



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, JUNE 14, 2018

AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of May 24, 2018

Annex A
Pages 1-15

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PETITIONS AND DELEGATIONS

COMMUNICATIONS

REPORTS

3. Directors' Reports Verbal
4. Corporate and Administrative Services Committee recommendation Nos. 1-3 and 5-7 of May 24, 2018 (*recommendation No. 4 previously adopted*) Annex B
pp 16-18

MOTIONS

BYLAWS

5. *Sunshine Coast Regional District Election Procedures Amendment Bylaw No. 692.1, 2018 – adoption*
(Voting – Electoral Area Directors – 1 vote each) Annex C
pp 19-20
6. *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.31, 2018 – adoption*
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt-6) Annex D
pp 21-22

NEW BUSINESS

IN CAMERA

ADJOURNMENT

UPCOMING MEETING DATES (TO JULY 8, 2018)

SCRD Board, Committee, and Advisory Committee Meetings

Planning and Community Development Committee	June 14 at 9:30 a.m.
Regular Board	June 14 at 1:30 p.m.
Roberts Creek (Area D) Advisory Planning Commission	June 18 at 7:00 p.m.
Natural Resources Advisory Committee (NRAC)	June 20 at 3:30 p.m.
Infrastructure Services Committee	June 21 at 9:30 a.m.
Agricultural Advisory Committee (AAC)	June 26 at 3:30 p.m.
Halfmoon Bay (Area B) Advisory Planning Commission	June 26 at 7:00 p.m.
West Howe Sound (Area F) Advisory Planning Commission	June 26 at 7:00 p.m.
Egmont / Pender Harbour (Area A) Advisory Planning Commission	June 27 at 7:00 p.m.
Elphinstone (Area E) Advisory Planning Commission	June 27 at 7:00 p.m.
Corporate and Administrative Services Committee	June 28 at 9:30 a.m.
Regular Board	June 28 at 1:30 p.m.

Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

Public Hearing – Elphinstone Crossing Estate Phase 2 (Bylaw No. 310.177)	June 12 at 7:00 p.m.
SCRD Advisory Committees Summit for Zoning Bylaw No. 310	June 20 at 6:30 p.m.
Public Information Meeting – Toma Subdivision (Bylaw No. 310.180)	June 27 at 7:00 p.m.

Please note: Meeting dates are current as of print date (June 8, 2018).



SUNSHINE COAST REGIONAL DISTRICT

May 24, 2018

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	B. Milne
	Directors	M. Lebell G. Nohr F. Mauro L. Lewis K. Julius D. Wright I. Winn
ALSO PRESENT:	Chief Administrative Officer	J. Loveys
	Sr. Mgr., Administration and Legislative Services	A. Legault
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	GM, Planning and Community Development	I. Hall
	Deputy Corporate Officer / Recorder	S. Reid
	Media	2
	Public	8

CALL TO ORDER 1:30 p.m.

AGENDA It was moved and seconded

162/18 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes It was moved and seconded

163/18 THAT the Regular Board meeting minutes of May 10, 2018 be adopted as presented.

CARRIED

REPORTS

Directors' Reports

Directors provided a verbal report of their activities.

CAO Report **It was moved and seconded**

164/18 THAT the report titled Chief Administrative Officer's Report be received for information.

CARRIED

Special Corporate **It was moved and seconded**

165/18 THAT the Special Corporate and Administrative Services Committee minutes of May 2, 2018 be received.

CARRIED

Planning **It was moved and seconded**

166/18 THAT Planning and Community Development Committee recommendation Nos. 1-3, 5-6, 9-10 and 12-18 of May 10, 2018 be received, adopted and acted upon as follows:

Recommendation No. 1 *Chapman Watershed Logging*

THAT the Chief Administrative Officer's verbal report regarding Chapman Watershed Logging be received.

Recommendation No. 2 *Chapman Watershed Logging*

THAT SCR D write a letter to the Landowner and Private Managed Forest Council, copied to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development and Nicholas Simons, MLA Powell River-Sunshine Coast with respect to the potential impact of current harvesting practices on water quality and quantity, and concern over potential for wildfire in the community watershed;

AND THAT SCR D invite collaboration with the shíshálh Nation on a joint letter with respect to this issue;

AND FURTHER THAT the letter reference the Chapman Watershed Source Assessment Response Plan (SARP), Industry Best Practices, Private Managed Forest Act Water Quality Management Objective 13 and BC Wildfire Regulations.

