



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, OCTOBER 11, 2018

AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of September 27, 2018

Annex A
Pages 1-12

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

3. David Chisholm and Celia Robben, SCREDO
Regarding SCREDO Mid-year Progress Update

REPORTS

4. Corporate and Administrative Services Committee recommendation Nos. 1-4 and 6-15 of September 27, 2018 (*recommendation No. 5 previously adopted*)

Annex B
pp 13-17

COMMUNICATIONS

MOTIONS

BYLAWS

5. *Sunshine Coast Regional District Directors' Remuneration Amendment Bylaw No. 636.4, 2018 – adoption*
(Voting – All Directors – 1 vote each)
6. *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.183, 2018 – third reading and adoption*
(Voting – Electoral Area Directors – 1 vote each)
7. *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.117, 2018 – third reading and adoption*
(Voting – Electoral Area Directors – 1 vote each)

Annex C
pp 18-20

Annex D
pp 21-22

Annex E
pp 23-24

8. *Planning and Development Procedures and Fees Amendment Bylaw No. 522.16, 2018 – first, second, third reading and adoption* Annex F
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, pp 25-26
Sechelt-6, Gibsons-3, SIGD-1)

DIRECTORS' REPORTS

Verbal

NEW BUSINESS

IN CAMERA

ADJOURNMENT

UPCOMING MEETING DATES (TO OCTOBER 31, 2018)

SCRD Board, Committee, and Advisory Committee Meetings

| | |
|---|------------------------------------|
| Planning and Community Development Committee | October 11 at 9:30 a.m. |
| Regular Board | October 11 at 1:30 p.m. |
| Regional Hospital District | October 11 to follow Board meeting |
| Roberts Creek (Area D) Advisory Planning Commission | October 15 at 7:00 p.m. |
| Regular Board | October 25 at 1:30 p.m. |

Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

| | |
|---|------------|
| Advance Voting Day – General Local Election | October 10 |
| Advance Voting Day – General Local Election | October 17 |
| Voting Day – General Local Election | October 20 |

Please note: Meeting dates are current as of print date (October 5, 2018).



SUNSHINE COAST REGIONAL DISTRICT

September 27, 2018

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:

| | |
|-----------|--|
| Chair | B. Milne |
| Directors | I. Winn F. Mauro M. Lebbell L. Lewis G. Nohr J. Valeriotte D. Wright |

ALSO PRESENT:

| | |
|--|--------------|
| Chief Administrative Officer | J. Loveys |
| Sr Mgr, Administration and Legislative Services | A. Legault |
| GM, Corporate Services / Chief Financial Officer | T. Perreault |
| GM, Planning and Community Development | I. Hall |
| GM, Infrastructure Services | R. Rosenboom |
| Deputy Corporate Officer / Recorder | S. Reid |
| Media | 1 |
| Public | 15 |

CALL TO ORDER 1:30 p.m.

AGENDA It was moved and seconded

261/18 THAT the agenda for the meeting be adopted as amended to include:

- Municipal Natural Assets Initiative: Watershed-level pilot implementation.

CARRIED

MINUTES

Minutes It was moved and seconded

262/18 THAT the Regular Board meeting minutes of September 6, 2018 be adopted as presented.

CARRIED

PRESENTATIONS AND DELEGATIONS

Daniel Bouman, Sunshine Coast Conservation Association (SCCA), presented SCCA recommendations with respect to seeking more protection for low and mid-level forests in the Chapman Landscape Unit and Mount Elphinstone.

Land Use Planning **It was moved and seconded**

263/18 THAT SCRD staff promptly contact provincial staff with regard to engagement on Land Use planning on Mount Elphinstone.

CARRIED

REPORTS

Planning **It was moved and seconded**

264/18 THAT Planning and Community Development Committee recommendation Nos. 3, 4, 6 and 10-16 of September 6, 2018 be received, adopted and acted upon as follows:

Recommendation No. 3 *Zoning Bylaw Amendment No. 310.177, 2018 (Elphinstone Crossing Estate Phase Two)*

THAT the report titled Zoning Bylaw Amendment No. 310.177, 2018 – Elphinstone Crossing Estate Phase Two - Public Hearing Report and Consideration for Third Reading be received;

AND THAT Zoning Amendment Bylaw No. 310.177, 2018 be forwarded to the Board for Third Reading;

AND FURTHER THAT prior to consideration of adoption of Bylaw No. 310.177, 2018 the following conditions be met:

a. The applicant register a covenant with the SCRD on title of Plan BCP40761 District Lot 1354 Lot 3 that stipulates the location, purpose, use, furnishing, pavement material, landscaping, signage and maintenance of the picnic area to be dedicated for community amenity as described in Attachment F to the staff report;

b. A letter of undertaking signed by the applicant's solicitor be provided to the SCRD stating that prior to the final approval of the proposed subdivision of the subject property:

i. The applicant enters into a restrictive covenant with the SCRD and register it on title of each parcel resulting from the subdivision stating that no covenants shall be entered into or registered on title of each parcel to prohibit, restrict or limit uses permitted by applicable provisions of the zoning bylaw for the parcel.

