



# SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD  
IN THE BOARDROOM OF THE SUNSHINE COAST  
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, JUNE 8, 2017

## AGENDA

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**CALL TO ORDER 1:30 p.m.**

### AGENDA

1. Adoption of agenda

### MINUTES

2. Regular Board meeting minutes of May 25, 2017

Annex A  
Pages 1-15

### BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

### PETITIONS AND DELEGATIONS

### COMMUNICATIONS

### REPORTS

3. Directors' Reports Verbal
4. Corporate and Administrative Services Committee recommendation Nos. 2-4, 6-9 and 11- 13 of May 25, 2017 (*recommendation Nos. 1, 5 and 10 previously adopted*) Annex B  
pp 16-21
5. Senior Manager, Administration and Legislative Services – Alternative Approval Process Results - *Egmont / Pender Harbour Library Service Establishing Bylaw No. 1086, 2017* Annex C  
pp 22-23

### MOTIONS

### BYLAWS

6. *Egmont / Pender Harbour Library Service Establishing Bylaw No. 1086, 2017 – adoption (Voting – All Directors – 1 vote each)* Annex D  
pp 24-26

7. *Sunshine Coast Regional District Water Rates and Regulations  
Amendment Bylaw No. 422.29, 2017*  
– ***first, second, third reading and adoption***  
**(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2,  
Sechelt-5)**

Annex E  
pp 27-38

**NEW BUSINESS**

**IN CAMERA**

**ADJOURNMENT**

## UPCOMING MEETING DATES (TO JUNE 30, 2017)

### SCRD Board, Committee, and Advisory Committee Meetings

Planning and Community Development Committee	June 8 at 9:30 a.m.
Regular Board	June 8 at 1:30 p.m.
Infrastructure Services Committee	June 15 at 9:30 a.m.
Area D Advisory Planning Commission (APC)	June 19 at 7:00 p.m.
Area A Advisory Planning Commission (APC)	June 20 at 7:00 p.m.
Corporate and Administrative Services Committee	June 22 at 9:30 a.m.
Regular Board	June 22 at 1:30 p.m.
Area B Advisory Planning Commission (APC)	June 27 at 7:00 p.m.
Area F Advisory Planning Commission (APC)	June 27 at 7:00 p.m.
Area E Advisory Planning Commission (APC)	June 28 at 7:00 p.m.

### Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

Federation of Canadian Municipalities Convention (Ottawa)	June 1-5
Public Information Meeting re: Bylaw 310.172 – Artisan and Craft Distillery, Roberts Creek	June 8 at 7:00 p.m.
Well Protection Plan Open House	June 13 at 4:30 p.m.
Public Information Meeting re: Bylaw 600.5 and 310.170, Chaster House	June 29 at 7:00 p.m.

**Please note:** Meeting dates are current as of print date (June 2, 2017).



## SUNSHINE COAST REGIONAL DISTRICT

May 25, 2017

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

<b>PRESENT:</b>	Chair	G. Nohr
	Directors	M. Lebell L. Lewis F. Mauro J. Valeriotte I. Winn D. Wright K. Julius
<b>ALSO PRESENT:</b>	Chief Administrative Officer	J. Loveys
	Sr Mgr, Administration and Legislative Services	A. Legault
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	GM, Planning and Community Development	I. Hall
	Chief Building Official	P. Preston (part)
	Deputy Corporate Officer / Recorder	S. Reid
	Media	1
Public	3	

**CALL TO ORDER** 1:30 p.m.

**AGENDA** It was moved and seconded

171/17 THAT the agenda for the meeting be adopted as presented.

**CARRIED**

### MINUTES

Minutes It was moved and seconded

172/17 THAT the Regular Board meeting minutes of May 11, 2017 be adopted as presented.

**CARRIED**

**REPORTS****Directors' Reports**

*Directors provided a verbal report of their activities.*

CAO Report                    **It was moved and seconded**

173/17                         THAT the report titled Chief Administrative Officer's Report be received for information.

**CARRIED**

Planning                      **It was moved and seconded**

174/17                         THAT Planning and Community Development Committee recommendation Nos. 1-3 and 5-19 of May 11, 2017 be received, adopted and acted upon as follows:

**Recommendation No. 1**     *Mutual Aid and Automatic Aid Agreements for Sunshine Coast Fire Departments*

THAT the report titled Mutual Aid and Automatic Aid Agreements for Sunshine Coast Fire Departments be received;

AND THAT the Mutual Aid Agreement be approved as presented;

AND THAT the Automatic Aid Agreement be approved as presented;

AND FURTHER THAT the Chair and Corporate Officer be authorized to execute the agreements.

**Recommendation No. 2**     *Crown Referrals 2411830, 2411831, and 2411832 (Pope for Brynelsen) for Private Moorages in Secret Cove, Halfmoon Bay*

THAT the report titled Crown Referrals 2411830, 2411831, and 2411832 (Pope for Brynelsen) for Private Moorages in Secret Cove – Electoral Area B be received;

AND THAT consideration of Crown Referrals 2411830, 2411831, and 2411832 (Pope for Brynelsen) for Private Moorages in Secret Cove – Electoral Area B be deferred until more information has been received regarding the proposal and a site visit has been scheduled for the SCRD Board Chair and Chief Administrative Officer.

**Recommendation No. 3**     *Development Variance Permit DVP00012 (Couling)*

THAT the report titled Development Variance Permit DVP00012 (Couling) be received;

174/17 cont.

AND THAT Development Variance Permit DVP00012 to relax the Sakinaw Lake natural boundary setback from 20.0 metres to 17.75 metres, as per Zoning Bylaw No. 337 Section 516.1(c), be issued subject to the following conditions:

1. A development permit for riparian assessment areas is required prior to building permit issuance.
2. A geotechnical assessment be required prior to building permit issuance due to the property being located in a geotechnical assessment area.
3. Structural supports must be sited beyond the 20 metre setback so no ground is disturbed within the 20 metre setback.
4. Confirmation that adjacent neighbour to the north and south support the variance.

**Recommendation No. 5**      *Review of the SCRD Building Bylaw No. 687*

THAT the report titled Review of the SCRD Building Bylaw No. 687 be received;

AND THAT staff prepare a new Building Bylaw for consideration at a Planning and Community Development Committee meeting in the 4<sup>th</sup> Quarter of 2017.

**Recommendation No. 6**      *Short-Term Rental Public Engagement*

THAT the report titled Short-Term Rental Public Engagement be received;

AND THAT staff report on results of the first stage of the public engagement process to a Planning and Community Development Committee meeting in the 3<sup>rd</sup> Quarter of 2017.

**Recommendation No. 7**      *SCRD Zoning Amendment Bylaw No. 310.171, 2017*

THAT the report titled Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017 Public Hearing Report and Consideration of Third Reading - Electoral Area D be received;

AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017* be forwarded to the Board for Third Reading;

AND FURTHER THAT consideration of adoption of *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017* take place after approval pursuant to Section 52 of the *Transportation Act*.

174/17 cont.

**Recommendation No. 8**     *Roberts Creek Official Community Plan Amendment Bylaw No. 641.7, 2017 and SCR D Zoning Amendment Bylaw No. 310.172, 2017*

THAT the report titled Roberts Creek Official Community Plan Amendment Bylaw 641.7 and SCR D Zoning Amendment Bylaw 310.172 for an Artisan Craft Distillery be received;

AND THAT the *Roberts Creek Official Community Plan Amendment Bylaw No. 641.7, 2017 and Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.172, 2017* be forwarded to the Board for First Reading;

AND THAT the *Roberts Creek Official Community Plan Amendment Bylaw No. 641.7, 2017 and Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.172, 2017* be referred to the Roberts Creek Advisory Planning Commission, Skwxwú7mesh Nation, the Ministry of Transportation and Infrastructure and the Vancouver Coastal Health Authority for comment;

AND THAT a public information meeting be scheduled with respect to the *Roberts Creek Official Community Plan Amendment Bylaw No. 641.7, 2017 and Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.172, 2017*;

AND FURTHER THAT once comments from referrals and the public information meeting have been received, the *Roberts Creek Official Community Plan Amendment Bylaw No. 641.7, 2017 and Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.172, 2017* be brought to a future Planning and Community Development Committee meeting for consideration of Second Reading.