Recommendation No. 3 *Private Managed Forest Lands Act and Protection of Community Watersheds*

THAT SCR D write the Ministry of Forests, Lands, Natural Resource Operations and Rural Development copied to Nicholas Simons, MLA Powell River-Sunshine Coast and the City of Powell River, expressing concern with the current Private Managed Forest Lands regulatory regime, particularly in the context of ensuring protection of community watersheds and Licenced Waterworks Intakes;

166/18 cont.

AND FURTHER THAT the letter express support for the 2018 AVICC Resolution R29 Private Managed Forest Lands Act Amendment proposed by the City of Powell River.

Recommendation No. 5 *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.177, 2018*

THAT the report titled Zoning Bylaw Amendment No. 310.177, 2018 - Elphinstone Crossing Estate Phase Two Consideration for Second Reading be received;

AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.177, 2018* be forwarded to the Board for Second Reading;

AND THAT a Public Hearing to consider *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.177, 2018* be scheduled for 7:00 pm, June 12, 2018, at Eric Cardinal Hall, located at 930 Chamberlin Road, West Howe Sound;

AND FURTHER THAT Director Lewis be delegated as the Chair and Director Winn be delegated as the Alternate Chair for the public hearing.

Recommendation No. 6 *Agricultural Land Reserve Application ALR00009 - Elphinstone Crossing Estate Phase Two*

THAT the report titled Application for Subdivision in the Agricultural Land Reserve (ALR00009) for Elphinstone Crossing Estate Phase Two be received;

AND THAT Agricultural Land Reserve Application ALR00009 for Subdivision be supported on the condition that a covenant be secured against further subdivision of Lots 12 and 13 as part of the subdivision approval process;

AND FURTHER THAT SCRD's conditional support for the application be forwarded to the Agricultural Land Commission.

Recommendation No. 9 *Gambier Island South West Peninsula Trail Network - Technical Report*

THAT the report titled Gambier Island South West Peninsula Trail Network – Technical Report be received;

AND THAT SCRD apply the Gambier Island South West Peninsula Trail Development Principles on the South West Peninsula of Gambier Island as follows:

1. Trail Development Maintenance Principle #5 be applied to existing SCRD peninsula trails;
2. Trail Development Fire Safety Principle #2, Action Items 2-5 be referred to first responders for consideration in future work plans and for discussion with potential community partners;

166/18 cont.

3. Trail Development Principles be considered for any future trail development on the South West Peninsula of Gambier Island;

AND THAT staff report to a future Committee meeting regarding funding options for developing the West Bay Connector trail;

AND THAT the Qualified Environmental Professional report process for the West Bay Connector trail include the participation of adjacent land owners in the ground truthing of the trail through the watershed portion;

AND FURTHER THAT this report be referred for information to the following agencies:

- Islands Trust;
- Skw_xwú7mesh Nation;
- Sunshine Coast Emergency Program;
- Gambier Island Community Association.

Recommendation No. 10 *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.180, 2018*

THAT the report titled Zoning Amendment Bylaw 310.180 Consideration for First Reading - Toma Subdivision be received;

AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.180, 2018* be forwarded to the Board for First Reading;

AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.180, 2018* be referred to the following agencies for comment:

- Halfmoon Bay Advisory Planning Commission
- shíshálh Nation
- the Ministry of Transportation and Infrastructure
- Vancouver Coastal Health Authority.

AND FURTHER THAT a Public Information Meeting be held with respect to *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.180, 2018*.

Recommendation No. 12 *Development Variance Permit DVP00028 (Van Egmond)*

THAT the report titled Development Variance Permit DVP00028 (Van Egmond) - Electoral Area B be received;

AND THAT Development Variance Permit DVP00028 to permit an auxiliary dwelling above a garage be issued with the following sections of Zoning Bylaw No. 310, 1987 varied:

1. The maximum floor area of a building containing a free standing auxiliary dwelling, per Section 502(8)(b), from 55 square metres to 99 square metres;

166/18 cont.

