



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, SEPTEMBER 6, 2018

AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of July 26, 2018

Annex A
Pages 1-13

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

REPORTS

3. Corporate and Administrative Services Committee recommendation Nos. 1-8 and 10-13 of July 26, 2018 (*recommendation No. 9 previously adopted*)

Annex B
pp 14-17

COMMUNICATIONS

MOTIONS

BYLAWS

DIRECTORS' REPORTS

Verbal
Report

NEW BUSINESS

IN CAMERA

ADJOURNMENT

UPCOMING MEETING DATES (TO SEPTEMBER 30, 2018)

SCRD Board, Committee, and Advisory Committee Meetings

Planning and Community Development Committee	September 6 at 9:30 a.m.
Regular Board	September 6 at 1:30 p.m.
Roberts Creek (Area D) Advisory Planning Commission	September 17 at 7:00 p.m.
Natural Resources Advisory Committee (NRAC)	September 19 at 3:30 p.m.
Infrastructure Services Committee	September 20 at 9:30 a.m.
Agricultural Advisory Committee (AAC)	September 25 at 3:30 p.m.
Halfmoon Bay (Area B) Advisory Planning Commission	September 25 at 7:00 p.m.
West Howe Sound (Area F) Advisory Planning Commission	September 25 at 7:00 p.m.
Egmont / Pender Harbour (Area A) Advisory Planning Commission	September 26 at 7:00 p.m.
Elphinstone (Area E) Advisory Planning Commission	September 26 at 7:00 p.m.
Corporate and Administrative Services Committee	September 27 at 9:30 a.m.
Regular Board	September 27 at 1:30 p.m.

Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

SCRD Candidate Information Session	September 5 at 4:00 p.m.
Public Hearing – Egmont / Pender Harbour Official Community Plan Bylaw 708	September 5 at 6:30 p.m.
Union of BC Municipalities (UBCM) Convention, Whistler	September 10 to 14
7 th Annual Backroad Trash Bash Event – Egmont / Pender Harbour	September 15 at 11:00 a.m.

Please note: Meeting dates are current as of print date (August 31, 2018).



SUNSHINE COAST REGIONAL DISTRICT

July 26, 2018

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	I. Winn
	Directors	F. Mauro M. Lebell L. Lewis G. Nohr J. Valeriotte D. Wright A. Lutes (Alt)
ALSO PRESENT:	Chief Administrative Officer	J. Loveys
	Sr Mgr, Administration and Legislative Services	A. Legault
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	GM, Planning and Community Development	I. Hall
	GM, Infrastructure Services	R. Rosenboom
	Deputy Corporate Officer / Recorder	S. Reid
	Media	2
Public	10	

CALL TO ORDER 1:30 p.m.

AGENDA It was moved and seconded

233/18 THAT the agenda for the meeting be adopted.

CARRIED

MINUTES

Minutes It was moved and seconded

234/18 THAT the Regular Board meeting minutes of July 12, 2018 be adopted as presented.

CARRIED

REPORTS**Directors' Reports**

Directors provided a verbal report of their activities.

CAO Report **It was moved and seconded**

235/18 THAT the report titled Chief Administrative Officer's Report be received for information.

CARRIED

Planning **It was moved and seconded**

236/18 THAT Planning and Community Development Committee recommendation Nos. 1-4, and 6-17 of July 12, 2018 be received, adopted and acted upon as follows:

Recommendation No. 1 *Development Variance Permit Application
DVP00033 Delegation*

THAT the delegation materials provided by Penny Gotto, Agent, Development Variance Permit Application DVP00033 be received.