**Recommendation No. 9**     *Elphinstone Official Community Plan Amendment Bylaw No. 600.7, 2016 and SCR D Zoning Amendment Bylaw No. 310.170, 2016*

THAT the report titled Elphinstone Official Community Plan Amendment Bylaw No. 600.7 and Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.170 (969 Keith Road - Shazach Holdings Inc.) – Electoral Area E be received;

AND THAT *Elphinstone Official Community Plan Amendment Bylaw No. 600.7, 2016* be forwarded to the Board for Second Reading;

AND THAT *Elphinstone Official Community Plan Amendment Bylaw No. 600.7, 2016* is consistent with the SCR D's 2017-2021 Financial Plan and 2011 Solid Waste Management Plan;

AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.170, 2016* be forwarded to the Board for Second Reading;

174/17 cont.

AND THAT a public hearing to consider *Elphinstone Official Community Plan Amendment Bylaw No. 600.7, 2016* and *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.170, 2016* be scheduled for 7:00 p.m., Tuesday June 27, 2017, at Frank West Hall, located at 1224 Chaster Road, Elphinstone;

AND FURTHER THAT Director Lebbell be delegated as the Chair and Director Lewis be delegated as the Alternate Chair for the public hearing.

**Recommendation No. 10** *Egmont/Pender Harbour Official Community Plan Amendment Bylaw No. 432.25, 2016*

THAT the report titled Egmont/Pender Harbour Official Community Plan Amendment Bylaw No. 432.25 – Amendment to Citation be received;

AND THAT the following amendments be made to *Egmont/Pender Harbour Official Community Plan Amendment Bylaw No. 432.25, 2016*:

1. The title be amended to read “A bylaw to amend Egmont/Pender Harbour Official Community Plan Bylaw No. 432, 1996”;
2. Part A, Section 1 be amended to read “This bylaw may be cited as the Egmont/Pender Harbour Official Community Plan Amendment Bylaw No. 432.25, 2016”;
3. Part B, Section 2 be amended to read “Egmont/Pender Harbour Official Community Plan Bylaw No. 432, 1996 is hereby amended as follows:”;
4. In Appendix A replace “Sunshine Coast Regional District Electoral Area A Egmont/Pender Harbour Official Community Plan Amendment Bylaw No. 432.25, 2016” with “Egmont/Pender Harbour Official Community Plan Amendment Bylaw No. 432.25, 2016”;

AND FURTHER THAT *Egmont/Pender Harbour Official Community Plan Amendment Bylaw No. 432.25, 2016* be forwarded to the Board for Third Reading.

**Recommendation No. 11** *Development Variance Permit DVP00013 (Backeddy)*

THAT the report titled Development Variance Permit DVP00013 (Backeddy) – Electoral Area A be received;

AND THAT Development Variance Permit DVP00013 to relax Section 516(1)(a) of Zoning Bylaw No. 337, 1990 from 7.5 metres to 1.0 metres and to relax Section 821.2(1)(b) of Zoning Bylaw No. 337, 1990 from 1.5 metres to 1.0 metres, be issued subject to addressing any comments from the *shíshálh* Nation received within the 60 day referral period.



174/17 cont.

**Recommendation No. 12** *Private Donation to Improve Accessibility at Katherine Lake*

THAT the report titled Private Donation to Improve Accessibility at Katherine Lake Park be received;

AND THAT the SCR D accept the offer of a private donation to improve accessibility at Katherine Lake;

AND THAT the Katherine Lake Park Accessibility Project in the amount of \$20,000, funded by donation, be approved and included in the 2017 Budget;

AND FURTHER THAT the 2017-2021 Financial Plan be amended accordingly.

**Recommendation No. 13** *Sunshine Coast Policing Committee Meeting Minutes of April 20, 2017*

THAT the Sunshine Coast Policing Committee Meeting Minutes of April 20, 2017 be received.

**Recommendation No. 14** *Egmont/Pender Harbour (Area A) APC Meeting Minutes of April 25, 2017*

THAT the Egmont/Pender Harbour (Area A) Advisory Planning Commission (APC) meeting minutes of April 25, 2017 be received.

**Recommendation No. 15** *Halfmoon Bay (Area B) APC Meeting Minutes of April 25, 2017*

THAT the Halfmoon Bay (Area B) Advisory Planning Commission (APC) meeting minutes of April 25, 2017 be received.

**Recommendation No. 16** *Halfmoon Bay (Area B) APC Meeting Minutes of March 28, 2017*

THAT the Halfmoon Bay (Area B) Advisory Planning Commission (APC) meeting minutes of March 28, 2017 be received.

**Recommendation No. 17** *Roberts Creek (Area D) APC Meeting Minutes of April 24, 2017*

THAT the Roberts Creek (Area D) Advisory Planning Commission (APC) meeting minutes of April 24, 2017 be received.

**Recommendation No. 18** *Elphinstone (Area E) APC Meeting Minutes of April 26, 2017*

THAT the Elphinstone (Area E) Advisory Planning Commission (APC) meeting minutes of April 26, 2017 be received.

174/17 cont.      **Recommendation No. 19**      *West Howe Sound (Area F) APC Meeting Minutes of April 25, 2017*

THAT the West Howe Sound (Area F) Advisory Planning Commission (APC) meeting minutes of April 25, 2017 be received.

**CARRIED**

Infrastructure      **It was moved and seconded**

175/17      THAT Infrastructure Services Committee recommendation Nos. 1-7 of May 18, 2017 be received, adopted and acted upon as amended as follows:

**Recommendation No. 1**      *Bylaw 422 Review (Drought Management Plan)*

THAT the report titled Bylaw 422 Review (Drought Management Plan) be received;

AND THAT Bylaw No. 422 Schedule "J" be amended to include the addition of "pressure washer" to Sections 1.1(e) and 2.1(e);

AND THAT Bylaw No. 422 Schedule "J" be amended to include the addition of "at any time use water to fill a swimming pool, spa, garden pond, or decorative fountain" to Section 2.1(f);

AND THAT the Drought Management Plan be updated to reflect the changes made to Bylaw 422.

AND THAT amendments to the Municipal Ticket Information Bylaw No. 558 and Bylaw Notice Enforcement Bylaw 638 be prepared to reflect a fine structure based on the stage of water restriction as follows:

- Stage 1 - \$100
- Stage 2 - \$200
- Stage 3 - \$300
- Stage 4 - \$400

AND FURTHER THAT SCRD Water Rates and Regulations Amendment Bylaw No. 422.29 as amended be forwarded to the Board for readings and adoption.

**Recommendation No. 2**      *Siphon Installation and Operation Authorization*

THAT the report titled Siphon Installation and Operation Authorization be received;

175/17 cont.

AND THAT the General Manager, Infrastructure Services / Regional Engineer or their designate have the authority to install and operate the Chapman Lake Water Supply Siphon when deemed necessary;

AND THAT should the siphon be installed and operated, that staff be approved to expend the required funds to install and operate the siphon;

AND FURTHER THAT staff will provide a report on the final siphon costs and Financial Plan impacts.

