on the Sunshine Coast be received.

ADJOURNMENT 11:19 a.m.

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**SUNSHINE COAST REGIONAL DISTRICT
PLANNING AND DEVELOPMENT COMMITTEE
April 18, 2013**

RECOMMENDATIONS FROM THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	D. Shugar
	Directors	L. Lewis G. Tretick F. Mauro D. Hockley (Alt) L. Turnbull F. Wasserlein (Alt)
ALSO PRESENT:	CAO	J. France (in part)
	GM, Planning & Development	S. Olmstead
	Chief Building Inspector	P. Longhi (in part)
	Manager, Transportation & Facilities	B. Sagman (in part)
	Senior Planner	D. Rafael
	Planner	A. Allen (in part)
	Planner	T. Fortin (in part)
	Planning Technician	P. Shafizadeh (in part)
	Recording Secretary	T. Hincks
	Media	1
	Public	7

CALL TO ORDER 9:30 a.m.

AGENDA The amended agenda was adopted.

DELEGATIONS

Mr. Wouter Zanen requested deferral of his application for Development Variance Permit No. 337.140 to allow him to revise his proposal to address concerns with the application.

Mr. Nick Loenen addressed the Committee in opposition of Development Variance Permit No. 337.140. Mr. Loenen stated DVP applications should go before the Board of Variance and not be presented to the Planning Committee as a variance. Mr. Loenen will provide his written research to staff.

The Chair thanked Mr. Loenen for his attendance.

Director Turnbull arrived at 9:36 a.m.

REPORTS**Recommendation No. 1** *Development Variance Permit No. 337.140*

The Planning and Development Committee recommended that the staff report dated April 4, 2013 titled “Development Variance Permit Application No. 337.140 (Orca Road, Egmont/Pender Harbour)” be received;

AND THAT the supplementary staff report dated April 17, 2013 titled “Supplementary report for Development Variance Permit Application No. 337.140 (Orca Road, Egmont/Pender Harbour)” be received;

AND THAT the concerns raised by Mr. Loenen regarding the validity of using development variance permits to vary siting of buildings and other matters that Mr. Loenen believes should be addressed by the Board of Variance be addressed in a staff report presented to a future Planning and Development Committee meeting;

AND FURTHER THAT a legal opinion be obtained on this topic.

Recommendation No. 2 *Narrows Inlet Hydro Project*

The Planning and Development Committee recommended that the staff report dated April 10, 2013 titled “Narrows Inlet Hydro Project Environmental Assessment: Draft Workplan – Requested Clarification” be received;

AND THAT Recommendation 11 of March 21, 2013 Planning and Development Committee be forwarded to the April 25, 2013 Board for adoption;

AND THAT a letter, including copies of relevant staff reports, be sent to owners of properties in the Ramona Creek Subdivision advising of the work plan and the process for reviewing any reports provided by the proponent.

Recommendation No. 3 *OCP/Zoning Bylaw Amendment Application No. 432.31/337.103 (Bel Investments Ltd.)*

The Planning and Development Committee recommended that the staff report dated April 3, 2013 titled “OCP/Zoning Bylaw Amendment Application No. 432.31/337.103 (Bel Investments Ltd.)” be received.

Recommendation No. 4 *OCP/Zoning Bylaw Amendment Application No. 600.2/310.138 (Penonzek)*

The Planning and Development Committee recommended that the staff report dated April 9, 2013 titled “OCP/Zoning Amendment Bylaw Nos. 600.2 & 310.138 (Penonzek & Johnson)” be received;

AND THAT the April 9, 2013 staff report be referred to the Elphinstone APC for further input outlining the three options as follows:

- Option 1* The lot split option under existing zoning;
- Option 2* The five lot subdivision based on the layout presented at the public information meeting in December 2012;
- Option 3* The 12 lot bare land strata cluster development consistent with the OCP;

AND FURTHER THAT the options be referred to the APC and then a public information meeting be held at Frank West Hall to further review the three development options with the community.

DELEGATION

Mr. Simon Kingsley addressed the Committee regarding his application. He clarified that the proposed building will be a garage to store garden equipment and vehicles and serve as a workshop.

