



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, September 8, 2011

AGENDA

CALL TO ORDER 7:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of July 28, 2011

Annex A
Pages 1-31

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PETITIONS AND DELEGATIONS

COMMUNICATIONS

3. Pat Bell, Minister of Jobs, Tourism & Innovation to Mayor Janyk
Regarding letter to North Island-Coast Development Initiative Trust

Annex B
pg 32

REPORTS

4. Administrators Report
5. Directors Reports
6. Infrastructure Services Committee recommendations of September 8, 2011 (to come forward if necessary)

Annex C
pp 33-34

Verbal

Late item

MOTIONS

BYLAWS

7. "Langdale Dock Service Establishing Bylaw No. 1079, 2011"
 - *receipt of report*
 - *adoption*(Voting – All Directors – 1 Vote Each)

Annex D
pp 35-37

NEW BUSINESS

8. Sechelt Airport Development Project – Letter of Support

Verbal

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (c), (g) and (k) of the *Community Charter* - “labour relations or other employee relations;” “litigation or potential litigation affecting the municipality;” and “negotiations and related discussions respecting the proposed provision of a municipal service that are at their”

ADJOURNMENT



SUNSHINE COAST REGIONAL DISTRICT

July 28, 2011

DRAFT MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C

| | | |
|-----------------|-----------|---|
| PRESENT: | Chair | G. Nohr |
| | Directors | D. Shugar L. Turnbull B. Janyk L. Lewis B. Wilbee (Alt.) J. Louie K. Thirkell |

| | | |
|----------------------|-------------------------------------|--------------|
| ALSO PRESENT: | Acting Chief Administrative Officer | P. Fenwick |
| | Manager, Legislative Services | A. Legault |
| | GM, Infrastructure Services | B. Shoji |
| | Treasurer | T. Perreault |
| | District of Sechelt Councillor | A. Lutes |
| | Recording Secretary | S. Williams |
| | Media | 2 |
| | Public | 1 |

CALL TO ORDER 7:30 p.m.

AGENDA It was moved and seconded

315/11 THAT the agenda for the meeting be adopted as presented.

CARRIED

MINUTES

Minutes **It was moved and seconded**

316/11 THAT the Regular Board meeting minutes of July 14, 2011 be adopted as presented.

CARRIED

COMMUNICATIONS

Correspondence **It was moved and seconded**

317/11 THAT correspondence from Powell River Regional District regarding meeting with the BC Ferry Commissioner, Gord Macatee be received;

AND THAT Chair Nohr be authorized to attend the meeting on Monday August 8th at 2:00 p.m. with Commissioner Macatee;

AND FURTHER THAT travel expenses be reimbursed.

CARRIED

REPORTS

Administrator’s Reports

CAO Report **It was moved and seconded**

318/11 THAT the Chief Administrative Officer’s report be received.

CARRIED

Director’s Reports

Directors provided a verbal report of their activities.

Planning **It was moved and seconded**

319/11 THAT the Planning and Development Committee recommendation Nos. 1-3 and 5-16 of July 14, 2011 be received, adopted and acted upon as amended as follows:

Recommendation No. 1 *Bylaw Nos. 325.20/310.137 (Brown)*

THAT the staff report titled “OCP\Zoning Amendment Bylaw Nos. 325.20/310.137 be received;

AND THAT Bylaw Nos. 325.20 and 310.137 be forwarded to the Board for consideration of first reading;

AND THAT following first reading, the applicants arrange and conduct a local public information meeting concerning the application;

AND FURTHER THAT staff work with the applicant to develop a covenant to restrict the number of dwellings per parcel prior to a public hearing being held.

319/11 cont.

Recommendation No. 2 *Temporary Workers Accommodations*

THAT the staff report titled “Potential Zoning Bylaw Amendments to Ensure Accommodations for Temporary Workers – Howe Sound Pulp and Paper (HSPP) Site” be received.

Recommendation No. 3 *Bylaw No. 337.102 (Copper Island)*

THAT the staff report dated July 4, 2011 titled “Zoning Bylaw Amendment Application No. 337.102” be received;

AND THAT Bylaw 337.102 be forwarded to the Board for consideration of first reading;

AND THAT referrals be sent to the Ministry of Transportation and Infrastructure, Vancouver Coastal Health Authority, the Sechelt Indian Band and to all residents and property owners within 200 metres of the subject property;

AND THAT the requirement for a public information meeting be waived and the application be brought back to Planning and Development Committee at the conclusion of the referral period for consideration of holding a public hearing;

AND FURTHER THAT parking in Saltery Bay be confirmed for the proposed subdivision on Copper Island prior to a public hearing being held.

Recommendation No. 5 *Sea Cavalcade Night Before Programming*

THAT the verbal discussion regarding Sea Cavalcade night before programming be received.

Recommendation No. 6 *Communications*

THAT the following items of communication be received;

- Department of Fisheries and Oceans Canada (DFO) and BC Ministry of Environment (MoE) dated June 9, 2011;
- Minister of Fisheries and Oceans dated June 7, 2011 regarding review of the Tyson Creek Independent Power Project;
- Brian Hawrys, R.P.F., District Manager, Sunshine Coast District, dated June 9, 2011 regarding cut block EW002 Community Forest (PCFA) K3;
- Ms. Lindstrom, Environmental Coordinator, (MoTI) dated June 27, 2011 regarding Invasive Plants Management and Herbicide Use on (MoTI) Right of Ways.

319/11 cont.

Recommendation No. 7 *Marine Protected Areas Network*

THAT the letter from the Department of Fisheries and Oceans Canada (DFO) and BC Ministry of Environment (MoE) and attached draft report entitled “Canada-British Columbia Marine Protected Areas Network Strategy” be sent to the July 27, 2011 Natural Resources Advisory Committee (NRAC) for comment;

AND THAT a letter be sent to DFO that the SCRDR comments will be available on the draft Strategy in September, 2011;

AND FURTHER THAT staff send DFO a copy of the SCRDR Shoreline bylaws and above letter, with a copy of the letter to the District of Sechelt, Town of Gibsons and Sechelt Indian Band.

Recommendation No. 8 – *Reports*

THAT the following Reports be received;

- Fringe Area Agreements;
- Environmental Protection Notice Application 204340;
- Planning and Development Monthly Report for June 2011;
- Highway Frontage Requirement – 978 Reed Road (Nielsen);
- Pre-Sale Notification of BC Timber Sales Block A87106, A87124, A84612 on Mt. Elphinstone;
- Accessory and Mobile Food Retail Zones in Bylaw 337;
- Heritage Protocol Advisory Committee Minutes of May 30, 2011;
- Agricultural Advisory Committee Minutes of June 28, 2011;
- Egmont/Pender Harbour (Area A) APC Minutes of June 29, 2011;
- Halfmoon Bay (Area B) APC Minutes of June 28, 2011;
- Roberts Creek (Area D) APC Minutes of June 27, 2011;
- Elphinstone (Area E) APC Minutes of June 22, 2011;
- West Howe Sound (Area F) APC Minutes of June 28, 2011.

Recommendation No. 9 *Fringe Area Agreements*

THAT the Chair write to the Town of Gibsons Council requesting that staff to staff discussions begin to develop a fringe area agreement around the issues associated with the Gospel Rock Neighbourhood Plan.

