



SUNSHINE COAST REGIONAL DISTRICT

ADDENDUM NO.1

Request for Proposal No. 18 370

Corporate Space & Site Planning

Date: November 30, 2018

This addendum forms part of the contract documents and shall be read, interpreted, and coordinated with all other parts. The costs of all work contained herein shall be included in the tender submission. The following revisions, clarifications, changes, additions, or deletions supersede the information contained in the original documents to the extent referenced and shall become part thereof:

Number of pages including attachments: 1

Item No.1:

Question: Does the Regional District have site plans of the existing locations indicating property lines, utility services locations, building footprint locations, and roadways??

Answer: The Regional District has some drawings of questionable accuracy for each facility. These drawings are not in CAD form and may or may not reflect actual as-built condition. We recommend that for the purpose of bidding this project that the Regional District does not have reliable drawing information that can be used to reduce expected work during the contract.

Item No.2:

Question: Does the Regional District have building condition reports for the existing facilities, and if so, when were they done?

Answer: Building condition reports have been completed for the Transit Building and the Utilities Building. These projects were performed in 2017.

Item No.3:

Question: Is the completion date of February 15th an absolute deadline and is so, why?

Answer: No. The project timeline is provided for discussion purposes only. If schedule is not specified by the Proponent, it is expected that the Proponent will meet the schedule provided. An alternative to the schedule provided may be submitted by the Proponent. Timeliness of work will be considered as part of submission evaluation.

Item No.4:

Question: The costs of the study could range from \$25,000 to \$60,000 depending on approach and scope. What is the Regional District's budget target range for study? - This information will enable us to design a process that will provide the Regional District with the best possible outcome for the budget available

Answer: The Regional District is not releasing the budget at this time.

Addendum No.1 is issued prior to receipt of submission and shall form part of the contract documents. The revisions shall clarify the information contained in the original Proposal documents issued on November 16, 2018.

If you have any questions regarding the above, please contact the undersigned.

Vanessa Schilling, Buyer
Sunshine Coast Regional District