Recommendation No. 5 *DVP Application No. 310.172 (Kingsley)*

The Planning and Development Committee recommended that the staff report dated April 2, 2013 titled Development Variance Permit Application No. 310.172 (Fawn Road, Halfmoon Bay)” be received;

AND THAT the Board approve Development Variance Permit 310.172 to increase the maximum permitted floor area of all auxiliary buildings for Lot 88 Block 10 District Lot 1325 Plan 15171, from 100 m² to 118.9 m² subject to:

- a) Prior to issuance of the development variance permit a preliminary field reconnaissance study must be prepared and conditions be met by the applicant; and
- (b) Receipt of a letter of credit or cash to the amount of \$1000 by SCRDC, as security to ensure the existing shipping container is removed from the property after completion of the new auxiliary building.

DELEGATION

Mr. Julian Burtnick addressed the Committee regarding his DP Application No. E-97.

Recommendation No. 6 *DP Application No. E-97 (Shazach Holdings Inc.)*

The Planning and Development Committee recommended that the staff report dated April 5, 2013 titled “Development Permit Application No. DP E-97 (Keith Rd, Elphinstone)” be received;

AND THAT the Board approve DP E-97 for Lot 1 District Lot 1657 Plan 23053 subject to the following conditions:

- (a) Prior to issuance of this DP, the applicant provide a letter of credit equal to 100% of the cost of completing landscaping, as set out on Appendix "E", in order to secure completion of this work;
- (b) Prior to issuance of this DP, the applicant obtain building permits for three existing mobile homes within the property;
- (c) The applicant provide 1 loading space for the proposed industrial development upon the completion of the work;
- (d) That receipt of confirmation that the Ministry of Environment requirements under the Contaminated Sites Regulation have been met.

Recommendation No. 7 *Music Festival Liquor License*

The Planning and Development Committee recommended that the staff report dated April 5, 2013 titled "Application for Special Occasion Licence Policy Exemption (Highway 101 Music Festival Society) – Electoral Area A" be received;

AND THAT the above-referenced application to allow an extension of hours for a community event beyond 10:00 p.m. for three consecutive days commencing on July 19th, 2013, be approved conditionally upon the Society modifying its application for special occasion license policy exemption in order to correct its closing hours of operation to "12:00 a.m.";

AND FURTHER THAT the Highway 101 Music Festival Society be requested to:

- (a) comply with Noise Bylaw No. 597 respecting 'quiet hours' during the proposed music festival;
- (b) comply with Zoning Bylaw No. 337 respecting the PA1 setbacks for off-street parking, loading and storage facilities;
- (c) comply with Zoning Bylaw No. 310 respecting no 'third party signs' advertising the proposed music festival;
- (d) limit the number and size of event signs erected on the property and visible from a road to one 1-m² sign,
- (e) submit record of approval from the MoTI for all music festival signs, works and related traffic control activities located on road rights of way;
- (f) remove all signs promoting the festival immediately following the event.

Dunham Road, Hillside Industrial Park

The General Manager of Planning and Development gave a verbal explanation of Hillside Industrial Park and provided an overhead map showing Dunham Road and surrounding areas. He clarified the location of the SCRD Park and “Lot X” as well as zoning and boundaries of these properties.

Recommendation No. 8 *Temporary Structures*

The Planning and Development Committee recommended that the Chief Building Inspector and Bylaw Manager’s report dated April 6, 2013 titled “Temporary Structures” be received.

Recommendation No. 9 *Halfmoon Bay Smoke Control and Airborne Emission Regulation Bylaw No. 622, 2013*

The Planning and Development Committee recommended that the Chief Building Inspector and Bylaw Manager’s report dated April 6, 2013 titled “Halfmoon Bay Smoke Control and Airborne Emissions Bylaw” be received;

AND THAT *Halfmoon Bay Smoke Control and Airborne Emission Regulation Bylaw No. 622, 2013* be deferred pending clarification of intent with respect to emissions under section 10 and 11 of Bylaw 622 and consultation with the Area B Director;

AND FURTHER THAT that this topic be referred to the next Planning and Development Committee meeting.

The Committee recessed at 10:35 a.m. and reconvened at 10:52 a.m.