Recommendation No. 10 *Environmental Protection Notice Application 204340*

THAT *the Chair send* a letter to the Ministry of Environment, Environmental Protection Office to advise that the SCRDR does not support the Environmental Protection Notice Application 204340 by D. Lewis Contracting for Open Burning of Waste near DL 2965 and encourage the applicant to explore alternatives to open burning;

319/11 cont.

AND THAT a copy of this letter be sent to Mr. Ryan, applicant, and the District of Sechelt.

Recommendation No. 11 *Highway Frontage Requirement – 978 Reed Road (Nielsen)*

THAT with respect to subdivision application MOTI File #2011-00342, for Lot 4, Block 6, W ½ District Lot 691, Plan 19776, located at 978 Reed Road, Elphinstone, BC, the requirement for 10% parcel frontage on a highway under Section 944 of the *Local Government Act* be waived;

AND THAT the waiver for the 10% parcel frontage requirement be forwarded to the Board for approval.

Recommendation No. 12 *Pre-Sale Notification BC Timber Sales*

THAT with respect to the Pre-Sale Notification of BC Timber Sales Block A87106, A87124, A84612 on Mt. Elphinstone this staff report be sent to the next meetings for both the Area D Advisory Planning Commission and Area D Official Community Plan Committee for their information and comment;

AND THAT this report be referred to the Natural Resources Advisory Committee.

Recommendation No. 13 *Accessory and Mobile Food Retail Zones*

THAT staff move forward with seeking input on the following proposed additions and changes:

- Addition of definitions of “mobile vendors”, “retail sales” and “restaurant”;
- Addition of “restaurant” and replacing ‘retail outlet’ with “retail sales” to the PA1A zone;
- Additions of “retail sales” and “restaurant” to the PA1B zone;

AND THAT recommended definitions and limitations discussed in the staff report, along with any other changes recommended by the Planning and Development Committee including discussion on including minimum required distances of mobile vendors from existing permitted restaurant and retail businesses, potential setbacks for mobile vendors and parking areas from property lines, and seating limitations, be referred to the Areas A, B, and E Advisory Planning Commission for comments while confirming the proposed Bylaw 337 amendment applies to Area A only;

AND FURTHER THAT a staff report be brought back to the September 15, 2011 Planning and Development Committee Meeting.

319/11 cont.

Recommendation No. 14 – *Heritage Protocol Advisory Committee*

THAT in regard to the May 30, 2011 Heritage Protocol Advisory Committee Draft Minutes the following Recommendations Numbers 1 to 3 be received for adoption:

Recommendation No. 1 *Referrals*

THAT a staff to staff meeting be arranged to discuss the First Nations / SCRD Engagement Process that works for both the Sechelt Indian Band and the Sunshine Coast Regional District;

AND THAT also addresses Sechelt Indian Band territory and Strategic Land Use Plan;

AND THAT the discussion include the additional costs and staffing incurred in the referral process for the Sechelt Indian Band, the Sunshine Coast Regional District and potential funding for the Sechelt Indian Band;

AND FURTHER THAT the First Nations/SCRD Engagement Process be forwarded to the top of the next agenda for the Heritage Protocol Committee meeting.

Recommendation No. 2 *Egmont Point Protection*

THAT *the Chair* send a letter to the Minister supporting the Sechelt Indian Band designation of Egmont Point in the Sechelt Nation Land Use Plan application as a protected area;

AND THAT the letter request to remove Egmont Point from the Forestry and all industrial or commercial uses;

AND THAT the area be designated as open for marine access and trail use;

AND THAT this aligns with the shíshálh Nation Land Use Plan;

AND FURTHER THAT a copy of the letter be sent to BC Timber Sales.

Recommendation: No. 3 *Protection of Old Growth Forests*

THAT a joint letter from the Sechelt Indian Band and the Sunshine Coast Regional District be sent to BC Timber Sales to reassure the protection of old growth forests;

319/11 cont.

AND THAT the Sechelt Indian Band provide the SCR D with a definition of what “old growth forests” mean to the First Nations;

AND FURTHER THAT the “Protection of Old Growth Forests” be brought forward to the next Heritage Protocol Committee meeting.

Recommendation No. 15 *Agricultural Advisory Committee*

THAT in regard to Recommendation No. 2.1.5. of the minutes, that the terms of reference for the AAC be changed to include the Food Policy Council working group as a subcommittee of the Agricultural Advisory Committee with the support of *at least* one of the AAC members;

AND THAT in regard to Recommendation No. 2.2.5 of the minutes, that the *Chair write* a letter of support to School District No. 46 to encourage the Sunshine Coast Farm to School program.

Recommendation No. 16 *DVP Application 337.124 (Sanders)*

THAT the staff report dated July 4, 2011 titled “Development Permit Application 337.124 (Sanders – 4820 Francis Peninsula Road)” be received;

AND THAT the setback reduction to the natural boundary of the ocean to 3 m to allow a deck extension at 4820 Francis Peninsula Road be permitted subject to:

- A Covenant being registered in favour of the SCR D on title that allows the deck and stairs within the setback to the natural boundary of the ocean;
- Confirmation that any comments from the shishalh Nation have been addressed;
- Once the above covenant is registered that covenant BP273410 be discharged; and
- Generally adhere to the site plan prepared by John C. Theed attached to the permit as Appendix ‘A’.

CARRIED

Community

It was moved and seconded

320/11

THAT the Community Services Committee recommendation Nos. 1-42 of July 21, 2011 be received, adopted and acted upon as amended as follows:

320/11 cont.

Recommendation No. 1 *Towns for Tomorrow Grant*

THAT the letter from the Minister of Community, Sport and Cultural Development regarding the Towns for Tomorrow grant for the Sechelt Aquatic Centre - Energy and Emissions Project be received.

Recommendation No. 2 *Cycling Advocate*

THAT the information from the Cycling Advocate entitled “Shared Use Lane Pavement Marking for Cyclists” be received;

AND THAT staff meet with the cycling advocate to develop standards for bike lane construction with reference to relevant sections in the Integrated Transportation Study;

AND THAT a report be forwarded to the September Transportation Committee meeting with the resulting recommendations.

Recommendation No. 3 *Synchronicity Festival*

THAT the letter from Deer Crossing the Art Farm regarding the Synchronicity Festival August 20 and 21 be received;

AND THAT costs in the amount of \$287.70 of the Shirley Macey Hall rental for this event be covered by the Greater Gibsons Participation function.

Recommendation No. 4 *Hall Rentals*

THAT the issue of hall rentals be checked with respect to: if any groups have used halls at no charge; in which areas and the hall name; and, what revenue has been foregone, etc.

Recommendation No. 5 *Coordinated Cultural Events*

THAT the issue of coordination and publicity of tournaments, festivals and special events be referred to the Recreation and Parks Services Advisory Committee for discussion and recommendations given the perceived overlap and multi jurisdictional complexity.

Recommendation No. 6 *Fee Bylaw Amendment*

THAT the report from the Manager of the Pender Harbour Aquatic and Fitness Centre (PHAFC) regarding the PHAFC Bylaw Amendment be received;

AND THAT 20 and 30 Gym and Swim Punch cards be added to the payment options available to customers of the PHAFC;

320/11 cont.