Recommendation No. 2 *Egmont/Pender Harbour Official Community
Plan Bylaw No. 708, 2017*

THAT the report titled Egmont/Pender Harbour Official Community Plan Bylaw No. 708, 2017 - Second Reading be received;

AND THAT *Egmont/Pender Harbour Official Community Plan Bylaw No. 708, 2017* be forwarded to the Board for Second Reading;

AND THAT a Public Hearing be scheduled for 6:30 p.m., September 5, 2018 to be held at the Pender Harbour Community Hall, located at 12901 Madeira Park Road, Madeira Park;

AND FURTHER THAT Director Nohr be delegated as the Chair and Director Mauro be delegated as the Alternate Chair for the Public Hearing.

Recommendation No. 3 *Development Variance Permit Application
DVP00037 (Carvajal)*

THAT the report titled Development Variance Permit DVP00037 (Carvajal) - Electoral Area F be received;

AND THAT Development Variance Permit Application DVP00037 to vary the following sections of Zoning Bylaw No. 310:

- a) Section 504 (1) to increase the maximum floor area from 153.3 square metres to 211.1 square metres;

236/18 cont.

b) Section 601.4 (3) setback from 4.5 metres to 1.5 metres for the single family dwelling and 0 metres for access stairs;

c) Section 601.6 to increase the parcel site coverage from 35% to 40%;

be issued, subject to:

1. Receipt of a Setback Relief Permit by the applicant from the Ministry of Transportation and Infrastructure;

2. Comments received from Skwxwú7mesh Nation within the 60 day referral period.

AND FURTHER THAT a covenant be placed on title to ensure:

i) That the Douglas fir is protected from land alteration and not cut down unless it becomes a hazard to persons or property;

ii) That the design exclude an allowance, pursuant to Section 504 (2) for a 45-square metre parking area;

iii) That no addition or auxiliary building that would provide enclosed parking area be constructed.

Recommendation No. 4 *Skwxwú7mesh Nation Letter*

THAT a letter be written to the Skwxwú7mesh Nation to clarify the SCRD Planning and Development referral process, in particular noting that if no comments are received from the Nation within the 60 day referral period, the development application process will move forward without further condition or comment from the Skwxwú7mesh Nation.

Recommendation No. 6 *Development Variance Permit Application DVP00033 (Davis)*

THAT Development Variance Permit Application DVP00033 (Davis) - Electoral Area A be received;

AND THAT Development Variance Permit DVP00033 to vary the exterior side parcel line setback from 4.5 metres to 1.5 metres, per Section 1011.5(c) of Zoning Bylaw No. 337, be issued subject to:

1. Submission of a professional engineer's report which addresses geotechnical hazards including coastal slopes and coastal flooding;

2. Comments received from the *shíshálh* Nation within the 60 day referral period.

236/18 cont. **Recommendation No. 7** *Development Variance Permit DVP00036 (Richards)*

THAT the report titled Development Variance Permit DVP00036 (Richards) – Electoral Area A be received;

AND THAT Development Variance Permit DVP00036 to vary Section 601.4 of Zoning Bylaw No. 337, 1990, from 6.0 metres to 4.0 metres, be issued, subject to:

1. Comments received from the *shíshálh* Nation within the 60 day referral period.

Recommendation No. 8 *Frontage Waiver for Subdivision SD000015 (Gemmell)*

THAT the report titled Frontage Waiver for Subdivision SD000015 (Gemmell) – Electoral Area D be received;

AND THAT the requirement for 10% lot frontage onto a road for Lot 1 in the proposed subdivision of Lot A District Lot 3381 Plan 18234 be waived.

Recommendation No. 9 *Sunshine Coast Search and Rescue Association Lease – Building Expansion*

THAT the report titled Sunshine Coast Search and Rescue Association Lease – Building Expansion be received;

AND THAT the Delegated Authorities be authorized to execute the revised Lease Agreement dated August 1, 2018 and discharge of the previous lease dated March 1, 2008 (BB206922) with Sunshine Coast Search and Rescue Association.

Recommendation No. 10 *Planning and Community Development Department - 2018 Q2 Report*

THAT the report titled Planning and Community Development Department - 2018 Q2 Report be received.