Recommendation No. 10 *Building Department Revenues*

The Planning and Development Committee recommended that the Chief Building Inspector and Bylaw Manager’s report dated April 6, 2013 titled “Building Department Revenues to the end of March, 2013” be received.

Recommendation No. 11 *Planning and Development Monthly Report*

The Planning and Development Committee recommended that the staff report titled “Planning and Development Division Monthly Report for March 2013” be received.

Recommendation No. 12 *Minutes*

The Planning and Development Committee recommended that the following minutes be received:

- Agricultural Advisory Committee Minutes of March 26, 2013;
- Natural Resources Advisory Committee Minutes of March 27, 2013;
- Egmont/Pender Harbour (Area A) APC Minutes of March 27, 2013;
- Halfmoon Bay (Area B) APC Minutes of March 26, 2013;
- Roberts Creek (Area D) APC Minutes of March 25, 2013;

- Elphinstone (Area E) APC Minutes of March 27, 2013;
- West Howe Sound (Area F) APC Minutes of March 26, 2013.

Recommendation No. 13 *AAC Minutes*

The Planning and Development Committee recommended that the Agriculture Advisory Committee Recommendation No. 1 of March 26, 2013 minutes be adopted and acted upon as follows:

Recommendation No. 1

The Agricultural Advisory Committee recommended that the draft Agricultural Area Plan vision statement be forwarded as follows:

Sustainable agriculture must become an integral part of a thriving regional economy and community culture on the Sunshine Coast. With attention to self-sufficiency and food security, consumers will know producers, and local farms will operate profitably and provide nutritious food and goods for the whole region. Farmland will be protected and enhanced through efficient use of resources and best management practices. Innovative land use, soil and water management, including drainage improvements and water conservation, will enable a diverse range of farming on significantly more lands;

AND THAT the above-mentioned recommendation be forwarded to the Agricultural Area Plan consultants to be considered in the public consultation process.

Recommendation No. 14 *NRAC Minutes*

The Planning and Development Committee recommended that the Natural Resources Advisory Committee recommendation No. 3 of the March 27, 2013 be adopted and acted upon as follows:

Recommendation No. 3 – Box Canyon Power Project; Bylaw 310.109

With regards to the temporary use permit for a temporary batch plant, the Natural Resources Advisory Committee recommends;

That, in addition to length of time, there should be certain safeguards added to Bylaw 310.109 including;

- *Capture and treatment of waste water*
- *Control of silt*

And consideration of any other environmental hazards that could affect the integrity of the creek.

AND THAT staff bring forward to the Board a revised recommendation regarding communication and inclusion of stakeholders and First Nations with respect to NRAC recommendation No. 4 from the March 27, 2013 minutes.

COMMUNICATIONS

Recommendation No. 15 *Freshwater Fisheries Society of BC*

The Planning and Development Committee recommended that the correspondence dated March 18, 2013 from Freshwater Fisheries Society of BC President, Don Peterson, regarding an abridged version of the 2013 *Freshwater Angling and the BC Economy* be received.

Recommendation No. 16 *Derelict and Abandoned Vessels*

The Planning and Development Committee recommended that the correspondence dated March 25, 2013 from Islands Trust Chair, Sheila Malcolmson, regarding Derelict and Abandoned Vessels be received.

Recommendation No. 17 *Comprehensive Management Plan for Howe Sound*

The Planning and Development Committee recommended that the correspondence dated March 14, 2013 from Nicolas Simons, MLA regarding support for the Development of a Comprehensive Management Plan for Howe Sound be received.

Recommendation No. 18 *AVICC Correspondence*

The Planning and Development Committee recommended that the correspondence dated March 25, 2013 from AVICC be received:

1. Bill Bourgeois, New Direction Resource Management Ltd. regarding BC Needs a Forest Vision; and
2. Population Projection Project.

REPORTS

Recommendation No. 19 *2013/14 Policing Priorities*

The Planning and Development Committee recommended that the General Manager, Community Services report dated April 10, 2013 titled “2013/14 Policing Priorities” be received;

AND THAT the following items were identified as 2013/2014 key policing priorities:

- Increasing visibility
- Working with youth
- Illegal dumping
- Working with the restorative justice programs

AND THAT the Planning and Development Committee refer the above-identified priorities to the April 22, 2013 Policing Committee meeting.

