



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, MARCH 23, 2017

AMENDED AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

PRESENTATION

2. Federation of Canadian Municipalities (FCM) International Award of Excellence

MINUTES

3. Regular Board meeting minutes of March 9, 2017

Annex A
Pages 1-6

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PETITIONS AND DELEGATIONS

COMMUNICATIONS

REPORTS

4. Directors' Reports Verbal
5. Chief Administrative Officer's Report Annex B
pp 7-8
6. Special Infrastructure Services Committee minutes of March 2, 2017 Annex C
pp 9-13
7. Special Corporate and Administrative Services Committee (Round 2 Budget) recommendation Nos. 1-46 of March 7, 2017 Annex D
pp 14-26
8. Planning and Community Development Committee recommendation Nos. 1, 3-4 and 6-15 of March 9, 2017 (*recommendation Nos. 2 and 5 previously adopted*) Annex E
pp 27-33
9. Parcel Tax Roll Review Panel minutes of March 7, 2017 (*for receipt only*) Annex F
p 34

- 10. ⇒ADD Corporate and Administrative Services Committee recommendation Nos. 8 and 17 of March 23, 2017 p. 34a
- 11. Chief Building Official – Notice on Title Annex G
pp 35-37
- 12. ⇒INSERT Senior Manager, Administration and Legislative Services – Square Bay Sewage Treatment Service and Loan Authorization Alternative Approval Process Results 37a-37b

MOTIONS

BYLAWS

- 13. *Sunshine Coast Regional District Financial Plan Bylaw No. 709, 2017 – first, second, third reading and adoption*
(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -5, Gibsons-3, SIGD-1) Annex H
p 38-38a
⇒INSERT
(Schedule A)
- 14. *Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 432.33, 2017 – first reading*
(Voting – Electoral Area Directors – 1 vote each) Annex I
pp 39-41
- 15. *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.114, 2017 – first reading*
(Voting – Electoral Area Directors – 1 vote each) Annex J
pp 42-44
- 16. *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017 – first and second reading*
AND THAT a public hearing concerning Bylaw 310.171 be scheduled for April 20, 2017 at 7:00 p.m. in the SCRD Board Room at 1975 Field Road, Sechelt, BC
(Voting – Electoral Area Directors – 1 vote each) Annex K
pp 45-46

NEW BUSINESS

IN CAMERA

That the public be excluded from attendance at the meeting in accordance with Section 90(1) (b), (c) and (k) of the *Community Charter* – “personal information about an identifiable individual who is being considered for a municipal award or honour...”, “labour relations or other employee relations” and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

ADJOURNMENT

Recommendation No. 8 *BC Hydro Statutory Right of Way Request*

The Corporate and Administrative Services Committee recommended that the report titled BC Hydro Statutory Right of Way Request – 8972 Redrooffs Road be received;

AND THAT the Chair and Corporate Officer be authorized to execute the Statutory Right of Way Agreement with BC Hydro and TELUS for 8972 Redrooffs Road;

AND FURTHER THAT this recommendation be forwarded to the March 23, 2017 Board meeting for adoption.

Recommendation No. 17 *Canadian Radio-Television and Telecommunication Commission
– Universal Broadband Access for the Sunshine Coast*

The Corporate and Administrative Services Committee recommended that a letter be sent to the Canadian Radio-Television and Telecommunication Commission advocating for affordable wholesale pricing for small internet service providers to access internet fibre backbones to enhance expanded universal broadband access and connectivity for the Sunshine Coast;

AND THAT the letter be copied to local internet services providers;

AND FURTHER THAT this letter be forwarded to the March 23, 2017 Board meeting for adoption.

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board – March 23, 2017

AUTHOR: Angie Legault, Senior Manager, Administration & Legislative Services /
Corporate Officer

SUBJECT: **ALTERNATIVE APPROVAL PROCESS RESULTS – *Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016 and Square Bay Sewage Treatment Facility Loan Authorization Bylaw No. 707, 2016***

RECOMMENDATION(S)

THAT the report titled *Alternative Approval Process Results – Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016 and Square Bay Sewage Treatment Facility Loan Authorization Bylaw No. 707, 2016* be received.

