



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY JULY 25, 2013
AMENDED AGENDA

CALL TO ORDER 7:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of July 11, 2013

Annex A
Pages 1-17

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PETITIONS AND DELEGATIONS

3. **⇒ADD** Ruth Simons, Future of Howe Sound Society
Regarding Support for a Planning Process in Howe Sound

Late Item

COMMUNICATIONS

4. The Honourable Coralee Oakes, Minister of Community, Sport, and Cultural Development
Regarding Requesting a Meeting with the Minister of Community, Sport and Cultural Development at the 2013 UBCM Convention

Annex B
pp 18-19

REPORTS

5. Directors' Reports
6. Community Services Committee recommendation Nos. 1, 3, and 5-15 of July 11, 2013 (*Nos. 2 and 4 previously adopted*)
7. Planning and Development Committee recommendation Nos. 1-24 of July 18, 2013
8. **⇒ADD** Corporate and Administrative Services Committee recommendation Nos. 1-24 of July 25, 2013

Verbal

Annex C
pp 20-25

Annex D
pp 26-35

Annex E
Late Item

MOTIONS

BYLAWS

9. **⇒REPLACE pp 38-39** “Pender Harbour Aquatic and Fitness Centre Fees and Charges Amendment Bylaw No. 630.2, 2013”
- ***first, second, third and adoption***
(Voting – All Directors – 1 vote each) Annex F
pp 36-39
10. “Dakota Ridge Fees and Charges Amendment Bylaw No. 616.2. 2013”
- ***first, second, third and adoption***
(Voting - Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, Gibsons-3, Sechelt-5, SIGD-1) Annex G
pp 40-41
11. “Halfmoon Bay Official Community Plan Bylaw No. 675, 2013”
- ***first reading***
(Voting – Electoral Area Directors – 1 vote each) Annex H
pp 42-120
12. “Sunshine Coast Regional District Civic Addressing Regulations and Fees Bylaw No. 673, 2013”
- ***first, second, third and adoption***
(Voting - Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, Gibsons-3, Sechelt-5, SIGD-1) Annex I
pp 121-126
13. “Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.4, 2013”
- ***first, second, third and adoption***
(Voting - Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, Gibsons-3, Sechelt-5, SIGD-1) Annex J
pp 127-132
14. “Elphinstone Official Community Plan Amendment Bylaw No. 600.2, 2011”
- ***second reading***
- ***To be considered in conjunction with the Sunshine Coast Regional District Financial Plan and Waste Management Plan***
(Voting – Electoral Area Directors – 1 vote each) Annex K
pp 133-134
15. “Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.138, 2011”
- ***second reading***
- ***THAT a public hearing concerning Bylaw Nos. 600.2 and 310.138 be scheduled to be held on Wednesday, September 11, 2013 at 7:00 pm at Frank West Hall, located at 1224 Chaster Road in Elphinstone;***
- ***AND THAT the Board delegate a Chair and Alternate Chair to conduct the public hearing.***
(Voting – Electoral Area Directors – 1 Vote Each) Annex L
pp 135-137

16. “Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.145, 2013” Annex M
pp 138-139
- ***second reading***
 - ***THAT a public hearing concerning Bylaw No. 310.145 be scheduled for Tuesday, September 24, 2013 at 7:00 p.m., at the Roberts Creek Hall located at 1309 Roberts Creek Road, Roberts Creek, BC;***
 - ***AND THAT the Board delegate a Chair and Alternate Chair to conduct the public hearing.***
- (Voting – Electoral Area Directors – 1 Vote Each)**
17. “Roberts Creek Official Community Plan Amendment Bylaw No. 641.1, 2013” Annex N
pp 140-141
- ***To be considered pursuant to Section 882 of the Local Government Act concerning its potential impact on the Sunshine Coast Regional District Financial Plan and Waste Management Plan***
- (Voting – Electoral Area Directors – 1 Vote Each)**
18. “Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.127, 2011” Annex O
pp 142-143
- ***THAT a public hearing concerning Bylaw Nos. 641.1 and 310.127 be scheduled for Tuesday, September 10th, 2013 at 7:00 p.m., at the Roberts Creek Community Hall located at 1309 Roberts Creek Road, Roberts Creek, BC;***
 - ***AND THAT the Board delegate a Chair and Alternate Chair to conduct the public hearing.***
- (Voting - Electoral Area Directors – 1 Vote Each)**
19. ➡ **ADD** “Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.109, 2011” Late Item
pp 144-146
- ***third reading and adoption***
- (Voting - Electoral Area Directors – 1 Vote Each)**

