



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY NOVEMBER 14, 2013
AMENDED AGENDA

CALL TO ORDER 7:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of October 24, 2013

Annex A
Pages 1-20

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PETITIONS AND DELEGATIONS

COMMUNICATIONS

3. Federation of Canadian Municipalities
Regarding How You Can Support the National Housing Campaign

Annex B
pp 21-24
pp 24a-d

⇒ADD Attachments – Sample Actions

- 3a ⇒ADD Environmental Assessment Office, Province of B.C.
Regarding Open House and Invitation to Comment on the
Proposed Eagle Mountain-Woodfibre Gas Pipeline Project

Late Item
p 24e

- 3b ⇒ADD Kevin Richter, Assistant Deputy Minister, B.C. Ministry of
Transportation and Infrastructure
Regarding B.C. Coastal Ferries Community Engagement
Public Open House Schedule

Late Item
24f-h

REPORTS

4. Administrator's Report
5. Directors' Reports
6. Special Community Services Committee recommendation Nos. 1-10 of
October 24, 2013

Annex C
pp 25-26

Verbal

Annex D
pp 27-30

- | | | |
|----|--|---------------------|
| 7. | Corporate and Administrative Services Committee recommendation Nos. 1-15, 17-21 and 23 of October 24, 2013 (<i>recommendation Nos. 16 and 22 previously adopted</i>) | Annex E
pp 31-35 |
| 8. | Infrastructure Services Committee recommendation Nos. 1-14 of November 7, 2013 | Annex F
pp 36-40 |
| 8a |  ADD Community Services Committee recommendation No. 25 of November 14, 2013 | Late Item
p 40a |

MOTIONS

9. THAT the resignation of Clemens Mael from the Area E Advisory Planning Commission be received.
10. THAT the Housing presentation held on November 7th be declared an extraordinary meeting for the purpose of Director remuneration.

BYLAWS

- | | | |
|-----|--|---------------------|
| 11. | “Sunshine Coast Regional District Regional Parks Regulations Amendment Bylaw No. 356.4, 2013”
- <i>first, second, third reading</i>
(Voting - Participants – weighted vote: A-2, B-2, D-2, E-2, F-2,) | Annex G
pp 41-44 |
| 12. | “Sunshine Coast Regional District Administrative Fees and Charges Bylaw No. 627.1, 2013”
- <i>first, second, third reading</i>
(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt - 5, Gibsons - 3, SIGD -1) | Annex H
pp 45-47 |
| 13. | “Halfmoon Bay Fire Protection District Service Amendment Bylaw No. 1045.2, 2013”
- <i>first, second, third reading</i>
(Voting – All Directors – 1 vote each) | Annex I
pp 48-51 |
| 14. | “South Pender Harbour Water Treatment Plant Temporary Borrowing Bylaw No. 684, 2013”
- <i>first, second, third reading and adoption</i>
(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt - 5, Gibsons - 3, SIGD -1) | Annex J
pp 52-53 |
| 15. | “Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.145, 2013”
- <i>third reading as amended</i>
(Voting – Electoral Area Directors – 1 vote each) | Annex K
pp 54-55 |

- | | |
|--|-----------------------------|
| <p>16. “Elphinstone Official Community Plan Amendment Bylaw No. 600.2, 2011”
 - <i>third reading as amended</i>
 (Voting – Electoral Area Directors – 1 vote each)</p> | <p>Annex L
pp 56-57</p> |
| <p>17. “Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.138, 2011”
 - <i>third reading as amended</i>
 (Voting – Electoral Area Directors – 1 Vote Each)</p> | <p>Annex M
pp 58-60</p> |
| <p>18. “Roberts Creek Official Community Plan Amendment Bylaw No. 641.1, 2013”
 - <i>third reading</i>
 (Voting – Electoral Area Directors – 1 Vote Each)</p> | <p>Annex N
pp 61-62</p> |
| <p>19. “Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.127, 2011”
 - <i>third reading</i>
 (Voting – Electoral Area Directors – 1 Vote Each)</p> | <p>Annex O
pp 63-64</p> |
| <p>20. “Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.107, 2013”
 - <i>first reading</i>
 (Voting – Electoral Area Directors – 1 Vote Each)</p> | <p>Annex P
pp 65-67</p> |

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90(1) (a) (g) and (k) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position...”, “litigation or potential litigation...” and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

ADJOURNMENT

SAMPLE MODEL HOUSING RESOLUTION FOR SUPPORT FROM COUNCIL

Please customize as appropriate, particularly by providing examples of high-priority housing projects that require continued federal support.

