



SUNSHINE COAST REGIONAL DISTRICT

ADDENDUM NO.2

Request for Proposal No. 18 354

Maintenance & Minor Repairs for Regional District Ports

Date: November 14, 2018

This addendum forms part of the contract documents and shall be read, interpreted, and coordinated with all other parts. The costs of all work contained herein shall be included in the tender submission. The following revisions, clarifications, changes, additions, or deletions supersede the information contained in the original documents to the extent referenced and shall become part thereof:

Number of pages including attachments: 10

Item No.1 – General (All Docks)

Question: For electrical portion of the contract, does the Regional District require an electrician on site during the inspections?

Answer: No, the thrice-year inspections for electrical services will be a visual inspection only. The Contractor is to have an electrician on call for planned or emergency repairs. Please provide an hourly rate in the attached revised schedule A.

Item No.2- General (All Docks)

Question: What is the Regional District's expectations for the frequency that the Contractor to visit each port (monthly, quarterly?)

Answer: The Contractor is required to visit the ports as requested, thrice-annually for the inspections and, on the same visit, to conduct maintenance.

If Contractors notes any safety issues or concerns while onsite the Contractor must make notify the Regional District of the issue and make safe.

Additionally, the Contractor may be requested by the Regional District to make an additional visit(s) to complete an emergency repair.

Item No.3 – General (All Docks)

Question: Would the Regional District prefer the thrice-annual inspections to be completed at low tide?

Answer: Yes it is preferred, however it may not be possible for each inspection. It is preferred that the Contractor try for low tide for each port at least once per year.

Item No.4 – General (All Docks)

Question: Is the Contractor required to have the cranes recertified or are we just provide a visual inspection?

Answer: The Contractor is required to provide a visual inspection only and provide minor maintenance such as but not limited to greasing. The Contractor will report back to the Regional District any safety or hazard issues noted on the crane and will include photographs. The Regional District will arrange for the recertification of the cranes.

Item No.5 – General (All Docks)

Question: Will the Regional District be providing drawings or a breakdown of the ports to assist the Contractor in identifying the parts of the dock in the inspection report?

Answer: Yes, as built drawings will be provided to the successful Contractor once they become available. Tentative availability date is January 2019.

Item No.6 – General (All Docks)

Question: In Appendix 2, the Regional District provided the 5 year inspection reports. Is it a requirement for the Contractor to provide the thrice-yearly inspection reports to that level of detail?

Answer: No, the Contractor will be required to complete the sample inspection report provided in Appendix 1.

Item No.7 – General (All Docks)

Question: With respect to lose or missing pieces of slip guard is that part of the maintenance contract?

Answer: Yes, the Contractor will be required to replace missing or loose pieces of slip guard with Regional District approved replacement slip guard.

Item No.8 – General (All Docks)

Question: Does line painting include touch up painting of the bull rails located on the floats?

Answer: No, line painting does not include the painting of the bull rails. The Contractor is to identify this in the thrice-yearly inspection report if the bull rails require painting services. The Regional District will determine if the areas need to be painted / touched up.

Item No.9 – Section 2.3 Definitions (page 11) – new item

e) Zone Painting: painting of lines or rails to delineate areas of operation on the ports. Yellow and red are standard colours used.

Item No.10 – General (All Docks)

Question: Does the Regional District currently have any stencils for painting?

Answer: No. If there is a need for future stencil work the Regional District will provide.

Item No.11 – General (All Docks)

Question: Is the painting of posts, railings and buildings included as part of the minor repairs (touch up paint)?

Answer: Painting other than zone paint on floats, if identified as required through an inspection, would be scheduled as a minor repair (not as part of routine maintenance). Hourly rates for labour would be applied.

Item No.12 – General (All Docks)

Question: Are the outbuildings located on the Ports considered to be part of the maintenance contract or are they part of minor capital repairs?

Answer: The outbuildings currently are classified as minor capital repairs, the Contractor is to identify any condition concerns in need of remedy in the thrice-yearly inspection report.

Item No.13 – General (All Docks)

Question: How often are the ports required to be pressure washed?

Answer: As needed and determined in consultation with the Regional District.

Item No.14 – General (All Docks)

Question: Can you please confirm if you require steam cleaning services on the ports or do you require pressure washing?

Answer: We require the ports to be pressure washed, please see the revised Schedule A to reflect that change.

Item No. 15 – General (All Docks)

Question: How much time is associated with pressure washing?