Recommendation No. 11 *Cannabis Legalization – Regional District Bylaw Comparison*

THAT the report titled Cannabis Legalization – Regional District Bylaw Comparison be received for information.

Recommendation No. 12 *Cannabis Legalization – SCRD Approach*

THAT the following motion be postponed to the Infrastructure Services Committee meeting of July 19, 2018 for consideration:

WHEREAS once the *Cannabis Act* is in effect, existing cannabis production and retail facilities may attempt to claim legal non-conforming status;

236/18 cont.

THAT staff prepare bylaw amendments to prohibit the production and retail of commercial (*non-medicinal*) cannabis being established as a lawful use in Residential and Rural zones;

AND THAT the work be completed on a schedule that would allow for adoption prior to the *Cannabis Act* implementation;

AND THAT staff amend Bylaw No. 310 language around the terms Marijuana and Medical Marijuana to reflect the upcoming regulatory regime;

AND THAT definitions of Horticulture and Home Occupation be amended as necessary to reflect the main motion;

AND FURTHER THAT staff report to a future Committee meeting on public engagement processes in consideration of providing production opportunities in locations and to the degree acceptable to the community, including opportunities presented by the Bylaw 310 Review Process.

Recommendation No. 13 *Area A APC Minutes of June 27, 2018*

THAT the Egmont/Pender Harbour Advisory Planning Commission minutes of June 27, 2018 be received.

Recommendation No. 14 *Area B APC Minutes of June 26, 2018*

THAT the Halfmoon Bay Advisory Planning Commission minutes of June 26, 2018 be received.

Recommendation No. 15 *Area D APC Minutes of June 18, 2018*

THAT the Roberts Creek Advisory Planning Commission minutes of June 18, 2018 be received;

AND THAT the Area D APC Minutes of June 18, 2018 be amended to clarify that the public meeting on June 20, 2018 was the Advisory Summit meeting.

Recommendation No. 16 *Area E APC Minutes of June 27, 2018*

THAT the Elphinstone Advisory Planning Commission minutes of June 27, 2018 be received.

Recommendation No. 17 *Area F APC Minutes of June 26, 2018*

THAT the West Howe Sound Advisory Planning Commission minutes of June 26, 2018 be received.

CARRIED

Infrastructure

It was moved and seconded

237/18

THAT Infrastructure Services Committee recommendation Nos. 1-11 of July 19, 2018 be received, adopted and acted upon as follows:

Recommendation No. 1 *Strawless Coast Request to Ban Single-Use Plastic*

THAT the presentation and delegation materials provided by Evan Guiton, Strawless Coast regarding a request to ban single-use plastics on the Sunshine Coast be received.

Recommendation No. 2 *Potential Ban on Single-Use Plastics*

THAT staff report to a future Committee regarding the potential for a ban on single-use plastics.

Recommendation No. 3 *Delegation - Development Variance Permit DVP00029 (Persephone Brewing Co.)*

THAT the verbal presentation by Dion Whyte, Persephone Brewing Co. regarding Development Variance Permit DVP00029 be received.

Recommendation No. 4 *DVP00029 (Persephone) and Proposed Liquor Licence Endorsements for a Lounge and Picnic Area*

THAT the report titled DVP00029 (Persephone) and Proposed Liquor Licence Endorsements for a Lounge and Picnic Area be received;

AND THAT the staff report and recommendation as amended be deferred to the September 13, 2018 Planning and Community Development Committee meeting for consideration as follows:

THAT DVP00029 be issued to relax Section 1021.7 (3) (a) (ii) (indoor seating capacity) of Zoning Bylaw No. 310 from 30 to 65 be issued subject to:

- a) receipt of confirmation from Vancouver Coastal Health that a wastewater treatment system for the alcohol production facility and ancillary uses has been approved and installed;
- b) registration of a covenant on title that:
 - i. requires a minimum of 12 secure bicycle parking spaces;
 - ii. minimum of 80 on-site parking spaces be provided;
 - iii. limits the food and beverage lounge business hours to *include not opening any earlier or closing any later than the following:*
 - Summer Hours (May Long Weekend through Thanksgiving)
Monday - Wednesday 11:00 a.m. – 7:00 p.m.