**Recommendation No. 3**      *Regional Diversion – Annual Update*

THAT the report titled Regional Diversion – Annual Update be received.

**Recommendation No. 4**      *BC Transit Annual Operating Agreement*

THAT the report titled 2017-18 BC Transit Annual Operating Agreement be received.

**Recommendation No. 5**      *Transit Implementation MOU*

THAT the report titled 2017 Transit Implementation Memorandum of Understanding be received.

**Recommendation No. 6**      *Transportation Advisory Committee*

THAT the Transportation Advisory Committee Minutes of April 20, 2017 be received;

AND THAT the following recommendation be acted upon:

**Recommendation No. 3**      *Highway Maintenance Service Provider Contracts*

*THAT the SCRD contact the Ministry of Transportation and Infrastructure (MoTI) with regard to local government consultation opportunities for upcoming highway maintenance service provider contracts;*

*AND THAT this recommendation be sent to the next meeting of the Corporate and Administrative Services Committee;*

*AND FURTHER THAT the Provincial Road Maintenance Resolutions endorsed at the 2017 Association of Vancouver Island and Coastal Communities (AVICC) Convention also be brought forward for discussion at the next Corporate and Administrative Services Committee meeting.*

175/17 cont.      **Recommendation No. 7**      *Parks Canada Feasibility Study on Gambier Island*

THAT the report titled Parks Canada Feasibility Study on Gambier Island be received;

AND THAT the SCRCD acknowledges the importance of conservation of ecological and culturally significant areas and will respectfully consider the position of First Nations when it becomes known;

AND FURTHER THAT the Sunshine Coast Regional District provide a letter of support to Parks Canada to initiate a feasibility study to consider a new land/marine park on Gambier Island in Howe Sound.

**CARRIED**

Corporate      **It was moved and seconded**

176/17      THAT Corporate and Administrative Services Committee recommendation Nos. 1, 5 and 10 of May 25, 2017 be received, adopted and acted upon as follows:

**Recommendation No. 1**      *BC Timber Sales 2017-2021 Operation Plans*

THAT the report titled Referral Comments on BCTS 2017-2021 Operation Plans be received;

AND THAT Advisory Planning Commission and Roberts Creek Official Community Plan Commission comments be forwarded to BC Timber Sales (BCTS) as supplemental comments to Board Resolution 151/17 recommendation No. 2 for additional information.

**Recommendation No. 5**      *2017 Rural Areas' Grant-in-Aid Recommendations*

THAT the report titled 2017 Rural Areas' Grant-in-Aid Recommendations be received;

AND THAT the funding recommendations listed below be approved:

<b><u>Applicant Name</u></b>	<b><u>Amount Recommended</u></b>
Camp Fircom Society of the United Church of Canada (Funded through Economic Development \$200 [534] and \$1,000 [535])	\$1,200
Cedar Grove Elementary PAC	\$500
Coast Arts Building School and Centre Society	\$1,300

176/17 cont.

Coast Recital Society (The)	\$400
Coast Rogue Arts Society	\$2,500
Daniel Kingsbury Memorial 3-on-3 Basketball Tournament	\$500
Deer Crossing - The Art Farm: Resurgence	\$1,000
Farm Gate Market (The)	\$500
Gibsons Landing Heritage Society	\$5,000
Gibsons Public Art Gallery (GPAG): Original People Project	\$1,000
Gibsons Public Art Gallery (GPAG): Sunshine Coast Pavilion	\$500
Halfmoon Bay Community Association: HMB Fair Tent	\$4,500
Halfmoon Bay-Chatelech Community School Association: Breakfast Program	0
Halfmoon Bay-Chatelech Community School Association: Teen Program	\$2,700
One Straw Society	\$1,500
Pender Harbour Advisory Council (Society)	\$2,400
Pender Harbour and District Chamber of Commerce: Harbour Lights	\$1,400
Pender Harbour and District Health Centre Society	0
Pender Harbour Community Club	\$2,200
Pender Harbour Community School Society	\$400
Pender Harbour Living Heritage Society: Hotel Lake Dock	\$950
Pender Harbour Living Heritage Society	\$1,500
Pender Harbour Music Society	\$3,000
Restorative Justice Program of the Sunshine Coast	\$1,100
Roberts Creek Community Association: Roberts Creek Hall Roof Repairs	\$5,000
Roberts Creek Community Association: Creek Events (Slow Sundays)	\$3,200
Royal Canadian Legion Branch #112 Pender Harbour	\$2,400
Ruby Lake Lagoon Nature Reserve Society	\$500
Society for the Prevention of Cruelty to Animals	\$2,900

176/17 cont.

Suncoast Woodcrafters Guild	\$500
Sunday in the Park with Pride Society	\$1,450
Sunshine Coast Clean Air Society	\$2,000
Sunshine Coast Community Services Society: Police Based Victim Services	\$250
Sunshine Coast Hospice Society	\$1,000
Sunshine Coast Jazz and Entertainment Society	\$2,000
Sunshine Coast Marine Rescue Society for Royal Canadian Marine Search and Rescue Halfmoon Bay Unit 12	\$4,000
Sunshine Coast Resource Centre: Peer Navigator Training	0
Sunshine Coast Sea Cavalcade: Caravan	\$5,000
Sunshine Coast Sea Cavalcade: Family Day	\$5,000
Sunshine Coast Sockeye Water Polo	\$250
Sunshine Coast Trails Society	\$970
Transportation Choices Sunshine Coast Society (TraC)	\$1,650
West Howe Sound Community Association	\$1,450
Roberts Creek Mandala Society	\$3,000
Roberts Creek Earth Day Festival	\$1,000
	\$79,570

AND THAT award payments be distributed by August 1, 2017 per the Rural Areas' Grant-in-Aid Policy;

AND THAT the Roberts Creek Mandala Society grant of \$3,000 be issued upon approval;

AND THAT the West Howe Sound Community Association grant of \$1,450 be issued upon approval;

AND FURTHER THAT Transportation Choices Sunshine Coast Society (TraC) grant of \$1,650 be issued upon approval.

**Recommendation No. 10** *2017 Gas Tax Strategic Priorities Fund  
Capital Grant Application*

THAT report titled 2017 Gas Tax Strategic Priorities Fund Capital Grant Application be received;

176/17 cont. AND THAT an application be submitted to the Strategic Priorities Fund – Capital Infrastructure Projects Stream for Regional Water Cross-Connection Control and Universal Metering Program Phase 3 for the June 1, 2017 grant program intake.

**CARRIED**

Notice on Title **It was moved and seconded**

177/17 THAT the report titled Placement of Notice on Title be received.

**CARRIED**

Notice on Title **It was moved and seconded**

178/17 THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of The South 380 Feet of Block D, Reference Plan 807, District Lot 809, Group 1, NWD PID 012-461-709.

**CARRIED**

Notice on Title **It was moved and seconded**

179/17 THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot A, District Lot 914, Plan LMP20836, Group 1, NWD PID 019-112-076.

**CARRIED**

**BYLAWS**

Bylaw 310.171 **It was moved and seconded**

180/17 THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017* be read a third time.

**CARRIED**

Bylaw 641.7 **It was moved and seconded**

181/17 THAT *Roberts Creek Official Community Plan Amendment Bylaw No. 641.7, 2017* be read a first time.

**CARRIED**

Bylaw 310.172           **It was moved and seconded**

182/17                    THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.172, 2017* be read a first time.

**CARRIED**

Bylaw 600.7             **It was moved and seconded**

183/17                    THAT *Elphinstone Official Community Plan Amendment Bylaw No. 600.7, 2016* be read a second time.