AND FURTHER THAT 20 and 30 Fitness Punch cards be added to the payment options available to customers of the PHAFC, both through the appropriate by-law amendment.

Recommendation No. 7 *Update on Priority Field Upgrades*

THAT the report from the Parks Services Manager regarding an Update on Priority Field Upgrades be received;

AND THAT staff forward a report to the September Community Services Committee with an action plan regarding Shirley Macey Park field as follows:

1. Research the funds spent to date for special drainage materials;
2. What has been done with respect to identifying the more problem drainage areas of the field;
3. Discuss with Wendy Gilbertson at Town of Gibsons if they had the same issues at Brothers Park and what did they do to solve drainage problems;
4. Consult with other jurisdictions on the coast about fields with respect to drainage materials;
5. If the field is ripped up, can it be done when not in use.

Recommendation No. 8 *Update on Work Plan 2011*

THAT the report from the Parks Services Manager regarding an Update on the Parks Division Work Plan for 2011 be received;

AND THAT the report be corrected to note that the BC Ferries/Langdale path has not been completed.

Recommendation No. 9 *Henderson Road Beach Access*

THAT staff and the Area Director visit the Henderson Beach Access to determine what improvements could be made using the remaining Parks Master Plan *trails* funding for Roberts Creek.

Recommendation No. 10 *Connor Park Boat Launch*

THAT staff research the Connor Park boat launch ownership and the state of repair.

Recommendation No. 11 *Parks Maintenance Capacity*

THAT the report from the Parks Services Manager regarding Parks Maintenance Capacity be received.

320/11 cont.

Recommendation No. 12 *Bicycle/Walking Paths 2011 Work Update*

THAT the report from the Parks Planning Coordinator regarding Bicycle/Walking Paths 2011 Work Update be received;

AND THAT staff be given direction to complete the uphill section of Lower Road to connect to the highway which is partly in Area E, to construct a paved bicycle/walking path using the \$140,000 which was included in the 2011 budget for Area D;

AND THAT that construction of Marine Drive be taken off the 2011 workplan with planning and consultation with cycling advocates done in 2011 and construction be included in the 2012 budget;

AND THAT the BC Ferries/Langdale path continues in the 2011 budget;

AND FURTHER THAT *the planning of the separated path on Highway 101 in collaboration with the cycling group and the District of Sechelt and be included in the 2012 work plan.*

Recommendation No. 13 *Bicycle/Walking Paths Function*

THAT the report from the Parks Planning Coordinator regarding options for restructuring Bicycle/Walking Paths Function 665 be received.

Recommendation No. 14 *Bicycle Walking Path Director's Workshop*

THAT a workshop to discuss bikeways/walkways 650 and 665 be held in October (prior to budget discussions);

AND THAT a staff report be forwarded to the September Community Services Committee including research on options relevant to Area A participation; islands participation; inventories and what functions; what direction do we want to go; and, include funding options regarding potential restructuring of Bicycle/Walking Paths Function.

Recommendation No. 15 *Gas Tax Projects*

THAT the report from the Parks Services Manager regarding Gas Tax Projects be received.

Recommendation No. 16 *Parks Inventory*

THAT the report from the Parks Services Manager regarding parks inventory follow-up be received and that Directors provide staff with any suggestions given their local knowledge.

320/11 cont.

Recommendation No. 17 *Pender Harbour Ranger Station*

THAT the report from the Parks Services Manager regarding Pender Harbour Ranger Station Agreement renewals be received;

AND THAT three year renewal agreements for Serendipity Child Development Society, Harbour Gallery and Pender Harbour Reading Centre be approved;

AND THAT the Chair and Corporate Officer be authorized to sign the agreements;

AND THAT prior to the expiration of the agreements that discussions occur regarding increasing the rent or other arrangements for SCR D buildings and/or community groups to ensure equity;

AND FURTHER THAT these groups be notified of the possible changes.

Recommendation No. 18 *Provincial Park Picnic Site - Flume Road*

THAT the report regarding the Provincial Park picnic site at the foot of Flume Road be received;

AND THAT any further concerns regarding this site be directed to the appropriate Provincial Parks staff;

AND FURTHER THAT staff provide briefing notes for the meeting with the Minister at UBCM including an estimate of the cost to have SCR D provide weekly garbage pick-up *during the months that BC Parks does not maintain the service.*

Recommendation No. 19 *Soames Hill*

THAT the report from the Parks Services Manager regarding Soames Hill southwest stairway access be received;

AND THAT the stairs be temporarily closed pending funding/replacing stairs to be considered in the 2012 Financial Plan;

AND FURTHER THAT this report be referred to the October Workshop on bikeways/walkways.

Recommendation No. 20 *Parks and Recreation Monthly Report*

THAT the Parks and Recreation Division monthly report be received.

320/11 cont.

Recommendation No. 21 *Towns for Tomorrow Grant*

THAT the report from the General Manager of Community Services regarding the Towns for Tomorrow Grant for the Sechelt Aquatic Centre be received and referred to In Camera discussion.

Recommendation No. 22 *Dakota Ridge Advisory Committee Minutes*

THAT the Dakota Ridge Advisory Committee meeting minutes of June 21, 2011 be received.

Recommendation No. 23 *Traffic Counting GACC*

THAT the issue of traffic at the Gibsons and Area Community Centre be referred to staff to determine if through traffic is a problem.

Recommendation No. 24 *Fees and Charges Bylaw 599*

THAT the report from the Recreation Services Manager regarding Parks and Recreation Fees and Charges Bylaw 599 be received;

AND THAT the adjustment in fees and charges as proposed effective September 1, 2011 be referred to the Board for adoption on July 28, 2011.

Recommendation No. 25 *Fees and Charges*

THAT the Recreation and Parks Services Advisory Committee consider the option of free passes for tax payers as part of the Parks and Recreation Master Plan.

Recommendation No. 26 *Town of Gibsons Trapping Policy*

THAT the Town of Gibsons “Body Gripping Traps” policy be received.

Recommendation No. 27 *Conservation Officers and Trap Lines*

THAT letter from Vicki Starfire, Concerned Citizens of the Sunshine Coast regarding the Conservation Officer and trap lines be received.

Recommendation No. 28 *UBCM Appointments*

THAT the letter from the Minister of Community, Sport and Cultural Development regarding UBCM appointments be received;

AND THAT the Leg Hold Trap issue be discussed with the appropriate Minister at UBCM.

320/11 cont.

Recommendation No. 29 *Medical Marihuana Access Program*

THAT the report from the Chief Building Inspector and Bylaw Manager regarding the Medical Marihuana Access Program be received;

AND THAT the SCRD Board provide a response to the Health Canada public consultation request for recommendations on or before July 31, 2011, as indicated in the federal document attached to the report, with respect to medical marihuana grow operations;

AND THAT the following aspects be noted in the SCRD referral to Health Canada regarding Medical Marihuana Grow Operations (MMGO):

1. That the bureaucracy regarding this process strives to be streamlined and minimal;
2. That the number of plants allowed be reduced in order to deter organized crime, noting there should be some connection between the number of plants grown and medical need;
3. That the cultivation of “organic only” horticulture be an option;
4. That safety concerns be addressed for simple home based MMGO;
5. That the licence holder and location of the MMGO be revealed in confidence to the RCMP in order to enhance safety compliance; and
6. A safety inspection be conducted annually to ensure the MMGO is safe and not dangerous to the public or first responders.