Recommendation No. 20 *DOS Proposal for Changes to Cowrie Street*

The Planning and Development Committee recommended that the Manager of Transportation and Facilities' report dated April 12, 2013 titled "District of Sechelt Proposal for Changes to Cowrie Street" be received;

AND THAT the SCRD Board write a letter to the District of Sechelt requesting a delay in the implementation of this project to provide adequate time for consultation, planning work and necessary transit modifications to be undertaken;

AND FURTHER THAT staff be authorized to act upon this recommendation immediately.

Director Hockley opposed.

IN CAMERA

The Planning and Development Committee moved In Camera at 11:55 a.m.

The public was excluded from attendance at the meeting in accordance with the Community Charter, Section 90 (1) as "(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality..." is to be discussed.

The Planning and Development Committee moved out of In-Camera at 12:08 p.m.

Recommendation No. 21 *AAC Membership*

The Planning and Development Committee recommended that the staff report dated April 5, 2013 titled "Additional Application for Agricultural Advisory Committee (AAC)" be received;

AND THAT Jade Bisson be appointed to the AAC for two-year term;

AND FURTHER THAT staff be directed to act on this item prior to the next Board meeting.

ADJOURNMENT 12:09 p.m.

SCRD STAFF REPORT

DATE: April 18, 2013
TO: SCRD Board (April 25, 2013)
FROM: David Rafael, Senior Planner
RE: NRAC recommendation regarding Box Canyon Hydro Proposal

RECOMMENDATION

THAT the report titled “NRAC recommendation regarding Box Canyon Hydro Proposal” be received;

AND THAT the Ministry of Forests, Lands and Natural Resource Operations be requested to ensure that stakeholders of the Box Canyon hydro proposal, such as Sunshine Coast Regional District; McNab Strata Property Owners; and Future of Howe Sound Society and its members:

- A.** be copied on communication between the Ministry and the proponent of the Box Canyon power project regarding cumulative effects; and
- B.** be involved in discussions regarding environmental compensation requirements should the proposal move forward for provincial approval;

AND THAT the Board resolution be forwarded to the Ministry of Forests, Lands and Natural Resource Operations;

AND FURTHER THAT this recommendation be forwarded to the Squamish Nation for information.

BACKGROUND AND DISCUSSION

At the April 18, 2013, Planning and Development Committee received the following recommendation from the SCRD’s Natural Resources Advisory Committee meeting:

“The Natural Resources Advisory Committee recommends that communication of recommendations and input to the compensation process should include parties that have vested interests, stakeholders and the Squamish Nation. Cumulative effects should be considered in their communications.”

Staff were requested to examine the recommendation and provide a draft resolution for the SCRD Board to consider.

A key issue raised by NRAC is a desire that stakeholders be given the opportunity to have input into establishing any environmental compensation that the province would require should the project move forward. Another issue of concern is the potential cumulative impacts of Box Canyon with other resource proposals are under consideration (such as the BURNCO gravel mine) or may come forward (such as logging or other power projects). Thus it is important the stakeholders are informed of how the province and proponent will approach this subject.

**SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 405
"SCHEDULE B"**

LANDFILL SITE FEES

The following fees will be levied for waste delivered to the landfill sites
Effective May 1, 2013:

- 1) **Municipal Solid Waste** (excluding Recyclable Materials & Controlled Waste) \$125 per tonne

- 2) **Recyclable Materials:**
 - a) Yard and Garden Waste:
 - i) Residential Self Haul Loads Less Than 5 Tonnes NO CHARGE
 - ii) Commercial Loads \$45 per tonne
 - iii) Loads 5 Tonnes Or More \$45 per tonne

 - b) Metal:
 - i) Scrap & White Goods \$70 per tonne
 - ii) Propane Tanks – \$2 up to 25 lb; \$5 between 26 & 100 lbs **OR** \$70 per tonne
 - iii) With Freon (fridges etc) **the greater of \$40 per unit OR** \$115 per tonne
 - iv) Vehicles (accepted **ONLY** at Pender Landfill) \$115 per tonne