2. Permit a free standing auxiliary dwelling to include a garage as part of the building, per Section 502(8)(c);

3. Increase the maximum height of a building which is separate from the principal residence and which contains an auxiliary dwelling, per Section 503(7), from 4.5 metres to 7.5 metres;

AND THAT the Development Variance Permit DVP00028 be issued subject to:

1. There being no internal connection between the garage and auxiliary dwelling;

2. Consideration of comments received from the shíshálh Nation within the 60 day referral period.

Recommendation No. 13 *SCRD Policing Committee Minutes of April 19, 2018*

THAT the Sunshine Coast Regional District Policing Committee minutes of April 19, 2018 be received.

Recommendation No. 14 *Area A APC Minutes of April 25, 2018*

THAT the Egmont/Pender Harbour Advisory Planning Commission (APC) minutes of April 25, 2018 be received;

AND THAT Recommendation No. 1 from the April 25, 2018 Egmont/Pender Harbour Advisory Planning Commission (APC) minutes be amended and acted upon as follows:

Recommendation No. 1 *BC Timber Sales Operations 2018-2022*

THAT within the BCTS/SCRD Communication Protocol framework, BCTS be requested to provide further historical context on Operational Plan referral maps on BCTS related logging activity on parcels in the vicinity of the proposed cutblocks, so that the Sunshine Coast community can provide relevant feedback.

Recommendation No. 15 *Area B APC Minutes of April 24, 2018*

THAT the Halfmoon Bay Advisory Planning Commission (APC) minutes of April 24, 2018 be received.

Recommendation No. 16 *Area D APC Minutes of April 16, 2018*

THAT the Roberts Creek Advisory Planning Commission (APC) minutes of April 16, 2018 be received.

Recommendation No. 17 *Area E APC Minutes of April 25, 2018*

THAT the Elphinstone Advisory Planning Commission (APC) minutes of April 25, 2018 be received.

166/18 cont. **Recommendation No. 18** *Area F APC Minutes of April 24, 2018*

THAT the West Howe Sound Advisory Planning Commission (APC) minutes of April 24, 2018 be received.

CARRIED

Planning **It was moved and seconded**

167/18 THAT Planning and Community Development Committee recommendation No. 4 of May 10, 2018 be received, adopted and acted upon as amended, as follows:

Recommendation No. 4 *BC Timber Sales Operations 2018-2022*

THAT the report titled BC Timber Sales Operations 2018-2022 be received;

AND THAT the SCR D respond to the BCTS referral with the following comments:

1. The SCR D does not support logging license A91376 located on District Lot 1313, which should be reserved for environmental protection as per ongoing discussions with the Ministry of Forests, Lands and Natural Resource Operations and Rural Development and the Sk̓w̓x̓w̓ú7mesh Nation;
2. A strategy for the protection and/or restoration of trails surrounding cut blocks G041C4F6 (West Sechelt), G042C4F8 (Mt. Elphinstone), G043C3ZJ (Mt. Elphinstone), Licence A93884 (Mt. Elphinstone) G043C3ZH and G043C3ZP should be confirmed with local trail groups;
3. Public safety measures should be implemented to communicate forestry activity to recreational users, including signage posted on all recreational trails leading to cut blocks, specifically G041C4F6 (West Sechelt), G042C4F8 (Mt. Elphinstone), G043C3ZJ (Mt. Elphinstone), Licence A93884 (Mt. Elphinstone) and G043C3ZH and G043C3ZP;
4. In support of monitoring and protection for marine life near logging activity, SCR D recommends that BCTS commission eelgrass mapping in coastal and tributary areas near proposed logging activity in Jervis Inlet - Hotham Sound, Deserted Creek, Brittain River, as well as coastal and tributary areas of Howe Sound near proposed logging activity - Rainy River, McNair, McNab and Potlatch Creeks, and that the mapping data be shared with the SCR D;
5. Ensure that both shíshálh Nation and Sk̓w̓x̓w̓ú7mesh Nation are consulted and that all harvesting-related activities undertaken comply with the *Heritage Conservation Act*;

167/18 cont.