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90(1) (a) (e) (g) (i) and (k) of the *Community Charter* “personal information about an identifiable individual who holds or is being considered for a position...”, “the acquisition, disposition, or expropriation of land or improvements...”, “litigation or potential litigation affecting the municipality”, “the receipt of advice that is subject to solicitor-client privilege...”, and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

ADJOURNMENT

SUNSHINE COAST REGIONAL DISTRICT
CORPORATE and ADMINISTRATIVE SERVICES COMMITTEE

July 25, 2013

RECOMMENDATIONS FROM THE CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE REGIONAL DISTRICT OFFICE AT 1975 FIELD ROAD, SECHELT, BC

PRESENT:	Chair	G. Tretick
	Directors	D. Shugar G. Nohr L. Turnbull F. Mauro L. Lewis D. Siegers
ALSO PRESENT:	Treasurer	T. Perreault
	Manager, Financial Services	J. Day
	GM, Community Services (Acting CAO)	P. Fenwick (Partial)
	GM, Infrastructure	B. Shoji (Partial)
	Manager, Recreation Services	B. Bauman (Partial)
	Chief Building Inspector	P. Longhi (Partial)
	Manager, Waste Reduction and Recovery	J. Valeriotte (Partial)
	Senior Planner	D. Rafael (Partial)
	Accounting Technician III	B. Wing (Partial)
	Planner	G. Gebka (Partial)
	Recording Secretary	T. Crosby
	Media	1
	Public	2

CALL TO ORDER 1:30 p.m.

AGENDA The agenda was adopted as amended.

REPORTS

Recommendation No. 1 *Variance – General Ledger and Budget*

The Corporate and Administrative Services Committee recommended that the Manager, Financial Services' report titled "Corporate General Ledger and Budget Variance Report for period ended June 30, 2013" be received.

Recommendation No. 2 *Variance – Recreation Facilities [616-621]*

The Corporate and Administrative Services Committee recommended that the Manager, Recreation Services’ report titled “Recreation Facilities [616-621] 2nd Quarter Variance Reporting” be received.

Recommendation No. 3 *Variance – Public Transit [310]*

The Corporate and Administrative Services Committee recommended that the Accounting Technician III’s report titled “Public Transit [310] 2nd Quarter Variance Reporting” be received.

Recommendation No. 4 *Variance – Regional Solid Waste [350-353]*

The Corporate and Administrative Services Committee recommended that the Manager, Waste Reduction and Recovery’s report titled “Regional Solid Waste [350-353] 2nd Quarter Variance Reporting” be received.

Recommendation No. 5 *Variance – Building Inspection Service [520]*

The Corporate and Administrative Services Committee recommended that the Chief Building Inspector’s report titled “Building Inspection [520] 2nd Quarter Variance Reporting” be received.

Recommendation No. 6 *Memorandum of Understanding – Sechelt and Area Public Library Funding and Service Agreement*

The Corporate and Administrative Services Committee recommended that the Treasurer’s report titled “MOU for the Sechelt Public Library Funding and Service Agreement” be received;

AND THAT the Sechelt and Area Public Library Funding and Service Agreement be deferred to the September Corporate and Administrative Committee Meeting pending staff response to the following questions:

- clarification of the provincial level per capita funding detail for the Gibsons and District Public Library and the Sechelt Public Library;
- clarification of what the Roberts Creek Library Service is paying on a per capita basis relative to the provincial average;
- adding a provision to change the funding agreement to keep the funding in proportion to usage, especially pertaining to Area A and SIGD;
- review the arbitration clause and the lack of a null assignment clause;
- consideration of separating signing authority for each of the Sunshine Coast Regional District Electoral Areas funding partners.