264/18 cont.

ii. The applicant registers a covenant on title of each parcel resulting from the subdivision indicating that the parcel is outside of areas serviced by SCRD fire protection.

iii. The applicant, the Ministry of Transportation and Infrastructure and the SCRD will sign a covenant regarding the provision and maintenance of a trail along the north segment of a road right of way within the subdivision to be dedicated for community amenity as described in Attachment G to the staff report.

iv. The applicant enters into a restrictive covenant with the SCRD and register it on title of Lot 12 and Lot 13 on the east portion of the proposed subdivision stating that no further subdivision of these lots will be permitted.

Recommendation No. 4 *Halfmoon Bay OCP Amendment Bylaw 675.4, 2017, Roberts Creek OCP Amendment Bylaw 641.8, 2017, Elphinstone OCP Amendment Bylaw 600.8, 2017 and West Howe Sound OCP Amendment Bylaw 640.2, 2017*

THAT the report titled OCP Amendments - Densification Strategies to Support Affordable Housing – Public Hearing Report and Consideration for Third Reading and Adoption be received;

AND THAT *Halfmoon Bay Official Community Plan Amendment Bylaw 675.4, 2017, Roberts Creek Official Community Plan Amendment Bylaw 641.8, 2017, Elphinstone Official Community Plan Amendment Bylaw 600.8, 2017 and West Howe Sound Official Community Plan Amendment Bylaw 640.2, 2017* be forwarded to the Board for Third Reading and Adoption.

Recommendation No. 6 *Potential for a Temporary Movable Small Home Pilot Project in Rural Areas*

THAT the report titled Potential for a Temporary Movable Small Home Pilot Project in Rural Areas be received;

AND THAT a report be provided to the Committee in Q1 2019 with regard to:

a) a pilot project plan to implement temporary use permits for temporary small movable homes, proposed to have a duration of three years, focus on auxiliary dwellings, and include a cap of 20 permits per electoral area per year reviewed annually;

b) amendments to Zoning Bylaw Nos. 310 and 337 and Procedure and Fees Bylaw No. 522;

AND FURTHER THAT this report be referred to SCRD Advisory Planning Commissions and Vancouver Coastal Health for comment.

264/18 cont. **Recommendation No. 10** *Frontage Waiver for Subdivision SD000028 (Hammond)*

THAT the report titled Frontage Waiver for Subdivision SD000028 (Hammond) – Electoral Area F be received;

AND THAT the requirement for 10% lot frontage onto a road for Lot 5 and Lot 6 in the proposed subdivision of Lot 1 of Lot 2 District Lot 694 Plan 17208 be waived.

Recommendation No. 11 *SCRD Policing Committee Minutes of July 19, 2018*

THAT the SCRD Policing Committee Minutes of July 19, 2018 be received.

Recommendation No. 12 *Natural Resource Advisory Committee Minutes of July 18, 2018*

THAT the Natural Resource Advisory Committee Minutes of July 18, 2018 be received.

Recommendation No. 13 *Area A APC Minutes of July 25, 2018*

THAT the Egmont/Pender Harbour Advisory Planning Commission minutes of July 25, 2018 be received.

Recommendation No. 14 *Area D APC Minutes of July 16, 2018*

THAT the Roberts Creek Advisory Planning Commission minutes of July 16, 2018 be received.

Recommendation No. 15 *Area F APC Minutes of July 24, 2018*

THAT the West Howe Sound Advisory Planning Commission minutes of July 24, 2018 be received.

Recommendation No. 16

THAT the correspondence from Brian Smith, CEO/Co-Owner, Persephone Brewing Company dated August 25, 2018, regarding Persephone Brewing Company DVP Application be received.

CARRIED

Planning **It was moved and seconded**

265/18 THAT Planning and Community Development Committee recommendation No. 2 of September 6, 2018 be received, adopted and acted upon as amended, as follows:

265/18 cont.