6. With regard to Block A93884, that absent further Provincial Land Use Level consultation on the Sunshine Coast, and as per Board Resolutions 151/17 Recommendation #2 (April 27, 2017), and Board Resolution 255/16 Recommendation #1 (June 23, 2016), the SCR D does not support logging within the 1500 hectare area identified in the Roberts Creek Official Community Plan Map No. 2 as an area for ecological and recreational protection;

AND THAT SCR D staff continue to work with BCTS staff to build on the engagement opportunities presented in the 2018 Advisory Planning Committee (APC) workshop series;

AND FURTHER THAT SCR D's position on logging in Community (drinking) Watersheds be conveyed to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development to request that a clear limit of zero risk to drinking water quality and quantity be established including:

1. a. Define a drinking water protection strategy for proposed forestry operations that has the goal of achieving zero turbidity, zero sediment and zero pathogen input to nearby creeks or streams from forestry activities;
- b. Establish a monitoring and data sharing program;

AND THAT the drinking water protection strategy and monitoring program be extended to areas with multiple groundwater licences including Mount Elphinstone;

2. The forest in the Coastal Douglas Fir Biogeoclimatic Zone be removed from the Timber Harvesting Land Base.

CARRIED

Infrastructure

It was moved and seconded

168/18

THAT Infrastructure Services Committee recommendation Nos. 2-8 of May 17, 2018 be received, adopted and acted upon as follows:

Recommendation No. 2 *Referral Response - Water License Town of Gibsons*

THAT the report titled Referral Response - Water License Town of Gibsons be received;

AND THAT the Sunshine Coast Regional District (SCR D) responds to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development referral with the following comments:

1. The SCR D supports the Town of Gibsons Water License application for their Existing Use as defined in the *Water Sustainability Act* and associated policy;
2. When the *Water Sustainability Act* came into force on February 29, 2016; the Town of Gibsons was providing water to Zone 1 and 2 only;

168/18 cont.

3. The SCRD was and is still supplying water to Zone 3 from the Chapman System;

4. Population growth scenarios from the Town of Gibsons indicate build-out capacity of 10,000 residents is not expected to be reached until at least 2050.

Recommendation No. 3 *Chapman Creek Watershed Snowpack Update*

THAT the report titled Chapman Creek Watershed Snowpack Update be received for information.

Recommendation No. 4 *Regional Diversion – Annual Update*

THAT the report titled Regional Diversion – Annual Update be received for information.

Recommendation No. 5 *SCRD Illegal Dumping Program – AVICC Update*

THAT the report titled SCRD Illegal Dumping Program – AVICC Update be received for information.

Recommendation No. 6 *Transportation Advisory Committee*

THAT the Transportation Advisory Committee Minutes of April 19, 2018 be received.

Recommendation No. 7 *Correspondence Regarding Draft Watershed Management and Governance*

THAT the correspondence from Mayor Wayne Rowe, Town of Gibsons, dated April 17, 2018 regarding Draft Watershed Management and Governance for the Sunshine Coast, be received;

AND THAT a letter be provided to the Town of Gibsons in support of the request to collaborate on the exploration of the following initiatives:

1. The development of an integrated, regional watershed management approach, with supporting management strategies, programs, projects, bylaws, policies and tools.

2. The examination of models for regional watershed governance that would provide an opportunity for collaborative governance by bringing together relevant rights holders and stakeholders.

Recommendation No. 8 *Correspondence Regarding BURNCO Aggregate Mine Project*

THAT the correspondence from the Environmental Assessment Office, dated May 11, 2018 regarding BURNCO Aggregate Mine Project – Announcement about Federal Decision, be received;

168/18 cont. AND THAT the SCRD Board supports the statement made by Director Winn, West Howe Sound – Area F Director expressing disappointment with the Federal Decision announcement on the BURNCO Aggregate Mine Project.

CARRIED

Water Sourcing
Policy Framework **It was moved and seconded**

169/18 THAT the second paragraph of Infrastructure Services Committee recommendation No.1 of May 17, 2018 be struck from the recommendation.

DEFEATED

Water Sourcing
Policy Framework **It was moved and seconded**

170/18 THAT the second paragraph of Infrastructure Services Committee recommendation No.1 of May 17, 2018 be amended as follows:

AND THAT that the objective of the Water Sourcing Policy – Policy Framework be that the Sunshine Coast Regional District's intent *is* to supply sufficient water at *no further restriction than current* Stage 2 levels throughout the year.

CARRIED

Water Sourcing
Policy Framework **It was moved and seconded**

171/18 THAT the second paragraph of Infrastructure Services Committee recommendation No. 1 of May 17, 2018 be amended by replacing "...Stage 2 levels..." with "...Stage 3 levels...".

