



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, JUNE 22, 2017

AMENDED AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of June 8, 2017

Annex A
Pages 1-5

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PETITIONS AND PRESENTATIONS

3. **⇒DELETE** ~~Chief Warren Paull, shísháhl Nation
Regarding Sechelt Indian Band and Sechelt Indian Government
District~~

COMMUNICATIONS

REPORTS

4. Directors' Reports Verbal
5. **⇒INSERT** Chief Administrative Officer's Report pp 5a-b
6. Planning and Community Development Committee recommendation Nos. 1-10 of June 8, 2017 Annex B
pp 6-9
- 6a **⇒ADD** Corporate and Administrative Services Committee recommendation Nos. 1, 5 and 7 of June 22, 2017 pp 9a-b

MOTIONS

BYLAWS

7. *Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 432.33, 2017 – **second reading*** Annex C
pp 10-12
(Voting – Electoral Area Directors – 1 vote each)

- | | | |
|-----|---|---------------------|
| 8. | <p><i>Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.114, 2017 – second reading</i>
 (Voting – Electoral Area Directors – 1 vote each)</p> | Annex D
pp 13-15 |
| 9. | <p><i>Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.6, 2017 – first, second, third reading and adoption</i>
 (Voting – All Directors – 1 vote each)</p> | Annex E
pp 16-28 |
| 10. | <p><i>Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017 – adoption</i>
 (Voting – Electoral Area Directors – 1 vote each)</p> | Annex F
pp 29-30 |
| 11. | <p><i>Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.173, 2017 – first reading</i>
 (Voting – Electoral Area Directors – 1 vote each)</p> | Annex G
pp 31-34 |

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (i) and (k) of the *Community Charter* – “personal information about an identifiable individual...”, “the receipt of advice that is subject to solicitor-client privilege...”, and “negotiations and related discussions respecting the proposed provision of a municipal servic”.

ADJOURNMENT

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board – June 22, 2017
AUTHOR: Janette Loveys, Chief Administrative Officer
SUBJECT: CHIEF ADMINISTRATIVE OFFICER’S REPORT

RECOMMENDATION(S)

THAT the report titled Chief Administrative Officer’s Report be received for information.

BACKGROUND

This report provides information on the activities of the Chief Administrative Officer (CAO).

DISCUSSION

Administration:

Celebrating the SCRD’s 50th Anniversary is now in full swing with a number of events and activities planned to celebrate the 50th anniversary of the SCRD. Noted below are a few highlights of activities:

- A dedicated webpage: <http://www.scrd.ca/50th-anniversary>
The webpage contains historical information as well as a glimpse of changing properties through time created by the SCRD Mapping Division.
- Participation in the Sechelt Canada Day Parade on Saturday, July 1st
- Preservation of Field Road totem pole:
The 25-foot pole was placed outside the building in 2008 in recognition of the joint management agreement between the Sechelt Nation and the SCRD to protect the Chapman Creek and Gray Creek watersheds. The pole was carved by Sechelt Nation master carver, Anthony Paul, who will be giving it a fresh coat of green, black and red paint starting next week. Each figure on the totem is symbolic of protection, strength, friendship and unity and our combined strength as a community. There are interpretive signs outside the pole with an explanation of the figures.

“On the Go with the CAO” series is scheduled for June 19 to 21 with 7 sessions at different workplaces for staff. Included in the information sharing are corporate and department updates along with an opportunity for staff to engage in discussions.

Staff participated in a 2nd meeting on June 16, 2017 with Chapman Hatchery and community partners. The focus continues to be on understanding the Water Sustainability Act and the respective roles/responsibilities and communication.

Staff met with BCTS staff on June 16, 2017 to talk further about community engagement on the Coast. It was a productive meeting and more information will be forthcoming shortly. Like many of the Provincial agents, BCTS is in a holding pattern until a government is formed.

The CAO continues to meet with residents and community partners who are interested in learning more about the SCRD and/or have a concern and are seeking to be heard. Staff strive to be approachable, listen and assist in resolving their concerns.

SCRD Staff Development and Engagement:

- Leadership Forum held on Tuesday, June 13, 2017 was focused on project management and the new software.
- Facilitation Training Course for staff led by the CAO is scheduled for Wednesday, June 21, 2017.
- Public Participation 201 Course for staff lead by the CAO is scheduled for Wednesday, June 28, 2017.

External Engagements:

- Met with CAOs on Monday, June 19, 2017 to discuss mutual areas of interest.
- Community Dialogues are scheduled for Gambier and Keats Islands on Saturday, July 8, 2017.

STRATEGIC PLAN AND RELATED POLICIES

The Strategic Plan is a key document for the CAO's office and provides the overall administrative guidance for the business of the SCRD.

Strategic Priority: Ensure Fiscal Sustainability

Strategic Priority: Embed Environmental Leadership

Strategic Priority: Support Sustainable Economic Development

Strategic Priority: Enhance Collaboration with the shíshálh and Skwxwú7mesh Nations

Strategic Priority: Facilitate Community Development

Strategic Priority: Enhance Board Structures and Processes

Strategic Priority: Recruit, Retain and Acknowledge Staff and Volunteers

Strategic Priority: Enhance Board Structures and Processes

CONCLUSION

The CAO provides a written report summarizing key initiatives which align to the priorities of the Strategic Plan and Board's direction.

Reviewed by:			
Manager		Finance	
GM		Legislative	
CAO	X- J.Loveys	Other	

Recommendation No. 1 *Statement of Financial Information*

The Corporate and Administrative Services Committee recommended that the report titled Financial Reporting Requirements – Statement of Financial Information, Year Ended December 31, 2016 be received;

AND THAT the Statement of Financial Information for the year ended December 31, 2016 be approved as presented;

AND FURTHER THAT this recommendation be forwarded to the June 22, 2017 Regular Board meeting for adoption.

Recommendation No. 5 *2018 Transit Expansion Memorandum of Understanding*

The Corporate and Administrative Services Committee recommended that the report titled 2018 Transit Expansion Memorandum of Understanding (MOU) be received;

AND THAT Option 1 be approved and communicated to BC Transit as follows:

- Retain the current expansion proposal - permitting time to consult with users and residents, assess potential demand for service, and more thoroughly understand potential costs and the impact of additional equipment at the Mason Road facility;

AND FURTHER THAT this recommendation be forwarded to the June 22, 2017 Regular Board meeting for adoption.

Recommendation No. 7 *2017 Union of British Columbia Municipalities Resolution – BC Transit Expansion and Funding Certainty*

The Corporate and Administrative Services Committee recommended that the report titled 2017 Union of British Columbia Municipalities (UBCM) Resolution – BC Transit Expansion and Funding Certainty be received;

AND THAT the draft resolution on BC Transit Expansion and Funding Certainty be approved for submission to the 2017 UBCM Convention, as follows:

WHEREAS the current Annual Operating Agreements (AOA) between BC Transit and local governments provide for base service levels that are equal to the previous year but do not reflect agreed upon expanded transit service levels;

AND WHEREAS local governments are expected to authorize future commitments for transit expansion which are subject to cost increases at the discretion of BC Transit;

THEREFORE BE IT RESOLVED that UBCM urge the provincial government to provide a rolling 3-year funding commitment to BC Transit in order to provide and secure longer term funding assurances necessary for local governments to adequately budget and plan for transit expansion beyond the current year;

AND THAT this resolution be forwarded to other local governments with the same transit funding model as the Sunshine Coast Regional District;

AND FURTHER THAT this recommendation be forwarded to the June 22, 2017 Regular Board meeting for adoption.