**CARRIED**

Bylaw 310.170           **It was moved and seconded**

184/17                    THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.170, 2016* be read a second time.

**CARRIED**

Bylaw 432.25            **It was moved and seconded**

185/17                    THAT *Egmont/Pender Harbour Official Community Plan Amendment Bylaw No. 432.25, 2016* be read a third time.

**CARRIED**

Bylaw 337.87            **It was moved and seconded**

186/17                    THAT *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.87, 2016* be read a third time.

**CARRIED**

*The Board moved In Camera at 2:06 p.m.*

**IN CAMERA             It was moved and seconded**

187/17                    THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (k) of the *Community Charter* - "negotiations and related discussions respecting the proposed provision of a municipal service...".

**CARRIED**

*The Board moved out of In Camera at 2:13 p.m.*



**Grant in Aid Policy      It was moved and seconded**

188/17                      THAT staff report to a future Corporate and Administrative Services Committee meeting with the Rural Areas' Grant-in-Aid policy for consideration and next steps.

**CARRIED**

**Contract Award              It was moved and seconded**

189/17                      THAT the contract for Islands Clean Up, RFP No. 17 293 be awarded to Mercury Transport in the amount up to \$218,943 for a three year term beginning June 1, 2017;

AND THAT the Base Budget for Regional Solid Waste [350] Clean Up Programs be increased to reflect the new contract costs;

AND THAT the difference for 2017 be funded from "required revenue" (recovered from 2018 tax requisition);

AND THAT the 2017-2021 Financial Plan be amended accordingly;

AND FURTHER THAT an investigation for including Nelson and Hardy Island in the Islands Clean Up Service be presented as part of the 2018 budget.

**CARRIED**

**Islands Clean Up              It was moved and seconded**

190/17                      THAT staff investigate Islands Clean Up options for Nelson and Hardy Islands and report back the results of an RFP process for the service.

**CARRIED**

**Contract Award              It was moved and seconded**

191/17                      THAT the Square Bay Wastewater Treatment Plant RFP No. 17 292 contract be awarded to ECOfluid Systems Inc. in the amount of \$806,300 (plus GST);

AND THAT the Chair and Corporate Officer be authorized to execute the contracts.

**CARRIED**

Gibsons Recycling **It was moved and seconded**

192/17 THAT the SCR D send correspondence to the Gibsons Recycling Depot to thank them and recognize their leadership and efforts on the Sunshine Coast and advise that the terms of the existing contract remain in effect.

**CARRIED**

**ADJOURNMENT** **It was moved and seconded**

193/17 THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 2:13 p.m.

Certified correct \_\_\_\_\_

Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_

Chair

**SUNSHINE COAST REGIONAL DISTRICT  
CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE  
May 25, 2017**

RECOMMENDATIONS FROM THE CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975 FIELD ROAD, SECHELT, BC

<b>PRESENT:</b>	Chair	I. Winn
	Directors	G. Nohr M. Lebbell L. Falk (Alt.) J. Valeriote L. Lewis D. Wright K. Julius
<b>ALSO PRESENT:</b>	Chief Administrative Officer	J. Loveys
	G.M., Corporate Services / Chief Financial Officer	T. Perreault
	Sr. Mgr., Administration and Legislative Services	A. Legault
	G.M., Planning and Community Development	I. Hall (part)
	Manager, Utility Services	S. Walkey (part)
	Administrative Assistant / Recorder	T. Crosby
	Media	3
	Public	3

**CALL TO ORDER**                      9:30 a.m.

**AGENDA**                                The agenda was adopted as presented.

**REPORTS**

**Recommendation No. 1**      *BC Timber Sales 2017-2021 Operation Plans*

The Corporate and Administrative Services Committee recommended that the report titled Referral Comments on BCTS 2017-2021 Operation Plans be received;

AND THAT Advisory Planning Commission and Roberts Creek Official Community Plan Commission comments be forwarded to BC Timber Sales (BCTS) as supplemental comments to Board Resolution 151/17 recommendation No. 2 for additional information;

AND FURTHER THAT this recommendation be forwarded to the May 25, 2017 Regular Board meeting for adoption.

**Recommendation No. 2**     *BC Transit – Timeline for Process and Documentation and 2017-2018 Annual Operating Agreement*

The Corporate and Administrative Services Committee recommended that the report titled BC Transit – Timeline for Process and Documentation be received;

AND THAT the Chair and the Corporate Officer be authorized to sign the BC Transit 2017-2018 Annual Operating Agreement.

*Director Winn and Director Wright opposed*

**Recommendation No. 3**     *BC Transit – Implementation Memorandum of Understanding*

The Corporate and Administrative Services Committee recommended that the Chair and the Corporate Officer be authorized to sign the Implementation Memorandum of Understanding with BC Transit.

*Director Winn and Director Wright opposed*

**Recommendation No. 4**     *Apportionment Options for Transit Service*

The Corporate and Administrative Services Committee recommended that the report titled Apportionment Options for Transit Service be received;

AND THAT staff report to a 4<sup>th</sup> Quarter 2017 Committee meeting with respect to options for apportionment for Transit Services including the:

- current funding model;
- information on funding models from other local governments;
- various service level funding models, and
- information on a process to exclude portions of an area from the service;

AND FURTHER THAT the report include implementation steps, legislative implications and timelines.

**Recommendation No. 5**     *2017 Rural Areas' Grant-in-Aid Recommendations*

The Corporate and Administrative Services Committee recommended that the report titled 2017 Rural Areas' Grant-in-Aid Recommendations be received;

AND THAT the funding recommendations listed below be approved:

<b><u>Applicant Name</u></b>	<b><u>Amount Recommended</u></b>
Camp Fircom Society of the United Church of Canada (Funded through Economic Development \$200 [534] and \$1,000 [535])	\$1,200
Cedar Grove Elementary PAC	\$500
Coast Arts Building School and Centre Society	\$1,300
Coast Recital Society (The)	\$400
Coast Rogue Arts Society	\$2,500

Daniel Kingsbury Memorial 3-on-3 Basketball Tournament	\$500
Deer Crossing - The Art Farm: Resurgence	\$1,000
Farm Gate Market (The)	\$500
Gibsons Landing Heritage Society	\$5,000
Gibsons Public Art Gallery (GPAG): Original People Project	\$1,000
Gibsons Public Art Gallery (GPAG): Sunshine Coast Pavilion	\$500
Halfmoon Bay Community Association: HMB Fair Tent	\$4,500
Halfmoon Bay-Chatelech Community School Association: Breakfast Program	0
Halfmoon Bay-Chatelech Community School Association: Teen Program	\$2,700
One Straw Society	\$1,500
Pender Harbour Advisory Council (Society)	\$2,400
Pender Harbour and District Chamber of Commerce: Harbour Lights	\$1,400
Pender Harbour and District Health Centre Society	0
Pender Harbour Community Club	\$2,200
Pender Harbour Community School Society	\$400
Pender Harbour Living Heritage Society: Hotel Lake Dock	\$950
Pender Harbour Living Heritage Society	\$1,500
Pender Harbour Music Society	\$3,000
Restorative Justice Program of the Sunshine Coast	\$1,100
Roberts Creek Community Association: Roberts Creek Hall Roof Repairs	\$5,000
Roberts Creek Community Association: Creek Events (Slow Sundays)	\$3,200
Royal Canadian Legion Branch #112 Pender Harbour	\$2,400
Ruby Lake Lagoon Nature Reserve Society	\$500
Society for the Prevention of Cruelty to Animals	\$2,900
Suncoast Woodcrafters Guild	\$500
Sunday in the Park with Pride Society	\$1,450
Sunshine Coast Clean Air Society	\$2,000
Sunshine Coast Community Services Society: Police Based Victim Services	\$250
Sunshine Coast Hospice Society	\$1,000
Sunshine Coast Jazz and Entertainment Society	\$2,000
Sunshine Coast Marine Rescue Society for Royal Canadian Marine Search and Rescue Halfmoon Bay Unit 12	\$4,000
Sunshine Coast Resource Centre: Peer Navigator Training	0
Sunshine Coast Sea Cavalcade: Caravan	\$5,000
Sunshine Coast Sea Cavalcade: Family Day	\$5,000