DEFEATED

Infrastructure **It was moved and seconded**

172/18 THAT Infrastructure Services Committee recommendation No. 1 of May 17, 2018 be received, adopted and acted upon as amended, as follows:

Recommendation No. 1 *Water Sourcing Policy – Policy Framework*

THAT the report titled Water Sourcing Policy – Policy Framework be received;

AND THAT that the objective of the Water Sourcing Policy – Policy Framework be that the Sunshine Coast Regional District's intent *is* to supply sufficient water at *no further restriction than current* Stage 2 levels throughout the year;

172/18 cont. AND THAT the Water Sourcing Policy – Policy Framework report as amended be forwarded to member municipalities and First Nations for their comments;

AND THAT a further report and Water Sourcing Policy be brought forward for consideration once all technical studies required for development are completed;

AND FURTHER THAT staff report to a Committee meeting with a review of the water capacity for fire-fighting, emergency situations and for agricultural water uses.

Directors Julius and Lebbell opposed

CARRIED

Corporate **It was moved and seconded**

173/18 THAT Corporate and Administrative Services Committee recommendation No. 4 of May 24, 2018 be received, adopted and acted upon as follows:

Recommendation No. 4 *Universal Water Meter Installations
Alternative Approval Process*

THAT the report titled Universal Water Meter Installations Alternative Approval Process be received;

AND THAT the deadline for receiving elector responses be July 24, 2018 at 4:30 p.m.;

AND THAT the elector response form be established as presented;

AND THAT the total number of electors of the area to which the approval process applies (Water Supply and Distribution Service Area) be determined to be 19,577 (10% threshold = 1,957);

AND FURTHER THAT participating area approval is to be obtained for the entire Water Supply and Distribution Service Area.

CARRIED

BYLAWS

Bylaw 689.1 **It was moved and seconded**

174/18 THAT *Sunshine Coast Regional District Cemetery Amendment Bylaw No. 689.1, 2018* be adopted.

CARRIED

Bylaw 692.1 **It was moved and seconded**
175/18 THAT *Sunshine Coast Regional District Election Procedures Amendment*
Bylaw No. 692.1, 2018 be read a first time.

CARRIED

Bylaw 692.1 **It was moved and seconded**
176/18 THAT *Sunshine Coast Regional District Election Procedures Amendment*
Bylaw No. 692.1, 2018 be read a second time.

CARRIED

Bylaw 692.1 **It was moved and seconded**
177/18 THAT *Sunshine Coast Regional District Election Procedures Amendment*
Bylaw No. 692.1, 2018 be read a third time.

CARRIED

Bylaw 422.31 **It was moved and seconded**
178/18 THAT *Sunshine Coast Regional District Water Rates and Regulations*
Amendment Bylaw No. 422.31, 2018 be read a first time.

CARRIED

Bylaw 422.31 **It was moved and seconded**
179/18 THAT *Sunshine Coast Regional District Water Rates and Regulations*
Amendment Bylaw No. 422.31, 2018 be read a second time.

CARRIED

Bylaw 422.31 **It was moved and seconded**
180/18 THAT *Sunshine Coast Regional District Water Rates and Regulations*
Amendment Bylaw No. 422.31, 2018 be read a third time.

CARRIED

Bylaw 310.180 **It was moved and seconded**
181/18 THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No.*
310.180, 2018 be read a first time.

CARRIED

Bylaw 310.177 **It was moved and seconded**

182/18 THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.177, 2018* be read a second time.

CARRIED

Bylaw 641.9 **It was moved and seconded**

183/18 THAT *Roberts Creek Official Community Plan Amendment Bylaw No. 641.9, 2017* be adopted.

CARRIED

Bylaw 310.176 **It was moved and seconded**

184/18 THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.176, 2017* be adopted.

CARRIED

The Board moved In Camera at 2:50 p.m.

IN CAMERA It was moved and seconded

185/18 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (b), (e) and (k) of the *Community Charter* – “personal information about an identifiable individual who ...has offered to provide a gift to the municipality on condition of anonymity”; “the acquisition, disposition or expropriation of land or improvements...” and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

CARRIED

The Board moved out of In Camera at 3:03 p.m.

Grant-in-Aid **It was moved and seconded**

186/18 THAT a revised Rural Areas’ Grant-in Aid Policy be brought forward to a future Committee meeting for consideration.