Answer: The Contractor is to provide an hourly rate for pressure washing, please see the revised Schedule A.

Item No.16 – General (All Docks)

Question: Do you want the light fixtures to be pressure washed as needed?

Answer: No.

ItemNo.17 – General (All Docks)

Question: Can you please confirm if the ports have access to utilities such as fresh water? If no can the Contractor provide pressure washing services with salt water?

Answer: No, the ports do not have fresh water utility access, the Contractor may utilize fresh or salt water to pressure wash the ports. In the past salt water has been used.

Item No.18 – General (All Docks)

Question: Is it the responsibility of the Contractor to enforce infractions?

Answer: No, the Contractor must notify the Regional District of any infractions and the Regional District will enforce infractions as deemed necessary.

Item No.19 – General (All Docks)

Question: Who is responsible for the signage?

Answer: The Regional District will provide the signage as needed or requested. The Contractor will be responsible to notify the Regional District of signage that needs to be replaced and for installation of the signs.

Item No .20 – General (All Docks)

Question: For clarification are loose boards part of the maintenance or minor repairs portion?

Answer When loose decking boards are identified the Contractor is to re-secure them as part of the minor repairs. If a decking board is requiring replacement, the Contractor is to make safe and note as a required repair to the Regional District.

Item No. 21 – General (All Docks)

Question: For clarification would broken or decaying items (example: piece of wood) be part of minor repairs?

Answer. Please refer to definitions (section 2.3). For additional clarity, minor repairs (2.3b) includes general carpentry and could include replacement of wooden rails, railings, deck boards, etc. Repair or replacement of larger components such as piles, cross braces, flotation components are major repairs (2.3c).

Item No.22 – General (All Docks)

Question: How does the Regional District determine which ports receive the repairs, is it based on usage?

Answer: No, each port is considered to be essential and we treat each individual dock equally seeking to maintain a safe and serviceable condition.

Item No. 23 – General (All Docks)

Question: Can you please confirm the requirement for decking?

Answer: Each area of the port has a different requirement:

- a) In the splash zone the decking / wood should be treated with ACZA
 - b) The piles should be treated creosote; and
-

c) For other areas of the port with reduced exposure to saltwater the Contractor should use treated wood (such as CCA).

d) During emergency situations CCA treated wood maybe used temporarily in place of ACZA. The Contractor must notify the Regional District of their intention or use of treated wood in emergency situations.

Item No. 24 General (All Docks)

Question: Clarification: How are we to determine the value of the bid bond?

Answer: The Contractor should submit a bid bond based on the three year annual value for all the ports combined.

Item No. 25 Hopkins Landing

Question: Is the beach access and the bike racks and posts part of the maintenance and minor repairs contract?

Answer: No.

Item No. 26 Hopkins Landing

Question: This port appears to have concrete piles is that common?

Answer: Not common within Regional District ports.

Item No. 27 Gambier Harbour.

The beach access / stairs part are not part of the maintenance and minor repairs contract.

Item No. 28 Ports Grave

The Artaban Camp Gangway and float are not part of the maintenance and minor repairs contract.

Item No. 29 Port Graves

Question: It appears that the lighting is run of off the Camp's generator, will we be able to use the electricity and how will we be able to test the lights and electrical plugs if we do not have access?

Answer: Regional District would seek to coordinate with Camp Artaban on behalf of the Contractor. For site electricity other than lighting, the Contractor should assume, for the purposes of planning and bidding, the possible need to supply their own site power (e.g. to run power tools).

Item No. 30 Eastbourne Dock

The beach access / stairs part are not part of the maintenance and minor repairs contract.

Item No. 31 Eastbourne Dock

Question: This float appears to be anchored, do you know why it is anchored?

Answer: Achor chains may be used due to seabed conditions (e.g. rocky/bedrock).

Item No. 32 Keats Island

The Keats Island Moorage Society gangway and float are not part of the maintenance and minor repairs contract.

Item No. 33 Vaucroft

Question: As per of the capital repairs / replacements for this dock, does the Regional District intend to replace all the decking?

Answer: Unknown at this point. Detailed project scope is yet to be confirmed.

Item No. 34 Item 1.1.2 Mandatory Requirement's

Remove the following requirement: "Attendance at the mandatory site meeting"

Addendum No.2 is issued prior to receipt of submission and shall form part of the contract documents. The revisions shall clarify the information contained in the original Proposal documents issued on October 11, 2018.

If you have any questions regarding the above, please contact the undersigned.