Sunshine Coast Sockeye Water Polo	\$250
Sunshine Coast Trails Society	\$970
Transportation Choices Sunshine Coast Society (TraC)	\$1,650
West Howe Sound Community Association	\$1,450
Roberts Creek Mandala Society	\$3,000
Roberts Creek Earth Day Festival	\$1,000
	<b>\$79,570</b>

AND THAT award payments be distributed by August 1, 2017 per the Rural Areas' Grant-in-Aid Policy;

AND THAT the Roberts Creek Mandala Society grant of \$3,000 be issued upon approval;

AND THAT the West Howe Sound Community Association grant of \$1,450 be issued upon approval;

AND THAT Transportation Choices Sunshine Coast Society (TraC) grant of \$1,650 be issued upon approval;

AND FURTHER THAT this recommendation be forwarded to the May 25, 2017 Regular Board meeting for adoption.

**Recommendation No. 6**      *Contracts Between \$20,000 and \$100,000*

The Corporate and Administrative Services Committee recommended that the report titled Contracts Between \$20,000 and \$100,000 to May 7, 2017 be received for information.

**Recommendation No. 7**      *2017 Rural Areas' Bursary Awards*

The Corporate and Administrative Services Committee recommended that the report titled 2017 Rural Areas' Bursary Awards be received;

AND THAT staff notify the secondary schools as to the following Director's attending the graduation ceremonies for bursary presentations:

- Director Lebell                      Sunshine Coast Alternative School  
Monday, June 26 at 1:00 pm  
(Sunshine Coast Golf and Country Club)
- Director Lewis                      Chatelech Secondary School  
Wednesday, June 28 at 6:30 pm
- Director Valeriotte                      Elphinstone Secondary School  
Tuesday, June 27 at 7:00 pm
- Alternate Director Falk                      Pender Harbour Secondary School  
Wednesday, June 28 at 1:00 pm.

**Recommendation No. 8**     *Director Constituency and Travel Expenses*

The Corporate and Administrative Services Committee recommended that the report titled Director Constituency and Travel Expenses for Period Ending April 30, 2017 be received for information.

**Recommendation No. 9**     *2017 Union of British Columbia Municipalities (UBCM) Resolutions*

The Corporate and Administrative Services Committee recommended that the report titled 2017 Union of British Columbia Municipalities (UBCM) Resolutions be received;

AND THAT staff prepare a resolution for the 2017 UBCM Convention regarding BC Transit Expansion Plans and funding certainty for local government partners.

**Recommendation No. 10**     *2017 Gas Tax Strategic Priorities Fund Capital Grant Application*

The Corporate and Administrative Services Committee recommended that the report titled 2017 Gas Tax Strategic Priorities Fund Capital Grant Application be received;

AND THAT an application be submitted to the Strategic Priorities Fund – Capital Infrastructure Projects Stream for Regional Water Cross-Connection Control and Universal Metering Program Phase 3 for the June 1, 2017 grant program intake;

AND FURTHER THAT this recommendation be forwarded to the May 25, 2017 Regular Board Meeting for adoption.

**Recommendation No. 11**     *Sunshine Coast Regional District 50<sup>th</sup> Anniversary Update*

The Corporate and Administrative Services Committee recommended that report titled Sunshine Coast Regional District (SCRD) 50<sup>th</sup> Anniversary Update be received.

**Recommendation No. 12**     *2017 Howe Sound Community Forum*

The Corporate and Administrative Services Committee recommended that the report titled Request for Sunshine Coast Regional District to Host the 2017 Howe Sound Community Forum be received;

AND THAT the Sunshine Coast Regional District host the Howe Sound Community Forum on October 13, 2017;

AND FURTHER THAT expenses be paid from General Government [112].

**COMMUNICATIONS****Recommendation No. 13**     *Pender Harbour Community School Quarterly Report*

The Corporate and Administrative Services Committee recommended that the Quarterly Report from the Pender Harbour Community School for the Recreation Program at Pender Harbour be received.

*The Committee recessed at 10:35 a.m. and reconvened at 10:47 a.m.*

**IN CAMERA**

*The Committee moved In-Camera at 10:47 a.m.*

That the public be excluded from attendance at the meeting in accordance with Section 90(1) (i) and (k) of the *Community Charter* – “the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose” and “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

*The Committee moved out of In Camera at 12:21 p.m.*

**ADJOURNMENT**                      12:21 p.m.

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Committee Chair



## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** SCRD Board – June 8, 2017

**AUTHOR:** Angie Legault, Senior Manager, Administration & Legislative Services /  
Corporate Officer

**SUBJECT:** **ALTERNATIVE APPROVAL PROCESS RESULTS – *Egmont/Pender Harbour Library Service Establishing Bylaw No. 1086, 2017***

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### RECOMMENDATION(S)

**THAT the report titled *Alternative Approval Process Results – Egmont/Pender Harbour Library Service Establishing Bylaw No. 1086, 2017* be received.**

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### BACKGROUND

The deadline for the receipt of elector response forms for the *Egmont / Pender Harbour Library Service Establishing Bylaw No. 1086, 2017* was 4:30 p.m. on Tuesday, May 30, 2017.

### DISCUSSION

The Corporate Officer's Certification of the results of the Alternative Approval Process are attached.

As elector response forms were received from less than 10% of the electors in the service area, elector approval has been obtained and the Board may consider adoption of *Egmont / Pender Harbour Library Service Establishing Bylaw No. 1086, 2017*.

### CONCLUSION

Approval of the electors was obtained for the Egmont / Pender Harbour Library Service.

Staff recommend receipt of this report.

Reviewed by:			
Manager		Finance	
GM		Legislative	A. Legault
CAO	<del>Angie Legault</del>	Other	



## SUNSHINE COAST REGIONAL DISTRICT

### Corporate Officer's Certification

I, the undersigned Corporate Officer, as the person assigned responsibility for corporate administration under section 236 of the *Local Government Act*, certify the results of the alternative approval process that was conducted to obtain the approval of the electors for *Egmont/Pender Harbour Library Service Establishing Bylaw No. 1086, 2017*, as follows:

Number of valid elector response forms received before the deadline	0
10% of electors in the service area	212

On the basis of the elector response forms received before the deadline, I have determined and hereby certify that elector approval in accordance with Section 86 of the *Community Charter* has been obtained.

DATED this 30<sup>th</sup> day of May, 2017.