Recommendation No. 7 *Asset Management Plan*

The Corporate and Administrative Services Committee recommended that the Treasurer's report titled "Developing an Asset Management Plan" be received;

AND THAT a budget proposal be presented at the 2014 Budget to implement an Asset Management Plan for the Sunshine Coast Regional District.

Recommendation No. 8 *Emergency Union of British Columbia Municipalities Resolution*

The Corporate and Administrative Services Committee recommended that the Manager, Legislative Services' report titled "Emergency UBCM Resolution" be received;

AND THAT the resolution be approved for submission to UBCM as an emergent item;

AND FURTHER THAT the resolution also be referred to the Electoral Area Directors' Forum for consideration.

Recommendation No. 9 *Legislative Services – 2nd Quarter Activity Report*

The Corporate and Administrative Services Committee recommended that the Manager, Legislative Services' report titled "Legislative Services – Second Quarter Activity Report" be received.

Recommendation No. 10 *Director Constituency and Travel Expenses*

The Corporate and Administrative Services Committee recommended that the Accounts Payable Technician's report titled "June 2013 Director Constituency and Travel Expenses" be received.

Recommendation No. 11 *Contracts Between \$20,000 and \$100,000*

The Corporate and Administrative Services Committee recommended that the Purchasing Officer and Risk Manager's report titled "Contracts Between \$20,000 and \$100,000 – to July 8, 2013" be received.

Recommendation No. 12 *Long Term Debt*

The Corporate and Administrative Services Committee recommended that the Accounting Technician III's report titled "Long Term Debt as at July 9, 2013" be received.

Recommendation No. 13 *Investments and Reserves*

The Corporate and Administrative Services Committee recommended that the Accounting Technician III's report titled "Investments and Reserves as at June 30, 2013" be received.

Recommendation No. 14 *Gas Tax Community Works Funding*

The Corporate and Administrative Services Committee recommended that the Accounting Technician III's report titled "Gas Tax Community Works Funding" be received.

Recommendation No. 15 *Driveway Repair on Redroofs Road – Area B*

The Corporate and Administrative Services Committee recommended that \$12,000 be added from Area B Unallocated Gas Tax Funds for the Area B Redroofs Bicycle / Walking Path Driveway Project to complete the remediation work in 2013;

AND THAT the 2013 Financial Plan be amended accordingly;

AND FURTHER THAT that staff be directed to start this project as soon as possible.

Recommendation No. 16 *Beach Avenue Bicycle / Walking Path Project – Area D*

The Corporate and Administrative Services Committee recommended that staff report to the September Infrastructure Services Committee Meeting on the status and timeframe of the Beach Avenue Bicycle / Walking Path project.

The Committee recessed at 3:09 p.m. and reconvened at 3:19 p.m.

Recommendation No. 17 *Box Canyon Power Project Bylaw No. 310.109 (Area F)*

The Corporate and Administrative Services Committee recommended that the Senior Planner's report titled "Box Canyon Power Project Bylaw No. 310.109 (Area F)" be received;

AND THAT the following recommendations from the Box Canyon Power Project – Bylaw 310.109 (Area F) report be referred to the July 25, 2013 Regular Board Meeting pending staff confirmation whether notifications addressing the general policy amendments as well as the land re-designation were sufficient and if it is appropriate to consider proceeding to fourth reading for adoption:

THAT Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.109, 2011 be given 3rd reading;

AND THAT Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.109, 2011 be adopted;

AND THAT the applicant be advised to submit an application for a Temporary Use Permit for activities such as a temporary concrete batch plant.

Recommendation No. 18 *2013 Parking Lot Update*

The Corporate and Administrative Services Committee recommended that the Treasurer's report titled "2013 Parking Lot Lists" be received.

Recommendation No. 19 *Natural Area Protection Exemption Program (NAPTEP)*

The Corporate and Administrative Services Committee recommended that the Treasurer's report titled "Natural Area Protection Tax Exemption Program (NAPTEP)" be received.

Recommendation No. 20 *Pender Harbour Reading Room and SITKA*

The Corporate and Administrative Services Committee recommended that the Treasurer's report titled "Pender Harbour Reading Room (PHRR) and SITKA" be received.