RESOLUTION

Development of a New Long-Term Federal Plan to Fix Canada's Housing Crunch

WHEREAS, a stable and secure housing system that creates and maintains jobs and allows for a range of living options is essential to attracting new workers, meeting the needs of young families and supporting seniors and our most vulnerable citizens; and,

WHEREAS the high cost of housing is the most urgent financial issue facing Canadians with one in four people paying more than they can afford for housing, and mortgage debt held by Canadians now standing at just over \$1.1 trillion; and,

WHEREAS housing costs and, as the Bank of Canada notes, household debt, are undermining Canadians' personal financial security, while putting our national economy at risk; and,

WHEREAS those who cannot afford to purchase a home rely on the short supply of rental units, which is driving up rental costs and making it hard to house workers in regions experiencing strong economic activity; and,

WHEREAS an inadequate supply of subsidized housing for those in need is pushing some of the most vulnerable Canadians on to the street, while \$1.7 billion annually in federal investments in social housing have begun to expire; and,

WHEREAS coordinated action is required to prevent housing issues from being offloaded onto local governments and align the steps local governments have already taken with regard to federal/provincial/territorial programs and policies; and,

WHEREAS, the Federation of Canadian Municipalities (FCM) has launched a housing campaign, "Fixing Canada's Housing Crunch," calling on the federal government to increase housing options for Canadians and to work with all orders of government to develop a long-term plan for Canada's housing future; and,

WHEREAS FCM has asked its member municipalities to pass a council resolution supporting the campaign;

AND WHEREAS, our community has continuing housing needs, such as the XX and the XX, that can only be met through the kind of long-term planning and investment made possible by federal leadership;

THEREFORE BE IT RESOLVED that council endorses the FCM housing campaign and urges the minister of employment and social development to develop a long-term plan for housing that puts core investments on solid ground, increases predictability, protects Canadians from the planned expiry of \$1.7 billion in social housing agreements and ensures a healthy stock of affordable rental housing for Canadians.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the minister noted above, to the (provincial/territorial) minister of municipal affairs, to (Name of local MP), to the Federation of Canadian Municipalities and to the (Name provincial/Territorial association).

Template News Release re: Council's Passing of Housing Campaign Resolution

We ask that municipal governments adapt this sample news release to publicize the passage of the housing campaign resolution.

Canada's housing crunch requires partnership and long-term solutions, council tells federal partners

[INSERT NAME OF MUNICIPALITY AND PROVINCE] - Council has passed a resolution in support of FCM's national housing campaign urging the federal government to work together with its partners on a long-term plan for housing.

In passing this resolution, council urged federal ministers to recognize that the high-cost of housing in Canada is the most urgent financial issue facing Canadians and that a coordinated partnership between all orders of government is required to address it.

Housing costs and, as the Bank of Canada notes, household debt, are undermining Canadians personal financial security, while putting our national economy at risk. One in four Canadians is paying more than they can afford for housing, and mortgage debt held by Canadians now stands at over \$1.1 trillion.

At the same time, \$1.7 billion in annual federal housing investments are set to expire with the greatest drop in funding, up to \$500 million a year, coming between 2014 and 2019. This will put 200,000 people at risk of losing their homes and will bring other spillover effects unless federal, provincial, territorial and municipal governments take action. The loss of this vital investment could have serious consequences for [INSERT NAME OF COMMUNITY], including [CITE LOCAL EXAMPLES].

"This resolution sends a strong message to the federal government that we need to work together," said [INSERT NAME OF HEAD OF COUNCIL]. "Like any other community, [INSERT NAME OF COMMUNITY] needs better housing options to attract new workers, meet the needs of young families, and support seniors and our most vulnerable citizens. We need a stable and secure housing market that creates and maintains jobs, while ensuring a range of living options for our residents."

"We are writing to the Minister of Employment and Social Development, Jason Kenney to reiterate the importance of developing a long-term plan for housing that increases predictability, protects Canadians from the expiry of social housing agreements and ensures that the housing needs of this community are appropriately considered," added [INSERT NAME OF HEAD OF COUNCIL].

For more information:

**Template Letter to the Minister of Employment and Social Development Canada
Conveying Council's Resolution**

Please adapt this template as appropriate to advise the minister of employment and social development of your council's resolution.

The Honourable Jason Kenney, P.C., M.P.
Minister of Employment and Social Development and Minister for Multiculturalism
House of Commons
Ottawa, Ontario
K1A 0A6

Dear Minister Kenney,

Please find attached our council's resolution supporting the campaign launched by the Federation of Canadian Municipalities (FCM), "Fixing Canada's Housing Crunch."

We are very pleased that your government has worked so closely with municipalities in the past and are encouraged by the importance you have placed on jobs, the economy and families in Canada.