*Original Signed By*

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Angie Legault, Corporate Officer

## SUNSHINE COAST REGIONAL DISTRICT

### Bylaw No. 1086

A bylaw to establish a service within a portion of Electoral Area A - Egmont / Pender Harbour for the purpose of providing a library service

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WHEREAS under section 332 of the *Local Government Act* a regional district may operate any service the Board considers necessary or desirable for all or part of the Regional District;

AND WHEREAS the Board of the Sunshine Coast Regional District wishes to establish a service for the purpose of providing a library service for Electoral Area A - Egmont / Pender Harbour;

AND WHEREAS the approval of the Inspector of Municipalities has been obtained under section 342 of the *Local Government Act*;

AND WHEREAS the Board has received approval of the electors in Electoral Area A - Egmont / Pender Harbour in accordance with section 345 of the *Local Government Act*;

NOW THEREFORE, the Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as the *Egmont / Pender Harbour Library Service Establishing Bylaw No. 1086, 2017*.
2. The service established by this bylaw is the Egmont / Pender Harbour Library Service (the "Service") for the purpose of providing a library service for Electoral Area A – Egmont / Pender Harbour.
3. The boundaries of the service area are the boundaries of Electoral Area A – Egmont / Pender Harbour excluding that part of the Sechelt Indian Government District within the geographic boundaries of Electoral Area A as shown on the map attached as Schedule "A".
4. The "Participating Area" is Electoral Area A - Egmont / Pender Harbour.
5. Cost Recovery

As provided for in section 378 of the *Local Government Act*, the annual cost of providing the service shall be recovered by one or more of the following:

- (a) property value tax imposed in accordance with Division 3 of the *Local Government Act*;
- (b) fees and charges imposed under section 397 of the *Local Government Act*;
- (c) revenues raised by other means authorized by the *Local Government Act* or another Act;
- (d) revenues received by way of agreement, enterprises, gift, grant or otherwise.

6. Maximum Cost

In accordance with section 339(1)(e) of the *Local Government Act*, the maximum annual amount that may be requisitioned for the cost of the Service is the greater, at the time of requisition, of:

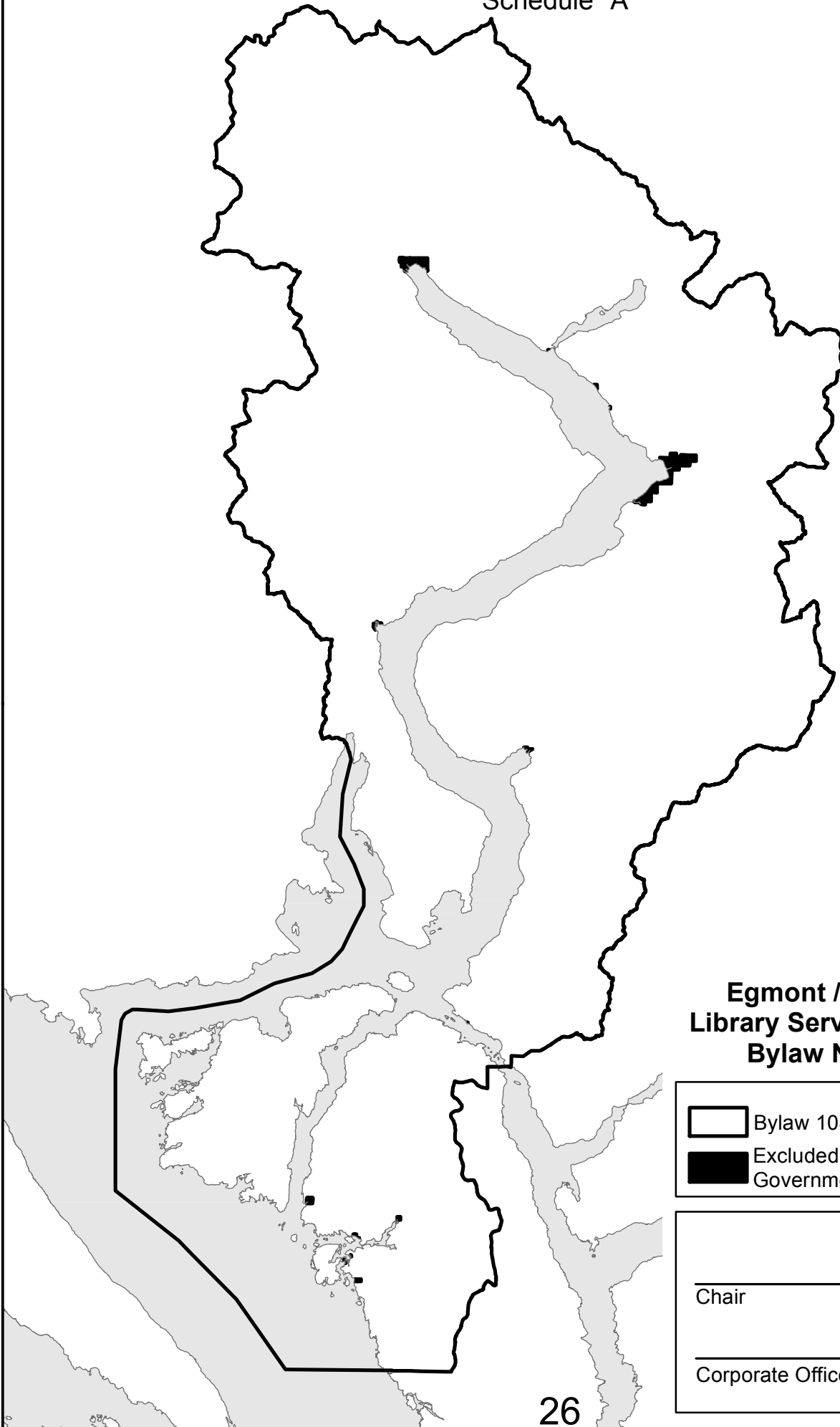
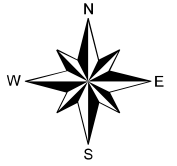
(a) Sixty-Seven Thousand (\$67,000) Dollars; or

(b) a property value tax rate of \$0.04/\$1000 applied to the net taxable value of land and improvements in the Service Area.



READ A FIRST TIME	this	9 <sup>th</sup>	day of	March, 2017
READ A SECOND TIME	this	9 <sup>th</sup>	day of	March, 2017
READ A THIRD TIME	this	9 <sup>th</sup>	day of	March, 2017
APPROVED BY THE INSPECTOR OF MUNICIPALITIES	this	5 <sup>th</sup>	day of	April, 2017
RECEIVED THE APPROVAL OF THE ELECTORS BY ALTERNATIVE APPROVAL PROCESS	this	30 <sup>th</sup>	day of	May, 2017
ADOPTED	this	8 <sup>th</sup>	day of	June, 2017

\_\_\_\_\_  
CORPORATE OFFICER

\_\_\_\_\_  
CHAIR



**Egmont / Pender Harbour  
Library Service Establishing  
Bylaw No. 1086, 2017**

-  Bylaw 1086 Boundary
-  Excluded Sechelt Indian Government District Lands

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Corporate Officer

## SUNSHINE COAST REGIONAL DISTRICT

### BYLAW NO. 422.29

A bylaw to amend Sunshine Coast Regional District  
Revised Water Rates and Regulations Bylaw No. 422, 1995

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The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.29, 2017*.
2. *Sunshine Coast Regional District Revised Water Rates and Regulations Bylaw No. 422, 1995* is hereby amended as follows:

- a) Delete the definition of “Engineer” and replace with a new definition as follows:

“Engineer” means the person holding the position of the General Manager of Infrastructure Services/Regional Engineer for the Regional District, or their designate.

- b) Add new definitions as follows:

“Micro-irrigation or Drip-irrigation System” means a system using irrigation components which consume less than 20 gallons per hour and operate at 25 psi or less to deliver water to the root zone of the plant material being irrigated.

“Notice” means the announcement given under Section 19.5 of this bylaw.

“Stage” means Stage 1, 2, 3, and 4 of the water conservation regulations prescribed by Schedule J of this bylaw.

- c) Delete Section 19 in its entirety and replace with a new Section 19 as follows:

19. Water Conservation

19.1 No person, shall use water or cause water to be used contrary to the provisions of this bylaw in effect at the time of use.

19.2 Stage 1 and the water use restrictions for Stage 1 prescribed in Schedule “J” are in effect in each year from May 1 to September 30 inclusive, except as provided for under Section 19.3.