Recommendation No. 21 *Comprehensive Regional Water Plan*

The Corporate and Administrative Services Committee recommended that the General Manager, Infrastructure Services' report titled "Comprehensive Regional Water Plan Intensive Demand Management Clarification" be received;

AND THAT staff proceed with the development of a detailed financial plan and rate structure analysis based on the Intensive Demand Management recommendations contained within the Comprehensive Regional Water Plan.

Director Turnbull opposed.

Recommendation No. 22 *Zoning Bylaw No. 310 – Draft 'A Zone' Update*

The Corporate and Administrative Services Committee recommended that the Planner's report titled "Zoning Bylaw No. 310 – Draft 'A Zone' Update" be received;

AND THAT staff coordinate a citizen engagement initiative outlining the basic rationale for the 'A Zone';

AND THAT staff continue to collaborate with Agricultural Area Plan consultants and Agricultural Advisory Committee to conduct a public opinion survey and opinion poll on key zoning issues;

AND THAT staff report on all community input gained the public opinion survey and opinion poll;

AND FURTHER THAT Zoning Amendment Bylaw No. 310.148 (the 'A Zone') be brought forward to a future Planning and Development Committee meeting.

COMMUNICATIONS**Recommendation No. 23** *Electoral Area Directors' Forum 2013*

The Corporate and Administrative Services Committee recommended that the correspondence from the Union of British Columbia Municipalities (UBCM) regarding "Electoral Area Directors' Forum 2013" be received.

AND THAT the following be submitted to UBCM for discussion topics at the Electoral Area Directors' Forum 2013:

- BEN System;
- Rural Area Parking Enforcement;
- Issue of agricultural regulation on non-ALR areas.

Recommendation No. 24 *Meeting Request with BC Hydro at UBCM*

The Corporate and Administrative Services Committee recommended that the correspondence from BC Hydro regarding “Meeting Request with BC Hydro at the 2013 Union of British Columbia Municipalities (UBCM) Convention” be received;

AND THAT a meeting be set-up with BC Hydro at UBCM (re: park on Nelson Island).

IN CAMERA

The Committee moved In-Camera at 4:27 p.m.

That the public be excluded from attendance at the meeting in accordance with Sections 90 (1) (k) of the Community Charter – “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

The Committee moved out of In Camera at 5:11 p.m.

ADJOURNMENT 5:11 p.m.

Schedule A

Pender Harbour Aquatic and Fitness Centre Fees and Charges Bylaw No. ~~630~~ 630.2

Inclusive of taxes unless otherwise noted

Swimming Drop In/Punch Cards/Gym and Swim Passes

Children under the age of 3 Free **Gym and Swim Pass is valid for pool and gym use only, does not include drop in fitness classes**

Child 3-12 years

Child Single	\$ 3.50
Child 10 Punch	\$ 31.50
Child 20 Punch	\$ 59.50
Child 30 Punch	\$ 87.50
Child 1 month	\$ 38.50
Child 3 month	\$ 94.50
Child 6 month	\$ 168.00

Student 13-18 years or valid student I.D.

Student Single	\$ 4.25
Student 10 Punch	\$ 38.25
Student 20 Punch	\$ 72.25
Student 30 Punch	\$ 106.25
Student 1 Month	\$ 46.75
Student 3 Month	\$ 114.75
Student 6 Month	\$ 204.00

Adult 19-59 years

Adult Single	\$ 5.25
Adult 10 Punch	\$ 47.25
Adult 20 Punch	\$ 89.25
Adult 30 Punch	\$ 131.25
Adult 1 Month	\$ 57.75
Adult 3 Month	\$ 141.75
Adult 6 Month	\$ 252.00

Senior 60+ years

Senior Single	\$ 4.75
Senior 10 Punch	\$ 42.75
Senior 20 Punch	\$ 80.75
Senior 30 Punch	\$ 118.75
Senior 1 Month	\$ 52.25
Senior 3 Month	\$ 128.25
Senior 6 Month	\$ 228.00

Family Swimming 6 incl 1 adult (max 2 adults)

Family Single	\$ 10.00
Family 10 Punch	\$ 90.00
Family 20 Punch	\$ 170.00
Family 30 Punch	\$ 250.00

Parent and Preschooler

Parent and Preschooler Single	\$ 6.50
Parent and Preschooler 10 Punch	\$ 58.50
Parent and Preschooler 20 Punch	\$ 110.50
Parent and Preschooler 30 Punch	\$ 162.50

Pool Rental Rates \$ 80.00

School Rental Rates \$ 65.00 Includes 2 lifeguards. Does not include swim lessons or other programs

Inclusive of taxes unless otherwise noted

Fitness Drop In/Punch Cards/All Inclusive Passes

Student 13-18 years or valid student I.D.