The most urgent financial issue facing families and the economy is the high cost of housing across the country. One in four Canadians spends more than 30 per cent of their income on housing and the Bank of Canada ranks household debt as the number one domestic risk facing the economy. We believe that working together, we can help mitigate these risks and put housing on solid footing for years to come.

Our council is joining with colleagues across the country and FCM's 2,000 member municipalities in calling for a federal long-term plan for housing to improve affordability and create jobs in the housing sector. The attached resolution is our first step in communicating our interest in the issue, as well as our belief that a long-term plan for housing is essential to the prosperity of our cities and communities and the economic competitiveness of Canada.

We look forward to hearing from you and would be delighted to meet you when you are next in our region.

Sincerely,

Head of Council

CC:

Minister of Finance

Minister of State (Social Development)

Local MP

Provincial/Territorial Minister of Municipal Affairs

Provincial/Territorial Association

FCM

Environmental Assessment of the Proposed Eagle Mountain—Woodfibre Gas Pipeline Project

Open House *and* Invitation to Comment

FortisBC (Proponent) is proposing the Eagle Mountain-Woodfibre Gas Pipeline Project. The proposed Project consists of the expansion of the Proponent's existing pipeline constructed in 1990 to serve the Sunshine Coast and Vancouver Island. The expansion includes the addition of an approximately 52km long 20 inch (NPS 20 or 508 mm) diameter natural gas pipeline from the area north and outside of the Coquitlam Watershed in the Greater Vancouver Regional District (Metro Vancouver) to Woodfibre, southwest of Squamish.

In addition to the pipeline, the proposed project also requires additional compression at the Proponent's compressor station at Eagle Mountain Drive in north Coquitlam and at Port Mellon north of Gibsons along with the construction of a new compressor station in or near Squamish.

Ancillary facilities such as metering stations, mainline valves and temporary stockpile sites and equipment storage areas are also required at different points along the pipeline route.

The proposed Project is subject to review under British Columbia's *Environmental Assessment Act*.

The Proponent must obtain an Environmental Assessment ("EA") Certificate before any work can be undertaken on the proposed Project. However, prior to submission of an application (Application) for the EA Certificate by the Proponent, the Environmental Assessment Office of British Columbia (EAO) must first approve the Application Information Requirements.

The Application Information Requirements document specifies the studies to be conducted and the detailed information to be provided by the Proponent in its Application. The EAO has now received the draft Application Information Requirements from the Proponent and invites public comments on this draft during a 30-day Public Comment Period, between **November 15th, 2013** and **December 16th, 2013**. In order to be considered, your comments must be submitted during this specified time frame.

The EAO also invites the public to attend two **Open Houses** related to this comment period to be held as follows:

<p>November 16, 2013 1pm - 5pm Executive Suites Hotel & Resort 40900 Tantalus Road Squamish, BC</p>	<p>November 21, 2013 4pm - 8pm Westwood Plateau Golf & Country Club 3251 Plateau Blvd. Coquitlam, BC</p>
--	---

At this stage of the process, the primary intent of seeking public comments is to receive feedback about the information required and the scope of the studies to be undertaken in the Application. The information included in the Application Information Requirements will direct the Proponent's efforts for a comprehensive assessment of the potential effects that may result from constructing and operating the proposed Project on the environmental, economic, social, heritage and health valued components identified within the proposed Project footprint.

All comments received from the public will be forwarded to the Proponent for consideration and response. When satisfied with the Proponent's responses (that may require changes to the draft Application Information Requirements) the EAO will finalize the draft Application Information Requirements and issue it to the Proponent.

The EAO accepts written public comments online, by mail or by fax as follows:

- **By online form at eao.gov.bc.ca**

- **By mail:**
Environmental Assessment Office
P.O. Box 9426 Stn Prov Govt
Victoria, BC V8W 9V1
Attention: Josh Handysides

- **By Fax:**
Fax: (250) 356-6448

An electronic copy of the draft Application Information Requirements and information regarding the environmental assessment process are available at eao.gov.bc.ca. Copies of the draft Application Information Requirements are also available for viewing at libraries and Municipal Offices in Squamish and Coquitlam.

A subsequent formal public comment period will be held during the Application review stage. The public will have the opportunity to assess how the information required in the Application Information Requirements was addressed by the Proponent in their Application for an Environmental Assessment Certificate.

Note: All submissions received by the EAO during the comment period in relation to the proposed Project are considered public and will be posted to the EAO website.

