



## SUNSHINE COAST REGIONAL DISTRICT



**SPECIAL BOARD MEETING TO BE HELD  
IN THE BOARDROOM OF THE SUNSHINE COAST  
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**

**THURSDAY, APRIL 20, 2016**

### **AGENDA**

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#### **CALL TO ORDER To follow the Infrastructure Services Committee**

THAT unanimous consent be given to waive notice as required in Section 220 of the *Local Government Act* to convene a Special Board meeting on Thursday, April 20, 2017.

#### **AGENDA**

1. Adoption of agenda

#### **MINUTES**

#### **BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS**

#### **PETITIONS AND DELEGATIONS**

#### **COMMUNICATIONS**

#### **REPORTS**

2. Senior Manager, Administration & Legislative Services – Correction of April 13, 2017 Board Minutes

Annex A  
Pages 1-3

#### **MOTIONS**

#### **BYLAWS**

#### **NEW BUSINESS**

#### **IN CAMERA**

#### **ADJOURNMENT**

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** SCRD Board – April 20, 2017

**AUTHOR:** Angie Legault, Senior Manager, Administration & Legislative Services

**SUBJECT:** CORRECTION OF APRIL 13, 2017 BOARD MINUTES

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### RECOMMENDATION(S)

**THAT the report titled Correction of April 13, 2017 Board minutes be received;**

**AND THAT the previously adopted motion (Recommendation No. 9 of Resolution 131/17) be amended to read:**

**THAT the report titled Egmont/Pender Harbour Library Service Alternative Approval Process be received;**

**AND THAT the deadline for receiving elector responses be May 30, 2017 at 4:30 p.m.;**

**AND THAT the elector response form be established as presented;**

**AND FURTHER THAT the total number of electors of the area to which the approval process applies (Egmont / Pender Harbour Library Service Area) be determined to be 2,120 (10% threshold = 212).**

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### BACKGROUND

At the April 13, 2017 Board meeting, the following recommendation was adopted:

131/17 **Recommendation No. 9** *Egmont / Pender Harbour Library Service Alternative Approval Process*

THAT the report titled Egmont / Pender Harbour Library Service Alternative Approval Process be received;

AND THAT the deadline for receiving elector responses be May 30, 2017 at 4:30 p.m.;

AND THAT the elector response form be established as presented;

AND FURTHER THAT the total number of electors of the area to which the approval process applies (Egmont / Pender Harbour Library Service Area) be determined to be 2,210 (10% threshold = 12).

Unfortunately the number of electors and 10% threshold noted in the recommendation was incorrectly recorded and did not reflect the recommendation put forward in the staff report.

**DISCUSSION**

The *Community Charter* requires that the Board make a fair determination of the total number of electors of the area to which the approval process applies. As the Committee recommendation and subsequently adopted Board resolution do not reflect the calculation of eligible electors presented in the staff report at the March 23 Corporate and Administrative Services Committee meeting, it would be appropriate to consider a motion to ‘amend something previously adopted’ to replace the final paragraph of the recommendation as follows:

AND FURTHER THAT the total number of electors of the area to which the approval process applies (Egmont / Pender Harbour Library Service Area) be determined to be 2,120 (10% threshold = 212).

The Calculation of Eligible Electors is attached for reference.

**STRATEGIC PLAN AND RELATED POLICIES**

Strategic Value: Transparency

**CONCLUSION**

The *Community Charter* requires that the Board adopt the number of electors to which the Alternative Approval Process applies.

Staff recommend that the Board consider a motion to ‘amend something previously adopted’ in order to accurately reflect the determination of eligible electors in the service area.

Attachment A: Calculation of Eligible Electors

Reviewed by:			
Manager		Finance	
GM		Legislative	X-A.Legault
CAO	X-J.Loveys	Other	

# Attachment A

## Calculation of Eligible Electors

The total number of electors of the area to which the approval process applies (the Egmont / Pender Harbour Library service area) has been calculated at **2,120**.

The number of electors was calculated as follows:

The number of resident electors on the Provincial voters list in the Service Area (2,060), less Sechelt Indian Government District resident electors within the geographic boundaries of Electoral Area A (12), as received from Elections BC on March 30, 2016 **(2,048)**

*plus*

The number of non-resident property electors currently registered for properties within the Service Area, excluding those who also reside within the Service Area **(72)**

Approval of the electors by alternative approval process is obtained if the number of elector responses received by the established deadline is less than 10% of this total **(212)**.