 - c) Tires:

i) Passenger	rim removed	\$3	on rim	\$8	OR	\$215 per tonne
ii) Medium Truck	rim removed	\$18	on rim	\$36	OR	\$315 per tonne
iii) OTR	rim removed	\$240	on rim	\$480	OR	\$665 per tonne

 - d) Paint & Product Care Products (accepted **ONLY** at Sechelt Landfill) NO CHARGE

 - e) Expanded polystyrene (Styrofoam) and expanded polyethylene (meat trays) \$4.00/bag

- 3) **Controlled Waste:**
 - a) Separated Construction / Demolition Waste
 - i) Dirt & Rocks \$105 per tonne
 - ii) Clean Wood, C&D(misc) \$140 per tonne
 - iii) Roofing Material \$165 per tonne
 - iv) Treated/Dirty Wood Waste \$265 per tonne
 - v) Gypsum \$265 per tonne
 - vi) Asphalt, Concrete \$275 per tonne
 - vii) Asbestos, Asbestos Cement \$275 per tonne

 - b) Dead Animals \$275 per tonne

- 4) **All Non-Separated Waste** two times the regular/separated fee
PLUS an additional \$100 per hour
for separation done by landfill personnel
- 5) All charges referred to in Sections 1 through 3, with the exception of 2(e) are subject to a \$5 minimum charge.
- 6) All loads of municipal solid waste – except residential curbside pickup – containing non-separated controlled waste or recyclable materials will be assessed a tipping fee which is two times the regular fee of the most expensive material in the load. This fee will be charged for the entire load.
- 7) All charges referred to in Sections 4 and 6 are subject to a \$10 minimum charge.
- 8) The weight of materials delivered to the landfill site, on which fees are based, will be determined by:
- a) Measuring the weight on the scale provided at the landfill site; **or**
 - b) In the event that the scale provided is not operational, weight will be estimated by the landfill Attendant employed by the Sunshine Coast Regional District.
- 9) All charges referred to in Sections 1 through 8 will be rounded up or down to the nearest quarter of a dollar.

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 431.14

A Bylaw to amend Sunshine Coast Regional District Waste Collection Bylaw No. 431, 1996

The Board of Directors of the Sunshine Coast Regional District in open meeting assembled, enacts the following:

1. This bylaw may be cited as *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.14, 2013.*
2. *Sunshine Coast Regional District Waste Collection Bylaw No. 431, 1996* is hereby amended as follows:
 - a) Delete Schedule "A" in its entirety and replace with the revised Schedule "A" attached hereto.

READ A FIRST TIME this 25th day of April, 2013

READ A SECOND TIME this 25th day of April, 2013

READ A THIRD TIME this 25th day of April, 2013

ADOPTED this 25th day of April, 2013

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 431

“SCHEDULE A”

1.0 Fees

- | | | | |
|-----|--|-----------|-----------------|
| 1.1 | Residential Premises Owners
Rate for Garbage Collection:
allows for setting out one 77 litre
garbage can on any collection day | \$ 126.82 | per annum |
| 1.2 | Mobile Home in Mobile Home
Park - per occupied pad
allows for setting out one 77 litre
garbage can on any collection day | \$ 106.91 | per annum |
| 1.3 | Tags for disposal of extra garbage:
allows for setting out additional 77 litre
garbage cans over and above those
permitted under items 1 and 2. | \$ 2.50 | per garbage can |

2.0 Fee for Eligible Properties

2.1 For the purpose of this section

- a) “eligible property” means property that is:
 - i) liable to property taxation; and
 - ii) owned by a person entitled to receive the Additional Homeowner’s Grant in respect of that property.

- b) “eligible property reduction” means an amount equal to the portion of the Additional Homeowner’s Grant that an owner of an eligible property was unable to claim during the year for which the charge under section 1.0 is payable to a maximum of \$120.78 in respect of any property.

2.2 Despite section 1.0 of this Schedule, the level of fee for a person who owns and occupies an eligible property shall be the fee set out in section 1.1 or 1.2, as applicable, less the amount of the eligible property reduction.