CARRIED

Grant-in-Aid **It was moved and seconded**

187/18 THAT the funding decisions for the 2018 Rural Areas’ Grant-in-Aid applications, as listed, be approved:

Applicant Name	Amount Approved
Brigade Bay Homeowners Society	\$2,200.00

187/18 cont.

British Columbia Conservation Foundation (BCCF) for Sunshine Coast Wildlife Project (SCWP)	\$2,150.00
Coast Recital Society (The)	\$500.00
Coast Rogue Arts Society	\$3,600.00
Coasting Along Theatre Society	\$1,500.00
Daniel Kingsbury Memorial 3-on-3 Basketball Tournament	\$500.00
Deer Crossing: The Art Farm (Emergence)	\$250.00
Deer Crossing: The Art Farm (Submerged)	\$1,500.00
Egmont and District Volunteer Fire Department Society	\$0
Egmont Community Club	\$0
Gambier Community Centre Society (Alarm)	\$400.00
Gambier Community Centre Society (BBQ)	\$2,500.00
Gambier Island Community Association (Signage and H&S)	\$4,400.00
Gambier Island Community Association for Southwest Gambier Fire Equipment Group (Fire Equipment)	\$2,200.00
Gibsons Public Art Gallery: The Fine Art of Repair	\$1,000.00
Gibsons Public Art Gallery: Web Portal Upgrades	\$700.00
Halfmoon Bay Child Care Centre Society	\$1,275.00
Halfmoon Bay Community Association	\$1,200.00
Halfmoon Bay Community School PAC	\$500.00
Henderson Beach Project (The)	\$500.00
North Thormanby Community Association	\$0
One Straw Society: Ad Hoc Citizen's Committee (Resilient Neighbourhood's Project)	\$0
Pender Harbour Advisory Council Society	\$1,000.00
Pender Harbour and District Chamber of Commerce	\$0
Pender Harbour Community Club	\$2,650.00
Pender Harbour Living Heritage Society (Auxiliary Building Exterior)	\$0
Pender Harbour Living Heritage Society (Forestview Cemetery Board)	\$1,400.00

187/18 cont.

Pender Harbour Living Heritage Society (Pender Harbour Days 2018)	\$1,200.00
Pender Harbour Music Society	\$3,000.00
Restorative Justice Program of the Sunshine Coast	\$1,650.00
Roberts Creek Community Association: Earth Day Festival	\$1,000.00
Roberts Creek Community Association: Hall Roof Replacement	\$5,000.00
Roberts Creek Community Association: Pathways Committee	\$1,450.00
Roberts Creek Community Association: Slow Sundays in the Creek	\$3,600.00
Roberts Creek Community School	\$2,000.00
Roberts Creek Mandala Society	\$3,500.00
Ruby Lake Lagoon Nature Reserve Society	\$1,961.00
Sechelt Seniors' Activity Centre Society	\$1,550.00
Suncoast Woodcrafters Guild	\$500.00
Sunday in the Park with Pride	\$1,200.00
Sunshine Coast Community Services Society: Police Based Victims Services	\$500.00
Sunshine Coast Hospice Society	\$600.00
Sunshine Coast Sea Cavalcade Society	\$5,000.00
Sunshine Coast Sockeye Water Polo	\$500.00
Tetrahedron Outdoor Club for Dakota Ridge Nordics	\$2,200.00
Transportation Choices (TraC)	\$1,650.00
United Canadian Metis Nation	\$1,400.00

AND THAT the applicants be advised of the results of their applications;

AND THAT award payments be distributed by August 1, 2018 per the Rural Areas Grant-in-Aid policy;

AND FURTHER THAT Roberts Creek Mandala Society and Transportations Choices (TraC) be approved to receive early payment by June 1, 2018.

CARRIED

Grant-in-Aid

It was moved and seconded

188/18

THAT staff provide additional correspondence to the following partners with respect to their applications:

- Brigade Bay Homeowners Society;
- Egmont and District Volunteer Fire Department Society;
- Egmont Community Club;
- Gambier Island Community Association;
- Halfmoon Bay Community Association;
- North Thormanby Community Association;
- One Straw Society;
- Pender Harbour and District Chamber of Commerce;
- Pender Harbour Living Heritage Society;
- Roberts Creek Community Association;
- Tetrahedron Outdoor Club for Dakota Ridge Nordics.

