



SUNSHINE COAST REGIONAL DISTRICT

ADDENDUM NO. # 2

Request for Proposal No. 18 352

Fitness Equipment Replacement and Service Contract

Date: December 5, 2018

This addendum forms part of the contract documents and shall be read, interpreted, and coordinated with all other parts. The costs of all work contained herein shall be included in the tender submission. The following revisions, clarifications, changes, additions, or deletions supersede the information contained in the original documents to the extent referenced and shall become part thereof:

Number of pages including attachments: # 1 (2 pages)

Item No.1

Addendum # 2- Item 1 contains responses to questions received by the Regional District about the specifications and instructions of the RFP.

Question 1

I am just in the process of putting together the bid information and I wanted to ask a question about delivery. It looks like the bid deadline is December 13th and installation is for Feb 28th. Do you know how soon after the bid is in you will be issuing a purchase order? I just want to make sure that we can meet your deadlines from the time the purchaser order is issued.

Answer

The SCR D is revising the schedule for delivery and installation of the equipment and is anticipating that a purchase order will be issued near the end of January 2019. Given that it takes approximately 6-8 weeks for delivery the revised date in respect to section 3.33 Timeline of the RFP document will be changed to March 29, 2019.

Question 2

Are the dumbbells the you are requesting required to be in 2.5lb increments

Answer:

Vendors are encouraged to propose dumbbells in the increments that they can supply. The SCR D is looking for increments of 2.5 lbs if possible.

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Question 3

I want to know if you will be altering the Schedule A pricing to reflect urethane items and different dumbbell racks as those requested are for Hex rubber dumbbells.

Answer:

Yes a revised Schedule A has been added to reflect the changes.

Vendors are encouraged to propose a dumbbell rack(s) that will fit the Urethane dumbbells they are proposing.

Question 4

What are the demographics of the facilities?

Answer:

During morning and early daytime hours the majority of the clients are seniors the remainder of the operating times of the facilities are attended by some after school children and after work clients.

Item No.2

Addendum # 2- Item 2 contains the addition of terms for future purchases of fitness equipment and parts for the Regional District

Under Section 3.3.3 of the RFP document the follow clause will be added.

The Regional District will have the option at its sole discretion to source and purchase additional fitness equipment and parts in line with operational requirements from the vendor awarded the contract for a period up to five years from award of contract of the RFP. At any time the Regional District will have the option to request quotes from other vendors. If it is determined by the Regional District that it represents the best overall value than purchase the equipment or parts required from other vendors.

Addendum No. # 1 is issued prior to receipt of submission and shall form part of the contract documents. The revisions shall clarify the information contained in the original Proposal documents issued on August 31, 2018.

If you have any questions regarding the above, please contact the undersigned.

Gordon Rischaneck - Purchasing Officer
Sunshine Coast Regional District