Recommendation No. 2 *Development Variance Permit Application DVP00029 (Persephone)*

THAT the report titled Development Variance Permit DVP00029 (Persephone) and proposed Liquor Licence Endorsements for a Lounge and Picnic Area – Area F be received;

AND THAT the proposed Lounge Endorsement and Picnic Endorsement not be supported at this time;

AND THAT a Lounge Endorsement and Picnic Endorsement *can* be considered in a future application pending receipt of confirmation from Vancouver Coastal Health that the wastewater treatment system for the alcohol production facility and ancillary uses is functioning as per design specifications and purpose and poses no health risk;

AND THAT DVP00029 to relax Section 1021.7 (3) (a) (ii) (indoor seating capacity) of Zoning Bylaw No. 310 from 30 to 65 be deferred until conditions of the wastewater treatment system are met and confirmation from Vancouver Coastal Health has been received;

AND FURTHER THAT the Board resolution along with a copy of this staff report as well as previous reports dated February 8, 2018 and July 19, 2018 be sent to:

- a) Agricultural Land Commission;
- b) Vancouver Coastal Health; and
- c) British Columbia Liquor and Cannabis Regulation Branch.

CARRIED

Infrastructure

It was moved and seconded

266/18

THAT Infrastructure Services Committee recommendation Nos. 1-7 of September 20, 2018 be received, adopted and acted upon as follows:

Recommendation No. 1 *Impact of Continued Siphon System Use*

THAT staff report to a future committee regarding the operational, financial and human resource implications of regular, extended periods of siphon deployment at Chapman Lake;

AND THAT the report include the legislative and regulatory aspects related to obtaining the necessary permits for long term siphon use.

Recommendation No. 2 *Universal Water Meter Program*

THAT the report titled Universal Water Meter Program be received;

266/18 cont.

AND THAT the Sunshine Coast Regional District confirms its commitment to the Universal Water Meter Program;

AND FURTHER THAT funding and program options for implementation be brought to the 2019 budget.

Recommendation No. 3 *Public Transit [310] Variance Reporting to August 31, 2018*

THAT the report titled Public Transit [310] Variance Reporting for Period Ending August 31, 2018 be received for information.

Recommendation No. 4 *2018-19 BC Transit Annual Operating Agreement*

THAT the report titled 2018-19 BC Transit Annual Operating Agreement (AOA) be received;

AND THAT the delegated authorities be authorized to execute the Agreement.

Recommendation No. 5 *2019-20 Transit Expansion Memorandum of Understanding*

THAT the report titled 2019-2020 Transit Expansion Memorandum of Understanding be received;

AND THAT the transit service to the Chatelech Secondary School be implemented as of September 2019;

AND THAT any decisions on further service expansion be deferred until costs and impacts of the current service levels are determined;

AND FURTHER THAT a preliminary report be provided with respect to Transit service levels as part of the 2019 annual pre-budget process.

Recommendation No. 6 *Association of Vancouver Island and Coastal Communities Special Solid Waste Committee*

THAT the report titled Association of Vancouver Island and Coastal Communities (AVICC) Special Solid Waste Committee be received;

AND THAT the Sunshine Coast Regional District continue to be a member of the AVICC Special Solid Waste Committee.

Recommendation No. 7 *Transportation Advisory Committee Minutes of July 29, 2018*

THAT the Transportation Advisory Committee Minutes of July 29, 2018 be received;

266/18 cont.

AND THAT the following Transportation Advisory Committee recommendations be acted upon:

Recommendation No. 2 *Letter of Support – Elphinstone Community Association – Pedestrian Safety*

THAT SCR D write a letter of support for the Elphinstone Community Association on behalf of their petition to the Minister of Transportation and Infrastructure with respect to efforts to increase pedestrian safety on the Sunshine Coast Highway 101;

AND THAT the SCR D Integrated Transportation Study (2011) be referenced in the letter.

AND FURTHER THAT the following recommendation be acted upon as amended:

Recommendation No. 6 *MOTI Brushing Schedule*

THAT SCR D write a letter to the Ministry of Transportation and Infrastructure regarding public safety concerns with respect to the current brushing schedule for the Sunshine Coast in light of the impacts of climate change.

CARRIED

Corporate

It was moved and seconded

267/18

THAT Corporate and Administrative Services Committee recommendation No. 5 of September 27, 2018 be received, adopted and acted upon as follows:

Recommendation No. 5 *Community to Community Forum Grant Opportunities*

THAT staff contact the shíshálh and Skwxwú7mesh Nations with respect to opportunities presented by a Community to Community Forum, supported by the Union of British Columbia Municipalities grant, for the October 19, 2018 application deadline.

CARRIED

CAO Report

It was moved and seconded

268/18

THAT the report titled Chief Administrative Officer's Report be received for information.