237/18 cont.

Thursday - Sunday 10:00 a.m. – 9:00 p.m.

- Winter Hours (After Thanksgiving to May Long Weekend)
All days of the week 11:00 a.m. – 7:00 p.m., with the exception of the night of December 31st and until 1:00 a.m. on the morning of January 1st;
- iv. indoor amplified and outdoor non-amplified music is permitted from 2:00 p.m. to 4:00 p.m. on weekends, with the exception of the night of December 31st and until 1:00 a.m. on the morning of January 1st;

AND THAT the proposed Lounge Endorsement be supported subject to the conditions established in DVP00029 (including that the indoor lounge seating not exceed 65 and outdoor lounge area not exceed 50 square metres);

AND THAT the proposed Picnic Endorsement be supported subject to a maximum of 150 people;

AND FURTHER THAT the Board resolution along with a copy of the staff reports dated July 19, 2018 and February 8, 2018 be sent to:

- a) Agricultural Land Commission;
- b) Vancouver Coastal Health Authority; and
- c) British Columbia Liquor Control and Licensing Branch.

Recommendation No. 5 *Provincial Referral 103014586 - 001 (Johnson)*

THAT the report titled Provincial Referral 103014586 – 001 TMK / DM Roads (Johnson) - Electoral Area A be received;

AND THAT the following comments be forwarded to the Ministry of Forests, Lands, Natural Resource Operations, and Rural Development:

- a. SCR D cannot recommend support or refusal of this proposed road way use through District Lot 4694, Provincial File 103014586 – 001 without further information. The following are SCR D comments and concerns:
 - i. In accordance with the Province of BC's Develop With Care Guidelines, prior to commencing any land-altering activity a Bio-Inventory of the proposed tenure area should be conducted by a Registered Professional Biologist with Species at Risk experience during active time for local species. Any Species at Risk and Critical Habitat should be identified. Bio Inventory data should be shared with the SCR D;

237/18 cont.

- ii. If Species at Risk are found in the Bio-Inventory, the proposed application may need to be changed or abandoned in order to protect species and their habitat.
 - iii. Prior to commencing any land-altering activity a Riparian Area Assessment is required by the Province of BC for any proposed work within 30 metres of any mapped or unmapped streams and wetlands;
 - iv. Prior to commencing any land-altering activity SCR D requires a Geotechnical Assessment for the works proposed within the identified Geotechnical Assessment Area: Watercourse Hazard Probability Moderate;
 - v. The proponent will require an application for authorization from the Province of BC for Section 11 of the *Water Sustainability Act* for works in a stream;
 - vi. SCR D recommends that any tree clearing activity take place during non-nesting season for birds. A permit is required under Section 34 of the *BC Wildlife Act* for vegetative clearing during bird nesting season;
 - vii. Water quality, fish, aquatic species and their habitat should not be impacted by construction or maintenance activities, materials, or fuel storage;
 - viii. Ensure that the *shíshálh* Nation is consulted and that all activities undertaken comply with the *Heritage Protection Act*;
 - ix. A survey of the property line between Lot 1 and Provincial land is recommended to determine whether the proposed crossing of South Sakinaw Creek is located on private land or Provincial land.
- b. Pertaining to future road-building activity that extends onto private Lots 1 and 2:
- i. Prior to commencing any land-altering activity a Bio Inventory of the proposed road building area should be conducted by a Registered Professional Biologist with Species at Risk experience during active time for local species. Any Species at Risk and Critical Habitat should be identified. Bio Inventory data should be shared with the SCR D;
 - ii. If Species at Risk are found in the Bio-Inventory, the proposed application may need to be changed or abandoned in order to protect species and their habitat.
 - iii. Prior to commencing any land-altering activity within 30m of a mapped or unmapped stream or wetland on private property, the SCR D requires a Development Permit Application for Riparian Area Assessment;

237/18 cont.