All Inclusive Pass: pool, gym use and drop in fitness programs

Single	\$ 5.75
10 Punch	\$ 51.75
20 Punch	\$ 97.75
30 Punch	\$ 143.75
1 Month All Inclusive	\$ 63.25
3 Month All Inclusive	\$ 155.25

Adult 19-59 years

Single	\$ 6.75
10 Punch	\$ 60.75
20 Punch	\$ 114.75
30 Punch	\$ 168.75
1 Month All Inclusive	\$ 74.50
3 Month All Inclusive	\$ 182.25

Senior 60+ years

Single	\$ 5.75
10 Punch	\$ 51.75
20 Punch	\$ 97.75
30 Punch	\$ 143.75
1 Month All Inclusive	\$ 63.25
3 Month All Inclusive	\$ 155.25

**SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 310.109**

A bylaw to amend the "Sunshine Coast Regional District Zoning Bylaw No. 310 1987".

The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

PART A - CITATION

1. This bylaw may be cited as the "Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.109, 2011".

PART B – AMENDMENT

2. Sunshine Coast Regional District Zoning Bylaw No. 310, 1987 is amended as follows:
3. Amend section 201 (Bylaw 310 definitions section) by:
 - (i) Deleting the definition of “commercial run of river hydroelectric power generation facility”;
 - (ii) Deleting the definition of “independent power project”;
 - (iii) Deleting the definition of “run of river hydroelectric power generation facility”
 - (iv) Inserting the definition of:

“independent power project ” means a power generation facility that is not operated by a government agency or a Crown corporation
4. Amend Section 507 (1) by inserting “within the I9 (Independent Power Project) zone” so that it reads:

"Notwithstanding any other provisions of this bylaw, no building or any part thereof, except a boathouse located within an inter-tidal zone or within the I9 (Independent Power Project) zone, shall be constructed, reconstructed, moved, located or extended:"
5. Amend Section 507(4) by inserting “or within the I9 (Independent Power Project) zone” so that it reads:

"Despite Section 507 (1), for the purpose of habitat protection pursuant to the *Riparian Areas Regulation*, the following provisions will also apply for those parts of Electoral Areas B, D, E and F located outside of the area covered by official community plans: no building or any part thereof, except a boathouse or wharf located solely on a stream or within the I9 (Independent Power Project) zone, shall be constructed, moved, located or extended within:..”

6. Delete Section 981 and replace with the following:

981 I9 ZONE (INDEPENDENT POWER PROJECT)

Permitted Uses

- 981.1 Land, buildings and structures in the I9 zone shall be used for the following purposes only:
- (1) independent power project;
 - (2) buildings and structures accessory to the use permitted in section 981(1);

981.2 The I9 Zone is designated a Temporary Use Permit Area;

981.3 The minimum site area required is 5000 square metres;

Site Coverage

981.4 Buildings and structures shall not cover more than 60 percent of the site area;

Siting of Structures

981.5 No building or structure, except a fence, shall be located within 7.5 metres of a parcel line;

Parking and Loading

981.6 Every independent power project-referred to in section 981(1) shall be provided with one space for parking and space for loading, unloading and manoeuvring of tridem axle trucks as defined in the Commercial Transport Regulations under the *Commercial Transport Act*.

7. Amend Schedule A of Bylaw 310 by rezoning from RU2 (Rural Two) to I9 (Independent Power Project) unsurveyed Crown land as illustrated with black fill on Appendix 'A'.