CARRIED

BYLAWS

Bylaw 310.177 **It was moved and seconded**

269/18 THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.177, 2018* be read a third time.

CARRIED

Bylaw 640.2 **It was moved and seconded**

270/18 THAT *West Howe Sound Official Community Plan Amendment Bylaw No. 640.2, 2017* be read a third time.

CARRIED

Bylaw 640.2 **It was moved and seconded**

271/18 THAT *West Howe Sound Official Community Plan Amendment Bylaw No. 640.2, 2017* be adopted.

CARRIED

Bylaw 600.8 **It was moved and seconded**

272/18 THAT *Elphinstone Official Community Plan Amendment Bylaw No. 600.8, 2017* be read a third time.

CARRIED

Bylaw 600.8 **It was moved and seconded**

273/18 THAT *Elphinstone Official Community Plan Amendment Bylaw No. 600.8, 2017* be adopted.

CARRIED

Bylaw 641.8 **It was moved and seconded**

274/18 THAT *Roberts Creek Official Community Plan Amendment Bylaw No. 641.8, 2017* be read a third time.

CARRIED

Bylaw 641.8 **It was moved and seconded**

275/18 THAT *Roberts Creek Official Community Plan Amendment Bylaw No. 641.8, 2017* be adopted.

CARRIED

Bylaw 675.4 **It was moved and seconded**

276/18 THAT *Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.4, 2017* be read a third time.

CARRIED

Bylaw 675.4 **It was moved and seconded**

277/18 THAT *Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.4, 2017* be adopted.

CARRIED

Bylaw 636.4 **It was moved and seconded**

278/18 THAT the report titled Directors' Remuneration Bylaw Amendment No. 636.4 be received;

AND THAT Schedule A of Bylaw No. 636.4 be amended to reflect that both the Chair and Vice Chair are eligible to receive remuneration for serving as a Standing Committee Chair if applicable.

CARRIED

Bylaw 636.4 **It was moved and seconded**

279/18 THAT *Sunshine Coast Regional District Directors' Remuneration Amendment Bylaw No. 636.4, 2018* be read a first time.

CARRIED

Bylaw 636.4 **It was moved and seconded**

280/18 THAT *Sunshine Coast Regional District Directors' Remuneration Amendment Bylaw No. 636.4, 2018* be read a second time.

CARRIED

Bylaw 636.4 **It was moved and seconded**

281/18 THAT *Sunshine Coast Regional District Directors' Remuneration Amendment Bylaw No. 636.4, 2018* be read a third time.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

Discussion of a quote attributed to the Board Chair in a recent newspaper article was introduced and ruled out of order.

Appeal Decision **It was moved and seconded**
282/18 THAT the decision of the Chair be appealed.

DEFEATED

The decision of the Chair was sustained.

NEW BUSINESS

Director Valeriote introduced the Municipal Natural Assets Initiative (MNAI) call for expressions of interest to host a watershed-level project.

MNAI **It was moved and seconded**
283/18 THAT the Municipal Natural Assets Initiative (MNAI) BC Watershed-Level pilot implementation Call for Expressions of Interest be received.

CARRIED

MNAI **It was moved and seconded**
284/18 THAT the SCRD submit a non-binding Expression of Interest for the Chapman watershed in October 2018;

AND THAT, based on discussions with MNAI, staff report on funding and staffing resources required to facilitate a decision on SCRD participation.

DEFEATED

MNAI **It was moved and seconded**
285/18 THAT the Municipal Natural Assets Initiative BC Watershed-Level pilot implementation project be brought forward for consideration by the newly elected Board.

CARRIED

The Board moved In Camera at 3:27 p.m.

IN CAMERA It was moved and seconded
286/18 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (c), (g) and (k) of the *Community Charter* – “labour relations or other employee relations...”, “litigation or potential litigation affecting the municipality” and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

CARRIED

The Board moved out of In Camera at 3:33 p.m.

Condenser
Replacement Project **It was moved and seconded**

287/18 THAT the budget for the Sunshine Coast Arena Water Efficiency Project Construction (Condenser) be increased by \$114,800 to \$239,800, with the increase funded by \$53,000 of unexpended funds from regulatory projects from reserves and \$61,800 from operating reserves;

AND THAT the 2018-2022 Financial Plan be updated accordingly;

AND THAT the contract for the Sunshine Coast Arena Water Efficiency Project Construction (Condenser) be awarded to Temp Pro Refrigeration at the bid price of \$218,000;

AND FURTHER THAT a reconciliation of all 2018 arena projects and the status of Recreation Facility Capital Plans be reported through the 2019 budget process.