19.3 Where determined necessary for the conservation of water or the preservation of the regional water supply, the Engineer may amend the effective period of time for Stage 1, or terminate, or bring in to effect a Stage more restrictive than Stage 1 at any time of the year for any period of time.

19.4 The Stage determined under Section 19.3 and the water use restrictions prescribed under Schedule “J” for that Stage take effect on the commencement date stated in this bylaw or the Notice for that Stage and

- remain in effect until that Stage is terminated, or until the commencement of another Stage.
- 19.5 In making a decision under Section 19.3, the following determining factors will be considered:
- (a) Time of year and typical seasonal trends
  - (b) Snow pack assessments and snowmelt forecasts
  - (c) Storage volume of water sources and draw down rates
  - (d) Stream flows and monitoring data
  - (e) Weather, recent conditions and forecasts
  - (f) Water usage, recent consumption and trends
  - (g) Water supply system performance.
- 19.6 Sufficient notice of any change in water use restrictions shall be deemed to have been given by way of:
- (a) one advertisement on a local radio station;
  - (b) one publication in a newspaper.
- 19.7 Despite Section 19.2, the Regional Water Authority may, upon receipt of an application and payment of the fee set out in Schedule “B”, “D” or “E” as applicable hereto, issue a one-time, 21-day, temporary lawn watering permit to a person who has installed a new lawn. Permits must be displayed on the subject lawn during the period the permit is in effect.
- 19.8 Despite Section 19.7, no temporary lawn watering permits will be issued during Stage 2, 3 or 4 water use restrictions.
- 19.9 No person (not in the employ of the Regional District) shall use water at any time supplied by the Regional District for the purpose of sprinkling any street or lane or public thoroughfare; provided that nothing in this Section shall prevent any person from sprinkling or watering that portion of any boulevard immediately adjoining his premises; provided such sprinkling conforms with the preceding Sections.
- d) Delete Section 31.1 and replace with a new Section 31.1 as follows:
- 31.1 Any person who contravenes or violates any provision of this Bylaw, or who suffers or permits any act or thing to be done in contravention or in violation of any provision of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this Bylaw, commits an offence and shall be liable, on summary conviction thereof, to a fine of not less than Two Thousand (\$2,000) Dollars for each and every offence and not more than the maximum penalties provided under the *Offence Act* and, in default, to imprisonment for a period not exceeding thirty (30) days.
- e) Delete Schedule “B” in its entirety and replace with the revised Schedule “B” attached hereto.

- f) Delete Schedule “D” in its entirety and replace with the revised Schedule “D” attached hereto.
- g) Delete Schedule “E” in its entirety and replace with the revised Schedule “E” attached hereto.
- h) Add a new Schedule “J” as attached hereto.

READ A FIRST TIME	this	8 <sup>th</sup>	day of	June, 2017
READ A SECOND TIME	this	8 <sup>th</sup>	day of	June, 2017
READ A THIRD TIME	this	8 <sup>th</sup>	day of	June, 2017
ADOPTED	this	8 <sup>th</sup>	day of	June, 2017

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CORPORATE OFFICER

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CHAIR



**SUNSHINE COAST REGIONAL DISTRICT**

**BYLAW NO. 422**

**SCHEDULE "B"**

***This Schedule does not apply to the North Pender Harbour Water Service Area  
 as established under Bylaw No. 1070 (see Schedule "D")***

**OR**

***The South Pender Harbour Water Service Area  
 as established under Bylaw No. 1074 (see Schedule "E")***

**ANNUAL WATER SERVICE RATES AND CHARGES**

1.	<u>Land Charges – billed annually</u>	<u>Annual</u>
	(1) Up to and including one acre in area	\$ 255.41
	(2) Greater than one acre, up to and including two acres	\$ 271.87
	(3) Greater than two acres, up to and including three acres	\$ 306.55
	(4) Greater than three acres, up to and including four acres	\$ 347.54
	(5) Greater than four acres, up to and including five acres	\$ 365.89
	(6) Greater than five acres, \$18.02 for each additional acre or part of an acre, up to and including ten acres	
	(7) Greater than ten acres, \$10.12 for each additional acre or part of an acre, up to and including twenty acres	
	(8) Greater than twenty acres, \$6.86 for each additional acre or part of an acre	
2.	<u>User Fees – billed annually</u>	<u>Annual</u>
	(1) For each dwelling unit (a dwelling unit being a single suite in a dwelling, a single strata lot, or any building or structure customarily used as a self contained living unit)	\$ 266.00
	(2) Motels – per unit	\$ 140.56
	(3) Apartments	\$ 214.14
	(4) Mobile Homes - per occupied pad	\$ 214.14
	(5) Hospital and Intermediate Care Facilities - per bed	\$ 140.56
	(6) All other users not herein provided for - per user	\$ 266.00
3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u>
	Per cubic metre	\$ 0.78
	Minimum charge per quarter (meter rental extra)	\$ 66.50

**Sunshine Coast Regional District**

**Bylaw No. 422**

**Schedule "B" continued**

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4. <u>Meter Rentals – billed quarterly</u>	<u>Per Quarter</u>	<u>Annual</u>
(1) Up to and including 3/4"	\$ 9.00	\$ 36.00
(2) Over 3/4", up to and including 1"	\$ 12.00	\$ 48.00
(3) Over 1", up to and including 1 ½"	\$ 30.00	\$ 120.00
(4) Over 1 ½", up to and including 2"	\$ 36.00	\$ 144.00
(5) Over 2", up to and including 4"	\$ 45.00	\$ 180.00
(6) Over 4", up to and including 6"	\$ 60.00	\$ 240.00

5. Connection Charges

(1) 3/4" Connection	\$ 1,200.00
(2) 1" Connection	\$ 1,800.00
(3) Over 1" (minimum)	\$ 2,000.00

(Plus additional costs incurred for fittings and installation)

6. Turning Off/On Fees

Subsequent to the initial turn on, the fee for turning the water off shall be the sum of \$50.00 payable at the time of application.

7. Hydrant Rental

An annual charge of TWENTY DOLLARS (\$20.00) shall be levied for each hydrant operating from the Utility. The charge will be payable by the Fire Improvement Districts and Fire Protection Districts served by the Regional District Water Authority.

8. Temporary Lawn Watering Permit

The fee for a Temporary Lawn Watering Permit shall be \$50.00 payable at the time of application.

**SUNSHINE COAST REGIONAL DISTRICT**

**BYLAW NO. 422**

**SCHEDULE "D"**

***This Schedule applies only to the North Pender Harbour Water Service Area as established under Bylaw No. 1070***

ANNUAL WATER SERVICE RATES AND CHARGES

1.	<u>Land Charges – billed annually</u>	<u>Annual</u>
	(1) Residential	\$ 320.23
	(2) Institutional	\$ 320.23
	(3) Commercial	\$ 727.00
2.	<u>User Fees – billed annually</u>	<u>Annual</u>
	(1) For each parcel containing 1 dwelling unit (a dwelling unit being a single dwelling, a single strata lot, or any building or structure customarily used as a self contained living unit)	\$ 235.93
	(2) Multiple Family Dwellings (where more than One dwelling exists on a parcel)	\$ 424.44
	(3) Institutional Building	\$ 216.69
	(4) All other users not herein provided for - per user	\$ 235.93
3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u> <u>Annual</u>
	First 50,000 gallons used per quarter	\$ 354.62
	Per 1000 gal (or part thereof) used over 50,000 gallons/quarter	\$ 4.54
4.	<u>Manual Water Meter Readings</u>	
	Per reading	\$25.00 (up to a maximum of \$300 per annum)
5.	<u>Connection Charges</u>	
	(1) 3/4" Connection	\$ 1,200.00
	(2) 1" Connection	\$ 1,800.00
	(3) Over 1" (minimum)	\$ 2,000.00
	(Plus additional costs incurred for fittings and installation)	
6.	<u>Turning Off/On Fees</u>	
	Subsequent to the initial turn on, the fee for turning the water off shall be the sum of \$50.00 payable at the time of application.	