Subject: Notification: Engaging Communities on the BC Coastal Ferry System

From: BC Coastal Ferries Community Engagement

[\[mailto:coastalferriesengagement@gov.bc.ca@mail161.atl21.rsgsv.net\]](mailto:coastalferriesengagement@gov.bc.ca@mail161.atl21.rsgsv.net) **On Behalf Of** BC Coastal Ferries Community Engagement

Sent: Tuesday, November 12, 2013 2:07 PM

Subject: Notification: Engaging Communities on the BC Coastal Ferry System



B.C. Coastal Ferries Community Engagement – Fall 2013

Engaging Communities on the BC Coastal Ferry System

The BC Coastal Ferry Service has been wrestling with cost pressures for more than 20 years which, if not addressed, could threaten the sustainability of the entire system.

Accordingly, the Province has engaged coastal communities and ferry users from across the province on strategies to ensure the long-term sustainability of the coastal ferry network. The Province is undertaking a further round of community engagement in 2013 following a province-wide consultation in 2012. This phase of the BC Coastal Ferries Community Engagement runs from November 18 to December 20, 2013.

You are invited to participate in the BC Coastal Ferries Community Engagement.

Public Open House Schedule

The first 90 minutes will be a public open house. The second 90 minutes will be a question and answer session. No RSVP is required for public open houses.

Community	Date	Time	Location
Port Hardy	November 20	5:00-8:00 pm	Port Hardy Civic Centre
Bowen Island	November 21	5:00-8:00 pm	Bowen Island Community School
Bella Coola	November 22	5:00-8:00 pm	Lobelco Community Club
Texada Island	November 25	5:00-8:00 pm	Texada Island Community Hall
Powell River	November 26	5:00-8:00 pm	Powell River Town Centre Hotel
Hornby Island	November 27	5:00-8:00 pm	Hornby Island Community Hall
Denman Island	November 28	4:00-7:00 pm	Denman Island Community School
Gibsons	November 30	10:00 am-1:00 pm	Cedars Inn Hotel & Convention Centre
Sandspit	December 2	5:00-8:00 pm	Sandspit Community Hall
Queen Charlotte City	December 3	5:00-8:00 pm	Queen Charlotte City Community Hall
Masset	December 4	5:00-8:00 pm	Masset Community Hall
Prince Rupert	December 5	5:00-8:00 pm	Crest Hotel
Salt Spring Island	December 7	10:00 am-1:00 pm	Central Community Hall
Quadra Island	December 9	6:00-9:00 pm	Community Centre Hall
Gabriola Island	December 10	5:00-8:00 pm	The Haven
Thetis Island	December 11	5:00-8:00 pm	Forbes Hall

*Schedule subject to change. Please check www.coastalferriesengagement.ca for updates as of November 18.

Small Group Meeting Schedule

Please RSVP by email to coastalferriesengagement@gov.bc.ca or call 1-855-974-1204 with the following information.

- First and last name
- Meeting date and time (as noted above)
- Contact information (phone and/or email)

Community	Date	Time	Location
Klemtu	November 21	6:00-8:00 pm	Kitasoo Community Hall
Bella Bella	November 23	10:00 am-12:00 pm	Elders Building
Comox	November 29	9:00-11:00 am	Westerly Hotel & Convention Centre
Penelakut	December 11	1:00-3:00 pm	Adult Learning Centre

*Schedule subject to change. Please check www.coastalferriesengagement.ca for updates as of November 18.

You can also learn more and provide your input on the Coastal Ferries Community Engagement by:

- Reading the Discussion Guide and Feedback Form and completing an Online Feedback Form at www.coastalferriesengagement.ca (live November 18).
- Participating in a Webinar
- Providing a Written Submission:
- Email: coastalferriesengagement@gov.bc.ca
- Mail: PO Box 3532 Vancouver Main, Vancouver, BC V6B 3Y6

We look forward to your input as we plan for the long-term sustainability of the coastal transportation network.

Sincerely,

Kevin Richter
Assistant Deputy Minister
Ministry of Transportation and Infrastructure

[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)

Ministry of Transportation and Infrastructure · PO Box 3532 Vancouver Main · Vancouver, BC V6B 3Y6 · Canada

Recommendation No. 25 *Internet and Cellular Connectivity on the Sunshine Coast*

The Community Services Committee recommended that the correspondence from the Minister of Industry regarding cellular connectivity requirements on the Sunshine Coast for Internet and cellular telephone access be received;

AND THAT a letter be sent to the Minister of Industry, copied to Network BC, requesting assistance in identifying areas where there is limited or no reception, including major settlement areas and stretches along Highway 101;

AND THAT funds derived from the Spectrum Auction be reinvested in connectivity for rural and remote communities;

AND FURTHER that this recommendation be forwarded to the Board meeting of November 14, 2013.