Recommendation No. 30 *Damaged Building Policy Amendment*

THAT the report from the Chief Building Inspector and Bylaw Manager regarding amendments to the Damaged Building Policy be received;

AND THAT wording be revised as follows:

“Where referrals are received from the RCMP with respect to damage resulting from confirmed Grow Operations, a copy of the police report containing findings indicating damage to the building must accompany the referral.”

Recommendation No. 31 *Building Division Statistics June 2011*

THAT the Building Division statistics for June be received.

Recommendation No. 32 *Animal Control 2011 Statistics*

THAT the Animal Control 2011 Second Quarter Statistics be received.

320/11 cont.

Recommendation No. 33 *Bylaw Enforcement 2011 Statistics*

THAT the Bylaw Enforcement 2011 Second Quarter Statistics be received.

Recommendation No. 34 *Emergency Program Planning Committee*

THAT the Sunshine Coast Emergency Program Planning Committee minutes of June 29, 2011 be received.

Recommendation No. 35 *Policing Committee Minutes*

THAT the Sunshine Coast Policing Committee minutes of July 4, 2011 be received and Recommendations No. 1 - 9 be adopted as follows:

Recommendation No. 1 *Marihuana Medical Access Program*

THAT staff prepare a report for the July 21, 2011 Community Services Committee regarding proposed improvements to the Marihuana Medical Access Program to enable the submission of comments by July 31 from the Board to Health Canada, and that the report covers building inspections of medicinal grow-ops sites vis a vis existing and proposed federal requirements.

Recommendation No. 2 *Marijuana Medical Access Program*

THAT the resolution from the Fire Chiefs' Association of BC regarding notification of Federal Medical Marijuana Use Authorizations, the news release from the Ministry of Health regarding the Marijuana Medical Access Program and additional information from Chief Higgs be received.

Recommendation No. 3 *Minutes*

THAT the minutes of the Policing Committee meeting held May 2, 2011 be received.

Recommendation No. 4 *RCMP 2010 Annual Report*

THAT the RCMP 2010 Annual report be received.

Recommendation No. 5 *Sea-To-Sky Highway Patrol*

THAT Sea-to-Sky Highway Patrol personnel be invited to attend the September 12, 2011 Sunshine Coast Policing Committee meeting to discuss traffic services, either in person or by phone.

320/11 cont.

Recommendation No. 6 *Minutes*

THAT the Sunshine Coast Youth Action & Awareness Committee minutes of May 27, 2011 be received.

Recommendation No. 7 *Intergovernmental Meeting*

THAT the topic of a Sechelt Youth Centre be forwarded to the District of Sechelt for inclusion on the next Intergovernmental Meeting Agenda;

AND THAT the District of Sechelt be asked to invite members of the Youth Action and Awareness Committee to give a presentation at the next Intergovernmental Meeting;

AND FURTHER THAT staff from the Gibsons Youth Centre and the RCMP also be invited to attend.

Recommendation No. 8 *RCMP Monthly Report*

THAT the RCMP Monthly Report be received.

Recommendation No. 9 *SIGD Community Consultative Group*

THAT the Sunshine Coast Policing Committee Terms of Reference be reviewed to consider including a Sechelt Indian Government District “Community Consultative Group” representative as a member of the committee.

Recommendation No. 36 *Policing Committee Terms of Reference*

THAT the Sunshine Coast Policing Committee Terms of Reference be received and *section 2 g) (i) of the terms of reference be amended to change the wording from “Upon approval of the Committee”, to “Upon approval of the SCRD Board”.*

Recommendation No. 37 *Policing Committee Terms of Reference*

THAT the Sechelt Indian Government District “Community Consultative Group” be invited to attend the Sunshine Coast Policing Committee as a voting member .

Recommendation No. 38 *Working for a Living Wage*

THAT the report from the Manager of Sustainable Services entitled “Working for a Living Wage” be received;

AND THAT the report be posted to the SCRD and the *Investment Attraction website created by Best Coast Initiatives.*

320/11 cont.

Recommendation No. 39 *Working for a Living Wage Policy*

THAT the issue of Working for a Living Wage be referred to the Corporate and Administrative Services Committee to consider a Living Wage Policy.

Recommendation No. 40 *West Howe Sound OCP Bylaw 640*

THAT the staff report regarding the West Howe Sound Official Community Plan Bylaw 640 be received;

AND THAT West Howe Sound Official Community Plan Bylaw 640 be forwarded to the Board for consideration of first and second readings as amended;

AND FURTHER THAT a public hearing for Bylaw 640 be scheduled in September 2011 at the Langdale Elementary School.

Recommendation No. 41 *Integrated Transportation Study*

THAT the Integrated Transportation Study as amended be received and referred to Corporate and Administrative Services Committee to confirm changes and then be forwarded to the SCRD Board on July 28, 2011 for adoption.

Recommendation No. 42 *Sarah Wray Hall*

THAT the verbal report from the Manager of Community Services regarding Sarah Wray Hall be received;

AND THAT volunteers, subject to WCB coverage, liability and Insurance protection, be authorized to work on the site.

CARRIED

Infrastructure

It was moved and seconded

321/11

THAT the Special Infrastructure Services Committee recommendation No. 1 of July 22, 2011 be received, adopted and acted upon as amended as follows:

Recommendation No. 1 *DRAFT Solid Waste Management Plan*

THAT the report entitled “Draft Zero Waste Management Plan – Public Consultation Results” and attached report prepared by Jan Enns Communications entitled “Sunshine Coast Regional District Zero Waste Management Plan Review: Public Consultation Report – July 2011” be received;

321/11 cont.

AND THAT, based on the results of the public and stakeholder consultation process, staff make the following revisions to the document entitled “Sunshine Coast Regional District Solid Waste Management Plan – The Foundation for Zero Waste Plan – Final Draft” dated March 2011 (otherwise referred to as the draft Zero Waste Management Plan):

1. Add language to discussion on provision of future garbage collection services that provides explicit support for true user pay charges for garbage collection services (e.g. weight based “pay-as-you-throw” or volume based pricing for different sizes of containers);
2. Add language to discussion on proposed curbside organics collection services that clearly identifies the need to use bear resistant or bear proof containers;
3. Add language to discussion on proposed business waste reduction education that identifies the need to promote the use of bear proof garbage and organics containers by commercial businesses;
4. *Amend the current recommendation to implement curbside collection of recyclables and organic waste in all areas currently receiving garbage collection services so as to recommend that curbside recycling and organics collection services be piloted in Electoral Areas B (Halfmoon Bay) and D (Roberts Creek) in order to evaluate the feasibility of a permanent service and potential future expansion to other areas.*
5. Ensure the amended recommendation to implement pilot scale curbside recycling and organics collection services is worded so as to allow for further collaboration with the municipalities on these services;
6. Amend wording in the discussion on proposed enhanced recycling drop off facilities or “Resource Recovery Facilities” so as to clearly indicate that no decision has been made by SCRD to operate these facilities; and
7. Change wording in the discussion on proposed enhanced recycling drop off facilities or “Resource Recovery Facilities” from “...the Gibsons facility will have added garbage collection and transfer services to service residents from islands communities.” To “...the Gibsons facility will have added garbage collection and transfer services to service area residents.”
8. Add wording to the Implementation and Monitoring section of the draft Zero Waste Management Plan that Regional District staff will work directly with municipal staff to coordinate implementation of programs identified in the plan.
9. Add wording to the Implementation and Monitoring section of the draft Zero Waste Management Plan that explains that the plan itself does not represent a final commitment of funds and that decisions related to the funding of the implementation of the Plan will be made through the annual budgeting process and following full consultation with member municipalities.