CARRIED

Recycle Depot
Contracts

It was moved and seconded

288/18 THAT a Recycle Depot contract up to \$331,200 be awarded to Gibsons Recycling for two 1-year terms, expiring November 30, 2020;

AND THAT a Recycle Depot contract up to \$135,480 be awarded to Salish Soils for two 1-year terms, expiring November 30, 2020;

AND THAT a Recycle Depot contract up to \$142,112 be awarded to GRIPS for two 1-year terms, expiring November 30, 2020;

AND FURTHER THAT the delegated authorities be authorized to execute the contracts.

CARRIED

Vehicle
Replacements

It was moved and seconded

289/18 THAT Regional Water Vehicle Replacements RFQ 18 344 for the supply and delivery of two new service trucks be awarded to South Coast Ford Sales Ltd. for the total of \$189,752 (before GST);

AND FURTHER THAT the delegated authorities be authorized to execute the purchase.

CARRIED

ADJOURNMENT It was moved and seconded

290/18 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:33 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair

**SUNSHINE COAST REGIONAL DISTRICT
CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE**

September 27, 2018

RECOMMENDATIONS FROM THE CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975 FIELD ROAD, SECHELT, BC

| | | |
|----------------------|--|---|
| PRESENT: | Chair | F. Mauro |
| | Directors | I. Winn M. Lebbell L. Lewis B. Milne G. Nohr D. Wright |
| ALSO PRESENT: | Chief Administrative Officer | J. Loveys |
| | Sr. Mgr., Administration and Legislative Services | A. Legault (Part) |
| | G.M., Corporate Services / Chief Financial Officer | T. Perreault |
| | G.M., Infrastructure Services | R. Rosenboom (Part) |
| | G.M., Planning and Community Development | I. Hall (Part) |
| | Administrative Assistant / Recorder | T. Crosby |
| | Media | 1 |
| | Public | 8 |

CALL TO ORDER 9:30 a.m.

AGENDA The agenda was adopted as amended, as follows:

- Move items #10 and 11 to follow item #2.

REPORTS

Recommendation No. 1 *Budget Project Status Report*

The Corporate and Administrative Services Committee recommended that the report titled Budget Project Status Report – September 2018 be received for information.

Recommendation No. 2 *Granthams Hall Rehabilitation Project Update and Funding Plan*

The Corporate and Administrative Services Committee recommended that the report titled Granthams Hall Rehabilitation Project Update and Funding Plan be received;

AND THAT the Granthams Hall Rehabilitation project budget be increased to \$427,000 funded through:

- Short Term Borrowing of up to \$100,000;
- Independent Power Projects (IPP) community benefit funds of up to \$100,000;
- Area F Gas Tax Agreement – Community Works Fund (CWF) of up to \$160,600 in addition to the \$66,400 previously committed;

AND THAT the 2018-2022 Financial Plan be amended accordingly;

AND FURTHER THAT any grant support received for the Granthams Hall Rehabilitation project offset taxation required for Short Term Borrowing.

The sign presented as part of the request from the community to re-open the hall was received for information.

Recommendation No. 3 *Coopers Green Hall Replacement Design – Mid-Project Update*

The Corporate and Administrative Services Committee recommended that the report titled Coopers Green Hall Replacement Design – Mid-Project Update be received;

AND THAT the Coopers Green Hall Replacement Design Task Force be acknowledged and thanked for their service to the community and the Sunshine Coast Regional District;

AND THAT the project budget be amended from \$115,000 to \$127,000 funded from Gas Tax Agreement – Community Works Fund (Area B – Halfmoon Bay);

AND THAT the 2018-2022 Financial Plan be updated accordingly;

AND FURTHER THAT a capital funding plan for a replacement hall in Coopers Green Park be provided to a future Committee in support of an application to the Investing in Canada Infrastructure Program.

Recommendation No. 4 *2015-2018 Board Strategic Plan - Accomplishments*

The Corporate and Administrative Services Committee recommended that the report titled 2015-2018 Board Strategic Plan - Accomplishments be received for information.

Recommendation No. 5 *Community to Community Forum Grant Opportunities*

The Corporate and Administrative Services Committee recommended that staff contact the shíshálh and Skwxwú7mesh Nations with respect to opportunities presented by a Community to Community Forum, supported by the Union of British Columbia Municipalities grant, for the October 19, 2018 application deadline;

AND THAT this recommendation be forwarded to the September 27, 2018 Board meeting

Recommendation No. 6 *2018 Fourth Quarter Meeting Schedule Changes*

The Corporate and Administrative Services Committee recommended that the report titled 2018 Q4 Meeting Schedule Changes be received;

AND THAT a meeting be scheduled between the Sunshine Coast Regional District Board and Staff Sergeant Poppy Hallam prior to the October 20, 2018 election.