BACKGROUND

The deadline for the receipt of elector response forms for the *Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016 and Square Bay Sewage Treatment Facility Loan Authorization Bylaw No. 707, 2016* Alternative Approval Process was 4:30 p.m. on Tuesday, March 21, 2017.

DISCUSSION

The Corporate Officer’s Certification of the results of the Alternative Approval Process are attached.

As elector response forms were received from less than 10% of the electors in the service area, elector approval has been obtained and the Board may consider adoption of *Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016 and Square Bay Sewage Treatment Facility Loan Authorization Bylaw No. 707, 2016*.

CONCLUSION

Approval of the electors was obtained for the Square Bay Sewage Treatment Service and Loan Authorization bylaws.

Staff recommend receipt of this report.

Reviewed by:			
Manager		Finance	
GM		Legislative	X-AL
CAO	X-JL	Other	



SUNSHINE COAST REGIONAL DISTRICT

Corporate Officer's Certification

I, the undersigned Corporate Officer, as the person assigned responsibility for corporate administration under section 236 of the *Local Government Act*, certify the results of the alternative approval process that was conducted to obtain the approval of the electors for *Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016* and *Square Bay Sewage Treatment Facility Loan Authorization Bylaw No. 707, 2016*, as follows:

Number of valid elector response forms received before the deadline	0
10% of electors in the service area	9

On the basis of the elector response forms received before the deadline, I have determined and hereby certify that elector approval in accordance with Section 86 of the *Community Charter* has been obtained.

DATED this 21st day of March, 2017.

Original Signed By

Angie Legault, Corporate Officer

Sunshine Coast Regional District Consolidated
Five Year Financial Plan
2017-2021

Schedule A Bylaw 709, 2017

Revenues	2017 BV	2018 FP	2019 FP	2020 FP	2021 FP
Property Tax	(18,199,440)	(18,354,315)	(18,634,851)	(18,593,476)	(18,582,318)
Parcel Taxes					
Parcel	(5,166,542)	(5,166,585)	(5,166,651)	(5,166,650)	(5,166,650)
Frontage	(70,910)	(70,910)	(70,910)	(70,910)	(70,910)
Fees & Services	(11,014,904)	(11,016,682)	(11,017,280)	(11,017,261)	(11,017,260)
Other Sources					
Other Revenue Own Sources	(6,476,528)	(6,483,605)	(6,544,490)	(6,528,483)	(6,517,948)
Grants in Lieu	(61,881)	(61,881)	(61,881)	(61,881)	(61,881)
Unconditional Transfers - External	(227,000)	(227,000)	(227,000)	(227,000)	(227,000)
Conditional Transfers - External	(6,095,303)	(2,337,611)	(2,314,228)	(2,314,228)	(2,314,228)
Debt Transfers - Municipalities	(1,853,476)	(1,836,809)	(1,775,827)	(1,704,224)	(1,656,454)
Borrowing Proceeds	(5,457,711)	(126,000)	(70,000)	(70,000)	(70,000)
Interfund Transfers					
Transfers from reserves	(6,024,215)	(905,325)	(857,745)	(817,636)	(817,634)
Development Cost Charges	-	-	-	-	-
Appropriated Surplus	(967,525)	(1,395)	(1,395)	(1,395)	(1,395)
Surplus from prior year operations	(281,399)	-	-	-	-
	(61,896,834)	(46,588,118)	(46,742,258)	(46,573,144)	(46,503,678)
Expenditures	2017 BV	2018 FP	2019 FP	2020 FP	2021 FP
Operating Purposes	36,598,159	36,683,498	37,009,610	36,949,540	36,949,161
Debt					
Principal	2,811,154	2,776,539	2,762,470	2,688,276	2,644,661
Interest	1,946,934	2,052,729	2,001,739	1,961,966	1,934,929
Issue Expense	-	-	-	-	-
Capital purposes	17,510,092	2,084,517	2,033,796	2,033,796	2,033,796
Interfund Transfers					
Transfers to reserves	2,967,915	2,990,835	2,934,642	2,939,566	2,941,131
Deficits from prior year operations	62,579	-	-	-	-
	61,896,833	46,588,118	46,742,257	46,573,144	46,503,678
Adjust for cumulative rounding errors	0.85	0.17	1.34	0.34	0.21
Net (Surplus)/Deficit					