10. *That grant funding be investigated to fund the pilot project referred to in number four or for other projects in the plan.*

AND THAT the revised draft Zero Waste Management Plan be brought to the September Infrastructure Services Committee for final consideration and adoption;

AND FURTHER THAT these recommendations be forwarded to member municipalities for their information and comment.

CARRIED

Service Review

It was moved and seconded

322/11

THAT the Solid Waste Management Service Review Committee recommendation Nos. 1-8 of July 28, 2011 be received, adopted and acted upon as follows:

Recommendation No. 1 *Minutes*

THAT the minutes of the June 17, 2011 Service Review meeting be received.

Recommendation No. 2 *Historical Information–Curbside Recycling*

THAT the District of Sechelt and the SCR D review their respective files and provide a history of how the curbside recycling program in Sechelt was initiated, what the consultation process was and what the SCR D’s understanding was at the time.

Recommendation No. 3 *Historical Information–SCR D Recycling*

THAT staff provide the Committee with a report based on information previously prepared for the Chair providing the history of the SCR D’s existing recycling service.

Recommendation No. 4 *Results - Public Consultation Process*

THAT the Manager of Legislative Services report regarding the results of the Public Consultation Process for the Zero Waste Management Plan be received.

Recommendation No. 5 *Facilitator*

THAT once the Service Review Committee reaches a point of “developing options” a facilitator be brought in to advance that process;

322/11 cont.

AND THAT staff obtain a list of facilitators recommended by the Ministry of Community, Sport and Cultural Development for the next Service Review Committee meeting.

Recommendation No. 6 *Ministry Representatives*

THAT representatives from the Ministry of Community, Sport and Cultural Development and the Ministry of Environment be invited to the next meeting of the Service Review Committee to provide clarity to the processes with respect to the Solid Waste Management Plan adoption and the completion of the Service Review;

AND THAT staff from the Regional District and Municipalities provide the representatives an explanation of the process to date and develop a list of items to forward to the Ministry’s representatives in preparation for this meeting;

AND FURTHER THAT one of the items be with respect to the authority of a member municipality or electoral area of the regional district to implement a ban on materials in the waste stream.

Recommendation No. 7 *Survey Results – Tsain-Ko Recycling Depot*

THAT the General Manager of Infrastructure Services presentation regarding the results of the survey conducted at the Tsain-Ko Recycling Depot in Sechelt be received.

Recommendation No. 8 *Next Meeting - Date*

THAT the next meeting of the Service Review Committee be held on either September 12th in the afternoon, September 22nd in the morning or September 16th in the morning or afternoon;

AND THAT Committee members provide questions for submission to the Ministry to Angie Legault, Manager of Legislative Services.

CARRIED

Corporate

It was moved and seconded

323/11

THAT the Corporate and Administrative Services Committee recommendation Nos. 1-16 , 18, and 20-29 of July 28, 2011 be received, adopted and acted upon as amended as follows:

323/11 cont.

Recommendation No. 1 *Transit Variance Reporting*

THAT the Manager of Transportation and Facilities' report regarding Transit, Function 310, Variance Reporting for the Period Ended June 30, 2011 be received;

AND THAT staff report to the September Corporate and Administrative Services Committee on the following issues:

- the funding split between the Regional District and BC Transit on the corrosion issue, and
- details on the fare box program.

Recommendation No. 2 *Recreation Variance Reporting*

THAT the Manager of Recreation Services' report regarding Recreation, Functions 616 to 621, Variance Reporting for the Period Ended June 30, 2011 be received;

AND THAT staff provide a report to the September Community Services Committee meeting on the reasons for the following surpluses:

- Gibsons Aquatic Centre \$29,256
- Gibsons Community Centre \$37,043
- Sechelt Arena \$9,396

AND FURTHER THAT a discussion of full cost accounting for the recreation facilities also be referred to this meeting.

Recommendation No. 3 *Building Variance Reporting*

THAT the Chief Building Inspector's report regarding Building, Function 520, Variance Reporting for the Period Ended June 30, 2011 be received.

Recommendation No. 4 *Regional Solid Waste Variance Reporting*

THAT the Manager of Sustainable Services' report regarding Regional Solid Waste, Function 350 to 353, be received;

AND THAT this report be referred to the September 2011 Infrastructure Services Committee meeting, with the graphs therein corrected for accuracy.

323/11 cont.

Recommendation No. 5 *Recycling Depots*

THAT staff research a process for separately tracking the volume and/or weight of recycling being collected at the Sechelt and Gibsons recycling depots, preferably at no extra cost;

AND THAT, if it is determined there is a cost involved, staff report back to the September Infrastructure Services Committee as to the details;

AND FURTHER THAT this report include Regional District revenues derived from the product collected from these two sites.

Recommendation No. 6 *General Ledger & Budget Variance*

THAT the Manager of Financial Services' report regarding the June 30th, 2011 General Ledger and Budget Variance Reporting be received.

Recommendation No. 7 *Granthams Landing Water Project*

THAT an information meeting be scheduled in September with Director Turnbull, Bryan Shoji, Dave Crosby, and former Executive members of the Granthams Landing Improvement District (GLID) to discuss the transfer of GLID to the Regional Water function.

Recommendation No. 8 *Deferments*

THAT the Chief Administrative Officer's report regarding deferments within the Regional District and the reasons they have been increasing be received;

AND THAT staff research whether interest and/or penalties accrue on the taxes being deferred under the Deferment Program;

AND FURTHER THAT, the research include what happens when a child turns 18, with respect to the Deferment Program for Families with Children.

Recommendation No. 9 *Independent Power Projects' Revenue*

THAT the Senior Planner and the Chief Administrative Officer's report regarding revenue from independent power projects be received;

AND THAT, as a basis for discussion, the community benefit be to compensate the community by contributing towards recreation or other amenities that benefit the region;

AND FURTHER THAT, as funds come forward, the Board give direction as to the specific projects that form the benefit.

323/11 cont.

Recommendation No. 10 *Dakota Ridge Winter Recreation Area*

THAT the Manager of Parks Services' report regarding the Dakota Ridge Winter Recreation Area Capital Improvements be received;

AND THAT the Business Plan include scenarios *for utilizing* potential independent power projects and Islands Coastal Economic Trust *funding for* Dakota Ridge capital improvements.

Recommendation No. 11 *Legislative Services – 2nd Quarter Activity*

THAT the Manager of Legislative Services' report regarding Legislative Services – Second Quarter Activity be received.

Recommendation No. 12 *Strategic Planning Policy*

THAT the Chief Administrative Officer's report regarding the amended Strategic Planning Policy be received;

AND THAT the Strategic Planning Policy be approved as presented.