Recommendation No. 7 *2018 Fourth Quarter Meeting Schedule Changes*

The Corporate and Administrative Services Committee recommended that the 2018 Meeting Schedule be amended as follows:

- Cancel October 18 Infrastructure Services, Policing and Transportation Advisory Committee meetings;
- Cancel October 25 Corporate and Administrative Services Committee;
- Add a Regional Hospital District Board meeting to follow the regular Board meeting on October 11;
- Reschedule the November 2 Board orientation session to November 23;
- Add Special Corporate and Administrative Services Committee (Pre-Budget) meetings for November 29 and 30; and
- Cancel December 20 Infrastructure Services Committee and Corporate and Administrative Services Committee meeting.

Recommendation No. 8 *2019 Meeting Schedule*

The Corporate and Administrative Services Committee recommended that the report titled 2019 Meeting Schedule be received;

AND THAT the 2019 Meeting Schedule be adopted as presented.

Recommendation No. 9 *Rural Areas' Grant-in-Aid Policy - Amended*

The Corporate and Administrative Services Committee recommended that the report titled Rural Areas' Grant-in-Aid Policy – Amended be received;

AND THAT the Rural Areas' Grant-in-Aid Policy be approved as amended.

Recommendation No. 10 *Director Constituency and Travel Expenses*

The Corporate and Administrative Services Committee recommended that the report titled Director Constituency and Travel Expenses for Period Ending August 31, 2018 be received for information.

Recommendation No. 11 *Grants Status Update*

The Corporate and Administrative Services Committee recommended that the report titled Grants Status Update be received;

AND THAT staff consult with a BC Wildfire Service Wildfire Prevention Officer regarding a potential application to the Community Resiliency Investment program for the development of a Community Wildfire Protection Plan.

Recommendation No. 12 *Gas Tax Agreement – Community Works Fund*

The Corporate and Administrative Services Committee recommended that the report titled Gas Tax Agreement – Community Works Fund be received for information.

The Committee recessed at 10:22 a.m. and reconvened at 10:30 a.m.

Recommendation No. 13 *North Thormanby Community Association Rural Areas' Grant-in-Aid Request*

The Corporate and Administrative Services Committee recommended that the report titled North Thormanby Community Association Rural Areas' Grant-in-Aid Request be received;

AND THAT a grant of \$2,200 for the North Thormanby Community Association be approved from Electoral Area B Rural Areas' Grant-in-Aid (122-SP100033).

Recommendation No. 14 *Coast Rogue Arts Society – Request for Support*

The Corporate and Administrative Services Committee recommended that the report titled Coast Rogue Arts Society – Request for Support be received;

AND THAT the Sunshine Coast Regional District Board provide confirmation of support to the Coast Rogue Arts Society for their Canadian Heritage grant application for the 2019 Rogue Arts Festival.

COMMUNICATIONS**Recommendation No. 15** *Sunshine Coast Regional Economic Development Organization – Mid-Year Progress Update*

The Corporate and Administrative Services Committee recommended that the Sunshine Coast Regional Economic Development Organization (SCREDO) – Mid-Year Program update dated August 2, 2018 be received;

AND THAT the Sunshine Coast Regional District meet with SCREDO to discuss funding, objectives and results, prior to the October 20, 2018 election.

IN CAMERA

The Committee moved In-Camera at 10:52 a.m.

That the public be excluded from attendance at the meeting in accordance with Section 90(1) (k) of the *Community Charter* – “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

The Committee moved out of In Camera at 11:31 a.m.

ADJOURNMENT

11:31 a.m.

Committee Chair

SUNSHINE COAST REGIONAL DISTRICT**BYLAW NO. 636.4****A Bylaw to amend Sunshine Coast Regional District
Directors' Remuneration Bylaw No. 636, 2011**

The Board of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as *Sunshine Coast Regional District Directors' Remuneration Amendment Bylaw No. 636.4, 2018*.
2. *Sunshine Coast Regional District Directors' Remuneration Bylaw No. 636, 2011* is hereby amended as follows:

- a) Delete the definitions of "Public Hearing" and "Standing Committee" and replace with new definitions as follows:

"Public Hearing" means a public hearing held in accordance with section 464 of the *Local Government Act*.

"Standing Committee" means the Planning and Community Development Committee, the Infrastructure Services Committee or the Corporate and Administrative Services Committee.