CARRIED

ADJOURNMENT

It was moved and seconded

189/18

THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:03 p.m.

Certified correct

Corporate Officer

Confirmed this _____ day of _____

Chair

**SUNSHINE COAST REGIONAL DISTRICT
CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE**

May 24, 2018

RECOMMENDATIONS FROM THE CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975 FIELD ROAD, SECHELT, BC

PRESENT:	Chair	F. Mauro
	Directors	I. Winn G. Nohr M. Lebbell L. Lewis D. Wright B. Milne K. Julius
ALSO PRESENT:	Chief Administrative Officer	J. Loveys
	Sr. Mgr., Administration and Legislative Services	A. Legault
	G.M., Corporate Services / Chief Financial Officer	T. Perreault
	Administrative Assistant / Recorder	T. Crosby
	Media	2
	Public	2

CALL TO ORDER 9:30 a.m.

AGENDA The agenda was adopted as presented.

REPORTS

Recommendation No. 1 *Apportionment Options for Transit Service*

The Corporate and Administrative Services Committee recommended that the report titled Apportionment Options for Transit Service be received for information;

AND THAT the following recommendation be postponed pending receipt of a staff report with respect to equity of selected SCRD services:

THAT only the defined portion of mainland Electoral Area F participate in the Public Transit service [310];

AND THAT Electoral Area F Islands be excluded from the Public Transit [310] service area;

AND FURTHER THAT any changes to the service area boundary be completed in 2018 in order to be in effect for the 2019 tax year.

Recommendation No. 2 *Apportionment Options for Transit Service Excluding Area F Islands*

The Corporate and Administrative Services Committee recommended that the comparison funding models #1-5, presented in the May 24, 2018 staff report titled Apportionment Options for Transit Service, be recalculated to exclude Electoral Area F islands;

AND THAT the revised staff report for apportionment options for transit service be brought forward to a committee meeting prior to September 30, 2018.

Directors Lebell and Wright opposed.

The Committee recessed at 10:50 a.m. and reconvened at 11:01 a.m.

Recommendation No. 3 *Election Services and Cost Sharing Agreements*

The Corporate and Administrative Services Committee recommended that the report titled Election Services and Cost Sharing Agreements be received;

AND THAT the delegated signing authorities be authorized to execute cost sharing service agreements for the 2018 general local election with School District No. 46 and Islands Trust.

Recommendation No. 4 *Universal Water Meter Installations Alternative Approval Process*

The Corporate and Administrative Services Committee recommended that the report titled Universal Water Meter Installations Alternative Approval Process be received;

AND THAT the deadline for receiving elector responses be July 24, 2018 at 4:30 p.m.;

AND THAT the elector response form be established as presented;

AND THAT the total number of electors of the area to which the approval process applies (Water Supply and Distribution Service Area) be determined to be 19,577 (10% threshold = 1,957);

AND THAT participating area approval is to be obtained for the entire Water Supply and Distribution Service Area;

AND FURTHER THAT this recommendation be forwarded to the May 24, 2018 Board meeting.

Recommendation No. 5 *Union of British Columbia Municipalities Resolution – Medical Cannabis*

The Corporate and Administrative Services Committee recommended that the report titled Union of British Columbia Municipalities (UBCM) Resolution – Medical Cannabis be received;

AND THAT the draft resolution on Medical Cannabis be amended to incorporate consideration of electrical and fire safety issues and brought forward to a future Committee meeting.

Recommendation No. 6 *2018 Rural Areas' Bursary Awards*

The Corporate and Administrative Services Committee recommended that the report titled 2018 Rural Areas' Bursary Awards be received;

AND THAT staff notify the secondary schools that the following Directors will be attending the graduation ceremonies for bursary presentations:

- Sunshine Coast Alternative School Director Lebbell
- Elphinstone Secondary School Director Winn
- Pender Harbour Secondary School Director Mauro
- Chatelech Secondary School Director Milne.

Recommendation No. 7 *2018 Board Appointment Update*

The Corporate and Administrative Services Committee recommended that the report titled 2018 Board Appointment Update be received;

AND THAT Director Nohr and Director Lebbell be appointed to the Joint Use of Schools Subcommittee for the remainder of the 2018 term.

ADJOURNMENT 11:47 a.m.

