



# SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD  
IN THE BOARDROOM OF THE SUNSHINE COAST  
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, DECEMBER 13, 2018

## AMENDED AGENDA

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**CALL TO ORDER 1:30 p.m.**

### AGENDA

1. Adoption of agenda

### MINUTES

2. Regular Board meeting minutes of November 22, 2018

Annex A  
Pages 1-7

### BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

### PRESENTATIONS AND DELEGATIONS

### REPORTS

3. Corporate and Administrative Services Committee recommendation Nos. 1-7 and 9-12 of November 22, 2018 (*recommendation No. 8 previously adopted*) Annex B  
pp 8-10
4. Special Corporate and Administrative Services Committee (Pre-Budget) recommendation Nos. 1-14 of November 29, 2018 Annex C  
pp 11-15
5. Special Corporate and Administrative Services Committee (Pre-Budget) recommendation Nos. 1-23 of November 30, 2018 Annex D  
pp 16-19
- 5a **⇒ADD** Planning and Community Development Committee recommendation Nos. 3 and 7 of December 13, 2018 p 19a
6. Senior Manager, Administration and Legislative Services – 2019 Board Appointments Annex E  
pp 20-22
- 6a **⇒ADD** Senior Manager, Administration and Legislative Services – 2019 Round One Budget Meeting Schedule Changes p 22a

**COMMUNICATIONS**

- |    |   |                     |
|----|---|---------------------|
| 7. | <u>The Honourable Selina Robinson, Minister of Municipal Affairs and Housing</u><br>Regarding congratulations on Board members' recent election | Annex F<br>pp 23-26 |
| 8. | <u>Gordon Ruth, Auditor General for Local Government</u><br>Regarding introductory letter to new Councils and Boards                            | Annex G<br>pp 27-28 |

**MOTIONS**

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|-----|---|---------------------|
| 9.  | THAT the resignations of Laura Houle and Maura Lavery from the West Howe Sound (Area F) Advisory Planning Commission be received. |                     |
| 10. | Notice of Motion: District Lot 1313 (Director McMahon)  | Annex H<br>pp 29-30 |

THAT the SCRD Board write immediately to the Premier and Cabinet requesting an immediate Cabinet Order be issued, pursuant to Section 7 of the *Environment and Land Use Act*, to suspend the pending auction of Timber Sale License A91376 on January 1, 2019, in order to protect the property from any changes until the Regional District determines policy for properties in the urban/rural interface on the lower Sunshine Coast;

AND THAT the Chair be directed to contact by phone the Hon. Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD) to advise him of the letter, provide him with an overview of the situation, and ask him to intervene on the side of caution to postpone the January 1, 2019 auction to provide the SCRD with time to formulate policy;

AND FURTHER THAT the Chair be directed to report the results of the conversation to the rest of the Board before the start of the 2018 December holiday break.

**BYLAWS**

- |     |  |                     |
|-----|--|---------------------|
| 11. | <i>Sunshine Coast Regional District 2019 Revenue Anticipation Borrowing Bylaw No. 720, 2018</i><br>– <b>Receipt of staff report</b><br>– <b>First, Second, Third reading and Adoption</b><br>(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt-6, Gibsons-3, SIGD-1) | Annex I<br>pp 31-33 |
| 12. | <i>Square Bay Waste Water Treatment Plant Security Issuing Bylaw No. 719, 2018</i><br>– <b>Receipt of staff report</b><br>– <b>First, Second, Third reading and Adoption</b><br>(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt-6, Gibsons-3, SIGD-1)              | Annex J<br>pp 34-40 |

**DIRECTORS' REPORTS**

Verbal

**NEW BUSINESS**

**IN CAMERA**

**ADJOURNMENT**

**Recommendation No. 3**     *DL 1313 Land Use*

The Planning and Community Development Committee recommended that the report titled DL 1313 Land Use be received;

AND THAT BC Timber Sales be requested to share with SCRD the results of the independent, professional assessment of DL 1313 (A91376);

AND THAT with respect to DL 1313, Vancouver Coastal Health be requested to review concerns related to the protection of drinking water in alignment with legislation;

AND FURTHER THAT this recommendation be forwarded to the Regular Board Meeting of December 13, 2018.

**Recommendation No. 7**     *Community Resiliency Investment Program Grant Application*

The Planning and Community Development Committee recommended that the report titled Community Resiliency Investment Program Grant Application be received;

AND THAT the grant application to the Union of British Columbia Municipalities' Community Resiliency Investment Program for development of a Community Wildfire Protection Plan for SCRD Parks be approved;

AND FURTHER THAT this recommendation be forwarded to the Regular Board meeting of December 13, 2018.

**SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT**

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**TO:** SCRD Board – December 13, 2018  
**AUTHOR:** Angie Legault, Senior Manager, Administration and Legislative Services  
**SUBJECT:** 2019 ROUND ONE BUDGET MEETING SCHEDULE CHANGES

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**RECOMMENDATION(S)**

**THAT the report titled 2019 Round One Budget Meeting Schedule Changes be received;**  
**AND THAT the Special Corporate and Administrative Services Committee Round One Budget meetings be rescheduled to February 4 and 5, 2019.**

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**BACKGROUND**

The schedule of meetings for the Sunshine Coast Regional District (SCRD) Board and Board Committees is adopted annually. Changes to the meeting schedule can be made throughout the year by resolution or in alignment with Board Procedures Bylaw No. 717.

After a review of meeting schedules, work plans and upcoming reports, staff recommend a change to the 2019 meeting schedule to ensure that information that may impact financial decisions is received prior to budget meetings.

**DISCUSSION**

Staff have identified that there is information that would be useful for the Board to receive prior to budget discussions e.g. rates, Transit Annual Operating Agreement, etc. Following a recent review of meeting schedules, staff recommend that the Special Corporate and Administrative Services (Budget) Committee meetings currently scheduled for January 21-23 be rescheduled to February 4 and 5, 2019.

**STRATEGIC PLAN AND RELATED POLICIES**

A review of the meeting schedule supports the strategic priority to Enhance Board Structure and Processes and is in alignment with the strategic value of Transparency.

**CONCLUSION**

Staff have reviewed meeting schedules with a view towards ensuring that key information is available prior to Round One budget deliberations. As a result, staff recommend that the meeting schedule be amended as outlined in this report.

Reviewed by:			
Manager		Finance	X-T.Perreault
GM		Legislative	
CAO	X-J.Loveys	Other	