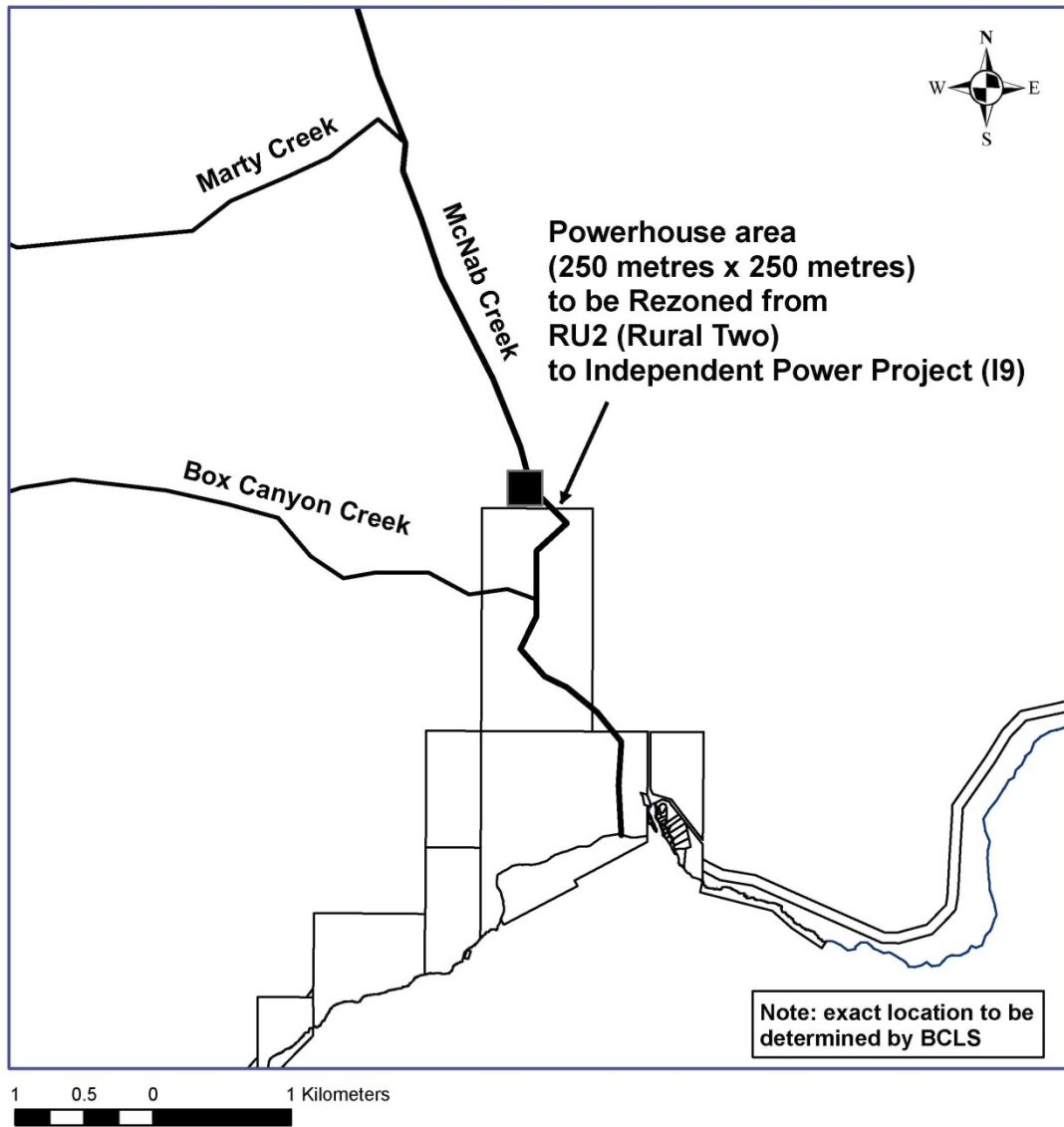
PART C - ADOPTION

READ A FIRST TIME this	23 rd DAY OF JUNE	2011
READ A SECOND TIME as AMENDED this	23 rd DAY OF MAY	2013
PUBLIC HEARING HELD this	11 th DAY OF JUNE	2013
READ A THIRD TIME this	DAY OF	
ADOPTED this	DAY OF	

Corporate Officer

Chair

Appendix A to Bylaw 310.109



Corporate Officer

Chair