- iv. Prior to commencing any land-altering activity SCR D requires a Geotechnical Assessment for the works proposed within the identified Geotechnical Assessment Area: Watercourse Hazard Probability Moderate;
- v. In support of fewer crossings of South Sakinaw Creek which is fish bearing, SCR D recommends DM road only with an easement across Lot 2 to enable access to Lot 1;
- vi. Any bridge constructed for pedestrians or vehicles on private property will require a Building Permit, as per SCR D Building Bylaw 687;
- vii. SCR D recommends that if the applicant intends to cross South Sakinaw Creek to access Lot 1 this application should be referred to Department of Fisheries and Oceans, Fisheries Protection Program.

Recommendation No. 6 *E-Comm Emergency Communications for British Columbia Incorporated – Dispatch Services Agreement*

THAT the report titled E-Comm Emergency Communications for British Columbia Incorporated – Dispatch Services Agreement be received;

AND THAT the Dispatch Services Agreement be approved;

AND THAT the 2018-2022 Financial Plan be amended to reflect the revised levy per Schedule D of the Agreement;

AND FURTHER THAT the delegated officials be authorized to execute the Agreement.

Recommendation No. 7 *Licence Renewal of Tenure Agreements – South Pender Water*

THAT the report titled Licence Renewal of Tenure Agreements – South Pender Water be received;

AND THAT an application be submitted for a replacement tenure for Licence of Occupation No. 241022 – Gulfview Reservoir, Licence of Occupation No. 241023 – McNeil Lake to Haslam Creek lake line, and Licence of Occupation No. 241012 – Harris Lake to McNeil Lake weir and channel, for a 30-year term.

Recommendation No. 8 *Recycle BC Program Financial Impacts*

THAT the report titled Recycle BC Program Financial Impacts be received;

AND THAT the SCR D proceed with a new contract with Recycle BC to provide depot recycling services for residential packaging and paper products for a 5 year period;

237/18 cont.

AND FURTHER THAT the delegated authorities be authorized to execute the contract prior to October 1, 2018.

Recommendation No. 9 *Infrastructure Services Department - 2018 Q2 Report*

THAT the report titled Infrastructure Services Department - 2018 Q2 Report be received.

Recommendation No. 10 *Cannabis Legalization – Bylaw Amendments*

THAT the report titled Cannabis Legalization – Bylaw Amendments be received;

AND THAT WHEREAS once the *Cannabis Act* is in effect, existing cannabis production and retail facilities may attempt to claim legal non-conforming status;

RESOLVED THAT staff prepare bylaw amendments to prohibit the production and retail of commercial (*non-medicinal*) cannabis being established as a lawful use in Residential and Rural zones;

AND THAT the work be completed on a schedule that would allow for adoption prior to the *Cannabis Act* implementation;

AND THAT staff amend Bylaw 310 and Bylaw 337 language around the terms Marijuana and Medical Marijuana to reflect the upcoming regulatory regime;

AND THAT definitions of Horticulture and Home Occupation be amended as necessary to reflect the main motion;

AND FURTHER THAT staff report to a future Committee meeting on public engagement processes in consideration of providing production and retail opportunities in locations and to the degree acceptable to the community, including opportunities presented by the Bylaw 310 Review Process.

Recommendation No. 11 *Correspondence from Recycle BC Regarding Curbside Recycling for Electoral Areas B and D*

THAT the correspondence from Recycle BC, dated July 11, 2018 regarding Curbside Statement of Work for Electoral Area B and D be received.