- b) Delete Section 12 in its entirety and replace with a new Section 12 as follows:

12. In addition to the above, the Chair, any Director or Alternate Director shall be entitled to \$158.54 per day for attending the annual conference of the Union of British Columbia Municipalities, or the Association of Vancouver Island and Coastal Communities, the UBCM Annual Electoral Area Directors Forum or Local Government Leadership Academy Conference.

- c) Delete Section 13 in its entirety and replace with a new Section 13 as follows:

13. The Chair, a Director or Alternate Director may, prior to attending a conference not listed in Section 12, request approval by the Board to receive \$158.54 per day to attend such conference.

- d) Delete Section 17 in its entirety.
- e) Delete Schedule A in its entirety and replace with a new Schedule A as attached to this bylaw.

3. This bylaw comes in to force and effect on January 1, 2019.

READ A FIRST TIME this 27th day of September, 2018

READ A SECOND TIME this 27th day of September, 2018

READ A THIRD TIME this 27th day of September, 2018

ADOPTED this 11th day of October, 2018

CORPORATE OFFICER

CHAIR

Bylaw 636 - Schedule A

| | Annual Stipend | Standing Committee Chair | \$ per Board Meeting Chaired | \$ per Committee Meeting Chaired | \$ per meeting attended | \$ for any day attending Meetings | \$ for acting in capacity of Board Chair (per day) |
|---|----------------|--------------------------|------------------------------|----------------------------------|--|-----------------------------------|--|
| Chair | \$ 39,800.14 | \$ 1,476.82 | | | \$ 131.70 (Extraordinary & Special meetings only) | | |
| Vice Chair | \$ 11,763.65 | \$ 1,476.82 | \$ 245.27 | | if not chair \$ 131.70 | | \$ 153.65 |
| Director (if not Board Chair or Vice Chair) | \$ 9,438.34 | \$ 1,476.82 | | \$ 131.70 | \$ 131.70 | | |
| Rural Area Director Supplement | \$ 1,351.70 | | | | | | |
| Alternate Director | \$ 1,476.82 | | | | \$ 131.70 | \$ 116.69 | |
| Public Hearing Chair | | | | \$ 131.70 | | | |
| Public Hearing Alternate Chair | | | | | \$ 131.70 | | |
| Policing & Transportation Chair | | | | \$ 131.70 | | | |

SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 310.183

A bylaw to amend *Sunshine Coast Regional District Zoning Bylaw No. 310, 1987*.

The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

PART A – CITATION

1. This bylaw may be cited as *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.183, 2018*.

PART B – AMENDMENT

2. *Sunshine Coast Regional District Zoning Bylaw No. 310, 1987* is hereby amended as follows:
 - i. Replace the words “marijuana” and “marihuana” with “cannabis” in any section of this bylaw.
 - ii. Add the following new definitions in Section 201:
 - a. “medical cannabis” means cannabis used for medical purposes and has the authorization of healthcare practitioners under the *Access to Cannabis for Medical Purposes Regulations* or *Cannabis Act*;
 - b. “non-medical cannabis” means cannabis that is not used for medical purposes and does not have the authorization of healthcare practitioners under the *Access to Cannabis for Medical Purposes Regulations* or *Cannabis Act*;
 - iii. Insert the following new section immediately following Section 510:

Non-medical Cannabis Production and Retail

511 Notwithstanding any other provisions of this bylaw:

- (1) Non-medical cannabis production and retail are prohibited in:
 - (a) Residential Zones including R1, R1A, R2, R2A, RM1, RM2, RM3, CD1 and CD3 Zones; and
 - (b) Rural Zones including CR1, CR2, RU1, RU1A, RU1B, RU1C, RU1D, RU2, RU2A, AG, RU4, RU4A, RU4B, RU5 and RU5A Zones.

(2) For certainty, non-medical cannabis production facilities and retail are not permitted within any use permitted within the following zones:

- (a) Residential Zones including R1, R1A, R2, R2A, RM1, RM2, RM3, CD1 and CD3 Zones; and
- (b) Rural Zones including CR1, CR2, RU1, RU1A, RU1B, RU1C, RU1D, RU2, RU2A, AG, RU4, RU4A, RU4B, RU5 and RU5A Zones.

PART C – ADOPTION

READ A FIRST TIME this 6TH DAY OF SEPTEMBER , 2018

READ A SECOND TIME this 6TH DAY OF SEPTEMBER , 2018

APPROVED PURSUANT TO SECTION 52 OF THE *TRANSPORTATION ACT* this 20TH DAY OF SEPTEMBER , 2018

PUBLIC HEARING WAIVED PURSUANT TO THE *LOCAL GOVERNMENT ACT* this DAY OF ,

READ A THIRD TIME this DAY OF ,

ADOPTED this DAY OF ,

Corporate Officer

Chair

SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 337.117

A bylaw to amend *Sunshine Coast Regional District Electoral Area A Zoning Bylaw No. 337, 1990*.