Vanessa Schilling, Buyer
Sunshine Coast Regional District

SCHEDULE A- FEE PROPOSAL REVISED

Price to include all materials, labour and supervision for the work described in the scope of work and related tasks. The price should include fees for routine maintenance, including the per hour rates to be charged for personnel and equipment (including overhead and profit), with mobilization and demobilization costs specified. The price herein shall be the total price for all the work done.

Routine Dock Maintenance							
Costs are to include mobilization & demobilization (if required)							
Maintenance Activity	Frequency	Year 1 Costs		Year 2 Costs		Year 3 Costs	
		Per occurrence	Annual	per occurrence	Annual	per occurrence	Annual
Eastbourne							
General inspection	3	\$	\$	\$	\$	\$	\$
Written report (from inspection.)	3	\$	\$	\$	\$	\$	\$
Derrick lubrication	3	\$	\$	\$	\$	\$	\$
Reset nail heads	1	\$	\$	\$	\$	\$	\$
Touch up zone paint	1	\$	\$	\$	\$	\$	\$
Ladder cleaning and lubrication	1	\$	\$	\$	\$	\$	\$
Annual Value for Eastbourne:			\$		\$		\$
Three Year Value for Eastbourne:							\$
Gambier Harbour							
General inspection	3	\$	\$	\$	\$	\$	\$
Written report (from inspection.)	3	\$	\$	\$	\$	\$	\$
Derrick lubrication	3	\$	\$	\$	\$	\$	\$
Reset nail heads	1	\$	\$	\$	\$	\$	\$
Touch up zone paint	1	\$	\$	\$	\$	\$	\$
Ladder cleaning and lubrication	1	\$	\$	\$	\$	\$	\$
Annual Value for Gambier Harbour:			\$		\$		\$
Three Year for Gambier Harbour:							\$

Routine Dock Maintenance (Continued)

Maintenance Activity	Frequency	Year 1 Costs		Year 2 Costs		Year 3 Costs	
		per occurrence	Annual	per occurrence	Annual	per occurrence	Annual
Hopkins Landing							
General inspection	3	\$	\$	\$	\$	\$	\$
Written report (from inspection.)	3	\$	\$	\$	\$	\$	\$
Derrick lubrication	3	\$	\$	\$	\$	\$	\$
Reset nail heads	1	\$	\$	\$	\$	\$	\$
Touch up zone paint	1	\$	\$	\$	\$	\$	\$
Ladder cleaning and lubrication	1	\$	\$	\$	\$	\$	\$
Annual Value for Hopkins Landing:			\$	\$	\$		\$
Three Year for Hopkins Landing:							\$
Keats Landing							
General inspection	3	\$	\$	\$	\$	\$	\$
Written report (from inspection.)	3	\$	\$	\$	\$	\$	\$
Derrick lubrication	3	\$	\$	\$	\$	\$	\$
Reset nail heads	1	\$	\$	\$	\$	\$	\$
Touch up zone paint	1	\$	\$	\$	\$	\$	\$
Ladder cleaning and lubrication	1	\$	\$	\$	\$	\$	\$
Annual Value for Keats Landing:			\$		\$		\$
Three Year for Hopkins Landing:							\$

Routine Dock Maintenance (Continued)							
Maintenance Activity	Frequency	Year 1 Costs		Year 2 Costs		Year 3 Costs	
		per occurrence	Annual	per occurrence	Annual	per occurrence	Annual
Halfmoon Bay							
General inspection	3	\$	\$	\$	\$	\$	\$
Written report (from inspection.)	3	\$	\$	\$	\$	\$	\$
Derrick lubrication	3	\$	\$	\$	\$	\$	\$
Reset nail heads	1	\$	\$	\$	\$	\$	\$
Touch up zone paint	1	\$	\$	\$	\$	\$	\$
Ladder cleaning and lubrication	1	\$	\$	\$	\$	\$	\$
Annual Value for Halfmoon Bay:			\$		\$		\$
Three Year for Halfmoon Bay:							\$
Halkett Bay							
General inspection	3	\$	\$	\$	\$	\$	\$
Written report (from inspection.)	3	\$	\$	\$	\$	\$	\$
Derrick lubrication	3	\$	\$	\$	\$	\$	\$
Reset nail heads	1	\$	\$	\$	\$	\$	\$
Touch up zone paint	1	\$	\$	\$	\$	\$	\$
Ladder cleaning and lubrication	1	\$	\$	\$	\$	\$	\$
Annual Value for Halkett Bay:			\$	\$	\$		\$
Three Year for Halkett Bay:							\$