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**Sunshine Coast Regional District**

**Bylaw No. 422**

**Schedule "D" continued**

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7. Temporary Lawn Watering Permit

The fee for a Temporary Lawn Watering Permit shall be \$50.00 payable at the time of application.

**SUNSHINE COAST REGIONAL DISTRICT**

**BYLAW NO. 422**

**SCHEDULE "E"**

***This Schedule applies only to the South Pender Harbour Water Service Area as established under Bylaw No. 1074***

ANNUAL WATER SERVICE RATES AND CHARGES

1.	<u>Land Charges – billed annually</u>	<u>Annual</u>
	(1) Up to and including two acres in area	\$ 324.38
	(2) Greater than two acres, up to and including ten acres	\$ 443.87
	(3) Greater than ten acres	\$ 563.38
2.	<u>User Fees – billed annually</u>	<u>Annual</u>
	(1) For each dwelling unit (a dwelling unit being a single dwelling, a single strata lot, or any building or structure customarily used as a self contained living unit)	\$ 372.86
	(2) For each dwelling unit of a multiple family unit including apartments, suites, duplexes, cottages etc.	\$ 372.86
	(3) For each office or place of business wherein is employed not more than one person	\$ 372.86
	(4) For each office or place of business wherein is employed more than one person	\$ 532.64
	(5) All other users not herein provided for - per user	\$ 372.86
	(6) For each clubhouse or hall	\$ 532.64
3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u>
	First 10,000 gallons used per quarter	\$ 133.16
	Per 1000 gal (or part thereof) used over 10,000 gallons/quarter	\$ 6.23

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**Sunshine Coast Regional District**

**Bylaw No. 422**

**Schedule "E" continued**

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4. Manual Water Meter Readings

Per reading \$25.00 (up to a maximum of \$300 per annum)

5. Connection Charges

(1)	3/4" Connection	\$ 1,200.00
(2)	1" Connection	\$ 1,800.00
(3)	Over 1" (minimum)	\$ 2,000.00

(Plus additional costs incurred for fittings and installation)

6. Turning Off/On Fees

Subsequent to the initial turn on, the fee for turning the water off shall be the sum of \$50.00 payable at the time of application.

7. Temporary Lawn Watering Permit

The fee for a Temporary Lawn Watering Permit shall be \$50.00 payable at the time of application.

**SUNSHINE COAST REGIONAL DISTRICT**

**BYLAW NO. 422**

**SCHEDULE "J"**

**Water Conservation Stages**

**1.0 STAGE 1 - Water Supply Conditions: "Normal"**

**1.1 During Stage 1 a person may:**

- (a) use a sprinkler to water a lawn, trees, shrubs, flowers or vegetables only during the following scheduled times:
  - i. on a property with an even numbered address on Tuesday, Thursday and Sunday between the hours of 7:00 a.m. and 9:00 a.m. and 7:00 p.m. and 9:00 p.m.; and
  - ii. on a property with an odd numbered address on Monday, Wednesday and Saturday between the hours of 7:00 a.m. and 9:00 a.m. and 7:00 p.m. and 9:00 p.m.;
- (b) at any time water trees, shrubs, flowers and vegetables by hose equipped with a spray-trigger nozzle, or a hand-held container;
- (c) under the authority of a Permit, water a newly seeded or sodded (unestablished) lawn on any day between the hours of 7:00 a.m. and 9:00 a.m. and 7:00 p.m. and 9:00 p.m.;
- (d) at any time use water to wash a vehicle or boat, but must use a hand-held hose equipped with a spray-trigger nozzle, or a hand-held container;
- (e) at any time use water to wash sidewalks, driveways, parking lots, exterior windows, decks, fences or building surfaces, but must use a hose equipped with a spray-trigger nozzle, a pressure washer, or a hand-held container; and
- (f) at any time use water to fill a swimming pool, spa, garden pond, or decorative fountain.

**1.2 During Stage 1, the following exceptions apply:**

- (a) The Engineer may establish a separate schedule for sprinkling of public sports fields, public swimming pool maintenance and operation of public water parks to balance water demands. Public sector sprinkling of other landscaped areas and ornamental gardens shall follow the same schedule as in Section 1.1 (a).
- (b) Micro-irrigation or drip-irrigation systems are not restricted during Stage 1, however water waste resulting from damaged equipment or over watering is an offense.

2.0 **STAGE 2** - Water Supply Conditions: "Moderate"

2.1 During Stage 2, a person may:

- (a) use a sprinkler to water a lawn, trees, shrubs, flowers or vegetables only during the following scheduled times:
  - i. on a property with an even numbered address on Thursday and Sunday between the hours of 7:00 a.m. and 9:00 a.m.; and
  - ii. on a property with an odd numbered address on Wednesday and Saturday between the hours of 7:00 a.m. and 9:00 a.m.;
- (b) at any time water trees, shrubs, flowers and vegetables by hand-held hose equipped with a spray-trigger nozzle, or a hand-held container;
- (c) under the authority of an existing Permit issued under Stage 1, continue to water a recently seeded or sodded (unestablished) lawn on any day between the hours of 7:00 a.m. and 9:00 a.m. during the remaining term of the Permit. No new Permits will be issued during Stage 2;
- (d) at any time use water to wash a vehicle or boat, but must use a hose equipped with a spray-trigger nozzle, or a hand-held container;
- (e) not use water (including pressure washers) to wash sidewalks, driveways, parking lots, exterior windows, decks, fences or building surfaces, *except* as necessary for applying a product such as paint, preservative and stucco, preparing a surface prior to paving or repointing bricks, or if required for health or safety; and
- (f) at any time use water to fill a swimming pool, spa, garden pond, or decorative fountain.

2.2 During Stage 2, the following exceptions apply:

- (a) The Engineer may establish a separate schedule for sprinkling of public sports fields, public swimming pool maintenance and operation of public water parks to balance water demands. Public sector sprinkling of other landscaped areas and ornamental gardens shall follow the same schedule as in Section 2.1 (a).
- (b) Micro-irrigation or drip-irrigation systems are not restricted during Stage 2, however water waste resulting from damaged equipment or over watering is an offense.

3.0 **STAGE 3** - Water Supply Conditions: "Acute"

3.1 During Stage 3, a person may:

- (a) At any time water trees, shrubs, flowers or vegetables by hand-held hose equipped with a spray-trigger nozzle, or a hand-held container;
- (b) not use a sprinkler to water a lawn, including newly seeded or sodded lawns, trees, shrubs, flowers or vegetables, at any time;



- (c) not use water to wash sidewalks, driveways, parking lots, exterior windows, decks, fences or building surfaces unless required for health and safety;
  - (d) not use water to wash a vehicle, boat or equipment except to wash salt water from equipment (e.g. outboard motor); and
  - (e) not use water to fill a swimming pool, spa, garden pond, or decorative fountain.
- 3.2 Micro-irrigation or drip-irrigation systems are not restricted during Stage 3, however water waste resulting from damaged equipment or over watering is an offense.
- 4.0 **STAGE 4 - Water Supply Conditions: "Severe"**
- 4.1 During Stage 4, all outdoor water use is banned (including greenhouses), unless required for health and safety. Main line water pressures will also be reduced where possible.