CARRIED

Corporate **It was moved and seconded**

238/18 THAT Corporate and Administrative Services Committee recommendation No. 9 of July 26, 2018 be received, adopted and acted upon as follows:

Recommendation No. 9 *Sunshine Coast Arena Water Efficiency Project Construction (Condenser)*

THAT the report titled Delegated Authority to Award – Sunshine Coast Arena Water Efficiency Project Construction (Condenser) be received;

AND THAT the Chief Administrative Officer be authorized to approve a contract award during the month of August 2018 for the Sunshine Coast Arena Water Efficiency Project Construction (Condenser) with a total contract value not to exceed \$125,000.

CARRIED

AAP Results **It was moved and seconded**

239/18 THAT the report titled Alternative Approval Process Results - Universal Water Meter Installations Project Loan Authorization Bylaw No. 718, 2018 be received;

AND THAT staff provide a report at a Committee meeting in September with analysis, options and a schedule for next steps in light of the failure of the Universal Water Meter Installations Project Loan Authorization Bylaw AAP.

CARRIED

BYLAWS

Bylaw 718 **It was moved and seconded**

240/18 THAT *Universal Water Meter Installations Project Loan Authorization Bylaw No. 718, 2018* be abandoned.

CARRIED

Bylaw 717 **It was moved and seconded**

241/18 THAT *Sunshine Coast Regional District Board Procedures Bylaw No. 717, 2018* be adopted.

CARRIED

Bylaw 310.168 **It was moved and seconded**

242/18 THAT *Sunshine Coast Regional District Zoning Amendment Bylaw 310.168, 2016* be adopted.

CARRIED

Bylaw 708 **It was moved and seconded**

243/18 THAT *Egmont / Pender Harbour Official Community Plan Bylaw No. 708, 2017* be read a second time.

CARRIED

The Board moved In Camera at 2:11 p.m.

IN CAMERA

244/18 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (e), (i) and (k) of the *Community Charter* – “personal information about an identifiable individual...”, “the acquisition, disposition or expropriation of land...”, “the receipt of advice that is subject to solicitor-client privilege...” and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

CARRIED

The Board moved out of In Camera at 2:19 p.m.

POMO Appointment **It was moved and seconded**

245/18 THAT Ms. Heather Blackwood be appointed to the Ports Monitors (POMO) Committee for a two-year term;

AND THAT staff report to a future Committee on the results of continued recruitment.

CARRIED

Contract Award **It was moved and seconded**

246/18 THAT the contract for RFP 18 342 for the Raw Water Reservoir Feasibility Study be awarded to Integrated Sustainability in the amount of \$142,966 (plus applicable taxes);

AND THAT the delegated authorities be authorized to execute the contract.

CARRIED

ADJOURNMENT It was moved and seconded

247/18 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 2:19 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair

**SUNSHINE COAST REGIONAL DISTRICT
CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE**

July 26, 2018

RECOMMENDATIONS FROM THE CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975 FIELD ROAD, SECHELT, BC

PRESENT:	Chair	F. Mauro
	Directors	I. Winn G. Nohr M. Lebbell L. Lewis D. Wright A. Lutes (Alt.) J. Valeriote
ALSO PRESENT:	Chief Administrative Officer	J. Loveys
	Sr. Mgr., Administration and Legislative Services	A. Legault (Part)
	G.M., Corporate Services / Chief Financial Officer	T. Perreault
	G.M., Infrastructure Services	R. Rosenboom (Part)
	G.M., Planning and Community Development	I. Hall (Part)
	Sr. Mgr., Human Resources	G. Parker (Part)
	Administrative Assistant / Recorder	T. Crosby
	Media	2
	Public	2

CALL TO ORDER 9:30 a.m.

AGENDA The agenda was adopted as presented.

REPORTS

Recommendation No. 1 *Review of Services*

The Corporate and Administrative Services Committee recommended that the report titled Review of Services be received;

AND THAT staff explore opportunities to link internal service reviews to the development of service plans and the annual financial planning process;

AND FURTHER THAT staff report back through the development of the 2018-2022 Strategic Plan on opportunities to improve the integration of these processes.