Committee Chair

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 692.1

A bylaw to amend *Sunshine Coast Regional District Election Procedures Bylaw No. 692, 2014*

WHEREAS the Board of the Sunshine Coast Regional District wishes to amend *Sunshine Coast Regional District Election Procedures Bylaw No. 692, 2014* to update legislative references and to authorize voting by mail ballot and establish related procedures;

NOW THEREFORE, the Board of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as *Sunshine Coast Regional District Election Procedures Amendment Bylaw No. 692.1, 2018*.
2. *Sunshine Coast Regional District Election Procedures Bylaw No. 692, 2014* is hereby amended as follows:

a) Renumber sections 10 and 11 to sections 11 and 12 respectively;

b) Insert a new section 10 as follows:

10. **MAIL BALLOT VOTING**

- (a) As authorized under section 110 of the *Local Government Act*, voting and elector registration may be done by mail for those electors who meet the criteria in paragraph (b).
- (b) The following electors are permitted to vote by mail ballot and to register to vote by mail:
 - (i) those persons who have a physical disability, illness or injury that affects their ability to vote at another voting opportunity;
 - (ii) persons who expect to be absent from the Regional District on general voting day and at the times of all advance voting opportunities.
- (c) The following procedures for voting and elector registration apply:
 - (i) Sufficient record will be kept by the chief election officer so that challenges of the elector's right to vote may be made in accordance with the intent of section 126 of the *Local Government Act*;
 - (ii) a person exercising the right to vote by mail under the provisions of section 110 may be challenged in accordance with, and on the grounds specified in section 126 of the *Local Government Act*, until 4:30 pm two days before general voting day.
- (d) The time limits in relation to voting by mail ballot will be determined by the chief election officer.

- (e) As provided in the *Local Government Act*, to be counted, a mail ballot must be received by the chief election officer before the close of voting on general voting day.
- c) In section 5, by replacing the phrase "...section 73 of the *Local Government Act*..." with "... section 89 of the *Local Government Act* ..."
- d) In section 7 by replacing the phrase, "...section 97 of the *Local Government Act*..." with "... section 107 of the *Local Government Act* ..."
- e) In section 8 by replacing the phrase, "...section 98 of the *Local Government Act*..." with "... section 108 of the *Local Government Act* ..."
- f) In section 9 by replacing the phrase, "...section 96 of the *Local Government Act*..." with "... section 106 of the *Local Government Act* ..."
- g) In section 11, by replacing the phrase, "...section 141 of the *Local Government Act*..." with "... section 151 of the *Local Government Act* ...".

READ A FIRST TIME	this	24 th	day of May, 2018
READ A SECOND TIME	this	24 th	day of May, 2018
READ A THIRD TIME	this	24 th	day of May, 2018
ADOPTED	this	14 th	day of June, 2018

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT**BYLAW NO. 422.31**

A bylaw to amend Sunshine Coast Regional District
Revised Water Rates and Regulations Bylaw No. 422, 1995

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.31, 2018*.
2. *Sunshine Coast Regional District Revised Water Rates and Regulations Bylaw No. 422, 1995* is hereby amended as follows:
 - a) Delete Section 3 of Schedule “J” in its entirety and replace with a new Section 3 as follows:

3.0 **STAGE 3** - Water Supply Conditions: “Acute”

3.1 During Stage 3, a person may:

- (a) at any time use a handheld hose equipped with a spray-trigger nozzle, a hand-held container, micro-irrigation or drip-irrigation systems to water trees, shrubs, flowers or vegetables;
- (b) not hand water or use micro-irrigation or drip irrigation systems to water lawns;
- (c) not use a sprinkler to water a lawn, including newly seeded or sodded lawns, trees, shrubs, flowers or vegetables, at any time;
- (d) not use water to wash sidewalks, driveways, parking lots, exterior windows, decks, fences or building surfaces unless required for health and safety;
- (e) not use water to wash a vehicle, boat or equipment except to wash salt water from equipment (e.g. outboard motor); and
- (f) not use water to fill a swimming pool, spa, garden pond, or decorative fountain.

READ A FIRST TIME this 24th day of May, 2018

READ A SECOND TIME this 24th day of May, 2018

READ A THIRD TIME this 24th day of May, 2018

ADOPTED this 14th day of June, 2018

CORPORATE OFFICER

CHAIR