Recommendation No. 13 *Strategic Planning Policy*

THAT staff prepare an amendment to the Remuneration Bylaw, to recognize the inclusion of strategic planning sessions within Section 4 – meetings over three hours.

Recommendation No. 14 *Board Orientation*

THAT Manager of Legislative Services' report, dated June 23, 2011, regarding Board Orientation be received as amended to:

- delete under item 7 Other,;
 - a. Regional Growth Strategy
 - b. LRMP
 - c. Recycling Review
- add under item 7 Other:
 - Corporate Energy and Emissions Plan
 - Community Energy and Emissions Plan
 - Integrated Transportation Study
 - Sustainability Plan
 - Zero Waste Management Plan
 - Tour of Regional District infrastructure facilities, i.e. waste treatment plants and landfills
 - Regional Growth Strategy – explanation of what it is.

AND THAT a review meeting be scheduled a year following the Board Orientation.

323/11 cont.

Recommendation No. 15 *Area A Transit Referendum*

THAT the Manager of Legislative Services’ report regarding Area A Transit Referendum be received;

AND THAT “Egmont/Pender Harbour Transit Service Establishing Bylaw No. 1081, 2011” be forwarded to the Board for three readings;

AND THAT the referendum schedule be received for information;

AND THAT Angie Legault be appointed as Chief Election Officer and Selina Williams be appointed as Deputy Chief Election Officer;

AND THAT the referendum question be approved as follows:

Are you in favour of the Sunshine Coast Regional District Board adopting Egmont/Pender Harbour Transit Service Establishing Bylaw No. 1081, 2011 to provide for a bus service within Electoral Area A with the costs of the service to be recovered by fees charged to users of the bus service and by a property tax on land and improvements within Electoral Area A – Egmont/Pender Harbour, other than properties within the Sechelt Indian Government District, up to a maximum of \$0.06 per \$1000 of net assessed value, to be requisitioned annually?

AND THAT the synopsis of “Egmont/Pender Harbour Transit Service Establishing Bylaw No. 1081, 2011” be approved as follows:

SYNOPSIS OF PROPOSED BYLAW

“Egmont/Pender Harbour Transit Service Establishing Bylaw No. 1081, 2011”

“Egmont/Pender Harbour Transit Service Establishing Bylaw No. 1081, 2011” provides for the establishment of a service for the purpose of providing public transit within Electoral Area A – Egmont / Pender Harbour, excluding those parts within the Sechelt Indian Government District.

The maximum amount that may be requisitioned annually for the Service is a property value tax rate of \$0.06/\$1000 applied to the net taxable value of land and improvements in the Service Area.

AND FURTHER THAT this recommendation be referred to the September 8th, 2011 Infrastructure Services Committee meeting with updated ridership information.

323/11 cont.

Recommendation No. 16 *Harbour Spiel Advertising*

THAT the Manager of Legislative Services' report, dated May 26, 2011, regarding Harbour Spiel Advertising be received;

AND THAT, for 2012 budget discussions, the Communications Officer report on potential strategies on how the Harbour Spiel advertising dollars could be used in a more productive fashion;

AND FURTHER THAT the subject of the continuation of the Harbour Spiel advertising program be reconsidered, based on the findings of the Communications Officer.

Recommendation No. 18 *Clowhom Novation Agreement*

THAT the Senior Planner's report regarding the Clowhom Novation Agreement be received;

AND THAT the Corporate Officer and the SCRD Chair be authorized to sign the Novation Agreement that transfers the save harmless agreement for the Clowhom Independent Power Project from Hydromax Energy Ltd. to Clowhom Power Limited Partnership.

Recommendation No. 20 *Succession Plan Update*

THAT the Manager of Human Resources' report regarding Succession Plan Update be received.

Recommendation No. 21 *Contracts Between \$20,000 and \$100,000*

THAT the Purchasing Officer's report regarding contracts between \$20,000 and \$100,000 entered into by the Regional District between June 13, 2011 to July 15, 2011 be received.

Recommendation No. 22 *Youth Outreach Worker – Egmont Pender Harbour Area*

THAT the Administrative Assistant's report regarding the Youth Outreach Worker in the Egmont Pender Harbour area be received, noting the amendment of the maximum mileage paid to the youth outreach worker being a maximum of 400 kilometres per month as opposed to 400 dollars;

AND THAT the Pender Harbour Community School be provided with a one-time grant of \$2,000 to reimburse the Youth Outreach Worker for additional mileage expenses incurred carrying out the job of caring for the youth in the Egmont Pender Harbour area;

323/11 cont.

AND FURTHER THAT this grant be funded from Function 121, Grant-in-aid Area A.

Recommendation No. 23 *Fee Collection for Regional District Taxes*

THAT the correspondence from the Regional District of Bulkley Nechako regarding the Surveyor of Taxes 5.25% fee for the collection of Regional District taxes be received;

AND THAT the Chair write a letter to Minister Ida Chong in support of the letter submitted from the Regional District of Bulkley Nechako requesting that the provincial government *explain the rationale for the 5.25% fee*;

AND FURTHER THAT this letter be copied to the Union of BC Municipalities and the Regional District of Bulkley Nechako *and Nicholas Simons, MLA*.

Recommendation No. 24 *WaterCan*

THAT the correspondence from the “Our Community Can” regarding the fundraising initiative be received;

AND THAT staff provide a report to the September Corporate and Administrative Services Committee as to the feasibility of making a \$500 contribution to WaterCan from the rural areas grant-in-aid functions, along with information on past Regional District contributions made to international crisis situations;

AND FURTHER THAT Reverend Esther North be invited to that meeting to answer questions regarding WaterCan that the Committee may have.

Recommendation No. 25 *UBCM*

THAT the correspondence from the Union of BC Municipalities (UBCM) regarding the Electoral Area Directors’ Forum being held on September 27, 2011 be received.

Recommendation No. 26 *Municipal Auditor General Office*

THAT the correspondence from the Ministry of Community, Sport and Cultural Development regarding the potential establishment of a Municipal Auditor General office be received;

AND THAT this correspondence be referred to the September Infrastructure Services Committee meeting, with staff feedback on the potential creation of this office;

323/11 cont.

AND FURTHER THAT the Directors review the background information regarding this issue during August to provide any feedback to the September meeting.

Recommendation No. 27 *Small Community Investment Fund*

THAT the correspondence from the Ministry of Community, Sport and Cultural Development regarding the second instalment of the Small Community Investment Fund be received.

Recommendation No. 28 *In Camera Agenda*

THAT the items on the Corporate and Administrative Services In Camera agenda be deferred to the July 28, 2011 In Camera Board meeting.

Recommendation No. 29 *July 28th Recommendations*

THAT the recommendation from the July 28th, 2011 Corporate and Administrative Services Committee be referred to the July 28th Regular Board meeting for adoption.