Recommendation No. 2 *Corporate General Ledger Budget Variance to June 30, 2018*

The Corporate and Administrative Services Committee recommended that the report titled Corporate General Ledger Budget Variance Report for Period Ending June 30, 2018 be received for information.

Recommendation No. 3 *Regional Solid Waste [350-352] Variance Reporting to June 30, 2018*

The Corporate and Administrative Services Committee recommended that the report titled Regional Solid Waste [350-352] Variance Reporting for Period Ending June 30, 2018 be received for information.

Recommendation No. 4 *Recreation Facilities [615] Variance Reporting to June 30, 2018*

The Corporate and Administrative Services Committee recommended that the report titled Recreation Facilities [615] Variance Reporting for Period Ending June 30, 2018 be received for information.

Recommendation No. 5 *Building Inspection [520] Variance Reporting to June 30, 2018*

The Corporate and Administrative Services Committee recommended that the report titled Building Inspection [520] Variance Reporting for Period Ending June 30, 2018 be received for information.

Recommendation No. 6 *Public Transit [310] Variance Reporting to June 30, 2018*

The Corporate and Administrative Services Committee recommended that the report titled Public Transit [310] Variance Reporting for Period Ending June 30, 2018 be received for information.

Recommendation No. 7 *Long Term Debt as at June 30, 2018*

The Corporate and Administrative Services Committee recommended that the report titled Long Term Debt as at June 30, 2018 be received for information.

Recommendation No. 8 *Investment and Reserves as at June 30, 2018*

The Corporate and Administrative Services Committee recommended that the report titled Investments and Reserves as at June 30, 2018 be received for information.

Recommendation No. 9 *Sunshine Coast Arena Water Efficiency Project Construction (Condenser)*

The Corporate and Administrative Services Committee recommended that the report titled Delegated Authority to Award – Sunshine Coast Arena Water Efficiency Project Construction (Condenser) be received;

AND THAT the Chief Administrative Officer be authorized to approve a contract award during the month of August 2018 for the Sunshine Coast Arena Water Efficiency Project Construction (Condenser) with a total contract value not to exceed \$125,000;

AND FURTHER THAT this recommendation be forwarded to the July 26, 2018 Regular Board meeting.

Recommendation No. 10 *Contracts Between \$50,000 and \$100,000 from April 1 to June 30, 2018*

The Corporate and Administrative Services Committee recommended that the report titled Contracts Between \$50,000 and \$100,000 from April 1 to June 30, 2018 be received for information.

Recommendation No. 11 *Speakers for 2018 Resolutions to Union of British Columbia Municipalities (UBCM)*

The Corporate and Administrative Services Committee recommended that the report titled Speakers for 2018 Resolutions to Union of British Columbia Municipalities (UBCM) be received;

AND THAT speakers be designated for the resolutions as follows:

- Watershed Governance Model – Director Lebell
- Cycling Infrastructure Funding – Director Valeriote
- Medical Cannabis Production – Director Nohr
- Modernization of *Local Government Act* – Director Winn;

AND FURTHER THAT staff confirm if the BC Ferries Medical Priority Loading resolution will be brought forward to UBCM and if so, Director Valeriote be the designated speaker.

Recommendation No. 12 *Sechelt Community Archives*

The Corporate and Administrative Services Committee recommended that the report titled Sechelt Community Archives be received for information.

Recommendation No. 13 *Corporate and Administrative Services – Semi-Annual Report 2018*

The Corporate and Administrative Services Committee recommended that the report titled Corporate and Administrative Services – Semi-Annual Report for 2018 be received for information.

The Committee recessed at 10:25 a.m. and reconvened at 10:34 a.m.

IN CAMERA

The Committee moved In-Camera at 10:34 a.m.

That the public be excluded from attendance at the meeting in accordance with Section 90(1) (g) and (k) of the *Community Charter* – “litigation or potential litigation affecting the municipality” and “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

The Committee moved out of In Camera at 10:48 a.m.

ADJOURNMENT 10:48 a.m.

Committee Chair