Routine Dock Maintenance (Continued)							
Maintenance Activity	Frequency	Year 1 Costs		Year 2 Costs		Year 3 Costs	
		per occurrence	Annual	per occurrence	Annual	per occurrence	Annual
Ports Graves							
General inspection	3	\$	\$	\$	\$	\$	\$
Written report (from inspection.)	3	\$	\$	\$	\$	\$	\$
Derrick lubrication	3	\$	\$	\$	\$	\$	\$
Reset nail heads	1	\$	\$	\$	\$	\$	\$
Touch up zone paint	1	\$	\$	\$	\$	\$	\$
Ladder cleaning and lubrication	1	\$	\$	\$	\$	\$	\$
Annual Value for Port Graves:			\$		\$		\$
Three Year Value Ports Graves:							\$
Vaucroft							
General inspection	3	\$	\$	\$	\$	\$	\$
Written report (from inspection.)	3	\$	\$	\$	\$	\$	\$
Derrick lubrication	3	\$	\$	\$	\$	\$	\$
Reset nail heads	1	\$	\$	\$	\$	\$	\$
Touch up zone paint	1	\$	\$	\$	\$	\$	\$
Ladder cleaning and lubrication	1	\$	\$	\$	\$	\$	\$
Annual Value for Vaucroft:			\$		\$		\$
Three Year Value Vaucroft:							\$

Routine Dock Maintenance (Continued)							
Maintenance Activity	Frequency	Year 1 Costs		Year 2 Costs		Year 3 Costs	
		per occurrence	Annual	per occurrence	Annual	per occurrence	Annual
West Bay							
General inspection	3	\$	\$	\$	\$	\$	\$
Written report (from inspection.)	3	\$	\$	\$	\$	\$	\$
Derrick lubrication	3	\$	\$	\$	\$	\$	\$
Reset nail heads	1	\$	\$	\$	\$	\$	\$
Touch up zone paint	1	\$	\$	\$	\$	\$	\$
Ladder cleaning and lubrication	1	\$	\$	\$	\$	\$	\$
Annual Value for Westbay:			\$	\$	\$		\$
Three Year Value for Westbay:							\$
Subtotal (Three Year Annual Value for each Port) :							
							\$
GST (5%):							\$
Total Contract Value:							\$

Hourly and Parts & Material Rates

Repair Costs Provide hourly rates that include all labour, supervision for as-needed maintenance and repair services.			
Labour	Year 1 Price/Hour	Year 2 Price/Hour	Year 3 Price/Hour
Per person/hr. Supervisor	\$	\$	\$
Per person/hr. crane operator	\$	\$	\$
Per person/hr. boat operator	\$	\$	\$
Per person/hr. skilled labour	\$	\$	\$
Per person/hr. un-skilled labour	\$	\$	\$
Per person/hr. diver	\$	\$	\$
Per person/hr. electrician	\$	\$	\$
Other (specify): _____/hr.	\$	\$	\$
Equipment	Year 1 Price/Hour	Year 2 Price/Hour	Year 3 Price/Hour
Pressure Washing/hr.	\$	\$	\$
Work skiff/hr. (with operator)	\$	\$	\$
Barge and crane with pile driving equip	\$	\$	\$
Welder (with operator)	\$	\$	\$
Crew truck (per/km)	\$	\$	\$
Other (specify): _____/hr	\$	\$	\$

Parts & Materials Pricing shall be based on cost plus a percentage markup.			
Parts	Year 1 Mark Up (%)	Year 2 Price Mark Up (%)	Year 3 Price (Mark Up %)
Small Parts & Consumables	%	%	%
Large Parts & Timber / Lumber	%	%	%
Other (specify): _____	%	%	%

Mobilization & Demobilization Costs						
Location	Hourly Rate with Skiff			Hourly Rate with Barge		
	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
Hopkins Landing	\$	\$	\$	\$	\$	\$
Keats Landing	\$	\$	\$	\$	\$	\$
Gambier Harbour	\$	\$	\$	\$	\$	\$
West Bay	\$	\$	\$	\$	\$	\$
Port Graves	\$	\$	\$	\$	\$	\$
Halkett Bay	\$	\$	\$	\$	\$	\$
Eastbourne	\$	\$	\$	\$	\$	\$
Halfmoon Bay	\$	\$	\$	\$	\$	\$
Vaucroft	\$	\$	\$	\$	\$	\$