The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

PART A – CITATION

1. This bylaw may be cited as *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.117, 2018*.

PART B – AMENDMENT

2. *Sunshine Coast Regional District Electoral Area A Zoning Bylaw No. 337, 1990* is hereby amended as follows:
 - i. Replace the words “marijuana” and “marihuana” with “cannabis” throughout this bylaw.
 - ii. Add the following new definitions in Section 201:
 - a. “cannabis, medical” means cannabis used for medical purposes and that has the authorization of healthcare practitioners under the *Access to Cannabis for Medical Purposes Regulations* or *Cannabis Act*,
 - b. “cannabis, non-medical” means cannabis that is not used for medical purposes and does not have the authorization of healthcare practitioners under the *Access to Cannabis for Medical Purposes Regulations* or *Cannabis Act*,
 - iii. Insert the following new section immediately following Section 519:

Non-medical Cannabis Production and Retail

520 Notwithstanding any other provisions of this bylaw:

- (1) Non-medical cannabis production and retail are prohibited in:
 - (a) Residential Zones including RS1, R1, R1A, R1B, R2, R2A, R3, R3A, R3B, R3C, RM1, RM2, RM3, CD1, CD2, CD3 and CD5 Zones; and
 - (b) Rural Zones including CR1, RU1, RU1A, RU1B, RU1C, RU1D, RU2, RU2A, RU3, RU4 and RU5 Zones.

(2) For certainty, non-medical cannabis production facilities and retail are not permitted within any use permitted within the following zones:

- (a) Residential Zones including RS1, R1, R1A, R1B, R2, R2A, R3, R3A, R3B, R3C, RM1, RM2, RM3, CD1, CD2, CD3 and CD5 Zones; and
- (b) Rural Zones including CR1, RU1, RU1A, RU1B, RU1C, RU1D, RU2, RU2A, RU3, RU4 and RU5 Zones.

PART C – ADOPTION

READ A FIRST TIME this 6TH DAY OF SEPTEMBER , 2018

READ A SECOND TIME this 6TH DAY OF SEPTEMBER , 2018

APPROVED PURSUANT TO SECTION 52 OF THE *TRANSPORTATION ACT* this 20TH DAY OF SEPTEMBER , 2018

PUBLIC HEARING WAIVED PURSUANT TO THE *LOCAL GOVERNMENT ACT* this DAY OF ,

READ A THIRD TIME this DAY OF ,

ADOPTED this DAY OF ,

Corporate Officer

Chair

SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 522.16

A bylaw to amend *Planning and Development Procedures and Fees Bylaw No. 522, 2003*.

The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

PART A – CITATION

1. This bylaw may be cited as *Planning and Development Procedures and Fees Amendment Bylaw No. 522.16, 2018*.

PART B – AMENDMENT

2. *Planning and Development Procedure and Fees Bylaw No. 522, 2003* is hereby amended as follows:
 - a. Inserting a new Subsection (10) in Section 3 as follows:

(10) “A request to Liquor and Cannabis Regulation Branch of British Columbia for cannabis production and retail endorsement licence”
 - b. Replacing the heading for Section 13 of Schedule A with the following:

“Applications for Temporary Commercial, Temporary Industrial and Cannabis Production or Retail Endorsement”
 - c. Inserting a new Section (6) in Schedule B as follows:

(6) The fee for an application to rezone a property, with or without an amendment to the official community plan, for the purpose of cannabis production or retail combined with a license endorsement request to the Liquor and Cannabis Regulation Branch is subject to the fee outlined in section 10
 - d. renumbering Section 9 of Schedule B “Change of Applicant” to number 11 and inserting the following as new section number 10:

(10) Cannabis Production and Retail

 - (1) where an application is made to rezone property where cannabis production or retail is proposed to occur the fee for an endorsement review shall be \$4,275, this includes the zoning bylaw amendment fee;
 - (2) where a request for endorsement for cannabis production or retail is received within in a permitted zone the fee for an endorsement review shall be \$3,275.

- e. Renumbering the subsequent sections of Schedule B accordingly.

PART C – ADOPTION

READ A FIRST TIME this DAY OF ,

READ A SECOND TIME this DAY OF ,

READ A THIRD TIME this DAY OF ,

ADOPTED this DAY OF ,

Corporate Officer

Chair