CARRIED

Corporate

It was moved and seconded

324/11

THAT the Corporate and Administrative Services Committee recommendation No. 17 of July 28, 2011 be received, adopted and acted upon as follows:

Recommendation No. 17 *Housing Committee Funding Options*

THAT the Senior Planner’s report regarding the Sunshine Coast Housing Committee be received;

AND THAT the Regional District reaffirm their commitment to the creation of the Sunshine Coast Housing Committee;

AND THAT staff report to the September Planning and Development Committee meeting on 2011 funding options;

AND THAT the report look at what the blended funding option would look like for the electoral areas if it was funded through the Rural Planning function;

AND THAT for 2012 funding, staff provide recommendations to the 2012 budget discussions, including decision package options for Rural Planning and the rural areas grant-in-aid functions;

324/11 cont. AND THAT the issue of the source for funding be reviewed annually should the SCRD wish to continue support for the Sunshine Coast Housing Committee;

AND THAT the signatories of the Memorandum of Understanding (MoU) establish the Housing Committee who, in turn, will be involved in the hiring of a Co-ordinator;

AND FURTHER THAT a clause be added to the MoU to allow for it to be signed by each party separately.

CARRIED

Director Lewis opposed

Signing Authority **It was moved and seconded that**

325/11 THAT, in the absence of scheduled Board meetings in August 2011, the Chief Administrative Officer, or his designate, be authorized to approve contract awards over \$100,000;

AND THAT this authorization be limited to tenders related to the Egmont Water System and projects previously authorized for Recreation Facilities;

AND THAT this authorization expire on September 1, 2011;

AND FURTHER THAT a report be provided to the Infrastructure Services Committee meeting in September 2011 with the details of the award.

CARRIED

FortisBC **It was moved and seconded**

326/11 THAT THAT the Community Energy Manager report entitled “Fortis BC Funding Agreement for Community Energy and Emissions Reduction Initiatives” be received;

AND THAT the funding agreement between SCRD and FortisBC Energy in the amount of \$10,000 to support Community Energy and Emissions Reduction Initiatives be approved;

AND FURTHER THAT the Chair and Corporate Officer be authorized to sign the agreement.

CARRIED

BYLAWS

- Bylaw 639 **It was moved and seconded**
327/11 THAT “Sunshine Coast Regional District Election Procedures Bylaw No. 639, 2011” be adopted.
CARRIED
- Bylaw 633 **It was moved and seconded**
328/11 THAT “Sunshine Coast Regional District Exempt Employment Bylaw No. 633, 2011” be adopted.
CARRIED
- Bylaw 535.7 **It was moved and seconded**
329/11 THAT “Sunshine Coast Regional District Building Amendment Bylaw No. 535.7, 2011” be adopted.
CARRIED
- Bylaw 638 **It was moved and seconded**
330/11 THAT “Sunshine Coast Regional District Bylaw Notice Enforcement Bylaw No. 638, 2011” be adopted.
CARRIED
- Bylaw 599.5 **It was moved and seconded**
331/11 THAT “Community Recreation Facilities Fees and Charges Amendment Bylaw No. 599.5, 2011” be read a first time.
CARRIED
- Bylaw 599.5 **It was moved and seconded**
332/11 THAT “Community Recreation Facilities Fees and Charges Amendment Bylaw No. 599.5, 2011” be read a second time.
CARRIED
- Bylaw 599.5 **It was moved and seconded**
333/11 THAT “Community Recreation Facilities Fees and Charges Amendment Bylaw No. 599.5, 2011” be read a third time.
CARRIED

- Bylaw 599.5 **It was moved and seconded**
- 334/11 THAT “Community Recreation Facilities Fees and Charges Amendment Bylaw No. 599.5, 2011” be adopted.
- CARRIED**
- Bylaw 1081 **It was moved and seconded**
- 335/11 THAT “Egmont/Pender Harbour Transit Service Establishing Bylaw No. 1081, 2011” be read a first time.
- CARRIED**
- Bylaw 1081 **It was moved and seconded**
- 336/11 THAT “Egmont/Pender Harbour Transit Service Establishing Bylaw No. 1081, 2011” be read a second time.
- CARRIED**
- Bylaw 1081 **It was moved and seconded**
- 337/11 THAT “Egmont/Pender Harbour Transit Service Establishing Bylaw No. 1081, 2011” be read a third time.
- CARRIED**
- Bylaw 337.102 **It was moved and seconded**
- 338/11 THAT "Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.102, 2011" be read a first time.
- CARRIED**
- Bylaw 325.20 **It was moved and seconded**
- 339/11 THAT "Halfmoon Bay Official Community Plan Amendment Bylaw No. 325.20, 2011" be read a first time.
- CARRIED**
- Bylaw 310.137 **It was moved and seconded**
- 340/11 THAT "Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.137, 2011" be read a first time.
- CARRIED**
- Bylaw 640 **It was moved and seconded**
- 341/11 THAT "West Howe Sound Official Community Plan Bylaw No. 640, 2011" as amended, be read a first time.
- CARRIED**

Bylaw 640

It was moved and seconded

342/11

THAT "West Howe Sound Official Community Plan Bylaw No. 640, 2011" be read a second time;

AND that "West Howe Sound Official Community Plan Bylaw No. 640, 2011" be considered in conjunction with the Sunshine Coast Regional District Financial Plan, and any applicable Waste Management Plans and the SCR D 10 year Water Plan pursuant to Section 882 of the *Local Government Act*;

AND THAT a Public Hearing be scheduled for September 14, 2011 at Eric Cardinall Hall;

AND FURTHER THAT Director Lewis be delegated as Chair and Director Turnbull as Alternate Chair to conduct the public hearing.

CARRIED

Corporate

It was moved and seconded

343/11

THAT the Corporate and Administrative Services Committee recommendation No. 19 of July 28, 2011 be received, adopted and acted upon as amended as follows:

Recommendation No. 19 *Integrated Transportation Study*

THAT the Integrated Transportation Study be approved as amended to *remove the paragraph on Page 23 that starts with "The same roundabout transition feature " and ends with "arriving on the Coast....."*

And to delete the words "further motivating the roundabout" at the end of the first sentence of the next paragraph.

CARRIED

The Board moved In Camera at 9:21 p.m.

IN CAMERA

It was moved and seconded

344/11

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (c), (g) and (k) of the *Community Charter* - "labour relations or other employee relations...", "litigation or potential litigation affecting the municipality;" and "negotiations and related discussions respecting the proposed provision of a municipal service"

CARRIED

The Board moved out of In Camera at 9:53 p.m.

Appointment

It was moved and seconded

345/11

THAT Bruce Armstrong, Ray Bailey, Rob Bone, Doreen Bartley, Laurella Hay, Fran Heppell and Kirsten Howes be re-appointed to the Ocean Beach Esplanade Stewardship Advisory Committee (OBESAC);

AND THAT the remaining three vacancies remain open on OBESAC for future Board consideration of new appointments if new applications for membership are submitted by interested citizens.

CARRIED

Grant

It was moved and seconded

346/11

THAT with respect to the Towns for Tomorrow grant for the Sechelt Aquatic Centre, staff be authorized to receive the grant with the Financial Plan amended up to \$675,000 with \$100,000 approval for expenditure in 2011 with the SCR D share of \$25,000;

AND THAT staff report on the concept of annual energy savings being used to fund the borrowing for the project.

ADJOURNMENT

It was moved and seconded

347/11

THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 9:55 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair



Ref: 61955

JUL 20 2011

His Worship Mayor Barry J. Janyk
Chair
North Island-Coast Development Initiative Trust
201A - 2435 Mansfield Drive
Courtenay, B.C. V9N 2M2

Dear Mayor Janyk:

I would like to take this opportunity to acknowledge the receipt of the March 10, 2011 report *Independent Legislative Review of the North Island-Coast Development Initiative Trust Act 2006*. I appreciate the Board's diligence in ensuring this legislated requirement was fulfilled according to the stated criteria.

I am pleased that the model you and the Board created under the legislation has proven effective in response to developing economic opportunities for the region. Of particular note is the progress you have made in terms of relationship-building with a multitude of stakeholders including municipal staff and local politicians across the region. Building avenues of consensus and trust is a process of time, patience, and good will, and your successes in this area are noted.

The report concluded with a number of recommended legislative amendments to the Act. The recommendations from ICET's Legislative Review Committee will be considered in the context of the review of the economic trust organizations which Premier Christy Clark committed to in her "Families First" platform.

Please accept my thanks for the completion of the ICET legislative review, and the work you have accomplished on behalf of the residents and businesses in your region.

Sincerely,

Pat Bell
Minister

SCRD STAFF REPORT

DATE: September 2, 2011
TO: Regular Board – September 8th, 2011
FROM: John France – Chief Administrative Officer
RE: **CHIEF ADMINISTRATOR’S REPORT**

I have changed the format to include major items worked on in the past two weeks. A short list of “watch” items is also included. The watch items are works in progress that are moving along, but no information to report.

RECOMMENDATION

That the Board receives this report for information:

| TOPIC | COMMENTS |
|----------------|--|
| SIB Water | Waiting comments back from SIB- meeting will be scheduled for April/May. Spoke with Director Louie on setting up a new meeting. Setting meeting for May 30 th . Band advised they want to meet in late June or early July The next meeting date is set for September 19th. |
| Strategic Plan | Report on update of Strategic Plan Priorities for May CAS. Workshop to review the Strategic Plan for 2011 to be scheduled at CAS May 26/11. Update referred to next Strategic Planning. Met with John Talbot to outline agenda and issues – meeting planned with senior staff. Strategic Planning meeting held on July 8th with directors and senior staff at the Rockwater Secret Cove Resort. Report to Corporate and Administrative Services September 22nd. |
| Chekwelp | In process of putting together concepts around the service agreement and the service agreement itself. Meeting held March 10 th , ToG staff rep was present. Next step – prepare principles list to guide service agreement. Setting up meeting for June 2011. Met for two days with Town of Gibsons CAO, GM of Corporate Services, and consultant on developing principles for service agreement. Plan is to get report to July Corporate & Administrative Services Committee meeting. Report to Community Services Committee agenda July 21 st . Report to ISC September 8th. Squamish Nation has asked for a meeting on Service Agreement Principles on September 12th in North Vancouver. |

| | |
|----------------------------------|--|
| Economic Development | Workshop held on April 28 th – a success. Task Force created to report on governance options – mid June report. Economic development proponents interviewed by CAO's May 16 th . Met with Chief Administrative Officers on June 3 rd to discuss the progress and outline of the draft report. Workshop scheduled for July 11 th with all local governments to review next steps. Meeting held July 20, SIB Hall with a report to Corporate & Administrative Services Committee meeting September 22nd. |
| Human Resources | Worked on several succession planning and hired General Manager of Planning and Development and Financial Analyst. Preparation for negotiations - will have a summary of issues for committee meeting in early October. |
| Independent Power Projects (IPP) | Worked on Independent Power Projects file – Contact with several IPP's on amenity agreements, report planned for late fall. Novation Agreement for Clowhom to Corporate & Administrative Services July 28 th . |
| BC Hydro | Met with BC Hydro to discuss energy management program and new bill structure. Report will be coming to a future Infrastructure Services Committee meeting. Met with BCH again on energy conservation, refined energy issues, reporting out July/September. Meeting with BCH September 16th to review findings. |
| Recreation Facilities | Ongoing involvement in deficiency issues, my goal is to ensure successful completion of remedial works and prep for next steps – and to keep the Board informed on all issues. Moving ahead with remediation work. Boiler work underway August, envelope work September. Roofing at Gibsons pool underway, some issues to resolve, staff will be reporting shortly. |
| Recreation Service Reviews | Met with consultants on the Recreation Service review – benchmarks, comparison facilities, staff perspectives. Preliminary report under review. Plan to send to CSC in October. |

Items Watching:

- Town of Gibsons Water (**revisited with CAO Town of Gibsons – one small item remaining.**)
- Regional Solid Waste Management Plan - **ZWMP Plan to Board in September for approval.**
- GACC Lease – **Paul is working with TOG Staff, nearing completion.**
- Budget Process 2012 – **Management staff have met to review budget outlines and schedule, report to CAS shortly (September).**
- Sustainability Plan

SCRD STAFF REPORT

DATE: August 31, 2011
TO: SCRD Board – September 8, 2011
FROM: Angie Legault, Corporate Officer
RE: **ALTERNATIVE APPROVAL PROCESS RESULTS – LANGDALE DOCK SERVICE ESTABLISHING BYLAW No. 1079, 2011**

RECOMMENDATIONS

THAT the results of the Alternative Approval Process for the *Langdale Dock Service Establishing Bylaw No. 1079, 2011* be received;

AND THAT *Langdale Dock Service Establishing Bylaw No. 1079, 2011* be considered for adoption;

AND FURTHER THAT the Chair and Corporate Officer be authorized to execute the license agreement with BC Ferries.

BACKGROUND

The deadline for the receipt of elector response forms for the *Langdale Dock Service Establishing Bylaw No. 1079, 2011* Alternative Approval Process was 4:30 p.m. on Wednesday, August 31, 2011.

| | |
|---|----|
| Number of valid elector response forms received before the deadline | 0 |
| 10% of electors in the service area | 38 |

On the basis of the elector response forms received before the deadline, I have determined and hereby certify that elector approval in accordance with Section 86 of the *Community Charter* has been obtained.

Angie Legault, Corporate Officer

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 1079

A bylaw to establish a service within a portion of Area F - West Howe Sound for the purpose of providing a dock service

WHEREAS a Regional District may, by bylaw, establish and operate a service under the provisions of Part 24 of the *Local Government Act*;

AND WHEREAS the Regional Board of the Sunshine Coast Regional District wishes to establish a service for the purpose of providing public access to the Langdale dock;

AND WHEREAS the approval of the Inspector of Municipalities has been obtained under Section 801(1)(a) of the *Local Government Act*;

AND WHEREAS the Regional Board has obtained the approval of the electors in the service area by Alternative Approval Process in accordance with Section 801.3 of the *Local Government Act* and Section 86 of the *Community Charter*;

NOW THEREFORE, the Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. Citation

This bylaw may be cited as “*Langdale Dock Service Establishing Bylaw No. 1079, 2011*”.

2. Service

The service being established under this bylaw is the Langdale Dock service for the purpose of providing public access to the float at the Stormaway dock located at the British Columbia Ferry Services Langdale terminal.

3. Boundaries

The boundaries of the service area shall be the island portion of Area F – West Howe Sound within the Trust Area under the jurisdiction of the Islands Trust as shown on the map attached as Schedule “A”.

4. Participating Areas

The participating area for this service is Area F – West Howe Sound.

